

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

May 27, 2021

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
7:00 PM

The public will **NOT** be permitted to enter the building or participate in person. Only pre-approved participants on the meeting agenda will be allowed to enter the Building and participate in person. **Residents can attend and participate via the “ZOOM” Platform.**

A NOTE TO RESIDENTS: Due to the continued concerns regarding the COVID-19 virus and Governor Baker's declared State of Emergency, we will be conducting a remote/virtual Town Council Meeting for all public access and participation. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by clicking on the attached [link](#) (Phone, Computer, or Tablet required). The attached link and phone number will be active for the duration of the meeting for citizens to ask questions/voice concerns. If residents are just interested in watching the meeting it will also be [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29.

- **Link to access meeting:** May 27, 2021 Town Council Meeting Link [HERE](#) -- Then click “Open Zoom”
 - Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/83992269067>
 - **Call-In Phone Number:** Call 1-929-205-6099 and enter Meeting ID # 839 9226 9067 --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- a. *This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- b. *Chair to identify Council Members participating remotely*

2. CITIZEN COMMENTS

- a. *Citizens are welcome to express their views for up to five minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. HEARINGS - 7:10pm

- a. Final Recommendation Voting Document
 - i. [FY22 Budget Message](#)
 - ii. [FY22 Town Administrator Proposed Budget](#)

4. LICENSE TRANSACTIONS

- a. La Cantina Winery - Farmer-Winery, Farmer's Market License

5. LEGISLATION FOR ACTION

- a. Resolution 21-28: Adoption of the FY22 Budget (**Motion to Approve Resolution 21-28 - Majority Vote**)
- b. Resolution 21-29: Departmental FY22 Expenditure Limits, Town Code Chapter 73, MGL Chapter 44, Section 53E1/2 (**Motion to Approve Resolution 21-29 - Majority Vote**)
- c. Resolution 21-19: FY22 CPA Budget Reservations (**Motion to Approve Resolution 21-19 - Majority Vote**)

6. TOWN ADMINISTRATOR'S REPORT

7. COUNCIL COMMENTS

8. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

LEGAL NOTICE - TOWN OF FRANKLIN

FY22 PROPOSED BUDGET AND NOTICE OF BUDGET HEARINGS

The Franklin Town Council will hold Public Hearings on **Wednesday, May 26, 2021 and Thursday, May 27, 2021 at 7:00 p.m. for the proposed FY 2022 budget.** These meetings will be held remotely via the **“ZOOM” platform.** Residents can visit the **Town Website (Franklinma.gov)** and click on the **Town Calendar for up to date information on how to access these meetings.** Copies of the budget are available for inspection in the Office of the Town Administrator and the Office of the Town Clerk located in the Franklin Municipal Building, 355 East Central, Franklin, MA during our normal business hours. A copy is also available at the Franklin Public Library, 118 Main Street, Franklin, MA. A detailed budget document is available on the Town’s official website budget page. Any questions or comments can be directed to Chris Sandini, Franklin Finance Director, at (508) 553-4864. A general summary of the budget follows:

Category	FY 2021 Budget	FY 2022 Administration Recommendations
General Government	10,280,104	10,686,646
Public Safety	12,673,641	13,561,752
Education	68,210,293	70,401,071
DPW	5,113,151	5,426,385
Human Services	754,204	844,289
Culture & Recreation	1,512,266	1,691,467
Debt & Interest	6,661,741	6,824,890
Employee Benefits	13,162,615	13,987,350
Liability Insurance	575,000	636,540
Total General Fund:	118,943,015	124,060,390
Sewer Enterprise	4,757,601	5,249,396
Water Enterprise	5,628,191	6,591,279
Solid Waste Enterprise	2,471,857	2,663,800
Total Enterprise Funds:	12,857,649	14,504,475
Total All Budgets:	131,800,664	138,564,865

*Submitted by,
Alecia Alleyne
Licensing Administrator*

**TOWN OF FRANKLIN
OPERATING BUDGET FY2022
VOTING DOCUMENT**

Dept.	Department	FY 2020 Town Council Final	FY 2021 Town Council Final	FY 2022 Department Request	FY 2022 Town Admin Recommend	FY 2022 Fincom Recommend	FY 2022 Town Council Final
111	TOWN COUNCIL						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
123	TOWN ADMINISTRATOR						
	PERSONAL SERVICES	389,449	377,228	390,485	390,485	390,485	-
	EXPENSES	29,800	33,700	33,750	33,750	33,750	-
		419,249	410,928	424,235	424,235	424,235	-
131	FINANCE COMMITTEE						
	EXPENSES	1,500	1,500	1,500	1,500	1,500	-
		1,500	1,500	1,500	1,500	1,500	-
135	COMPTROLLER						
	PERSONAL SERVICES	457,356	471,065	487,551	487,551	487,551	-
	EXPENSES	73,807	70,150	75,150	75,150	75,150	-
		531,163	541,215	562,701	562,701	562,701	-
141	BOARD OF ASSESSORS						
	PERSONAL SERVICES	348,284	368,803	327,321	327,321	327,321	-
	EXPENSES	81,740	94,350	99,900	99,900	99,900	-
		430,024	463,153	427,221	427,221	427,221	-
147	TREASURER/COLLECTOR						
	PERSONAL SERVICES	332,196	351,098	370,347	370,347	370,347	-
	EXPENSES	88,955	91,105	91,105	91,105	91,105	-
		421,151	442,203	461,452	461,452	461,452	-
151	LEGAL SERVICES						
	PERSONAL SERVICES	105,859	107,584	109,736	109,736	109,736	-
	EXPENSES	121,500	60,000	60,000	60,000	60,000	-
		227,359	167,584	169,736	169,736	169,736	-
152	HUMAN RESOURCES						
	PERSONAL SERVICES	168,301	170,845	174,261	174,261	174,261	-
	EXPENSES	30,750	28,630	53,650	53,650	53,650	-
		199,051	199,475	227,911	227,911	227,911	-
155	INFORMATION TECHNOLOGY						
	PERSONAL SERVICES	-	-	37,500	37,500	37,500	-
	EXPENSES	263,000	293,693	307,706	307,706	307,706	-
		263,000	293,693	345,206	345,206	345,206	-
161	TOWN CLERK						
	PERSONAL SERVICES	172,381	189,851	264,264	264,264	264,264	-
	EXPENSES	21,146	16,746	20,550	20,550	20,550	-
		193,527	206,597	284,814	284,814	284,814	-
164	ELECTION & REGISTRATION						
	PERSONAL SERVICES	33,463	104,621	8,320	8,320	8,320	-
	EXPENSES	23,797	23,000	31,800	31,800	31,800	-
		57,260	127,621	40,120	40,120	40,120	-
176	ZONING BOARD OF APPEALS						
	EXPENSES	5,000	6,000	8,000	8,000	8,000	-
		5,000	6,000	8,000	8,000	8,000	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2022
VOTING DOCUMENT**

Dept.	Department	FY 2020 Town Council Final	FY 2021 Town Council Final	FY 2022 Department Request	FY 2022 Town Admin Recommend	FY 2022 Fincom Recommend	FY 2022 Town Council Final
177	PLANNING & GROWTH MGMT						
	PERSONAL SERVICES	317,348	323,636	316,227	316,227	316,227	-
	EXPENSES	28,300	32,300	32,300	32,300	32,300	-
		345,648	355,936	348,527	348,527	348,527	-
184	AGRICULTURAL COMMISSION						
	EXPENSES	-	1,000	1,000	1,000	1,000	-
		-	1,000	1,000	1,000	1,000	-
192	PUBLIC PROPERTY & BUILDINGS						
	PERSONAL SERVICES	2,822,603	2,930,726	2,861,523	2,861,523	2,861,523	-
	EXPENSES	4,570,475	4,109,949	4,400,000	4,400,000	4,400,000	-
		7,393,078	7,040,675	7,261,523	7,261,523	7,261,523	-
196	CENTRAL SERVICES						
	EXPENSES	129,500	123,000	118,700	118,700	118,700	-
		129,500	123,000	118,700	118,700	118,700	-
	Subtotal, General Government	10,620,509	10,384,580	10,686,646	10,686,646	10,686,646	-
210	POLICE						
	PERSONAL SERVICES	5,060,180	5,438,989	5,685,703	5,685,703	5,685,703	-
	EXPENSES	284,295	302,485	285,140	285,140	285,140	-
		5,344,475	5,741,474	5,970,843	5,970,843	5,970,843	-
220	FIRE						
	PERSONAL SERVICES	5,125,166	5,507,400	5,921,247	5,921,247	5,921,247	-
	EXPENSES	470,000	492,500	507,500	507,500	507,500	-
		5,595,166	5,999,900	6,428,747	6,428,747	6,428,747	-
225	REGIONAL DISPATCH						
	EXPENSES	1,075,080	447,355	635,074	635,074	635,074	-
		1,075,080	447,355	635,074	635,074	635,074	-
240	INSPECTION DEPARTMENT						
	PERSONAL SERVICES	394,869	395,731	426,676	426,676	426,676	-
	EXPENSES	21,300	23,820	22,712	22,712	22,712	-
		416,169	419,551	449,388	449,388	449,388	-
292	ANIMAL CONTROL						
	EXPENSES	73,428	76,700	77,700	77,700	77,700	-
		73,428	76,700	77,700	77,700	77,700	-
	Subtotal, Public Safety	12,504,318	12,684,980	13,561,752	13,561,752	13,561,752	-
300	FRANKLIN PUBLIC SCHOOLS						
	EXPENSES	64,858,500	65,658,500	67,914,184	67,914,184	67,914,184	-
		64,858,500	65,658,500	67,914,184	67,914,184	67,914,184	-
390	TRI-COUNTY REGIONAL SCHOOL						
	EXPENSES	2,513,893	2,504,543	2,449,637	2,449,637	2,449,637	-
		2,513,893	2,504,543	2,449,637	2,449,637	2,449,637	-
395	NORFOLK AGGIE VOC ED TUITION						
	EXPENSES	45,000	47,250	37,250	37,250	37,250	-
		45,000	47,250	37,250	37,250	37,250	-
	Subtotal, Education	67,417,393	68,210,293	70,401,071	70,401,071	70,401,071	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2022
VOTING DOCUMENT**

Dept.	Department	FY 2020 Town Council Final	FY 2021 Town Council Final	FY 2022 Department Request	FY 2022 Town Admin Recommend	FY 2022 Fincom Recommend	FY 2022 Town Council Final
422	DPW - HIGHWAY						
	PERSONAL SERVICES	566,538	589,535	502,198	502,198	502,198	-
	EXPENSES	796,520	679,860	553,730	553,730	553,730	-
		1,363,058	1,269,395	1,055,928	1,055,928	1,055,928	-
422	DPW - PARK & TREE						
	PERSONAL SERVICES	569,725	585,499	516,792	516,792	516,792	-
	EXPENSES	430,920	531,630	517,510	517,510	517,510	-
		1,000,645	1,117,129	1,034,302	1,034,302	1,034,302	-
422	DPW - SNOW & ICE						
	PERSONAL SERVICES	150,000	203,000	203,000	203,000	203,000	-
	EXPENSES	853,500	853,500	853,500	853,500	853,500	-
		1,003,500	1,056,500	1,056,500	1,056,500	1,056,500	-
422	DPW - CENTRAL MOTORS						
	PERSONAL SERVICES	198,451	186,054	192,486	192,486	192,486	-
	EXPENSES	609,200	626,300	594,800	594,800	594,800	-
		807,651	812,354	787,286	787,286	787,286	-
422	DPW - RECYCLING						
	PERSONAL SERVICES	61,000	63,537	81,355	81,355	81,355	-
	EXPENSES	93,500	115,000	125,000	125,000	125,000	-
		154,500	178,537	206,355	206,355	206,355	-
422	DPW - ADMINISTRATION						
	PERSONAL SERVICES	270,387	337,136	181,369	181,369	181,369	-
	EXPENSES	129,100	242,100	162,100	162,100	162,100	-
		399,487	579,236	343,469	343,469	343,469	-
422	DPW - STORM WATER						
	PERSONAL SERVICES	-	-	265,545	265,545	265,545	-
	EXPENSES	-	-	602,000	602,000	602,000	-
		-	-	867,545	867,545	867,545	-
424	DPW - STREET LIGHTING						
	EXPENSES	135,000	100,000	75,000	75,000	75,000	-
		135,000	100,000	75,000	75,000	75,000	-
	Subtotal, Dept of Public Works	4,863,841	5,113,151	5,426,385	5,426,385	5,426,385	-
510	BOARD OF HEALTH						
	PERSONAL SERVICES	187,408	170,484	173,894	173,894	173,894	-
	EXPENSES	49,615	64,000	85,000	85,000	85,000	-
		237,023	234,484	258,894	258,894	258,894	-
541	COUNCIL ON AGING						
	PERSONAL SERVICES	227,857	263,887	334,595	334,595	334,595	-
	EXPENSES	5,930	6,100	6,100	6,100	6,100	-
		233,787	269,987	340,695	340,695	340,695	-
543	VETERANS SERVICES						
	EXPENSES	59,750	67,840	69,700	69,700	69,700	-
	VETERANS SERVICES	185,000	185,000	175,000	175,000	175,000	-
		244,750	252,840	244,700	244,700	244,700	-
	Subtotal, Human Services	715,560	757,311	844,289	844,289	844,289	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2022
VOTING DOCUMENT**

Dept.	Department	FY 2020 Town Council Final	FY 2021 Town Council Final	FY 2022 Department Request	FY 2022 Town Admin Recommend	FY 2022 Fincom Recommend	FY 2022 Town Council Final
610	LIBRARY						
	PERSONAL SERVICES	619,928	662,963	687,373	687,373	687,373	-
	EXPENSES	392,072	362,382	352,000	352,000	352,000	-
		1,012,000	1,025,345	1,039,373	1,039,373	1,039,373	-
630	RECREATION						
	PERSONAL SERVICES	300,060	280,896	327,986	327,986	327,986	-
	EXPENSES	261,400	230,900	273,400	273,400	273,400	-
		561,460	511,796	601,386	601,386	601,386	-
690	HISTORICAL MUSEUM						
	PERSONAL SERVICES	27,564	29,125	29,708	29,708	29,708	-
	EXPENSES	500	1,000	1,000	1,000	1,000	-
		28,064	30,125	30,708	30,708	30,708	-
691	HISTORICAL COMMISSION						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
695	CULTURAL COUNCIL						
	EXPENSES	15,000	15,000	15,000	15,000	15,000	-
		15,000	15,000	15,000	15,000	15,000	-
696	CULTURAL DISTRICT COMMITTEE						
	EXPENSES	-	1,000	1,000	1,000	1,000	-
		-	1,000	1,000	1,000	1,000	-
	Subtotal, Culture & Recreation	1,620,524	1,587,266	1,691,467	1,691,467	1,691,467	-
710	DEBT SERVICE - PRINCIPAL						
	EXPENSES	4,117,000	4,164,000	4,452,800	4,452,800	4,452,800	-
		4,117,000	4,164,000	4,452,800	4,452,800	4,452,800	-
750	DEBT SERVICE - INTEREST						
	EXPENSES	2,663,666	2,497,741	2,372,090	2,372,090	2,372,090	-
		2,663,666	2,497,741	2,372,090	2,372,090	2,372,090	-
	Subtotal, Debt & Interest	6,780,666	6,661,741	6,824,890	6,824,890	6,824,890	-
910	EMPLOYEE BENEFITS						
	EXPENSES	12,062,200	13,118,692	13,987,350	13,987,350	13,987,350	-
		12,062,200	13,118,692	13,987,350	13,987,350	13,987,350	-
	Subtotal, Employee Benefits	12,062,200	13,118,692	13,987,350	13,987,350	13,987,350	-
945	RISK MANAGEMENT						
	EXPENSES	575,000	575,000	636,540	636,540	636,540	-
		575,000	575,000	636,540	636,540	636,540	-
	Subtotal, Liability Insurance	575,000	575,000	636,540	636,540	636,540	-
TOTAL ALL GENERAL FUND		\$117,160,011	\$119,093,015	\$124,060,390	\$124,060,390	\$124,060,390	\$-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2022
VOTING DOCUMENT**

Dept.	Department	FY 2020 Town Council Final	FY 2021 Town Council Final	FY 2022 Department Request	FY 2022 Town Admin Recommend	FY 2022 Fincom Recommend	FY 2022 Town Council Final
434	SOLID WASTE BUDGET						
	PERSONAL SERVICES	80,074	106,857	120,800	120,800	120,800	-
	EXPENSES	2,134,705	2,365,000	2,543,000	2,543,000	2,543,000	-
		2,214,779	2,471,857	2,663,800	2,663,800	2,663,800	-
	Subtotal, Solid Waste Disposal	2,214,779	2,471,857	2,663,800	2,663,800	2,663,800	-
440	SEWER BUDGET						
	PERSONAL SERVICES	718,036	742,609	768,946	768,946	768,946	-
	EXPENSES	4,287,670	3,684,002	3,880,750	3,880,750	3,880,750	-
	DEBT PRINCIPAL	290,696	277,000	347,000	347,000	347,000	-
	DEBT INTEREST	63,100	53,990	252,700	252,700	252,700	-
		5,359,502	4,757,601	5,249,396	5,249,396	5,249,396	-
	Subtotal, Sewer	5,359,502	4,757,601	5,249,396	5,249,396	5,249,396	-
450	WATER BUDGET						
	PERSONAL SERVICES	1,323,940	1,400,158	1,434,375	1,434,375	1,434,375	-
	EXPENSES	2,068,795	2,113,180	2,267,700	2,267,700	2,267,700	-
	DEBT PRINCIPAL	1,486,109	1,494,325	2,168,654	2,168,654	2,168,654	-
	DEBT INTEREST	509,495	620,528	720,550	720,550	720,550	-
		5,388,339	5,628,191	6,591,279	6,591,279	6,591,279	-
	Subtotal, Water	5,388,339	5,628,191	6,591,279	6,591,279	6,591,279	-
TOTAL ALL ENTERPRISE FUNDS		\$12,962,620	\$12,857,649	\$14,504,475	\$14,504,475	\$14,504,475	\$-
TOTAL OPERATING BUDGET		\$130,122,631	\$131,950,664	\$138,564,865	\$138,564,865	\$138,564,865	\$-

License Transactions:

Robert Vozzella
La Cantina Winery
355 Union Street



This is a request for a Farmer-Winery, Farmer's Market License to allow samples and sale of wine at the Franklin Farmers Market pursuant to Chapter 138, §15F.

Mr. Vozzella has obtained all state requirements, attached.

MOTION to approve the issuance of a Farmer Winery, Farmer's Market License to Robert Vozzella, La Cantina Winery Company.

DATED: _____, 2021

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

KATHLEEN A. THEOHARIDES
Secretary

JOHN LEBEAUX
Commissioner

May 11, 2021

Robert Vozzella
La Cantina Winery
355 Union Street
Franklin, MA 02038

Re: Franklin Farmers Market 2021

Dear Robert Vozzella:

Please be advised that your application for certification of the Franklin Farmers Market, on Fridays from June 4, 2021 to October 29, 2021 and from 2:00pm to 6:00pm, as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

A handwritten signature in black ink, appearing to read "John Lebeaux".

John Lebeaux, Commissioner

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Application for Certification of an Agricultural Event for the Sale of Wine

Pursuant to M.G.L. c. 138, Section 15F

*To be completed by the licensed farm-winery and returned to:

By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114

By Email: Rebecca.Davidson@State.ma.us with the subject line "Agricultural Event Certification"

(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

- ☒ Signed and dated application with farm-winery license number
- ☒ List of vendors with brief descriptions of products for current year/season
- ☒ Event operational guidelines or rules for current year/season
- ☒ Resume of event manager or description of experience
- ☒ Plan depicting the premises and specific location where the license will be exercised. See Template 1.
- ☒ Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. See Template 2.

1. Applicant Information

Name of Licensed Farm-Winery	La Cantina Winery Company				
Farm-Winery License Number		State of Issue	MA		
Contact Person	Robert Vozzella				
Address	355 Union St				
City	Franklin	State	MA	Zip	02038
Phone Number					
Correspondence preference	<input type="checkbox"/> Regular Mail		<input checked="" type="checkbox"/> Email		
<i>Note: Approval/denial letters will be sent regular mail.</i>					
Do you intend to sell, sample, or both? Check all that apply.					
<input checked="" type="checkbox"/> Sell		<input type="checkbox"/> Sample			

2. Event Information

Name of Agricultural Event	Franklin Farmers Market				
Type of Event	<input type="checkbox"/> Agricultural Fair (as defined by MDAR policy)	<input checked="" type="checkbox"/> Farmers Market (as defined by MDAR policy)	<input type="checkbox"/> Other Agricultural Event		
If you selected "Other Agricultural Event", how does this event promote local agriculture?					
Event Address	Town Common, corner of Main st and High st				
City	Franklin	State	MA	Zip	02038
Event Phone Number		Event Website	http://www.franklinfarmersmarketma.com/		

3. Event Description

What are the date(s) and time(s) of the event?

Start date 06 / 04 / 21 End date 10 / 29 / 21 Time 2:00-6:00
Month Day Year Month Day Year

If this is a weekly event, on what day of the week does the event occur? Friday

If the event is an agricultural fair, does the event include competitive agriculture?

☐ Yes

☐ No

☒ N/A

Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries?

☐ Yes

☒ No

If yes, identify:

4. Event Management

Name of Event Manager Lauren Kloos

Email Address

Is this person the on-site manager?

☒ Yes

☐ No

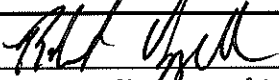
If no, identify on-site manager (include contact information):

If there are multiple managers, list them and include contact information:

Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s):
Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.


5. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. See template for necessary elements to include.

	<u>5/3/21</u>
Signature of Applicant	Date
<u>Robert Vozzella</u>	<u>Owner</u>
Name (please print)	Title (please print)
<u>FW-110</u>	<u>MA</u>
Farm-Winery License Number	State

FOR DEPARTMENT USE ONLY**APPROVAL**

The event listed above is an approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. C138, Sec. 15F.

	<u>5/11/2021</u>
Signature	Date

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):

_____	_____
_____	_____
_____	_____
Signature	Date

2021 Franklin Farmers Market Vendor List

- 1 A Basket Full of Herbs
- 2 Amado Ceramics
- 3 A Night Owl Farm
- 4 Angel Hair Alpacas
- 5 Be Grow Co
- 6 BirchTree Bread Comp.
- 7 Boston Sword and Tuna
- 8 By Yoella Zima
- 9 Cook's Valley Farm
- 10 Eric's Sharper Edge
- 11 Everything Jalapeno and NOT
- 12 Fairmount Fruit Farm
- 13 Franklin Honey
- 14 Kelly's Farm
- 15 La Cantina Winery
- 16 Little Shop of Olive Oils, The
- 17 Montville Candy
- 18 Peace Bee and Rainbow Song Henna
- 19 Power of Me
- 20 Pumpkin Farm, The
- 21 Sweet Willow Naturals
- 22 Tarte & Table
- 23 Zen Bear Foods
- 24 Zeigler's Market Garden
- 25 Ackermann Maple Farm
- 26 Definitely Annie
- 27 Handmade by HBK
- 28 Orange Jellyfish, The
- 29 Pearls and Peridot
- 30 PT Color Market
- 31 Wild Heart Crochet

Rules and Regulations

The Franklin Farmers' Market operates with permission of the Town of Franklin, Massachusetts. The following regulations have been formulated with the cooperation and approval of the Town of Franklin.

The market is located on the Franklin Town Common, and operates every Friday beginning June 4th, and ending October 29th (no market July 2nd). Operating hours are from 2:00pm to 6:00pm. Vendors are requested not to arrive earlier than 1:00pm or later than 1:45pm on the day of the market. Vendors must remain at the market until 6pm unless otherwise approved by the market manager.

Any vendor wishing to sell processed foods, baked goods, meat, fish, etc. must obtain a Board of Health certificate from the Town of Franklin and provide proof of their licenses to the market manager with this registration. These items shall be wrapped, covered, and/or refrigerated as deemed necessary by the Town of Franklin Board of Health Agent and the market manager.

Prices shall be predominately displayed by pound, bunch or piece.

All scales are to have a Massachusetts Weights and Measures Inspection seal dated for the current market year.

Product dumping, price gouging, and loud hawking are prohibited.

The market is considered a class "B" market; defined as vendors growing or creating their own products, or selling the products of other New England producers that are previously approved by the market manager. In the event, there is reasonable doubt that a vendor is not adhering to this definition, the market manager will have the right to conduct an on-site inspection of the vendor's farm, kitchen or workshop at a mutually agreeable time. At this inspection, the market manager will verify that the vendor is capable of creating the products that they offer for sale.

No vendor shall have the right to sub-lease, sell, transfer, or permit any other person the use of their market space without prior approval of the market manager.

Vendors should park their cars on the Union St side of the common after unloading.

Tent weights are required on all tents for every market.

Vendors are required to clean their spaces and remove all debris prior to leaving.

Any market disputes should be brought to the attention of the market manager. All questions or concerns shall be directed to the market manager.

Vendors will be required to comply with health and safety regulations set by the State of Massachusetts, Town of Franklin and Market Manager. These will be provided once available.

The market manager reserves the right to cancel the privileges of any vendor who willfully violates any of these rules, *without reimbursement of market fees paid*.

The seasonal fee for attendance is \$250.00/year. Due by May 15th. Check made payable to "Franklin Farmers Market".

Click [Here](#) to complete the application. The Application deadline is April 1st. All applications will be reviewed after April 1st. You will receive an email reserving you spot in the market if you have been approved. Your spot will not be confirmed until payment is received, instructions on where to mail payment will be included in your email.

Please Email us with any questions.

Lauren E. Kloos
16 Oxford Dr., Franklin, MA 02038

EDUCATION

Farmers Market Nutritional Program (FMNP), Massachusetts
Training and Certification, 2021

Licensed Independent Clinical Social Worker, Massachusetts

Simmons College, Boston, MA
Master in Social Work, 2009

Assumption College, Worcester, MA
Bachelor of Arts in Sociology, 2006

EXPERIENCE

Franklin Farmers Market, Franklin, MA 2021-Present
Manager

- Manage the operation of the farmers market that runs weekly from June to October, incorporating vendors, entertainers and community groups.

Franklin Honey Company, INC, Franklin, MA 2010-Present
Owner and Manager

- Manage day to day runnings of small agricultural business.

Lauren Kloos, LLC, Franklin, MA October 2015-Present
Independent Clinician

- Deliver individual therapy to patients presenting with different issues including but not limited to anxiety, depression, PTSD, ADHD, marital issues, etc.

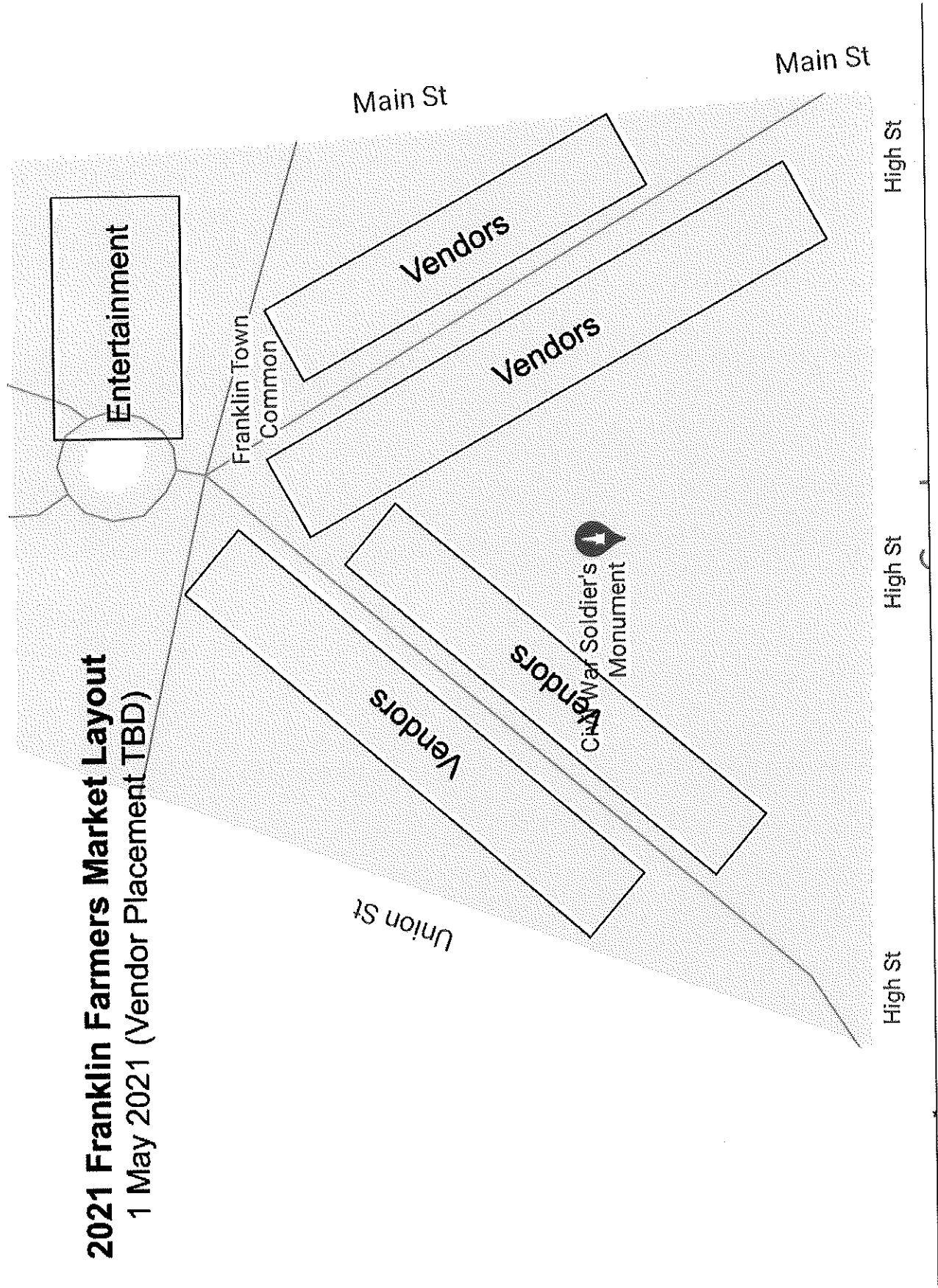
League School, Walpole, MA Dec 2013-October 2015
Clinician & Supervisor

- Manage clinical cases for children ages four to twenty two with emotional and behavioral problems in a school setting.
- Supervise MSW interns to provide clinical oversight to cases, to promote personal and professional social work growth and development, and to enhance learning in school environment.

PROFESSIONAL AFFILIATIONS

Member: National Association of Social Workers, 2007 - Present

2021 Franklin Farmers Market Layout
1 May 2021 (Vendor Placement TBD)





Franklin Farmers' Market
200 Main Street
Franklin MA

Hello La Cantina Winery

Thank you all for taking the time to fill out the application. Your application has been approved, pending payment and board of health approval if applicable.

The season fee is \$250.00 which can be mailed to:

Franklin Farmers Market
c/o Roger Trahan
1 Green St
Franklin, MA 02038

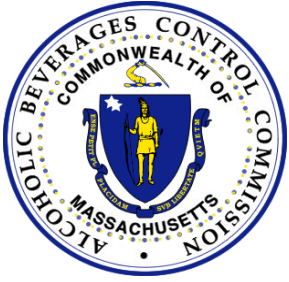
Payment is due by May 15th, if you need to discuss this with us further please reach out.

Board of Health approvals can be emailed to us when they are received. Please let us know if you need anything from us for this.

New regulations for the 2021 season have not come out yet, so we are waiting to see what these look like before we finalize any further details.

Again, let me know if you have questions or need anything from us. We will be reaching out again probably in about a month with final details and set up.

Talk soon,
Lauren and Roger
Market Managers



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

FARMER-WINERY LICENSE

M.G.L. c. 138, § 19B

This Farmer-Winery License authorizes the following licensee to produce, rectify, blend, or fortify, keep and expose for sale and to sell wine containing not more than twenty-four percent alcohol by weight:

La Cantina Winery Company

355-357 Union Street
Franklin, MA 02038

Approved by the Alcoholic Beverages Control Commission on September 11, 2020

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

Deborah Baglio, Commissioner

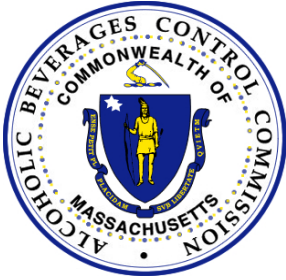
License Number:

Record Number:

Capacity:

THIS LICENSE WILL EXPIRE DECEMBER 31, 2021 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

SALESMAN'S PERMIT

M.G.L. c. 138, §§ 19A & 22

This Permit authorizes the following permittee to act as a Salesman:

ROBERT VOZZELLA

355 Union St.
Franklin, MA 02038

La Cantina Winery Company

Approved by the Alcoholic Beverages Control Commission on September 09, 2020

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

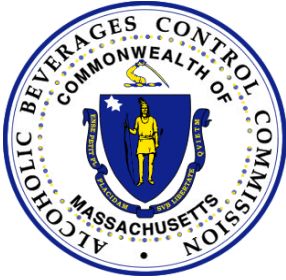
Deborah Baglio, Commissioner

License Number:

Record Number:

THIS PERMIT WILL EXPIRE DECEMBER 31, 2021 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS PERMIT SHALL BE CARRIED BY THE PERMITTEE AT ALL TIMES



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

TRANSPORTATION & DELIVERY PERMIT

M.G.L. c. 138, § 22

This Permit hereby authorizes the use of the following vehicle for transportation and delivery of alcoholic beverages:

Vehicle Plate Number

Related License:

ROBERT VOZZELLA

ABCC License Number:

License Type: Salesman Permit

Approved by the Alcoholic Beverages Control Commission on September 09, 2020

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

Deborah Baglio, Commissioner

License Number:

Record Number:

THIS PERMIT WILL EXPIRE DECEMBER 31, 2021 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS PERMIT SHALL BE CARRIED IN THE VEHICLE AT ALL TIMES

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 21, 2021

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 21-28: Final Recommendation Voting Document

I am asking the Town Council to consider the FY22 proposed budget. This budget has been unanimously approved by the Finance Committee.

A quick summary of the FY22 budget is as follows:

- Total General Fund (recommended) \$ 124,060,390
- Total Enterprise Funds (recommended) \$ 14,504,475
- Total Operating Budget (recommended) **\$ 138,564,865**

This resolution is to accept the General Fund budget, Water Enterprise Fund budget, Sewer Enterprise Fund budget and Solid Waste Enterprise Fund budget as voted with a total appropriation of \$138,564,865.

For all budget materials, please visit the [Town's budget page here](#).

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 21-28

ADOPTION OF FY 2022 BUDGET

WHEREAS, The Town Council conducted two public hearings on the FY 2022 Budget on May 26, 2021 and May 27, 2021 after due notice was given in the Milford Daily News and through the Legal Advertisements section of the Town website; and

WHEREAS, The Finance Committee issued printed recommendations with copies made available at each public hearing; and

WHEREAS, The Town Council considered the FY 2022 budget on a departmental basis, and by vote so determined the size of the appropriations for each department on May 27, 2021.

NOW, THEREFORE, BE IT MOVED AND VOTED to adopt said General Fund budget, Water Enterprise Fund budget, Sewer Enterprise Fund budget and Solid Waste Enterprise Fund budget as voted on May 27, 2021 with a total appropriation of \$ 138,564,865 of which \$ 124,060,390 is to be raised and appropriated and the balance transferred from Enterprise Fund revenues to be appropriated as follows:

WATER FEES (ENTERPRISE FUND)	\$ 6,591,279
SEWER FEES (ENTERPRISE FUND)	\$ 5,249,396
SOLID WASTE FEES (ENTERPRISE FUND)	\$ 2,663,800
TOTAL ENTERPRISE FUNDS	\$14,504,475

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

FINANCE COMMITTEE ACTION

Meeting Date: **May 4, 2021**

Vote: **9-0**

Recommended Amount: **\$14,504,475**

DATED: _____, 2021

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 21, 2021

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 21-29: Town Council FY22 Expenditure Limits

MGL Chapter 44 §53E½ states that the Town Council should, on an annual basis set the expenditure limit for each revolving fund established under Franklin Town Code, Chapter 73 for FY22 as follows:

- Section 5.1 Senior Center Respite Program: \$30,000
- Section 5.2 Senior Center Activities Program: \$100,000
- Section 5.3 Senior Center Supportive Day Program: \$100,000
- Section 5.4 Use of Facilities Account: \$100,000
- Section 5.5 Fire Department Rescue Training Program: \$10,000
- Section 5.6 Community Policing Programs: \$25,000

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 21-29

**EXPENDITURE LIMITS FOR FY2022 ON DEPARTMENTAL
REVOLVING FUNDS ESTABLISHED BY FRANKLIN TOWN CODE
CHAPTER 73, AS PROVIDED IN MGL CHAPTER 44, §53E½, AS
AMENDED**

WHEREAS, the Franklin Town Council has adopted a bylaw amendment establishing a new chapter of the Franklin Town Code; Chapter 73 Departmental Revolving Funds, as provided in MGL Chapter 44, §53E½, as amended by Chapter 218 of the Legislative Acts of 2016, and

WHEREAS, MGL Chapter 44, §53E½, as amended, further provides that the municipality's legislative body shall annually set the expenditure limit for each revolving fund established under the local bylaw,

NOW THEREFORE, The Franklin Town Council hereby sets the expenditure limit for each revolving fund established under Franklin Town Code; Chapter 73 for Fiscal Year 2022, as follows:

Section 5.1 Senior Center Respite Program: Thirty Thousand Dollars (\$30,000)

Section 5.2 Senior Center Activities Program: One Hundred Thousand Dollars (\$100,000)

Section 5.3 Senior Center Supportive Day Program: One Hundred Thousand Dollars (\$100,000)

Section 5.4 Use of Facilities Account: One Hundred Thousand Dollars (\$100,000)

Section 5.5 Fire Department Rescue Training Program: Ten Thousand Dollars (\$10,000)

Section 5.6 Community Policing Programs: Twenty-Five Thousand Dollars (\$25,000)

NOW, THEREFORE, BE IT MOVED AND VOTED, that the Town fix the maximum amounts that may be spent during Fiscal Year 2022 beginning on July 1, 2021 for the revolving funds established by Town Code for the Departments listed above, in accordance with Massachusetts General Laws Chapter 44, Section §53E½.

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2021

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 21, 2021

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 21-19: FY22 CPA Budget Reservations

On April 6, 2021 the Community Preservation Committee voted unanimously to recommend \$1,329,402 to appropriate or reserve from the Community Preservation Fund. The Finance Committee also voted unanimously to support this budget. This is needed as a part of required reserve accounts and administrative expenses in FY22. The requests are as follows:

APPROPRIATION:

From FY 2022 Estimated Revenues for administrative expenses	\$ 66,470
---	-----------

RESERVE ACCOUNTS:

From FY22 Estimated Revenues for Historic Preservation Reserve	\$ 132,940
From FY22 Estimated Revenues for Community Housing Reserve	\$ 132,940
From FY22 Estimated Revenues for Open Space & Recreation Reserve	\$ 132,940
From FY22 Estimated Revenues for Budgeted Reserve	\$ 864,112

TOTAL REQUESTED: \$1,329,402

If you have any additional questions please feel free to ask.



Sponsor: Administration

TOWN OF FRANKLIN

RESOLUTION 21-19

APPROPRIATION:

From FY 2022 Estimated Revenues for administrative expenses \$ 66,470

RESERVE ACCOUNTS:

From FY22 Estimated Revenues for Historic Preservation Reserve \$ 132,940

From FY22 Estimated Revenues for Community Housing Reserve \$ 132,940

From FY22 Estimated Revenues for Open Space & Recreation Reserve \$ 132,940

From FY22 Estimated Revenues for Budgeted Reserve \$ 864,112

TOTAL REQUESTED: \$1,329,402

PURPOSE: To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Franklin Community Preservation Committee for required reserve accounts and administrative expenses and other expenses in fiscal year 2022, with each item to be considered a separate appropriation.

MOTION:

Be It Moved and Voted by the Town Council that the sum of One Million Three Hundred Twenty Nine Thousand Four Hundred and Two Dollars (\$1,329,402) be appropriated or reserved as denoted above from the Community Preservation Fund annual revenues in the amounts recommended by the Franklin Community Preservation Committee in fiscal year 2022.

Community Preservation Committee ACTION

Meeting Date: 4/6/2021

Vote: 9-0

Recommended Amount: **\$1,329,402**

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

A True Record Attest:

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

Nancy Danello, CMC
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council