

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

February 12, 2020

Municipal Building
Council Chambers
355 East Central Street
2nd Floor
7:00 PM

1. ANNOUNCEMENTS

- a. *This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*

2. CITIZEN COMMENTS

- a. *Citizens are welcome to express their views for up to five minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. APPROVAL OF MINUTES - None

4. PROCLAMATIONS/RECOGNITIONS

- a. Firefighter/Paramedic: Michael McConaghy

5. APPOINTMENTS - None Scheduled

6. HEARINGS - 7:10 pm

- a. Zoning Changes:
 - i. 20-849: Changes to Ground-Mounted Solar Energy System Use Regulations and Use Regulations Schedule Updates.
 - ii. 20-850: Zoning Map Changes On Or Near Highland, Maple and Lincoln Streets
 - iii. 20-851: Zoning Map Changes On Or Near Oak Street and Dailey Drive.

7. LICENSE TRANSACTIONS - None Scheduled

8. PRESENTATIONS/DISCUSSIONS

- a. Housing Authority - Lisa Audette, Executive Director, Franklin Housing Authority
- b. Transitional Assistance Discussion - Franklin Senior Center

9. SUBCOMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

10. LEGISLATION FOR ACTION

- a. Bylaw 20-847 As Amended: New Chapter 130, Plastic Checkout Bag Prohibition - Second Reading (**Motion to Adopt Bylaw Amendment 20-847 As Amended: Chapter 130, Plastic Checkout Bag Prohibition - Majority Roll Call Vote**)

- b. Bylaw Amendment 20-852: Chapter 82, Municipal Service Fees - Second Reading (**Motion to Adopt Bylaw Amendment 20-852: Chapter 82, Municipal Service Fees - Majority Roll Call Vote**)
- c. Resolution 20-12: Gift Acceptance Franklin Police Department - \$10,000 (**Motion to approve Resolution 20-12 - Majority Vote**)
- d. Resolution 20-13: Gift Acceptance Franklin Fire Department - \$10,000 (**Motion to approve Resolution 20-13 - Majority Vote**)
- e. Zoning By-Law Amendment 20-849: Changes to Ground-Mounted Solar Energy System Use Regulations, And Use Regulations Schedule Updates- First Reading (**Motion to move Zoning Bylaw Amendment 20-849 to a second reading - Majority Vote**)
- f. Zoning By-law Amendment 20-850: Zoning Map Changes On Or Near Highland, Maple and Lincoln Streets- First Reading (**Motion to Move Zoning Bylaw Amendment 20-850 to a second reading - Majority Vote**)
- g. Zoning By-law Amendment 20-851: Zoning Map Changes On Or Near Oak Street and Dailey Drive - First Reading (**Motion to Move Zoning Bylaw Amendment 20-851 to a second reading - Majority Vote**)
- h. Resolution 20-14: The Town of Franklin Civil Discourse Pledge (**Motion to approve Resolution 20-14 - Majority Vote**)

11. TOWN ADMINISTRATOR'S REPORT

12. FUTURE AGENDA ITEMS

13. COUNCIL COMMENTS

14. EXECUTIVE SESSION - *None Scheduled*

15. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 6, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Zoning Bylaw Amendments

The Council will have the public hearings and consider first readings of three zoning bylaw proposals that passed unanimously at the EDC and have been referred to the Planning Board. The Planning Board recommendation will follow their public hearings on these matters come Monday, February 10th.

I have attached the backup material and memos from the Community Planning Department.

If you have any additional questions please feel free to ask.

FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120
FRANKLIN, MA 02038-1352
TELEPHONE: 508-520-4907
FAX: 508-520-4906

MEMORANDUM

TO: FRANKLIN TOWN COUNCIL

FROM: BRYAN W. TABERNER, AICP, DIRECTOR

RE: ZONING BY-LAW AMENDMENT 20-849: CHANGES TO GROUND-MOUNTED SOLAR ENERGY SYSTEM USE REGULATIONS, AND USE REGULATIONS SCHEDULE UPDATES

CC: JAMIE HELLEN, TOWN ADMINISTRATOR; FRANKLIN PLANNING BOARD; MARK CEREL, TOWN ATTORNEY; GUS BROWN, ZONING ENFORCEMENT; AMY LOVE, TOWN PLANNER; CHRISSY WHELTON, ASSISTANT TO THE TOWN ADMINISTRATOR

DATE: JANUARY 14, 2020

As requested by Town Administration the Department of Planning and Community Development (DPCD) has developed a zoning bylaw amendment intended to limit the number of large Ground-mounted Solar Energy Systems within the Town's residential areas. Several small changes are being proposed related to where in Town ground-mounted solar energy systems may be allowed. In addition, the proposed zoning bylaw amendment revises/updates the Use Regulation Schedule in several places. Zoning Bylaw Amendment 20-849 is attached for consideration. A summary of the proposed changes are below.

Ground-mounted Solar-related Changes Proposed

The Zoning Bylaw Amendment will change the "Large-scale Ground-mounted Solar Energy System" use from may be allowed by Planning Board special permit (PB) to not allowed (N) in three zoning district categories (3 columns in Use Regulation Schedule Part III [Attachment 4]). If these changes are approved the Large-Scale Solar use would only be allowed in the Industrial zoning district.

The above mentioned changes would substantially limit the areas in Town that can be developed by Large-Scale Solar projects, but there would still be a chance that adjacent residential properties or Scenic Roadways could be negatively impacted by Large-Scale Solar projects. For that reason DPCD recommends additional regulation by adding the following note to Use Regulation Schedule Part III:

10. No Medium-scale or Large-scale Ground-mounted Solar Energy Systems on parcels within or adjacent to residential Zoning Districts shall be located nearer to the lot lines than seventy-five (75) feet.

Additional Updates Proposed

There are currently several small revisions/updates needed to Parts I, III and VII of the Use Regulations Schedule. These changes are "housekeeping" issues, and do not change the Zoning Bylaw's use regulations.

During the 2018 and 2019 fiscal years, several Zoning Bylaw Amendments were approved at roughly the same time. Some took several months to get through the amendment process, some were quickly developed and approved, and the Mixed Business Innovation Zoning District (MBI) amendments were drafted in 2017, put on hold for roughly a year, and finally approved in March 2019. The list below provides a description of where the updates are needed:

1. The MBI use regulations amendment (18-830) was approved without adding into the Use Regulations Schedule the uses that had already been added (or amended) when Amendments 18-810, 18-811 and 18-812 (ground mounted solar) and 18-816 (Poultry) were approved. So there are a few blank cells in the use tables in the MBI column.
2. Amendments 18-812 and 18-816 each added an A19 use to Attachment 8.
 - a. Amendment 18-816's A19 use should have been A20.
3. Amendments 18-812 and 18-816 each added a Note 5 to Attachment 8.
 - a. Amendment 18-816's note should have been Note 7.
4. Amendments 18-812 and 18-830 each added a Note 8 to Attachment 4.
 - a. Amendment 18-830's note should have been Note 9.

If Council members support the proposed use regulations changes, I request the Town Council vote to refer Zoning Bylaw Amendment 20-849 to the Planning Board for a Public Hearing. Please let me know if you have questions or require additional information.



Sponsor: *Administration*

TOWN OF FRANKLIN

**ZONING BY-LAW AMENDMENT 20-849: CHANGES TO
GROUND-MOUNTED SOLAR ENERGY SYSTEM USE REGULATIONS,
AND USE REGULATIONS SCHEDULE UPDATES**

**CHANGES TO CHAPTER 185, USE REGULATIONS SCHEDULE
PARTS I, III, AND VII**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:

Chapter 185 of the Code of the Town of Franklin is hereby amended by the following **deletions** and **additions** to §185 Use Regulations Schedule Part I, Part III and Part VII, Attachment 2, Attachment 4 and Attachment 8:

185 Attachment 2
USE REGULATION SCHEDULE
PART I

Symbols in the Use Regulations Schedule shall mean the following:

Y = A permitted use.

N = An excluded or prohibited use.

BA = A use authorized under special permit from the Board of Appeals.

PB = A use authorized under special permit from the Planning Board.

P/SP = Permitted as of right. A special permit from the Board of Appeals is required if the proposed project results in an increase in estimated water consumption of more than 15,000 gallons per day.

Principal Uses	District														
	RRI RVI	RRII RVII	SFRIII	SFRIV	GRV	NC	RB	CI	CII	DC	B	I	LI	O	MBI
1. Agriculture, horticulture and floriculture															
1.1 Nursery, greenhouse	Y		Y	Y	Y	Y	Y	Y	Y	N	Y	Y	N	Y	N
1.2 Produce stand ¹	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	N
1.3 Other, parcel of 5 or more acres	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
1.4 Other, parcel under 5 acres:															
a. With swine or fur-bearing animals for commercial use	N		N	N	N	N	N	N	N	N	N	N	N	N	N
b. With other livestock	Y ²		Y ²	N	N	N	N	N	N	N	N	N	N	N	N
c. With no livestock	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	N
d. With poultry	Y ³		Y ³	N	N	N	N	N	N	N	N	N	N	N	<u>N</u>
1.5 Garden Center, Retail or Wholesale	PB		PB	PB	PB	PB	PB	PB	Y	N	Y	PB	PB	PB	PB

NOTES:

- 1 For sale of produce raised or grown on the premises by the owner or lessee thereof.
- 2 Provided that any building or structure is at least 100 feet from the nearest street or property line.
- 3 Any related structure shall be to the rear of the property's primary building, and at least 25 feet from side and rear property lines.

185 Attachment 4
USE REGULATION SCHEDULE
PART III

Symbols in the Use Regulations Schedule shall mean the following:

Y = A permitted use.

N = An excluded or prohibited use.

BA = A use authorized under special permit from the Board of Appeals.

PB = A use authorized under special permit from the Planning Board.

P/SP = Permitted as of right. A special permit from the Board of Appeals is required if the proposed project results in an increase in estimated water consumption of more than 15,000 gallons per day.

Principal Uses	District														
	RR I RV I	RR II RV II	SFR III	SFR IV	GR V	NC	RB	CI	CII	DC	B	I	LI	O	MBI
3. Industrial, utility															
3.1 Bus, railroad station	N	N	N	N	N	N	N	P/SP	P/SP	P/SP	P/SP	P/SP	N	P/SP	N
3.2 Contractor's yard															
a. Landscape materials storage and distribution	N	N	N	N	N	N	N ⁷	N	N	N	N ⁷	P/SP	N	N	N
b. Other	N	N	N	N	N	N	N	N	N	N	N ⁷	P/SP	N	N	N
3.3 Earth removal															
a. Earth removal, commercial ^{3,5,6}	N	N	N	N	N	N	N	BA	BA	N	BA	BA	N	BA	N
b. Earth removal, other ^{3,4}	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	N	BA	N
c. Rock quarrying	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
d. Washing, sorting and/or crushing or processing of materials	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
e. Production of concrete	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
f. Production of bituminous concrete	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
3.4 Lumberyard	N	N	N	N	N	N	N	N	N	N	N	PB	N	N	N
3.5 Manufacturing and Processing:															
a. Biotechnology ¹	N	N	N	N	N	N	N	N	N	N	N	Y	N	Y	N
b. Light	N	N	N	N	N	N	N	PB	PB	PB	PB	P/SP	N	PB	Y ⁸ <u>Y</u> ⁹
c. Medium	N	N	N	N	N	N	N	N	N	N	N	P/SP	N	N	Y ⁸ <u>Y</u> ⁹
d. Heavy	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
3.6 Printing, publishing:															
a. Under 5,000 square feet	N	N	N	N	N	N	N	P/SP	P/SP	P/SP	P/SP	P/SP	N	P/SP	N
b. Over 5,000 square feet	N	N	N	N	N	N	N	N	N	N	P/SP	P/SP	N	PB	N

185 Attachment 4
USE REGULATION SCHEDULE
PART III (Continued)

Principal Uses	District														
	RRI RVI	RRII RVII	SFRIII	SFRIV	GRV	NC	RB	CI	CII	DC	B	I	LI	O	MBI
3.7 Public utility	P/SP	P/SP	P/SP	P/SP	P/SP	N	N	P/SP	P/SP	P/SP	P/SP	P/SP	N	P/SP	N
a. Electric power plant	N	N	N	N	N	N	N	N	N	N	N	BA	N	N	N
3.8 Research and development:															
a. Biotechnology ¹	N	N	N	N	N	N	N	N	N	N	N	PB ²	N	PB ²	N
b. Others	N	N	N	N	N	N	N	N	N	N	P/SP	P/SP	N	P/SP	P/SP
3.9 Solid waste facility	N	N	N	N	N	N	N	N	N	N	N	BA	N	N	N
3.10 Warehouse, distribution facility	N	N	N	N	N	N	N	N	N	N	PB	Y	N	N ⁷	Y
3.11 Wholesale office, salesroom:															
a. With storage	N	N	N	N	N	N	N	N	P/SP	N	P/SP	P/SP	N	N ⁷	Y
b. Without storage	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	N ⁷	N ⁷	Y
3.12 Conference center	N	N	N	N	N	N	N	N	PB	N	PB	PB	P/SP	PB	P/SP
3.13 Brewery, distillery, or winery production with tasting room	N	N	N	N	N	N	N	PB	PB	PB	PB	PB	PB	N	PB
3.14 Ground-mounted Solar Energy System															
a. Small-scale	Y	Y	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	Y	<u>N⁷</u>
b. Medium-scale ⁽⁸⁾⁽¹⁰⁾	PB	PB	PB	PB	N ⁷	N	N ⁷	N	PB	N	PB	Y	N	N ⁷	<u>N</u>
c. Large-scale ⁽⁸⁾⁽¹⁰⁾	PB N	PB N	N	N	N	N	N	N	N	N	PB N	Y	N	N	<u>N</u>

NOTES:

1. Subject to § 185-42.
2. Biotechnology uses are permitted in the portions of the Industrial District and Office District which are in the Biotechnology Uses Overlay District.
3. See § 185-23, specifically, § 185-23A, Exemptions.
4. See § 185-44, "Administration and enforcement," for general special permit filing information, and § 185-23, Earth removal regulations, for specific filing information.
5. Any commercial earth removal is not permitted within a Water Resource District.
6. See § 185-3 for "commercial earth removal" definition.
7. Only allowed as an accessory use to an otherwise permitted use as detailed in Use Regulations Schedule, Part VII, Accessory Uses.
8. Planning Board Site Plan Review is required of all Medium-scale and Large-scale Ground-mounted Solar Energy Systems.
- 8 9.** All forms, solid, liquid and gas, of the following classes of hazardous materials shall be prohibited from the zone: Corrosives; Organic Peroxides; Oxidizers Pyrophoric; Toxic and Highly toxic; Unstable; and Water Reactive.

10. No Medium-scale or Large-scale Ground-mounted Solar Energy Systems on parcels within or adjacent to residential Zoning Districts shall be located nearer to the lot lines than seventy-five (75) feet.

185 Attachment 8
USE REGULATION SCHEDULE
PART VII

Symbols in the Use Regulations Schedule shall mean the following:

Y = A permitted use.

N = An excluded or prohibited use.

BA = A use authorized under special permit from the Board of Appeals.

PB = A use authorized under special permit from the Planning Board.

P/SP = Permitted as of right. A special permit from the Board of Appeals is required if the proposed project results in an increase in estimated water consumption of more than 15,000 gallons per day.

Accessory Uses		District														
		RRI RVI	RRII RVII	SFRIII	SFRIV	GRV	NC	<u>RB</u>	CI	CII	DC	B	I	LI	O	MBI
A1	Boarding	N		Y	Y	Y	Y	N	Y	Y	N	N	N	N	N	N
A2	Contractor’s yard	N		N	N	N	N	N	N	N	N	Y	Y	N	N	N
	a. Landscape materials storage and distribution	N		N	N	N	N	Y ³	Y ³	N	N	N	Y	Y	N	N
A3	Home occupation (See § 185-39B.)	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	N	N
A4	Manufacture, assembly, packing of goods sold on premises	N		N	N	N	N	Y ¹	N	Y ¹	Y ¹	Y ¹	Y	Y	N	Y ¹
A5	Off-street parking (See § 185-39C.)	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
A6	Professional office, studio (See § 185-39A.)	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y
A7	Restaurant, bar	N		N	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y
A8	Retail sale of nonagricultural products manufactured, warehoused or manufactured, warehoused or distributed on or from premises	N		N	N	N	N	Y	N	Y	Y	Y	Y	Y ²	N	Y ²
A9	Scientific use in compliance with § 185-37	BA		BA	BA	BA	BA	N	BA	BA	BA	Y	Y	Y	Y	Y
A10	Signs (See § 185-20.)	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
A11	Single-family dwelling for personnel required for safe operation	Y		Y	Y	Y	Y	N	Y	Y	N	Y	Y	Y	Y	N
A12	Other customary accessory uses	Y		Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y
A13	Other retail sales, services	N		N	N	N	N	Y	N ⁴	Y	Y	Y	Y	Y	Y	Y
A13.1	Animal grooming	BA		BA	BA	BA	BA	N	Y	BA	Y	BA	BA	BA	BA	BA
A14	Operation of not more than 5 automatic amusement devices	N		N	N	N	N	N	N	Y	Y	Y	Y	N	N	Y
A15	Warehouse/distribution facility	N		N	N	N	N	N	N	Y	N	Y	Y	N	Y	Y
A16	Wholesale office, salesroom															
	a. With storage	N		N	N	N	N	N	Y	Y	Y	Y	Y	N	Y	Y
	b. Without storage	N		N	N	N	N	N	Y	Y	Y	Y	Y	Y ²	Y	Y
A17	Catering	N		N	N	PB	PB	PB	N	Y	Y	Y	Y	Y	Y	Y
A18	Function hall	N		N	N	PB	PB	PB	N	Y	Y	Y	Y	Y	Y	Y
A19	Ground-mounted Solar Energy System ⁵															
	a. Small-scale	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	<u>Y</u>
	b. Medium-scale ⁶	PB		PB	PB	PB	PB	N	PB	N	PB	N	PB	Y	N	<u>PB</u>
A19 20	Agricultural with Poultry, parcel under 5 acres	<u>Y⁵ Y⁷</u>		<u>Y⁵ Y⁷</u>	<u>Y⁵ Y⁷</u>	<u>Y⁵ Y⁷</u>	<u>Y⁵ Y⁷</u>	<u>Y⁵ Y⁷</u>	N	N	N	N	N	N	N	<u>N</u>

NOTES:

1. But N if occupying more than 50% of the floor area occupied by the principal use and not more than five persons employed on the premises in the DC District and CI District and not more than 10 persons in the CII District and O District.

2. Provided that no more than 25% of the total floor space is used for display or retailing.

3. Such uses shall be restricted to seasonal operations only.

4. Accessory retail sales within a Country Store, as defined in §185-3, shall not exceed 50% of the establishment's floor area open to the public.

5. See §185-19, "Accessory buildings and structures".

6. Planning Board Site Plan Review is required of all Medium-scale Ground-mounted Solar Energy Systems.

§ 7. Any related structure shall be to the rear of the property's primary building, and at least 25 feet from side and rear property lines.

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED: _____, 2020

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

ABSTAIN _____

ABSENT _____

Teresa M. Burr, CMC
Town Clerk

RECUSED _____

Glenn Jones, Clerk
Franklin Town Council

FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120
FRANKLIN, MA 02038-1352
TELEPHONE: 508-520-4907
FAX: 508-520-4906

MEMORANDUM

TO: FRANKLIN TOWN COUNCIL

FROM: BRYAN W. TABERNER, AICP, DIRECTOR

RE: ZONING BYLAW AMENDMENTS 20-850 AND 20-851, ZONING MAP CHANGES
TO BETTER DEFINE THE TOWN OF FRANKLIN'S ZONING DISTRICTS

CC: JAMIE HELLEN, TOWN ADMINISTRATOR, FRANKLIN PLANNING BOARD;
MARK G. CEREL, TOWN ATTORNEY; AMY LOVE, TOWN PLANNER;
CHRISSY WHELTON, ASSISTANT TO THE TOWN ADMINISTRATOR

DATE: JANUARY 14, 2020

The Department of Planning and Community Development (DPCD) and other Town staff are undergoing a multi-year project to better define the Town's zoning districts by following parcel lines. Where parcels are within two or more zoning districts, the Zoning District line is moved so each parcel is only in one zoning district, in most cases based on the current land use.

Attached are two proposed Zoning Map Amendments that would change the Town's existing Zoning Map (Chapter 185, Section 5, of Franklin Town Code), Zoning Map Amendments 20-850 and 20-851.

Zoning Bylaw Amendment 20-850: Zoning Map Changes From Rural Residential II and Single Family Residential III, Rural Residential II and Single Family Residential IV, Single Family Residential III and Single Family Residential IV, or Rural Residential II, Single Family Residential III and Single Family Residential IV, To Rural Residential II, Single Family Residential III, or Single Family Residential IV, An Area On Or Near Highland, Maple and Lincoln Streets.

Zoning Bylaw Amendment 20-851: Zoning Map Changes from Rural Residential II and Single Family Residential III to Rural Residential II or Single Family Residential III An Area On Or Near Oak Street and Dailey Drive.

The two attached Zoning Map Amendments include the amendment document, a list of parcels proposed for rezoning, and a diagram with two maps: one showing the current zoning, and one showing proposed Zoning Map changes.

If Council members support the proposed zoning map changes, I request the Town Council vote to refer the two Zoning Map Amendments to the Planning Board for a Public Hearing. Please let me know if you have questions or require additional information.



SPONSOR: *Town Administration*

**TOWN OF FRANKLIN
ZONING BY-LAW AMENDMENT 20-850**

ZONING MAP CHANGES FROM RURAL RESIDENTIAL II AND SINGLE FAMILY RESIDENTIAL III, RURAL RESIDENTIAL II AND SINGLE FAMILY RESIDENTIAL IV, SINGLE FAMILY RESIDENTIAL III AND SINGLE FAMILY RESIDENTIAL IV, OR RURAL RESIDENTIAL II, SINGLE FAMILY RESIDENTIAL III AND SINGLE FAMILY RESIDENTIAL IV, TO RURAL RESIDENTIAL II, SINGLE FAMILY RESIDENTIAL III, OR SINGLE FAMILY RESIDENTIAL IV, AN AREA ON OR NEAR HIGHLAND, MAPLE AND LINCOLN STREETS

A ZONING BY-LAW AMENDMENT TO THE CODE OF THE TOWN OF FRANKLIN AT CHAPTER 185 SECTION 5, ZONING MAP

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT: The Code of the Town of Franklin is hereby amended by making the following amendments to §185-5, Zoning Map:

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Rural Residential II an area containing **31.28± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

260-055-000	260-059-000	260-064-000
260-058-000	260-060-000	

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Single Family Residential III an area containing **13.25± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

260-039-000	261-013-000	261-016-000
260-049-000	261-015-000	261-017-000
261-012-000		

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential IV to Rural Residential II an area containing **8.33± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

261-002-000	261-003-000	268-014-000
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That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential IV to Single Family Residential IV an area containing **2.72± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

261-008-000	261-009-000	268-018-000
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That the Zoning Map of the Town of Franklin be amended by changing from Single Family Residential III and Single Family Residential IV to Single Family Residential IV an area containing **2.38± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

269-113-000

269-129-000

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II, Single Family Residential III and Single Family Residential IV to Rural Residential II **11.44± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

261-011-000

And the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II, Single Family Residential III and Single Family Residential IV to Single Family Residential IV **2.00± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

260-052-000

The area to be rezoned is shown on the attached map ("Proposed Zoning Map Changes, An Area On Or Near Highland, Maple and Lincoln Streets").

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED: _____, 2020

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

ABSTAIN _____

ABSENT _____

RECUSED _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council


Proposed Zoning Map Changes

An Area On Or Near Highland, Maple and Lincoln Streets

From Rural Residential II & Single Family Residential III, Rural Residential II or Single Family Residential IV, Single Family Residential III & Single Family Residential IV, or Rural Residential II, Single Family Residential III & Single Family Residential IV, To Rural Residential I, Single Family Residential III, or Single Family Residential IV

 Commercial II

Rural Residential II

 Single-Family III

Single-Family IV

 Area of Proposed Change

~ Parcel Line

20-850

CURRENT

PROPOSED

Proposed Zoning Map Amendment 20-850

Purpose: Better define Zoning District boundaries by following parcel lines.

**From Rural Residential II & Single Family Residential III, Rural Residential II & Single Family Residential IV, Single Family Residential III & Single Family Residential IV, or Rural Residential II, Single Family Residential III & Single Family Residential IV,
To Rural Residential II, Single Family Residential III, or Single Family Residential IV
An Area On Or Near Highland, Maple and Lincoln Streets**

Parcel	Location	Size (acres)	Owners	From	To
260-039-000	8 Pine Knoll Road	2.40600	Laura Brandon	RRII & SFRIII	SFRIII
260-049-000	9 Molly Lane	1.53100	James E and Bridget N Drewry	RRII & SFRIII	SFRIII
260-052-000	85 Highland Street	2.00000	Not Available	RRII, SFRIII & SFRIV	SFRIV
260-055-000	82 Maple Street	3.82200	Francis X and Laureen McKeown	RRII & SFRIII	RRII
260-058-000	140 Maple Street	3.16100	Richard J and Sandra F Frongillo	RRII & SFRIII	RRII
260-059-000	148 Maple Street	2.10700	Marc R and Donna M Carbone	RRII & SFRIII	RRII
260-060-000	Maple Street	5.99100	Town of Franklin	RRII & SFRIII	RRII
260-064-000	206 Maple Street	16.20100	Joanna Marguerite	RRII & SFRIII	RRII
261-002-000	Maple Street	2.92000	Jeryl M. and Mark Linne	RRII & SFRIV	RRII
261-003-000	64 Maple	3.52800	Robert Acevedo and Amy Wood	RRII & SFRIV	RRII
261-008-000	39 Maple Street	0.61270	Karen Rovani, Marc Rovani	RRII & SFRIV	SFRIV
261-009-000	42 Lincoln Street	1.42800	L. M. & W. R. Koplin TR, Koplin Family 2018 Rev TR	RRII & SFRIV	SFRIV
261-011-000	Maple Street	11.44400	Dean College	RRII, SFRIII & SFRIV	RRII
261-012-000	108 Lincoln Street	0.28630	Michael Cornell, Kelly Cornell	RRII & SFRIII	SFRIII
261-013-000	120 Lincoln Street	0.81040	Janyce E. Sarmaniotte, Kristine M. Guay	RRII & SFRIII	SFRIII
261-015-000	142 Lincoln Street	2.41600	John F. Jardine, Diane M. Daddario	RRII & SFRIII	SFRIII
261-016-000	154 Lincoln Street	3.70500	Richard R. Lefebvre	RRII & SFRIII	SFRIII
261-017-000	156 Lincoln Street	2.09900	Ronald M & Tara Gurge	RRII & SFRIII	SFRIII
268-014-000	4 Maple	1.88400	Patricia M. Gallagher	RRII & SFRIV	RRII
268-018-000	28 Lincoln	0.68310	Matthew Campbell	RRII & SFRIV	SFRIV
269-113-000	129 Oak Street	0.78460	Daniel P McCarthy	SFRIII & SFRIV	SFRIV
269-129-000	99 Highland Street	1.60000	Michael G. Lang & Nichole Loulache	SFRIII & SFRIV	SFRIV
Total Area		71.42010			

RRII = Rural Residential II Zoning District

SFRIII = Single Family Residential III Zoning District

SFRIV = Single Family Residential IV Zoning District



SPONSOR: *Town Administration*

**TOWN OF FRANKLIN
ZONING BY-LAW AMENDMENT 20-851**

**ZONING MAP CHANGES FROM RURAL RESIDENTIAL II AND
SINGLE FAMILY RESIDENTIAL III TO RURAL RESIDENTIAL II OR
SINGLE FAMILY RESIDENTIAL III AN AREA ON OR NEAR
OAK STREET AND DAILEY DRIVE**

**A ZONING BY-LAW AMENDMENT TO THE CODE OF THE TOWN OF
FRANKLIN AT CHAPTER 185 SECTION 5, ZONING MAP**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT: The Code of the Town of Franklin is hereby amended by making the following amendments to §185-5, Zoning Map:

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Rural Residential II an area containing **12.46± acres**, comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

252-021-000	252-025-000	252-072-000
252-022-000	252-062-000	253-136-000
252-023-000	252-063-000	253-159-000
252-024-000	252-068-000	

And the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Single Family Residential III an area containing **5.06± acres**, comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

252-012-000	252-015-000	253-120-000
252-013-000	252-016-000	253-121-000
252-014-000	252-017-000	253-154-000

The area to be rezoned is shown on the attached map ("Proposed Zoning Map Changes, An Area On Or Near Oak Street and Dailey Drive").

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED: _____, 2020

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

ABSTAIN _____

ABSENT _____

Teresa M. Burr, CMC
Town Clerk

RECUSED _____

Glenn Jones, Clerk
Franklin Town Council

Proposed Zoning Map Changes

An Area On Or Near Oak Street and Daily Drive
From Rural Residential II & Single Family Residential III, To Rural Residential II
or Single Family Residential III

0 250 500 1,000
Feet

Rural Residential II

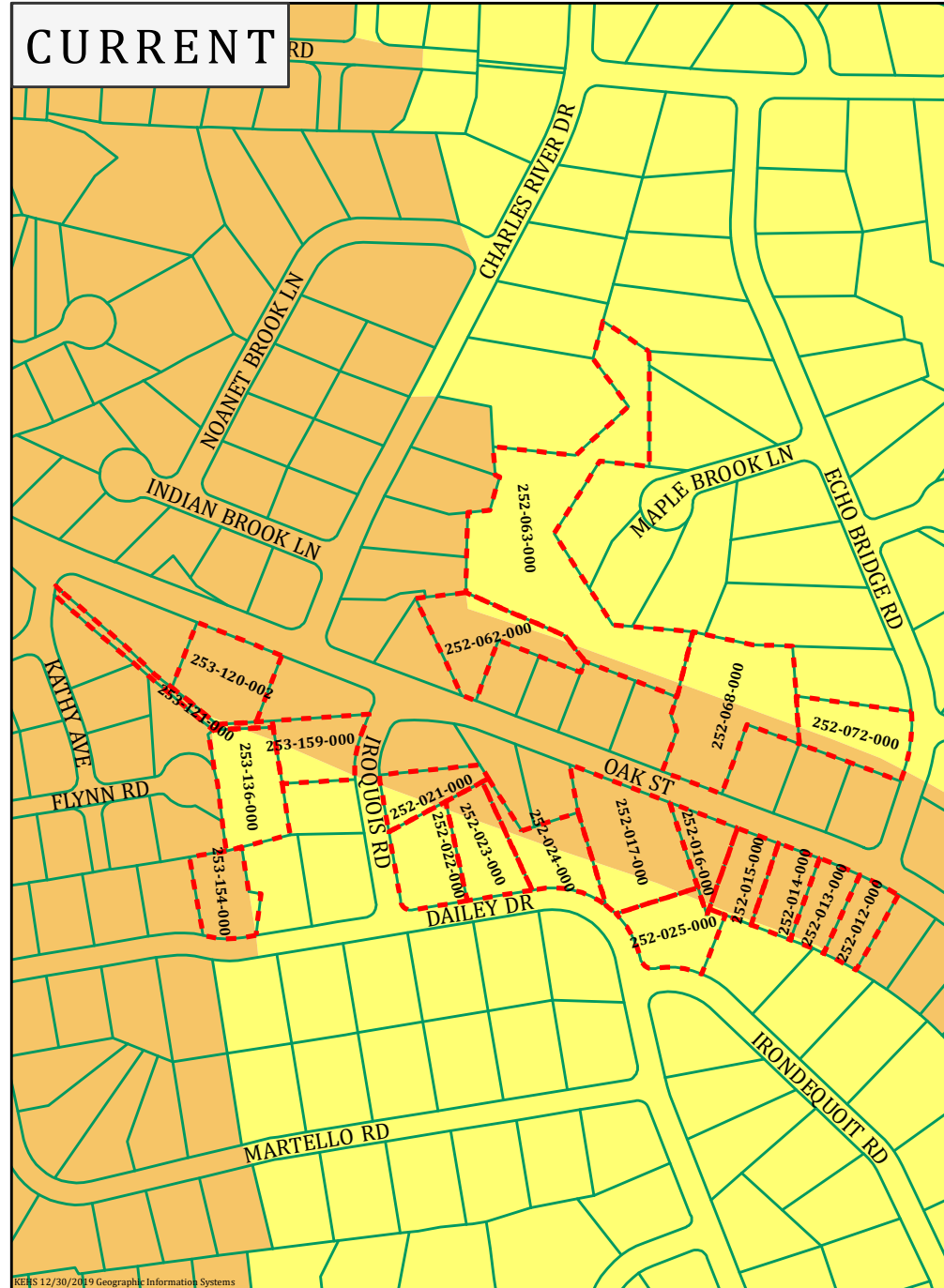
Single-Family III

Area of Proposed Change

Parcel Line

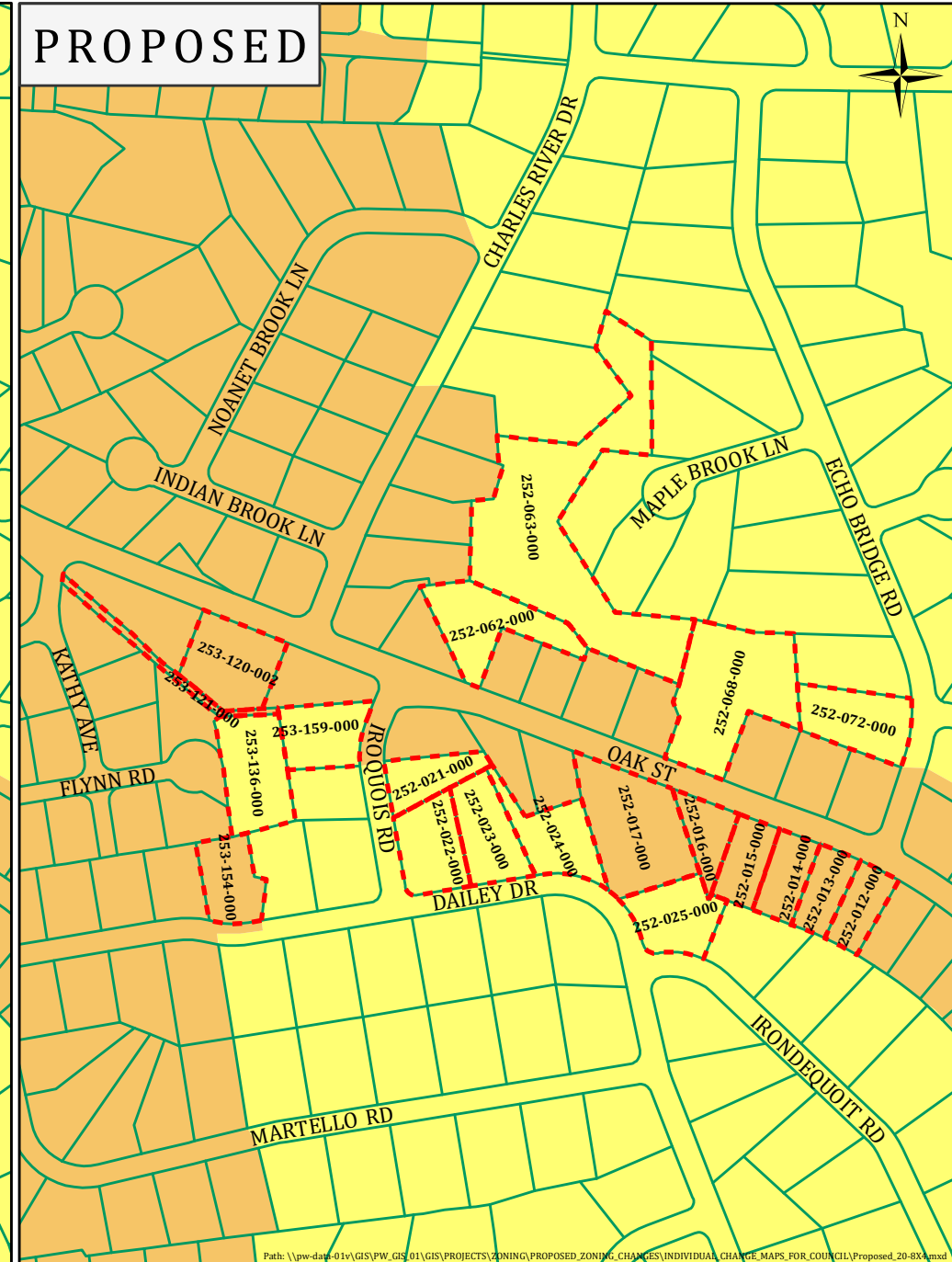
20-851

CURRENT



REIS 12/30/2019 Geographic Information Systems

PROPOSED



Path: \\pw-data-01v\GIS\PW_GIS\01\GIS\PROJECTS\ZONING\PROPOSED_ZONING_CHANGES\INDIVIDUAL_CHANGE_MAPS_FOR_COUNCIL\Proposed_20-851.mxd

Proposed Zoning Map Amendment 20-851

Purpose: Better define Zoning District boundaries by following parcel lines.

**From Rural Residential II & Single Family Residential III,
To Rural Residential II or Single Family Residential III,
An Area On Or Near Oak Street and Dailey Drive**

Parcel	Location	Size (acres)	Owners	From	To
252-012-000	510 Oak Street	0.4108	Lillian E Okuliczki Realty TR	RRII & SFRIII	SFRIII
252-013-000	512 Oak Street	0.4096	B & J Leblanc, 512 Oak St. Realty TR	RRII & SFRIII	SFRIII
252-014-000	514 Oak Street	0.4375	Kirsten L Braun, Justin Gagne	RRII & SFRIII	SFRIII
252-015-000	520 Oak Street	0.4510	Gordon C & June M Mullett	RRII & SFRIII	SFRIII
252-016-000	530 Oak Street	0.3957	Kurt A & Diane L Doyle	RRII & SFRIII	SFRIII
252-017-000	576 Oak Street	1.3370	Christine M Bracci	RRII & SFRIII	SFRIII
252-021-000	291 Iroquois Road	0.4598	William & Nancy J Farrell	RRII & SFRIII	RRII
252-022-000	406 Dailey Drive	0.6901	Michael E Chandler	RRII & SFRIII	RRII
252-023-000	394 Dailey Drive	0.6888	Margaret A House	RRII & SFRIII	RRII
252-024-000	382 Dailey Drive	0.6890	Robert L Sicard TR	RRII & SFRIII	RRII
252-025-000	264 Dailey Drive	0.6973	Michael F Ferullo & Sharon L Pelley-Ferullo	RRII & SFRIII	RRII
252-062-000	Oak Street	0.9770	Town of Franklin	RRII & SFRIII	RRII
252-063-000	Maple Brook Lane	4.3720	Town of Franklin	RRII & SFRIII	RRII
252-068-000	Oak Street	1.6360	Town of Franklin	RRII & SFRIII	RRII
252-072-000	4 Echo Bridge Road	0.7390	Timothy W & Katherine E Lai	RRII & SFRIII	RRII
253-120-002	610 Oak Street	0.8500	Abdul Rauf Abbasi and Uzma Khanam	RRII & SFRIII	SFRIII
253-121-000	Kathy Ave	0.2152	Town of Franklin	RRII & SFRIII	SFRIII
253-136-000	20 Flynn Road	0.8947	Philippe R & Lisa M Bergeron	RRII & SFRIII	RRII
253-154-000	442 Dailey Drive	0.5785	Brenda L Willis	RRII & SFRIII	SFRIII
253-159-000	Iroquois Road	0.6197	Town of Franklin	RRII & SFRIII	RRII
	Total Area	17.5487			

RRII = Rural Residential II

SFRIII = Single Family Residential III

SOCIAL SERVICES



- **Social Service Coordinator-** Assist with housing, employment, home care services, tax abatements, transportation, food insecurity, fuel assistance, Masshealth, SSI, MA RMV, senior scams, adaptive assistance, low vision, hearing loss support, elder abuse, etc.
- **Intake/ Referrals-** Family, friends, neighbors, community agencies and organizations, town departments, local churches, medical professionals, etc.

HOMELESSNESS



- Assisted 14 homeless households in the past year
- 11 Adults with no children
- 3 Families with Children
- Number has declined

CAUSES



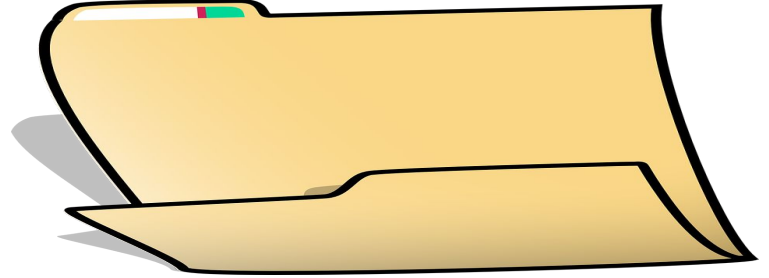
- Mental Health Issues
- Medical Issue/ Disability
- Domestic Violence
- Fire
- Landlord Selling/Renovating

EMERGENCY SHELTER



- **Families with Children-** Go to local DTA office
- **Adults without Children-** Call Shelters directly
- **Domestic Violence Situations-** Safelink hotline (877) 785-2020
- **Pathway to a Better Life, Milford**

HOUSING APPLICATIONS



- Common Housing Application for Massachusetts Public Housing (CHAMP)
- Section 8
- Massachusetts Rental Voucher Program (MRVP)

Massachusetts Housing Consumer Education Centers

- RCAP Solutions
 - Residential Assistant for Families in Transition (RAFT)
 - HOMEBASE
 - Section 8 Housing Choice Voucher Program (HCVP)
 - Massachusetts Rental Voucher Program (MRVP)
 - Veterans Affairs Supported Housing (VASH)



MENTAL HEALTH



- According to The National Alliance on Mental Illness (NAMI), only 60% of people with mental illness get mental health care

Resources:

- Elder Mental Health Outreach Team (EMHOT)
- Franklin Police Jail Diversion
- William James College Interface Referral Service
- Mental Health Agencies

OTHER REFERRALS

- Legal Assistance
- Protective Services/ Elder at Risk Referral
- Community Organizations/ Charities
- St Vincent DePaul



Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 7, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Bylaw Amendment 20-847, As Amended: New Chapter 130, Plastic Checkout Bag Prohibition

The Council will consider the final passage of the Plastic Checkout Bag Prohibition.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
BYLAW AMENDMENT 20-847, AS AMENDED
NEW CHAPTER 130 PLASTIC CHECKOUT BAG PROHIBITION**

A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN BY ADDING A NEW CHAPTER: CHAPTER 130 PLASTIC CHECKOUT BAG PROHIBITION.

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT Chapter 130, Plastic Checkout Bag Prohibition is added in its entirety as follows to the Code of the Town of Franklin.

Chapter 130 Plastic Checkout Bag Prohibition

§ 130-1. Purpose and Intent.

- A. Plastic bag prohibition ordinances have proven to be effective in reducing plastic bag consumption and litter and are part of a growing global movement towards sustainability
- B. The purpose of this bylaw is to eliminate the usage of thin-film, single use plastic bags at checkout by all retailers in the Town of Franklin, on and after the effective date specified herein.

§ 130-2. Definitions

CHECKOUT BAGS

A carryout bag provided by a store to a customer at the point of sale or other point of departure for the purpose of transporting food or merchandise from the establishment. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or checkout area of the stores.

RECYCLABLE PAPER BAG

A paper bag that is:

- A. 100% recyclable, including the handles.
- B. Contains at least 40% post-consumer recycled paper content; and
- C. Displays the words “recyclable” and “made from 40% post-consumer recycled content” (or other applicable amount) in a visible manner on the outside of the bag.

REUSABLE CHECKOUT BAG

A sewn bag with stitched handles that is:

- A. Specifically designed and manufactured for multiple reuse;
- B. Can carry 25 pounds over a distance of 300 feet; and

- C. Is made of cloth or other machine washable fabric, provided that it may not be constructed of polyethylene or polyvinyl chloride.

BIODEGRADABLE BAG

A bag that is capable of being decomposed by bacteria or other living organisms. Biodegradable bags are typically made from plant-based materials like corn and wheat starch rather than petroleum.

THIN FILM BAG

A single-use plastic bag, typically with plastic handles, with a thickness of 4.0 mils or less, intended for single-use transport of purchased products.

RETAIL ESTABLISHMENT

Any retail operation located in the Town which sells goods, food or provides personal services to the public, including restaurants.

§ 130-3. Requirements for Checkout Bags and Exceptions.

- A. If any retail establishment, as defined in **§130-2**, provides checkout bags to customers, the bag must be a recyclable paper bag, biodegradable bag, or a reusable checkout bag, as defined in **§130-2**.
- B. Customers are encouraged to bring their own reusable or biodegradable shopping bags to stores. Retail or grocery stores are strongly encouraged to make reusable checkout bags available for sale to customers at a reasonable price.
- C. Thin-film plastic bags used to contain dry cleaning, newspapers, produce, meat, fresh produce, bulk foods, wet items, and other similar merchandise, typically without handles, are still permissible under this bylaw.

§ 130-4. Violations and Enforcement.

- A. Any retail establishment violating the requirement(s) contained in **§130-3** of this bylaw shall be subject to a fine as follows:
 - (1) First offense: warning.
 - (2) Second offense: \$50.
 - (3) Third and subsequent offenses: \$100
- B. Each day that a violation continues shall be treated as a separate offense.
- C. This bylaw shall be enforced by the Franklin Town Administrator, the Building Commissioner and Building Inspectors and the Board of Health Agent(s), or their respective designees.

§ 130-5. Effective Date.

This bylaw shall take effect on and after July 1st, 2020, subject to grant to an individual retail establishment of a one three-month long compliance extension; a compliance extension may be

granted by the Town Administrator, for economic hardship or other good cause, as he may determine.

This bylaw shall otherwise become effective in accordance with the provisions of the Franklin Home Rule Charter.

DATED: _____, 2020

VOTED:

UNANIMOUS: _____

A True Record Attest:

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 7, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Bylaw Amendment 20-852, Chapter 82, Municipal Service Fees

The Council will consider the final passage of a revised fee schedule for ALS/BLS rates in the Town's fees bylaw. This final ratification is required as part of the collective bargaining negotiations with the fire department and will assist in us being able to hire new paramedics to accommodate the steep increase in call volume in the community.

As a part of their collective bargaining agreement, the Franklin Fire Department voted to amend the code of the Town of Franklin at Chapter 82, this bylaw will amend section 82-4, titled "Community Support Program", by adding a subsection "D", it will also amend Section 82-6, titled "Schedule of Service Fees", at Subsection F by striking existing language and replacing it as outlined in the attached bylaw.

If you have any questions please feel free to ask.



TOWN OF FRANKLIN

BYLAW AMENDMENT 20-852

CHAPTER 82, MUNICIPAL SERVICE FEES

A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN AT CHAPTER 82

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL that Chapter 82 of the Code of the Town of Franklin is amended at Section 82-4 Community support program by adding Subsection D, set out below and at Section 82-6 Schedule of Service Fees, Subsection F. Fire, by striking existing language and replacing as, set out below:

§ 82-4. **Community assistance program.** Under the Community Assistance Program, qualifying residents are eligible to receive discounted rates for certain town services. Participating town departments shall establish application and eligibility verification processes using tax returns as verification of income, dependents or other information to verify eligibility. The program is available to residential households for the following town services:

- A. **Water, sewer and trash discount credits.** Residential water, sewer and trash customers are eligible to receive a twenty-percent credit, per quarter, on their water, sewer and trash bills. Where a bill has been issued prior to an eligibility determination, no abatement will be made unless the amount to be abated amounts to \$10 or more. Discounts are not eligible on penalties for late payment.
- B. **Beaver Street Recycling Center Annual Sticker waiver.** Residents may receive a waiver of the annual sticker for the Beaver Street Recycling Center. Waivers are not granted for individual items being recycled within the Recycling Center.
- C. **Recreation Department program discount.** Residents of Franklin are eligible for up to a 100% discount on registration or program fees for qualifying residents who meet certain income eligibility guidelines.
- D. **Ambulance Billing Hardship.** Residents of Franklin who meet eligibility guidelines as promulgated by the Fire Chief to demonstrate economic hardship may receive a discount or waiver on an ambulance service fee.

§ 82-6. **Schedule of service fees.**

F. Fire

Service Fee	Rate
Ambulance Fees:	
ALS Base Rate 1	\$1,376.00 <u>\$2,329.00</u>
ALS Base Rate 2	\$1,990.00 <u>\$3,420.00</u>
BLS Rate	\$1,159.00 <u>\$1,477.00</u>
Response treatment, no support <u>(Commercial Care Facility Without Transport)</u>	\$935.00
Cardiac monitoring	\$175.00
Extra Attendant — ALS/BLS	\$265.00
IV therapy/drug administration	\$150.00
Mileage	\$22.01 <u>\$36.12</u>
Oxygen	\$80.00
BLS disposable supplies	\$75.00
ALS disposable supplies	\$150.00
Building Plan Review:	
Commercial/Industrial	\$150.00
Residential – Multifamily	\$100.00
Residential – one and two single family	\$65.00
Residential – single family	\$35.00
Storage uses	\$50.00
Utility, miscellaneous	\$50.00
False alarm fee	\$300.00
Fire alarm connection/programming	\$130.00
Fire alarm inspections:	
Less than 3,000 square feet	\$45.00
3,001 to 10,000 square feet	\$60.00
10,001 to 20,000 square feet	\$95.00
20,001 to 30,000 square feet	\$175.00
30,001 or more square feet	\$175.00
Fire permits:	
Blasting permits	\$45.00
Bonfires and burning Christmas trees	\$10.00
Bowling pin and lane refurnishing	\$10.00
Cannon and mortar firing.	\$45.00
Cellulose nitrate film	\$110.00
Combustible fibers	\$110.00
Compressed natural gas (CNG)	\$110.00
Covered mall buildings	\$45.00
Crop ripening or color processing	\$110.00
Cutting and welding	\$45.00
Dust explosion prevention	\$110.00

Explosives	\$45.00
Fire protection equipment – modification	\$60.00
Fire protection systems – new installation	See fire alarm inspections
Fireworks displays	\$110.00
Fireworks manufacture, storage and handling	\$210.00
Flammable and combustible liquids:	
11 to 20 gallons	No charge
21 to 100 gallons	\$75.00
101 to 500 gallons	\$150.00
500 to 1,000 gallons	\$300.00
1,001 to 5,000 gallons	\$450.00
5,001 to 10,000 gallons	\$600.00
10,000 gallons or more	\$750.00
Flammable and combustible gases:	
Less than 3,000 cubic feet	No charge
3,001 to 6,000 cubic feet	\$75.00
6,001 to 9,000 cubic feet	\$150.00
9,001 to 12,000 cubic feet	\$300.00
12,001 to 15,000 cubic feet	\$450.00
Greater than 15,000 cubic feet	\$600.00
Flammable solids:	
0 to 20 pounds	No charge
21 to 100 pounds	\$75.00
101 to 500 pounds	\$150.00
501 to 1,000 pounds	\$300.00
1,001 to 5,000 pounds	\$450.00
5,001 to 10,000 pounds	\$600.00
10,000 gallons or more	\$750.00
Fuel transfer operations – service stations	\$75.00
Fumigation and insecticidal fogging	\$10.00
Hazardous substances left unattended:	
Limited special effects	\$110.00
LP Gas	\$45.00
Lumberyards	\$110.00
Matches	\$45.00
Model rockets	\$45.00
Oil-burning equipment	\$45.00
Open air fires	No charge
Ovens and furnaces	\$45.00
Rubbish containers	\$45.00
Salamanders	\$55.00
Special seasonal decorations	\$60.00

Storage, combustible materials	See storage of flammable and combustible liquids
Tank vehicles parked overnight	\$55.00
Tanks and containers	See storage of flammable and combustible liquids and gases
Tank removal	\$75.00
Tar kettles on roofs	\$45.00
Tire recapping and rebuilding plants	\$210.00
Tire storage	\$75.00
Torches and heat producing devices	\$45.00
Transportation of combustible liquids (tank truck)	\$75.00
Fire protection equipment testing	\$35.00
Fire reports	\$10.00
Quarterly or annual inspections	\$65.00
Site plan review:	
Site plan review	\$50.00
Amended site plan review	\$25.00
Vehicle accidents – fire apparatus response	\$135.00

This bylaw amendment shall become effective on and after April 1, 2020.

DATED: _____, 2020

A True Record Attest:

Teresa M. Burr, CMC
Town Clerk

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 7, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 20-12: Gift Acceptance - Franklin Police Department

The Franklin Police Department has received an exceptionally generous donation of \$10,000 from Middlesex Savings Bank's Charitable Foundation. This money will be allocated towards Police Officer training and equipment and will help to support the many programs and initiatives sponsored by the Police Department.

We would like to thank the Middlesex Bank Charitable Foundation for their generous donation and continued support of our Police Department and the many services it provides.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 20 - 12**

**Acceptance of Gift
Franklin Police Department**

WHEREAS, The Franklin Police Department has received a generous donation in the amount of \$10,000 from the Middlesex Savings Bank Charitable Foundation to be used at the discretion of the Franklin Police Department to help fund the department's many programs and services.

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Franklin Police Department gratefully accepts this generous donation to be used at the discretion of the Franklin Police Department in support of many programs and services.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Teresa M. Burr, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

February 1, 2020

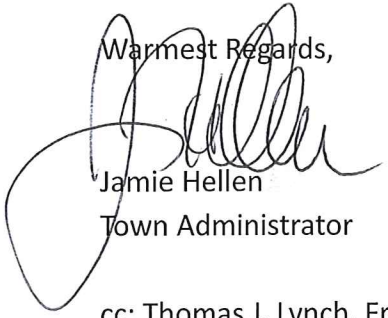
Middlesex Savings Bank
P.O. Box 5210
Westborough, MA 01581-5210

Dear Middlesex Savings Bank,

On behalf of the Town of Franklin, I would like to thank you for your exceptionally generous donation to the Franklin Police Department. The Police Department has a mission to provide a variety of services and programs to the community it serves. Your generous donation will go a long way in helping the Police Department and the Franklin community as a whole.

We appreciate your generosity and find it gratifying that you have chosen to give back to the community. Please call if I can ever be of assistance.

Warmest Regards,


Jamie Hellen
Town Administrator

cc: Thomas J. Lynch, Franklin Police Chief

*As always, every year we
thank you for your
commitment to our public safety
departments!*

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 7, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 20-13: Gift Acceptance - Franklin Fire Department

The Franklin Fire Department has received an exceptionally generous donation of \$10,000 from Middlesex Savings Bank's Charitable Foundation. This money will be allocated towards Fire Department training and equipment and will help to support the many programs and services sponsored by the Fire Department.

We would like to thank the Middlesex Bank Charitable Foundation for their generous donation and their continued support of our Fire Department and the many services it provides.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 20 - 13**

**Acceptance of Gift
Franklin Fire Department**

WHEREAS, The Franklin Fire Department has received a generous donation in the amount of \$10,000 from the Middlesex Savings Bank Charitable Foundation to be used at the discretion of the Franklin Fire Department to help fund the department's many programs, initiatives and services.

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Franklin Fire Department gratefully accepts this generous donation to be used at the discretion of the Franklin Fire Department in support of many programs and services.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

February 1, 2020

Middlesex Savings Bank
P.O. Box 5210
Westborough, MA 01581-5210

Dear Middlesex Savings Bank,

On behalf of the Town of Franklin, I would like to thank you for your exceptionally generous donation to the Franklin Fire Department. The Fire Department has a mission to provide fire prevention, safety, and a variety of other services and programs to the community it serves. Your generous donation will go a long way in helping the Fire Department and the entire Franklin community.

We appreciate your generosity and find it gratifying that you have chosen to give back to the community. Please call if I can ever be of assistance.

Warmest Regards,


Jamie Hellen
Town Administrator

cc: Jim McLaughlin, Franklin Fire Chief

*Adding, every year we
thank you for your commitment
to our public safety departments!*

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 7, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 20-14: The Town of Franklin Civil Discourse Pledge

Based on some concerns I have heard from the Council, I have drafted the Town of Franklin Civil Discourse Pledge to encourage civility and respect of all citizens, employees and business in our day to day work as stewards of the public trust.

The following resolution follows a series of administrative actions to help educate and modernize our approach to harassment in the workplace, but also set the tone throughout the entire community. A few notes:

- In 2018, the Town Administration and Human Resources Director sponsored employee harassment training for all municipal employees.
- On March 10th, 2020, the Town Administration and Human Resources Director are requiring all Town Department Heads do an in depth Harassment Prevention training focused on how to identify harassment in the workplace, how to prevent it and how to educate staff to be better at what they do. This is an intensive 3 hour training all department heads are required to attend.
- Later this year, the Town will also revisit another round of harassment training for all municipal employees. We hope to do this every 2 years, if needed.

As you may recall, in June of 2019, for the first time in over a decade, the Town Council updated its Town bylaws on protected classes in the community and workplace. A copy is attached.

I have also attached our recently revised Harassment Policy for all municipal staff. I want to personally commend the incredible influence and work our Human Resources Director, Karen

Bratt, has done to lift the standard in our municipal departments on this issue.



TOWN OF FRANKLIN

BY-LAW AMENDMENT 19-843

Chapter 25 - Human Resource Management

A By-law to Amend the Code of Franklin at Chapter 25 – Human Resource Management.

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT the Code of the Town of Franklin is amended at Chapter 25 – Human Resource Management.

Chapter 25 – Human Resources Management

GENERAL REFERENCES Administration of government

§ 25-1. Purpose and intent.

A.—The purpose of the Personnel Bylaw is to establish a framework for public human resources management for the Town of Franklin based on merit to support the operational needs of Town government. Systems and procedures developed as a result of this bylaw provide means to recruit, retain, and develop employees to provide cost effective and outstanding customer service to the community. All human resources actions in the Town shall be made without regard to race, color, religious creed, national origin, ancestry, sex (including pregnancy, childbirth and related medical conditions), gender identity, age, criminal record (inquiries only), handicap (disability), mental illness, sexual orientation, active military personnel, and genetics. Actions will be based on merit and fitness without regard to sex, race, religion, color, age, handicap, political affiliations, personal relationships, or other non-job-related factors. They shall be based on merit and fitness.

B.—

This bylaw and policies adopted pursuant to this bylaw are not intended to be all-inclusive. Final discretion as to interpretation and as to the appropriate course of action concerning a personnel matter shall be that of the Town Administrator.

§ 25-2 Authority of Town Administrator.

The Town Administrator is the appointing authority for all positions and employees except elected officers and employees of the School Department in pursuance of the provisions of MGL c. 41, §§ 108A and 108C, and the Town Charter, § 4.2.5. All human resource management actions are under the authority of the Town Administrator.

§ 25-3 Definitions.

CHARTER — Franklin Town Home Rule Charter.

POLICIES

This term includes policies, procedures, rules and regulations.

THE BYLAW

Human Resource Management Bylaw.

TOWN CODE

Code of the Town of Franklin.

§ 25-4 Applicability; conflicts.

- A. All Town departments and positions shall be subject to the provision of this bylaw and policies adopted pursuant to this bylaw, except elected officers and employees of the School Department in pursuance of the provisions of MGL c. 41, §§ 108A and 108C.
- B. To the extent that there is a direct conflict between the language of a collective bargaining agreement and this bylaw or policies adopted pursuant to it, the provisions of the collective bargaining agreement shall prevail.
- C. Nothing in this bylaw shall be construed to conflict with any provision of the Town Charter; to the extent that any apparent conflict exists, it shall be determined in favor of the Charter.

§ 25-5 Construal of provisions.

- A. State Civil Service Law and Regulations. Nothing contained in this bylaw shall be construed to conflict with MGL c. 31 and regulations adopted in conformance with MGL c.31.
- B. Other statutes. Nothing contained in this bylaw or in policies adopted pursuant to it shall be construed to conflict with any statute of general application, special law enacted for the Town of Franklin or any permissive statute accepted by the Town of Franklin. To the extent that any apparent conflict exists, statutory language shall control.

§ 25-6 Responsibility for administration.

- A. The Town Administrator is the appointing authority for all municipal positions, excluding elected officials and employees working under the direct direction of the School Committee. This applies to all hiring, promotion, and termination actions.
- B. The Town Administrator, in accord with § 4-2-3(g) of the Home Rule Charter, is responsible for the daily administration of the human resource management system. The Town Administrator or his/her designee shall be responsible for the development of the human resources system which meets the current and projected needs of the Town. The Town Administrator or his/her designee shall conduct research to keep the human resources systems and policies current with industry best practices. Policies may address topics including, but not limited to, recruitment and selection, compensation for employees, benefit programs, time off, methods of selection of personnel, employee conduct, performance management, safety and workplace violence, employee relations, training and employee development.

§ 25-7 Delegation of authority.

- A. The Town Administrator may appoint a Human Resources Director for the Town of Franklin who will impartially and equitably oversee all personnel activities of Town

government in administering this bylaw, but the Town Administrator shall retain responsibility for all such delegated acts and approval of personnel matters.

B. ~~From time to time the Human Resources Director will review and amend the classification and compensation plan, which establishes position titles, grades and salary ranges for all non-union employees. minimum and maximum salaries for pay ranges. This compensation plan shall be submitted to the Town Council for approval prior to implementation.~~ Adjustments to the classification and compensation plan will be based on current job responsibilities and market conditions. A copy of the most recent plan shall be filed with the Town Clerk.

§ 25-8 Management policies.

A. The Town Administrator shall adopt policies to implement this bylaw and will ensure that policies reflect professional practices, are kept current with federal and state laws and regulations, and are in accord with the Home Rule Charter and other provisions of the Town Code.

B. The Town Administrator will ensure that department heads, supervisory personnel and employees have access to current policies to promote efficiency and economy of government.

C. The Town of Franklin is an equal opportunity employer, ~~and does not make any personnel decisions on the basis of an applicant's race, gender, national origin, religion, age, color, or disability status.~~ Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, or any other personnel action because of race, color, religious creed, national origin, ancestry, sex (including pregnancy, childbirth and related medical conditions), gender identity, age, criminal record (inquiries only), handicap (disability), mental illness, sexual orientation, active military personnel, genetics, race, creed, color, national origin, age, sex, handicap, political affiliation, or other nonmerit factor is prohibited except where such factor is a bona fide occupational requirement.

§ 25-9 Employee rights and responsibilities.

A. Employees who choose to work for the Town of Franklin can expect a workplace free from discrimination, harassment, or political pressure.

B. Employees are expected to conduct business with integrity and to report any instances of irregularity or fraud. They must not use their position for personal gain, nor engage in any conduct which may reflect unfavorably upon the Town.

§ 25-10 Adoption of policies.

The Town Administrator is empowered and authorized by this bylaw to adopt human resource management policies defining the rights, benefits, and obligations of employees subject to this bylaw. ~~Such policies shall become effective in accordance with the following procedure:~~

A. The Town Administrator may develop, amend or revise rules, regulations, policies, and procedures to meet the current needs of the Town of Franklin.

B. The new or amended policies and their proposed effective date shall be communicated to employees and posted on the town website.

C. Copies of the new or amended policies shall be filed with the Town Clerk.

D.

~~B. distributed to the Town Council at a regularly scheduled meeting. The Town Council shall have 30 days to accept, reject or amend the policy. If the Town Council takes no action within 30 days, the proposed policy shall take effect.~~

~~C. The new or amended policies shall be communicated to employees.~~

~~Copies of the new or amended policies shall be filed with the Town Clerk.~~

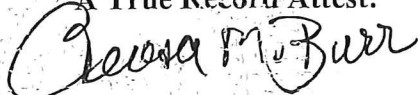
§ 25-11 Severability.

The provisions of this bylaw and the policies adopted pursuant to this bylaw are severable. If any bylaw provision or policy is held invalid, the remaining provision of the bylaw or policy shall not be affected thereby.

This by-law Amendment shall become effective in accordance with the provisions of the Franklin Home Rule Charter

DATED: June 26th, 2019

A True Record Attest:



Teresa M. Burr
Town Clerk

VOTED: Passed
UNANIMOUS ✓
YES 8 NO 0
ABSTAIN —
ABSENT 1
RECUSED —


Glenn Jones, Clerk

TOWN OF FRANKLIN

HARASSMENT AND SEXUAL HARASSMENT POLICY

I. Introduction

It is the goal of the Town of Franklin to promote a workplace that is free of harassment. Harassment of employees occurring in the workplace or other settings in which employees may find themselves in connection with their employment is unlawful and will not be tolerated by the Town. Further, any retaliation against an individual who has complained about harassment or retaliation against individuals for cooperating with an investigation or a complaint is similarly unlawful and will not be tolerated. To achieve our goal of providing a workplace free from harassment, the conduct that is describe in this policy will not be tolerated and we have provided a procedure by which inappropriate conduct will be dealt with, if encountered by employees.

Because the Town of Franklin takes allegations of harassment seriously, we will respond promptly to complaints of harassment. If it is determined that such inappropriate conduct has occurred, the Town will act promptly to eliminate the conduct and impose such corrective action as is necessary, including disciplinary action where appropriate.

Please note that while this policy sets forth our goals of promoting a workplace that is free of harassment, the policy is not designed or intended to limit our authority to discipline or take remedial action for workplace conduct which we deem unacceptable, regardless of whether that conduct satisfies the legal definition of harassment or sexual harassment.

II. Policy

A. Harassment and Sexual Harassment Prohibited

Employees are protected from harassment on the basis of their race, color, religion, national origin, ancestry, sex, gender identity, age, pregnancy and pregnancy-related conditions, handicap (disability), sexual orientation, genetics, active military or veteran status, and participation in discrimination complaint-related activities (retaliation). Harassment is prohibited by state and/or federal law, and will not be tolerated by the Town of Franklin.

All Town employees are responsible for ensuring that the workplace is free from all forms of harassment. This policy applies to all employees and officers of the Town. Supervisory and managerial employees must not condone acts of harassment by their subordinate employees, by other Town employees, by regular visitors to Town offices, or by employees of our vendors and contractors. Retaliation against persons complaining about harassment or sexual harassment is also unlawful and is prohibited by this policy.

B. Harassment Defined

Harassment in General. Harassment is unwelcome verbal or physical conduct, directed at an individual based upon their race, color, religion, national origin, ancestry, sex, gender identity, age, pregnancy and pregnancy-related conditions, handicap (disability), sexual orientation, genetics, active military or veteran status, or participation in discrimination complaint-related activities (retaliation), which disrupts or interferes with another's work performance, or which creates an intimidating, offensive, or hostile environment.

Examples of Harassment. Prohibited behavior includes slurs or other derogatory comments, objects, pictures, cartoons, or demeaning gestures connected to one's membership in a protected group.

Sexual Harassment. In Massachusetts, the legal definition for sexual harassment is this: "sexual harassment" means sexual advances, requests for sexual favors, and verbal, or physical conduct of a sexual nature when:

- a. submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly a term or condition of employment or as a basis for employment decisions; or
- b. such advances, requests or conduct have the purpose or effect of unreasonably interfering with the individual's work performance by creating an intimidating, hostile, humiliating or sexually offensive work environment.

Under these definitions, direct or implied requests by a supervisor for sexual favors in exchange for actual or promised job benefits such as favorable reviews, salary increases, promotions, increased benefits, or continued employment constitutes sexual harassment. The legal definition of sexual harassment is broad and in addition to the above examples, other sexually orientated conduct, whether it is intended or not, that is unwelcome and has the effect of creating a workplace environment that is hostile, offensive, intimidating or humiliating to male or female workers may also constitute sexual harassment.

Examples of Sexual Harassment. While it is not possible to list all those additional circumstances that may constitute sexual harassment, the following are some examples of conduct which, if unwelcome, may constitute sexual harassment depending upon the totality of the circumstances, including the severity of the conduct and its pervasiveness:

- Unwelcome sexual advances – whether they involve physical touching or not
- Sexual epithets, jokes, written or oral references to sexual conduct, gossip regarding one's sex life, comment on an individual's body, comment about an individual's sexual activity, deficiencies, or prowess
- Displaying sexually suggestive objects, pictures, cartoons
- Unwelcome leering, whistling, brushing against the body, sexual gestures, suggestive or insulting comments
- Inquiries into one's sexual experiences
- Discussion of one's sexual activities

All employees should take note that retaliation against an individual who has complained about harassment, and retaliation against individuals for cooperating with an investigation of a harassment complaint is unlawful and will not be tolerated by the Town of Franklin.

III. Persons Covered

This policy prohibits harassment of all employees, including non-supervisory, supervisory, management and executive personnel, all applicants for employment, and citizens or customers.

IV. Procedure

A. Complaint

If an employee believes that they have been subjected to harassment, the employee has the right to file a complaint with the Town. This may be done in writing or orally.

An employee who believes that they have been subjected to harassment prohibited by this policy has a responsibility to report the harassment as soon as possible to their supervisor, manager, or department head.

Any supervisor, manager or other employee who becomes aware of harassment prohibited by this policy must report it immediately to one of the Harassment Grievance Officers.

If the employee does not feel comfortable reporting the complaint to their management they should contact one of the following Harassment Officers:

Karen Bratt - Director of Human Resources - 508-553-4839

Chrissy Whelton – Assistant to the Town Administrator – 508-553-4885

The Harassment Officers are available to discuss any concerns and employee may have and provide information about the policy on harassment and the complaint process.

If there are other compelling reasons which prevent bringing the problem to the attention of the line management or Harassment Officers, then the employee may report the harassment to Jamie Hellen, Town Administrator.

B. Investigation

All complaints of harassment will be investigated promptly and impartially by the Harassment Officer or by another qualified individual selected by the Town.

The investigation will include a private interview with the person filing the complaint and with witnesses. The individual conducting the investigation will also interview the person alleged to have committed sexual harassment.

An individual conducting an investigation into a complaint of harassment will keep information as confidential as possible, and disseminate it on a “need to know” basis only. Others involved in the investigation in any capacity must also respect the privacy of those involved by keeping information learned during the course of the investigation confidential.

As soon as practicable after the completion of the investigation, the official responsible for conducting the investigation will, to the extent appropriate, advise the employee who brought the harassment complaint and the employee accused of harassment of the results of the investigation.

If it is determined that inappropriate conduct has occurred, the Town will act promptly to eliminate the offending conduct, and where it is appropriate, will also impose disciplinary action.

If either employee is dissatisfied with the handling or result of the investigation, the employee should bring the matter immediately to the Town Administrator, preferably in writing, stating the reasons for that dissatisfaction.

C. Disciplinary Action

Anyone who is found, after the investigation, to have engaged in harassment prohibited by this policy will be subject to appropriate disciplinary action from counseling up to and including discharge from employment. This policy shall not limit the authority of the Town to take disciplinary action against an employee who engages in inappropriate conduct, regardless of whether it satisfies the definition of harassment or sexual harassment under this policy.

Employees covered by a collective bargaining agreement who are charged with sexual harassment and who are subject to disciplinary action are entitled to representation by their respective union.

D. False Accusations

False accusations of harassment (i.e. the alleging of incidents or behavior that are proven, through investigation, not to have occurred at all) may result in severe disciplinary action up to and including termination. A finding that either harassment did not occur or that there is insufficient evidence, does not necessarily, in itself, establish that an accusation was false.

E. Retaliation Prohibited

No one who brings a harassment complaint in good faith will be subject to any adverse employment action for doing so, regardless of whether the complaint is ultimately determined to have merit. Any employee, including supervisors and managers, who retaliates against an employee for making a complaint of harassment will be subject to disciplinary action, which may include termination of employment. Retaliation should be reported to management using the procedure set forth in this policy for complaints of harassment.

V. State and Federal Remedies

In addition to the above, if you believe you have been subjected to harassment, you may file a formal complaint with either or both of the government agencies set forth below. Using our complaint process does not prohibit you from filing a complaint with these agencies. Each of the agencies requires that claims be filed within 300 days from the alleged incident or when the complainant became aware of the incident.

United States Equal Employment Opportunity Commission (“EEOC”)

www.eeoc.gov

Boston Area Office
John F. Kennedy Federal Building
475 Government Center
Boston, MA 02203

Phone: 1-800-669-4000

Fax: 617-565-3196

Massachusetts Commission Against Discrimination (“MCAD”)

www.mass.gov/mcad

1 Ashburton Place, Suite 601
Boston, MA 02108

Phone: 617-994-6000

Fax: 617-994-6024

E-mail: assistanttochairman@state.ma.us



**TOWN OF FRANKLIN
RESOLUTION 20-14
THE TOWN OF FRANKLIN
CIVIL DISCOURSE PLEDGE**

- WHEREAS,** the Town of Franklin is made up of individuals and businesses whose collective cultures and perspectives join to form a healthy community that prides itself on being a place that welcomes people, families and businesses from all walks of life;
- WHEREAS,** the Town of Franklin values all members of this community, including all religions, ancestries, and ethnicities, as well as people of any socioeconomic status, disability, sexual orientation, or gender identity;
- WHEREAS,** the Franklin Town Council wants to assure its residents and visitors that it is a place that celebrates diversity and inclusion and will not tolerate any discrimination prejudice, racism, bigotry, hatred, bullying, or violence towards any person or business within our community;
- WHEREAS,** The Franklin Town Council recognizes that with the rapid ascent of modern technology, including all forms of social media, the internet and television, that new challenges are before all of us; and that the individual Councilors need to set a high standard for civil discourse by providing an environment of trust and honesty with residents and businesses; and
- WHEREAS,** The Franklin Town Council encourages all residents and visitors to celebrate and practice civility, and to respect the diversity of each other's backgrounds and to learn from one another.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Franklin that:

- Section 1.** The Franklin Town Council will lead by example in promoting civility and
respect for all citizens and businesses within the Town of Franklin in utilizing any means of contact with the general public, including but not limited to in-person constituent services, on various social media channels, and while conducting formal business as outlined in the Franklin Home Rule Charter and Franklin Town Council Procedures Manual;
- Section 2.** The Franklin Town Council will have a renewed focus on following the appropriate governmental structures and processes (i.e. chain of command) when responding to citizen or employee feedback as outlined in our Town Charter, Town bylaws, Town Administrative procedures or Massachusetts General Laws, where applicable;
- Section 3.** The Franklin Town Council recognizes that individual Councilor(s)'

participation on various social media channels regarding official Town business is possibly an infraction of the State's Open Meeting Law statute;

- Section 4.** The Franklin Town Council calls upon all city departments, employees, and all who live, work, or visit Franklin to speak out against acts of bullying, discrimination, and hate violence, while also standing up for those who are targeted for such acts. The Town shall exercise all reasonable efforts to ensure that all Town bylaws and administrative policies reflect the most current federal and state laws and employees shall follow the appropriate chain of command as outlined in the most recent approved town policies;
- Section 5.** The Franklin Town Council recognizes that our community is proud to stand as a welcoming and accepting community to all and will act in appropriate ways to implement that standard across our community;
- Section 6.** The Franklin Town Council will oppose any attempts to undermine the the safety, security, and rights of individual members of our community and encourages every citizen to do the same; and
- Section 7.** The Franklin Town Council emphatically rejects discrimination, harassment, bullying or any hate-based crimes and prejudice and bigotry in all forms, and takes this opportunity to reinforce our commitment to a diverse, supportive, and inclusive community.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council