# DESIGN REVIEW COMMISSION <br> AGENDA 

Tuesday, May 19, 2020 7:00 PM.
Virtual Meeting

Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Design Review Commission Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by copying the link (Phone, Computer, or Tablet required).

Please click on https://us02web.zoom.us/j/86068717676 or call on your phone at 1-929-205-6099, meeting ID is $\mathbf{8 6 0 6 8 7 1 7 6 7 6}$.

7:00 PM Kaleidoscope - 440 East Central Street Front Directory letters only, 2 sides Decals applied (Logo)

7:05 PM 122 Chestnut Street Residential Development - 122 Chestnut Street Construct new multi-family residential building

## General Matters

Approval of Minutes: April 7, 2020

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

This agenda is subject to change. Last updated: May 14, 2020
The next meeting of the Design Review Commission is scheduled for June 2, 2020

## FORM Q

## TOWN OF FRANKLIN

DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

## A) General Information

Name of Business or Project: Kaleidoscope
Property Address 440 E. Central Street
Assessors' Map \# $\qquad$ Parcel \# $\qquad$
Zoning District (select applicable zone): $\qquad$
Zoning History: Use Variance $\qquad$
Non-Conforming Use $\qquad$

## B) Applicant Information:

Applicant Name: - Poco Cavallaro Cavallara Signs Inc.
Address: 305 Union Street
Telephone Number:

$$
508-528-6545
$$

Contact Person: $\qquad$

## C) Owner Information (Business Owner \& Property Owner if different)

Business Owner: Scott Andrew s Property Owner: $\qquad$
Address: 950 E. Haverford RD. STE 200 Bran Maur, PA /9010

All of the information is submitted according to the best of my knowledge


Signature
Print Name:


Date Submitted

## *FOR SIGNS COMPLETE PAGES 1 \& 2 ONLY. FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4 <br> SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)
a. Sign Company

Business Name: $\qquad$
Contact Person:
Rocco Cavallaro
Address
305 Union street
Telephone Number:
508-528-6545
b. Architect/Engineer (when applicable)

Business Name:
Contact Person: $\qquad$
Address $\qquad$
Telephone Number:
E) Work Summary
$\begin{array}{ll}\text { Summary of work to be done: } & \text { Front Directory letters only (izod side) } \\ \text { (2) SIDES Decals applied (Loco) }\end{array}$
F) Information \& Materials to be Submitted with Application
a) FOR SIGN SUBMISSIONS ONLY:

## NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH

 APPLICATION1. Drawing of Proposed Sign which must also include
type of sign (wall, pylon etc.) colors size/dimensions materials style of lettering lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)
b) FOR BUILDINGS/DEVELOPMENTS OR PROIECT SUBMISSIONS:

## NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels \& specifications of proposed lights
3. Building drawings, indicating size and height of buildings); front, rear and side elevations
(when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

Date...... 5/1/2020

DRC Submission

## Company: Kaleidoscope ABA Therapy Services

One logo each side $10.5^{\prime \prime} \times 56^{\prime \prime}$ White cut vynil logo


## FORM Q

# TOWN OF FRANKLIN <br> DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW 

## A) General Information

Name of Business or Project:
122 Chestnut Street Residential Development

Property Address $\qquad$

Assessors' Map \# $\qquad$ Parcel \# $\qquad$
Zoning District (select applicable zone):
Comm. II

Zoning History:
Use Variance XXX Non-Conforming Use $\qquad$
B) Applicant Information:

Applicant Name: $\qquad$
Address: $\qquad$ 35 Bryant Street, Dedham, MA 02026

Telephone Number: $\qquad$ Contact Person:

Michael McKay
C) Owner Information (Business Owner \& Property Owner if different)

Business Owner: $\qquad$ Property Owner: Michael O'Brien
Address: $\qquad$
$\qquad$

All of the information is submitted according to the best of my knowledge Executed as a sealed instrument this day of 20


Signature of Owner
Michael McKay
Print name of Applicant
Print name of Owner
*FOR SIGNS COMPLETE PAGES $1 \& 2$ ONLY.
FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4

## D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company

Business Name:
Contact Person: $\qquad$
Address $\qquad$
Telephone Number: $\qquad$
b. Architect/Engineer (when applicable)

Business Name: $\qquad$
Contact Person: _ Michael McKay
Address
35 Bryant Street, Dedham, MA 02026
Telephone Number: $\qquad$
E) Work Summary

Summary of work to be done: _ Construct new multi family residential building
F) Information \& Materials to be Submitted with Application
a) FOR SIGN SUBMISSIONS ONLY:

## NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION

1. Drawing of Proposed Sign which must also include
type of sign (wall, pylon etc.) colors
size/dimensions materials
style of lettering lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

## b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

## NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels \& specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations
(when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

## DESIGN STANDARDS

Explain how each of the design standards outlined below has been incorporated into the design of the proposed development. Fill in the information in the spaces provided or use a separate sheet.

1. Height - The height of any proposed alteration shall be compatible with the style and character of the surrounding buildings, within zoning requirements._ 31'-10" which is consistent with Franklin Health next door
2. Proportions of Windows and Doors - The proportions and relationships between doors and windows shall be compatible with the architectural style and character of the surrounding area.

The windows are a major design element and are designed to complement the more commercial look to the building.
3. Relations of Building Masses and Spaces - The relationship of a structure to the open space between it and adjoining structures shall be compatible. The structure has open space on either side and the rear of the building
4. Roof Shape - The design and pitch of the roof shall be compatible with the architectural style and character of the surrounding buildings. The roof is flat complimenting a more modern commercial look
5. Scale - The scale of the structure shall be compatible with its architectural style and the character of the surrounding buildings. The 3 stories is consistent with the Franklin Health building to the right
6. Façade, Line, Shape \& Profile - Facades shall blend with other structures in the surrounding area with regard to the dominant vertical or horizontal context: . See below
7. Architectural Details - Architectural details, including signs, materials, colors and textures shall be treated so as to be compatible with the existing and adjacent architectural character, thereby preserving and enhancing the surround area. $\qquad$ As noted above, the building was designed to be a more modern building consistent with the Franklin Health Center. The mixture of facade materials (Vertical stained and horizontal painted) break up the facade. The design is also has larger overhangs which will _provide strong shadow lines.
8. Advertising Features - The size, location, design, color, texture, lighting and materials of all permanent signs and outdoor advertising structures shall not detract from the use and enjoyment of the proposed buildings and structures and the surrounding properties. Only address number is proposed
9. Heritage - Removal or disruption of historic, traditional or significant uses, structures or architectural elements shall be minimized insofar as practicable. $\qquad$
$\qquad$
10. Energy Efficiency - To the maximum extent reasonably practicable, proposals shall utilize energyefficient technology and renewable energy resources and shall adhere to the principles of energyconscious design with regard to orientation, building materials, shading, landscaping and other elements. - The structure will be new construction built to energy star levels with sustainable siding, insulation framing materials. All systems will be hi efficiency.
11. Landscape - The landscape should improve the character and appearance of the surrounding area and parking areas should be located to the side or rear of buildings when reasonably possible.

## SEE ADDENDA ATTACHED FOR INSTRUCTIONS TO ASSIST IN COMPLETING APPLICATION.

## ADDENDA <br> INSTRUCTIONS FOR COMPLETION OF FORM Q-DESIGN REVIEW APPLICATION

A. General Information

- Please list name of Business as it will appear on sign or name of project or development, as the case may be, as well as the property address
- Assessors' Map \& Parcel numbers may be obtained from tax bill, Town website @ www.franklin.ma.us/Town/Assessors/PropertyTax or from the computer located outside the Assessor's Office, first floor, Municipal Building, 355 East Central Street.
- Zoning District and Zoning History information may be obtained at the Building Department, $1^{\text {st }}$ floor, Municipal Building
B. Applicant Information - complete and include name of contact person w/ phone number
C. Owner Information - if business owner and property owner are not the same, please include information for both. If signage is within a shopping plaza-obtain letter of approval of sign changes from plaza owner.

Page 2 -
D. Architect/Engineer or Sign Company Information:

- Signs only - Name of Sign Company and Contact Person
- Developments \& Projects - Engineer and Architect Information as well
E. Work Summary: Include brief summation of work to be done


## Pages 3 \& 4

F. Information \& Materials to be Submitted w/Application
a) SIGNS ONLY -

- Nine (9) Copies of sign drawings and photos, which include information listed on Page 2 of the application
b) SITE PLAN APPLICATIONS FOR BUILDINGS/DEVELOPMENTS/PROJECTS.
- Nine (9) Copies of all plans including information listed on Page 2 of application.
- Please bring samples of siding and roofing materials and paint color samples to the meeting when scheduled.

DESIGN STANDARDS - For Buildings/Projects and Developments, please complete Pages 3 and 4 as they apply to your project.

## ALL APPLICATIONS WITH NINE (9) COPIES OF SUPPLEMENTARY INFORMATION MUST BE FILED BY CLOSE OF BUSINESS ON WEDNESDAY PRIOR TO THE FOLLOWING TUESDAY MEETING. MEETINGS ARE GENERALLY TWICE A MONTH THE $2^{\mathrm{ND}} \& 4^{\mathrm{TH}}$ TUESDAY OF THE MONTH.

FOR SIGN APPLICATIONS ONLY, YOU NEED ONLY COMPLETE PAGES 1 \& 2 OF APPLICATION.




| 1 | Second Floor Plan 3,824 GSF |
| :---: | :---: |
| $1-1.4$ | $1 / 4^{" 1}=1-0^{\prime \prime}$ |



| $\begin{gathered} \text { New } \\ \begin{array}{c} \text { Multi-family } \\ \text { Dwelling } \end{array} \\ \substack{122 \\ \text { Chestut Street } \\ \text { Frankiin, ras } \\ \hline} \end{gathered}$ |
| :---: |
|  |
| $\square$ |
|  |
|  |
| Roof Plan |
|  |





## Planting Plan (TREES)


E $=$ PLANTING PLAN (SHRUBS)



## Town of $\mathfrak{j f r a n k l i n}$



# Design Review Commission 

Tuesday, April 7, 2020

## Meeting Minutes

Chair Mark Fitzgerald called the above-captioned meeting to order this date at 7:05 PM, via remote/virtual meeting on Zoom. Members in attendance: Mark Fitzgerald, , Ralph Niemi, and James Bartro. Members absent: Chris Baryluk, Late: Sam Williams joined at 7:20PM

Chair Fitzgerald stated that he authorized Associate member James Bartro to vote.

1. Pokemoto - $\mathbf{2 7 4}$ Franklin Village Drive - New business, replace wall mounted sign

Jun, applicant attended by telephone. Chair Fitzgerald confirmed the applicant was requesting to replace the former sign with the new business sign.

Motion: To Approve the sign package as submitted. Motioned by J. Bartro. Seconded by R. Niemi. Voted 3-0-0.
2. Crossway Church - $\mathbf{2 8 2}$ Summer Street - Replace existing free standing sign with a new sign.

Cam Afonso of Signs by Cam reviewed the proposed signage replacement. Chair Fitzgerald stated the new frame is the same type, size, and mounting arrangement as the existing frame.

Motion: To Approve the sign package as submitted. Motioned by J. Bartro. Seconded by R. Niemi. Voted 3-0-0.
3. Starr \& Glick - $\mathbf{8 2 5}$ West Central Street - Replace directory panel.

Cam Afonso of Signs by Cam reviewed the proposed signage replacement and indicated there is no lighting. Chair Fitzgerald stated the new frame is the same type, size, and mounting arrangement as the existing frame.

Motion: To Approve the sign package as submitted. Motioned by R. Niemi Seconded by J. Bartro. Voted 3-0-0.

Motion: To Approve the February 18, 2020 and March 3, 2020 Meeting Minutes as presented. Motioned by J. Barto. Seconded by R. Niemi. Voted 5-0-0.

General Matters: Mr. Williams inquired a new sign at Franklin Pizza \& Deli. Will look into if it was approved. Mr. Fitzgerald stated he also will speak to Mr. Brown about the Glen Pharma truck.

Motion to Adjourn by J. Bartro. Seconded by S. Williams. Voted 5-0-0. Meeting adjourned at 7:25 PM.
Respectfully submitted,

Amy Love

