

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

August 17, 2022

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
7:00 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for August 17, 2022 Town Council Meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/83082012472>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 830 8201 2472** --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. APPROVAL OF MINUTES - None Scheduled.

4. PROCLAMATIONS / RECOGNITIONS

5. APPOINTMENTS

- [Cultural Council - Brianna Cummings](#)
- [Cultural Council - Lauren Sanford](#)
- [Design Review - Cassandra Bethoney](#)
- [Design Review - Paul Lopez](#)
- [Finance Committee - Stephanie Koke](#)
- [Historical Commission - Scott Mason](#)
- [Historical Commission - Janice Prentice](#)
- [Historical Commission - William Lee - Associate](#)
- [Housing Authority Tenant Seat - Christopher Lennon](#)

6. HEARINGS - 7:00 pm - None Scheduled.

7. LICENSE TRANSACTIONS

- a. [Transfer of Section 12 Restaurant Common Victualer All Alcohol License and Approval of Arthur Tgibedes as the Manager - ACT Hospitality, Inc. d/b/a Box Seats, Located at 391 East Central Street](#)

8. PRESENTATIONS / DISCUSSION

- a. [Discussion: Franklin Cultural Council - Kaye Kelly, Chair, Franklin Cultural Council](#)
- b. [Presentation: Green Community Status - Jamie Hellen, Town Administrator & Alecia Alleyne, Assistant to the Town Administrator](#)

9. LEGISLATION FOR ACTION

- a. [Bylaw Amendment 22-881: Chapter 7 Affordable Housing Trust Fund: Add Vice Chair and Clerk Positions, 2nd Reading \(Motion to Approve Bylaw Amendment 22-881 - Majority Roll Call Vote\)](#)
- b. [Bylaw Amendment 22-882: Chapter 4 Admin. of Govt.: Authorize Town Clerk to Make Format Changes, 2nd Reading \(Motion to Approve Bylaw Amendment 22-882 - Majority Roll Call Vote\)](#)
- c. [Bylaw Amendment 22-883: Amendment to Water System Map, 1st reading \(Motion to Move Bylaw Amendment 22-883 to Second Reading - Majority Vote\)](#)
- d. [Resolution 22-56: Gift Acceptance - Police Department \(Equipment Donation, 3 Drones and Related Equipment\) \(Motion to Approve Resolution 22-56 - Majority Vote\)](#)
- e. [22-57: Gift Acceptance - Veterans' Services Dept. \(\\$800\), Fire Dept. \(\\$100\), Police Dept. \(\\$100\) \(Motion to Approve Resolution 22-57 - Majority Vote\)](#)
- f. [Resolution 22-58: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4 \(Motion to Approve Resolution 22-58 - Majority Vote\)](#)

10. TOWN ADMINISTRATOR'S REPORT

11. SUBCOMMITTEE & AD HOC COMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

12. FUTURE AGENDA ITEMS

13. COUNCIL COMMENTS

14. EXECUTIVE SESSION

15. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

August 12, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

RE: Appointments

We are recommending the appointment of new members to several boards and committees as listed below.

- Cultural Council
 - Brianna Cummings with a 2 year term to expire on June 30, 2024
 - Lauren Sanford with a 2 year term to expire on June 30, 2024
- Design Review Commission
 - Cassandra Bethoney with a 2 year term to expire on June 30, 2024
 - Paul Lopez with a 3 year term to expire on June 30, 2025
- Finance Committee
 - Stephanie Koke with a 3 year term to expire on June 30, 2025
- Historical Commission
 - Scott Mason with a 2 year term to expire on June 30, 2024
 - Janice Prentice with a 3 year term to expire on June 30, 2025
 - William Lee as an Associate Member with a 1 year term to expire on June 30, 2023
- Housing Authority, Tenant Seat
 - Christopher Lennon with a 1 year term to expire on June 30, 2023. Please note this appointment is to complete a term of a member who resigned mid term.

We have included their respective volunteer forms in the packet.

Please let us know if you have any questions.



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: June 17, 2022

Name: Brianna E Cummings

Home Address: 139 Longhill Road
FRANKLIN, MA 02038

Mailing Address: 139 Longhill Road
FRANKLIN, MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Fellowship Coordinator at Team IMPACT

Narrative: I am available on evenings every day, as well as weekends. I just recently graduated from the College of the Holy Cross, where I studied Math, Sociology, and Latin American Studies. This has given me an extremely well-rounded perspective on the values that the arts, sciences, and individual cultures have on our education and our views on the world around us. I have lived in Franklin since I was 7 years old, and would love to give back to the town that has given me so much.

Board(s) / Committee(s): ___ Franklin Cultural Council



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: July 15, 2022

Name: Lauren Sanford

Home Address: 125 Dean Avenue #4108
Franklin MA 02038

Mailing Address: 125 Dean Avenue #4108
Franklin MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Mental health counselor

Narrative: I have approximately ten hours a week with room for flexibility. I have always been interested in the arts with an even bigger interest in planning events. My undergraduate degree is in event planning. I am highly organized, creative, friendly, inclusive, and motivated. I love building community and believe it's essential to our health and well being.

Board(s) / Committee(s): ___ Franklin Cultural Council



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: July 21, 2022

Name: Cassandra B Bethoney

Home Address: 1 Wyllie Road
Franklin

Mailing Address: 1 Wyllie Road
Franklin

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Project Manager, Registered Landscape Architect / Weston & Sampson

Narrative: My family and I own a home in Franklin since 2017 and we are laying roots here. My kids go to ECDC now and we plan to raise them through the Franklin Public School system.

In my role as a project manager and landscape architect at Weston & Sampson's design studio in Boston, I lead the design of park and open space improvements in the public realm and manage complex multidisciplinary teams to bring abstract ideas to reality. Much of my work spans across scales, from city-wide, neighborhood and park master planning to site-specific improvements. Working between scales has allowed me to weave visionary thinking and pragmatism together to achieve successful project outcomes. I believe that climate engineering and design are most successful when they work in tandem, and that parks and open spaces can be adapted to changing climatic conditions while also preserving the cultural memory of their place in the community. With over a decade working in the public realm, I continue to advocate for an engaged public process to make vibrant spaces. I look forward to an opportunity to share my experience and interests in the town I call home and build upon its great foundation to make it a better place.

I hold a Bachelor of Science in Landscape Architecture from Cornell University and a Masters of Landscape Architecture from Harvard's Graduate School of Design.

Board(s) / Committee(s): ___Design Review Commission



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: July 15, 2022

Name: Paul S Lopez

Home Address: 49 Lorraine Metcalf Road
FRANKLIN, MA 02038

Mailing Address: 49 Lorraine Metcalf Road
FRANKLIN, MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Attorney / RailWorks Corporation

Narrative: I'm a construction lawyer with 3-5 hours per week available. I saw that the Design Review Commission is in need of members and I think my experience would fit that well. I'm open to other positions, though, if you think there are any that would be a better fit. Thank you!

Board(s) / Committee(s): ___ Design Review Commission



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: May 24, 2022

Name: Stephanie Koke

Home Address: 60 Bayberry Common
FRANKLIN, MA 02038

Mailing Address: 60 Bayberry Common
FRANKLIN, MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Assoc. Director of Finance, Bryant University

Narrative: I have sufficient evening availability to attend the monthly meetings. I am an 11 year-Wealth Management industry professional, and just recently made the switch to working in Higher Education, where I am focusing on forecasting and budgeting for facilities operations and capital projects. I previously served a 5-year term on the Capital Planning Committee in Canton, before moving to Franklin in 2020. My relevant skills include budget management, forecasting, financial analysis, and risk mitigation/compliance.

Board(s) / Committee(s): ___ Finance Committee



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: July 26, 2022

Name: Scott Mason

Home Address: 22 Eisenhower Drive
Franklin, MA 02038

Mailing Address: 22 Eisenhower Drive
Franklin, MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Warehouse Solutions Manager/Crown Equipment Corporation

Narrative: My availability is variable depending upon needs of the commission. I am a lifelong Franklin resident with a strong knowledge of local history.

Board(s) / Committee(s): ___ HISTORICAL COMMISSION



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: August 16, 2021

Name: Janice K Prentice

Home Address: 126 Stone Ride Road
FRANKLIN, MA 02038

Mailing Address:

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Retired

Narrative: Since I am retired, my time is pretty much my own. I am a Director of The Santa Foundation, Inc., here in Franklin. I have been a volunteer for almost 30 years. I enjoy research! I am on the FHS Reunion Committee and we are currently working on our 50th Class Reunion. Our Class donated 7 \$1,000 scholarships to the FHS graduating Class of 2021. Our FHS Class has been working on locating Veterans from our Class. We are doing a Quilts of Valor presentation prior to our Reunion, to be held at the Museum in October. I am a 68 year town of Franklin resident and my father was born in Franklin and was a WWII Veteran and my grandfather was a World War I Veteran. I spend many hours at the Franklin Historical Museum doing research and attending lectures there. I am a history buff and am quite familiar with Franklin's history

Board(s) / Committee(s): ___HISTORICAL COMMISSION



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: June 15, 2022

Name: William J Lee

Home Address: 18 Martin Ave
02038

Mailing Address: 18 Martin Ave
02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Social Studies Teacher at Wamsutta Middle School in Attleboro

Narrative: Any day after 3 PM barring once-monthly staff meetings one Wednesday per month (from which I will be available after 4 PM) and once-monthly curriculum meetings one Thursday per month (which last from 4-6 PM). I have a bachelor's degree in Political Science with a minor in European History, I worked for the City of Woburn for two years in the Mayor's office and six months in the Building Department as an intern.

Board(s) / Committee(s): ___ Conservation Commission
___ Franklin Cultural Council
___ HISTORICAL COMMISSION

ATTACHMENT C: Tenant Form to Submit Name to Town for Consideration

NOTICE OF INTENT TO BE CONSIDERED FOR TOWN APPOINTED TENANT BOARD
MEMBER SEAT

Date: 3-16-2022

Dear Town Clerk:

Please accept this Notice as my intent to be considered for the Town Appointed Tenant Board
Member seat of the Tenant Board Seat Housing Authority.

I am providing you with the following information for your consideration:

NAME:

Christopher Jensen

ADDRESS:

72 Central Park Terrace 02035

TENANCY TYPE: (Circle One)

State-Aided Public Housing

Federally Subsidized Public Housing

Section 8 Housing Choice Voucher

Massachusetts Rental Voucher Program

Alternative Housing Voucher Program

Other SR. Housing

Cell PHONE NUMBER:

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

If you need additional information, do not hesitate to contact me using the information provided above.

Sincerely,

C. Jensen

Tenant, Franklin Housing Authority

APPOINTMENTS



Cultural Council

Brianna Cummings

139 Longhill Road
Franklin, MA 02038

The Cultural Council has recommended the appointment of Brianna Cummings to serve as a Member of the Cultural Council with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Brianna Cummings to serve as a Member of the Cultural Council.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Cultural Council

Lauren Sanford

125 Dean Avenue, #4108

Franklin, MA 02038

The Cultural Council has recommended the appointment of Lauren Sanford to serve as a Member of the Cultural Council with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Lauren Sanford to serve as a Member of the Cultural Council.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Design Review Commission

Cassandra Bethoney

1 Wyllie Road

Franklin, MA 02038

The Design Review Commission has recommended the appointment of Cassandra Bethoney to serve as a Member of the Design Review Commission with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Cassandra Bethoney to serve as a Member of the Design Review Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Design Review Commission

Paul Lopez

49 Lorraine Metcalf Road
Franklin, MA 02038

The Design Review Commission has recommended the appointment of Paul Lopez to serve as a Member of the Design Review Commission with a term to expire on June 30, 2025.

MOTION to ratify the appointment by the Town Administrator of Paul Lopez to serve as a Member of the Design Review Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Finance Committee

Stephanie Koke

60 Bayberry Common
Franklin, MA 02038

The Finance Committee has recommended the appointment of Stephanie Koke to serve as a Member of the Finance Committee with a term to expire on June 30, 2025.

MOTION to ratify the appointment by the Town Administrator of Stephanie Koke to serve as a Member of the Finance Committee.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Historical Commission

Scott Mason

22 Eisenhower Drive
Franklin, MA 02038

The Historical Commission has recommended the appointment of Scott Mason to serve as a Member of the Historical Commission with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Scott Mason to serve as a Member of the Historical Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Historical Commission

Janice Prentice

126 Stone Ridge Road
Franklin, MA 02038

The Historical Commission has recommended the appointment of Janice Prentice to serve as a Member of the Historical Commission with a term to expire on June 30, 2025.

MOTION to ratify the appointment by the Town Administrator of Janice Prentice to serve as a Member of the Historical Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Historical Commission

William Lee

18 Martin Avenue

Franklin, MA 02038

The Town Administrator has recommended the appointment of William Lee to serve as an Associate Member of the Historical Commission with a term to expire on June 30, 2023.

MOTION to ratify the appointment by the Town Administrator of William Lee to serve as an Associate Member of the Historical Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Franklin Housing Authority

Christopher Lennon

72 Central Park Terrace
Franklin, MA 02038

The Board of Commissioners of the Franklin Housing Authority voted to recommend Christopher Lennon to fill the open position on the Board, with a term to expire on June 30, 2023.

MOTION to ratify the appointment by the Town Administrator of Christopher Lennon to serve on the Franklin Housing Authority.

DATED: _____, 2022

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

LICENSE TRANSACTION



Transfer of Common Victualler §12 Restaurant, All Alcoholic Beverages

ACT Hospitality, Inc.
d/b/a Box Seats
391 East Central Street
Franklin, MA 02038

ACT Hospitality, Inc.d/b/a Box Seats is seeking approval for a transfer of a §12 Restaurant, All Alcoholic Beverages license and to approve the manager, Arthur Tgibedes.

All departments have signed off on this application.

MOTION to approve the request by ACT Hospitality, Inc. d/b/a Box Seats for a transfer of a §12 Restaurant All Alcoholic Beverages License and to approve Arthur Tgibedes as the manager.

DATED: _____, 2022

VOTED:

UNANIMOUS: _____

A True Record Attest:

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION FOR A TRANSFER OF LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- | | | | |
|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input checked="" type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L1396346304
Notice Date: June 13, 2022
Case ID: 0-001-547-151



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



M AND C RESTAURANT GROUP INC
391 E CENTRAL ST
FRANKLIN MA 02038-1350

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, M AND C RESTAURANT GROUP INC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 9:00 a.m. to 4:00 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF UNEMPLOYMENT ASSISTANCE

Charles D. Baker
GOVERNOR
Karyn E. Polito
LT. GOVERNOR



395209813

Rosalin Acosta
SECRETARY
Connie C. Carter
DIRECTOR

M AND C RESTAURANT GROUP INC
391 EAST CENTRAL STREET
FRANKLIN, MA 02038

EAN: 96562670
June 09, 2022

Certificate Id:59750

The Department of Unemployment Assistance certifies that as of 6/9/2022 ,M AND C RESTAURANT GROUP INC is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.

This certificate expires in 30 days from the date of issuance.

Connie C. Carter, Director

Department of Unemployment Assistance



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

APPLICATION FOR A TRANSFER OF LICENSE

Municipality

1. TRANSACTION INFORMATION

- Transfer of License
- Alteration of Premises
- Change of Location
- Management/Operating Agreement
- Pledge of Inventory
- Pledge of License
- Pledge of Stock
- Other
- Change of Class
- Change of Category
- Change of License Type
(§12 ONLY, e.g. "club" to "restaurant")

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

ACT Hospitality is purchasing the Alumni Bar and Grill from M&C Restaurant Group. The purchase price for the business is \$250,000. ACT Hospitality plans to run the restaurant as a second "Box Seats" location which they are already operating in North Attleboro, MA. The Box Seats restaurant is a sports themed family restaurant and bar. We plan to operate from 11AM - 1:00AM daily.

2. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Current or Seller's License Number FEIN

Entity Name

DBA Manager of Record

Street Address

Phone Email

Add'l Phone Website

4. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. If this application alters the current premises, provide the specific changes from the last approved description. You must also submit a floor plan.

Full service restaurant in a strip plaza. Main dining room has 144 seats (tables & booths), 28 stool bar & 8 stool drink rail. There is also an additional function room that holds 70 seats.

Total Sq. Footage	<input type="text" value="5000"/>	Seating Capacity	<input type="text" value="250"/>	Occupancy Number	<input type="text" value="250"/>
Number of Entrances	<input type="text" value="2"/>	Number of Exits	<input type="text" value="2"/>	Number of Floors	<input type="text" value="2"/>

APPLICATION FOR A TRANSFER OF LICENSE

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST (Continued...)

Name of Principal	Residential Address	SSN	DOB
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

Yes No

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Arthur Charles Tgibedes	On-Premise	CT & JJ, INC.	North Attleboro

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

APPLICATION FOR A TRANSFER OF LICENSE

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled?
Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

7. CORPORATE STRUCTURE

Entity Legal Structure

Corporation

Date of Incorporation 05/13/2022

State of Incorporation

Massachusetts

Is the Corporation publicly traded? Yes No

8. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Lease

Landlord Name

John Miguel

Landlord Phone

[REDACTED]

Landlord Email

[REDACTED]

Landlord Address

391 East Central St Unit 4 Franklin, MA 02038

Lease Beginning Date

08/01/2019

Rent per Month

[REDACTED]

Lease Ending Date

07/31/2024

Rent per Year

[REDACTED]

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes No

9. APPLICATION CONTACT

The application contact is the person who the licensing authorities should contact regarding this application.

Name:

Arthur Charles Tgibedes

Phone:

[REDACTED]

Title:

President

Email:

[REDACTED]

APPLICATION FOR A TRANSFER OF LICENSE

10. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	
B. Purchase Price for Business Assets	\$250,000
C. Other* (Please specify)	
D. Total Cost	\$250,000

*Other: (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Loan from CT & JJ, INC. (Buyer's other restaurant)	\$250,000
Total:	\$250,000

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
CT & JJ, INC	\$250,000	Loan from purchasers other restaurant.	<input type="radio"/> Yes <input checked="" type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

Funding will be provided in whole by the buyers other restaurant company, CT & JJ, INC. ACT Hospitality will repay CT & JJ, INC. the \$250,000 purchase price over 7 years.

11. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? Yes No

Please indicate what you are seeking to pledge (check all that apply) License Stock Inventory

To whom is the pledge being made?

12. MANAGER APPLICATION

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Date of Birth SSN

Residential Address

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* Yes No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
3/18	Present	President	CT & JJ, INC	Self
4/15	3/18	Director of Operations	Levy Restaurants	Karen Wittig
1/14	12/16	Dir of Restaurant Services	Levy Restaurants	Tim Townsell
2/11	1/14	GM of Restaurant Services	Levy Restaurants	Mitch Phelps

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Date

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

As noted above, we plan to operate this location similar to our North Attleboro location. Being a sports themed restaurant, we are seeking a license that will allow us to serve until 1:00AM so that we can stay open late enough to have viewing parties for events such as the Super Bowl, UFC Fights and other similar events.

As we do in North Attleboro, we will make responsible alcohol service a top priority and ensure the staff is TIPS certified and receive ongoing training to ensure that we have responsible alcohol service at all times. In over four years of operation in North Attleboro, we've never had an alcohol service related citation.

APPLICANT'S STATEMENT

I, Arthur Charles Tgibedes the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory
of ACT Hospitality Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: 

Date: 05/25/22

Title: President

CORPORATE VOTE

The Board of Directors or LLC Managers of Entity Name

duly voted to apply to the Licensing Authority of and the City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on Date of Meeting

For the following transactions (Check all that apply):

- New License
- Transfer of License
- Change of Manager
- Change of Officers/
Directors/LLC Managers
- Change of Location
- Alteration of Licensed Premises
- Change Corporate Name
- Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees)
- Change of Class (i.e. Annual / Seasonal)
- Change of License Type (i.e. club / restaurant)
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Issuance/Transfer of Stock/New Stockholder
- Other
- Change Corporate Structure (i.e. Corp / LLC)
- Pledge of Collateral (i.e. License/Stock)
- Management/Operating Agreement
- Change of Hours
- Change of DBA

“VOTED: To authorize Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted.”

“VOTED: To appoint Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts.”

A true copy attest,

Corporate Officer /LLC Manager Signature

(Print Name)

For Corporations ONLY

A true copy attest,

Arthur Charles Tgibedes

Corporation Clerk's Signature

Arthur Charles Tgibedes

(Print Name)

ADDENDUM A

6. PROPOSED OFFICER, STOCK OR OWNERSHIP INTEREST (Continued...)

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

ACT Hospitality Inc.

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

NA

Name of Principal

Arthur Charles Tgibedes

Residential Address

[REDACTED]

SSN

[REDACTED]

DOB

[REDACTED]

Title and or Position

President

Percentage of Ownership

100

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

Yes No

US Citizen

Yes No

MA Resident

Yes No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$250.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Articles of Organization

(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

Identification Number: 001582670

ARTICLE I

The exact name of the corporation is:

ACT HOSPITALITY, INC.

ARTICLE II

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

TO OPERATE A RESTAURANT AND OTHER RELATED SERVICES.

ARTICLE III

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding Num of Shares
		Num of Shares	Total Par Value	
CNP	\$0.00000	300	\$0.00	0

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

ARTICLE IV

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

ARTICLE V

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

ARTICLE VI

Other lawful provisions, and if there are no provisions, this article may be left blank.

Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.

ARTICLE VII

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the *90th day* after the articles are received for filing.

Later Effective Date: Time:

ARTICLE VIII

The information contained in Article VIII is not a permanent part of the Articles of Organization.

a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:

Name: CHARLES TGIBEDES

No. and Street: [REDACTED]

City or Town: [REDACTED]

c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	CHARLES TGIBEDES	[REDACTED]
TREASURER	CHARLES TGIBEDES	[REDACTED]
SECRETARY	CHARLES TGIBEDES	[REDACTED]
DIRECTOR	CHARLES TGIBEDES	[REDACTED]

d. The fiscal year end (i.e., tax year) of the corporation:

December

e. A brief description of the type of business in which the corporation intends to engage:

TO OPERATE A RESTAURANT

f. The street address (*post office boxes are not acceptable*) of the principal office of the corporation:

No. and Street: [REDACTED]

City or Town: [REDACTED]

g. Street address where the records of the corporation required to be kept in the Commonwealth are located (*post office boxes are not acceptable*):

No. and Street:

City or Town:

which is

its principal office

an office of its transfer agent

an office of its secretary/assistant secretary

its registered office

Signed this 13 Day of May, 2022 at 9:36:04 AM by the incorporator(s). *(If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.)*

CHARLES TGIBEDES, PRESIDENT

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

May 13, 2022 09:33 AM

A handwritten signature in cursive script that reads "William Francis Galvin". The signature is written in black ink and is centered on the page.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth



**Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150**

**JEAN M. LORIZIO, ESQ.
CHAIRMAN**

CORI REQUEST FORM

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>	00068-RS-0430	LICENSEE NAME:	M&C Restaurant Group	CITY/TOWN:	Franklin
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APPLICANT INFORMATION

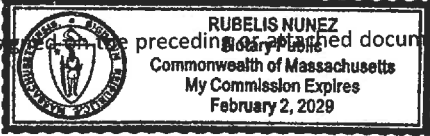
LAST NAME:	Tgibedes	FIRST NAME:	Arthur	MIDDLE NAME:	Charles
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	[REDACTED]		
DATE OF BIRTH:	[REDACTED]	SSN:	[REDACTED]	ID THEFT INDEX PIN (IF APPLICABLE):	
MOTHER'S MAIDEN NAME:	[REDACTED]	DRIVER'S LICENSE #:	[REDACTED]	STATE LIC. ISSUED:	[REDACTED]
GENDER:		HEIGHT:	[REDACTED] [REDACTED]	WEIGHT:	[REDACTED]
EYE COLOR:	[REDACTED]				
CURRENT ADDRESS:	[REDACTED]				
CITY/TOWN:	[REDACTED]	STATE:	[REDACTED]	ZIP:	[REDACTED]
FORMER ADDRESS:	[REDACTED]				
CITY/TOWN:	[REDACTED]	STATE:	[REDACTED]	ZIP:	[REDACTED]


PRINT AND SIGN

PRINTED NAME:	Arthur Charles Tgibedes	APPLICANT/EMPLOYEE SIGNATURE:	<i>Arthur Charles Tgibedes</i>
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NOTARY INFORMATION

On this 16th June 2022 before me, the undersigned notary public, personally appeared Arthur C Tgibedes
(name of document signer), proved to me through satisfactory evidence of identification, which were Drivers Liceson
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.




 NOTARY

DIVISION USE ONLY

REQUESTED BY:	[REDACTED]
	<small>SIGNATURE OF CORI-AUTHORIZED EMPLOYEE</small>

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.

Floor Plan

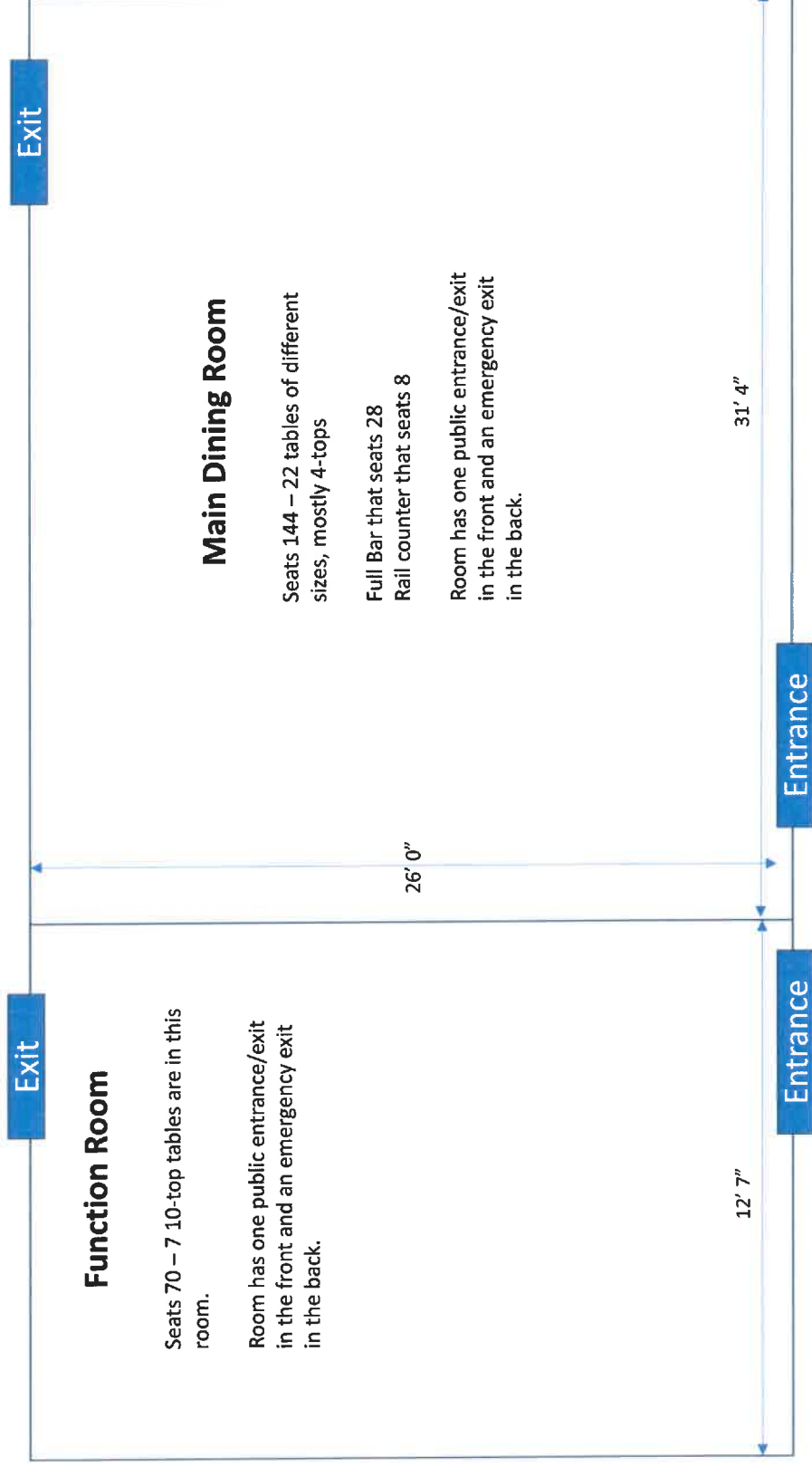
We have been unable to acquire a detailed copy of the restaurant's floor plan to submit with this application. However, we do not plan to make any changes to the current layout of the restaurant and plan to utilize the existing furniture with no plans on modifying the floor plan. Attached is a drawing that shows the current dimensions of the restaurant.

There are two main seating areas for guests, one in the main dining room and one in the attached function room. The main dining room currently consists of 22 tables and seats 144 guests. The main dining area also includes a large square bar that seats 28 people and a counter rail that seats 8 bar stools.

The function room seats 70 with 7 10-top banquet rounds that can be configured in different layouts depending on the party.

Additionally, attached is a copy of the original layout of the plaza that we were able to get from the building department. The restaurant makes up what was originally labeled, Domino's and the Classic Café.

Dining Room Layout



A. Charles Tgibedes

Highlights of Qualifications:

- Possesses a strong work ethic along with a commitment to delivering quality goods and services
- Able to manage multiple projects concurrently and meet tight deadlines
- Communicates effectively with all levels of customers, staff and senior management
- Possess strong leadership skills including the ability to motivate others
- Proficient in Toast, Quickbooks, Microsoft Office Products, Symphony Venue Management, Tangent Inventory System, Quest, Micros 9700 and Kronos.

3/18-Present

CT & JJ, INC d.b.a Box Seats

North Attleboro, MA

President

- Owner and operator of Box Seats Restaurant and Bar which is a 175 seat sports themed restaurant
- Oversaw all operations of the restaurant including menu preparation, food safety preparations, purchasing, payroll, ect.
- Maintained weekly financial projections for the current month and forecasting results through the end of the fiscal year
- Responsible for preparing month sales tax calculations for the DOR and submitting payments
- Responsible for building and maintaining a strong working relationship with our landlord
- Responsible for managing a staff of 30 to ensure all of the operational needs of the restaurant are met.
- Responsible for managing the restaurant cash flow ensuring all payroll and expenses are paid in a timely fashion

6/17-3/18

Levy Restaurants

Loudon, NH

Director of Operations – Northeast Delta Dental Stadium

- Oversaw the food & beverage operation at Northeast Delta Dental Stadium which is the home of the New Hampshire Fisher Cats MiLb Team, that consists of 20 concession locations with over 150 POS, 35 suites, hospitality village & multiple catering locations with sales results in excess of 1.5 million dollars annually
- Responsible for creating weekly financial projections for the current quarter and forecasting results through the end of the fiscal year
- Responsible for preparing month end executive summary of financial results for the property
- Responsible for building and maintaining a strong working relationship with our client at the property
- Responsible for ensuring our team met the expectations of our client in delivering a unique and exciting Minor League Baseball Experience

4/15-3/18

Levy Restaurants

Loudon, NH

Director of Operations – New Hampshire Motor Speedway

- Oversaw the food & beverage operation that consists of 40 concession locations with over 200 POS, 35 suites, hospitality village, multiple catering locations and an infield restaurant with sales results in excess of two million dollars annually
- Responsible for creating weekly financial projections for the current quarter and forecasting results through the end of the fiscal year
- Responsible for preparing month end executive summary of financial results for the property
- Responsible for building and maintaining a strong working relationship with our client at the property

- Responsible for ensuring the property is practicing proper food safety procedures, which was evident in 2015 when the location received the President's Award for Sanitation

1/14-12/16

Levy Restaurants

Boston, MA

Director of Restaurant Services – Boston Convention & Exhibition Center

- Managed the Concessions operation that consisted of 17 locations, over 40 POS and sales in excess of two and a half million dollars annually
- Ensured all Concessions Core Signatures were executed to company standards which was apparent in our IPOE results which have increased from a 74.2 in 2010 to an average score of 88.8 with a high of 95.8 in 2012, each year these results have exceeded the company average for Concessions
- Prepared a detailed month end recap which included sales performance, explanations for food, beverage and labor costs and any variances to budget
- Oversaw monthly inventory ensuring all product was properly recorded

2/11-1/14

General Manager of Restaurant Services – Boston Convention & Exhibition Center

- With a strong focus on portion control, minimizing waste and better tracking of internal transfers concession's food cost has been reduced by 8.8 points since 2010 fiscal year results which were 43.4%
- Reduced labor cost by 6 points since 2010 fiscal year results of 38.8% by analyzing prior show history, minimizing overtime and finding other operational efficiencies
- Rebuilt Tangent database to enable the Restaurant Services department to utilize the system in all available aspects including purchasing, inventory management and cost control, previously the department had only utilized the POS operation
- Created recipes in Tangent for each menu item enabling the system to compute a monthly theoretical cost of goods
- Implemented an internal transfer system in Tangent to ensure all transfers within departments were tracked and their costs were allocated to the appropriate department
- Managed the roll out of the Outtakes concept, a quick service "grab and go" concept which included one permanent location and five Outtakes Express portable locations
- Assisted other properties with high volume, high revenue events to include the Breeders Cup, 2011 & 2012 Kentucky Derby's, 2013 Final Four and multiple NFL and MLB opening days

3/10-2/11

Levy Restaurants

Washington, DC

General Manager of Concessions – Nationals Park

- Managed the Concessions operation that consisted of 91 locations, over 300 POS and sales in excess of fifteen million dollars annually
- Planned stand openings and appropriate staffing levels per location based on past history for various stadium events
- Coordinated nightly requisition process between operations and purchasing ensuring product requisitions were submitted in a timely manner and each stand was restocked to appropriate par levels

11/08-3/10

Gillette Stadium

Foxboro, MA

Concessions Manager

- Managed the Concessions operation that consisted of 112 locations, over 400 POS and sales in excess of thirteen million dollars annually
- Managed Concessions Cost of Goods ensuring that all inventories were accurate, invoices were processed correctly and that spoilage levels were minimized and kept at acceptable levels
- Developed a Hawker Performance tracking system for the Vending Operations Manager to assist with assessing each individual hawker's sales performance.
- Verified all post event stand sheets ensuring the stands balanced their GOS to their cash deposits

- 2/08-11/08 ***Fidelity Investment Clubhouse Food & Beverage Manager***
- Managed the Premium Food and Beverage operation within the Fidelity Investment Clubhouse at Gillette Stadium, which consisted of 116 POS and sales in excess of 2 million dollars annually
 - Determined the staffing levels for the bar and concession locations for all full stadium events and catering functions
 - Using prior sales history, coordinated with the clubhouse chef to determine appropriate prep levels for foods being prepared for the concession stands and live action stations

- 7/04-2/08 ***Commissary Manager***
- Purchased and received all food, beverage and non-food items for the concessions operation
 - Controlled distribution of product to 112 concession and vending locations.
 - Created all purchase orders, transfers and received all invoices into Tangent Inventory System
 - Coordinated all distribution of product that was requested by concessions supervisors during events

Education: **Johnson & Wales University** *Providence, RI*
B.S. Sport, Event, and Entertainment Management

Certifications: CPR Certified May 2022
 ServeSafe Certified October 2020

References Available upon Request



**500 EAST WASHINGTON STREET
NORTH ATTLEBORO, MA 02760
508-695-0660
WWW.BOXSEATSNA.COM**

STARTERS

FRIED CHICKEN TENDERLOINS 12.50 **GF**

Fresh fried chicken, covered in your choice of sauce: Buffalo, BBQ, Sweet & Chili, Honey Mustard or Teriyaki. Served with bleu cheese dressing, carrot & celery sticks

WINGS 12.50 **GF**

Fresh large chicken wings, covered in your choice of sauce: Buffalo, BBQ, Sweet & Chili, Honey Mustard or Teriyaki. Served with bleu cheese dressing, carrot & celery sticks

NACHOS 12.95 **GF**

Crisp tri-color tortilla chips covered with our award winning chili, lots of melted cheddar cheese, jalapeños, shredded lettuce & tomatoes. Served with sour cream & salsa
Add Spiced Shredded Chicken 3.99
Add BBQ Pulled Pork 5.99
Gluten Free - 11.50

ONION RINGS 7.50 **GF**

Thinly sliced, hand battered

CLAM CAKES **GF**

Homemade golden brown clam cakes filled with fresh clams
1/2 Dozen 7.25 | Dozen 10.75

BAVARIAN PRETZEL STICKS 8.50

Crispy on the outside, soft in the inside! Bavarian Pretzel sticks served with beer cheese or mustard

FRIED RAVIOLI 8.99

Served with our homemade marinara sauce

CHICKEN QUESADILLA 11.99 **GF**

Flour tortilla stuffed with spiced chicken, green peppers, onions & cheddar cheese. Served with sour cream & salsa
Gluten Free - 12.50

LOADED FRIES 7.75 **GF**

Fries topped with melted cheddar cheese and bacon
Add pulled pork 5.99
Additional charge for extra dressings/sauces
Gluten Free - 8.50

POTATO SKINS 8.95 **GF**

Baked potato skins topped with melted cheddar cheese & bacon bits. Served with sour cream
Add Chili 1.95 | BBQ Pulled Pork 2.50

MOZZARELLA STICKS 8.95

7 sticks served with our marinara sauce

COMBO PLATTER 12.99

Potato Skins, Wings & Mozzarella Sticks

FRIED CALAMARI 12.99 **GF**

Lightly fried calamari with pepper rings, garlic & black olives. Served with our homemade marinara sauce

FRIED PICKLES 8.00 **GF**

Dill Pickle chips lightly battered and fried to perfection

BUFFALO DIP 12.99 **GF**

Shredded chicken, buffalo sauce, cream cheese, blue cheese crumbles served with fried in-house tortilla chips

GLUTEN FREE SAUCES **GF**

Buffalo • BBQ • Honey Mustard • Garlic Parmesan

GRILLED PIZZA

A generously sized individual 12" crust! Our dough is grilled and topped with the finest ingredients!
Gluten free pizzas are 10" and available upon request

COWBOY CHICKEN 15.99 **GF**

Topped with shredded chicken, BBQ sauce & shredded cheddar cheese
Gluten Free - 15.25

BUFFALO CHICKEN 15.75 **GF**

Topped with our famous Buffalo shredded chicken, crumbled bleu cheese & mozzarella
Gluten Free - 15.25

HAWAIIAN 16.25 **GF**

Pineapple, ham & bacon
Gluten Free - 15.25

3 CHEESE 13.99 **GF**

Gluten Free - 13.25

CREATE YOUR OWN - TOPPINGS: 1.25 EACH

Pepperoni, Black Olives, Red Onion, Tomato, Mushroom, Crumbled Sausage, Pineapple, Peppers, Ham, Short Rib, Shredded Chicken, Burger or Bacon

GF GLUTEN FREE

*These items may be served raw or undercooked based on your specification, or contain raw or undercooked ingredients.

Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions. Please inform your server of any food allergies or dietary restrictions.

SOUP & SALAD

Enjoy a cup of one of our homemade soups

BOXSEAT'S NEW ENGLAND

CLAM CHOWDER 5.75 CUP/7.50 BOWL GF

Our New England-style clam chowder made in a rich creamy stock

BOXSEAT'S CHILI 8.50

Our housemade chili! Made in a Guinness beer base with secret spices & plum tomatoes! Served with melted cheddar cheese & crisp tri-color tortilla chips

COBB SALAD 13.99 GF

Grilled chicken, hard-boiled egg, gorgonzola cheese, bacon, cucumber, red onion, black olives, tomatoes & avocado layered over fresh greens

CAESAR SALAD 10.99 GF

Classic Caesar salad with romaine, topped with parmesan cheese & croutons
Add grilled chicken 3.00 | steak 4.50

CRISPY CHICKEN SALAD 12.99

Breaded deep fried chicken served over fresh greens, tomatoes, red onion, cucumbers, black olives, hard-boiled egg and shredded cheddar cheese with honey dijon dressing

FAJITA CHICKEN SALAD 12.99 GF

Our popular salad now in a tortilla shell! Fajita-spiced fresh grilled chicken served over fresh greens, black olives, tomatoes, red onion, cucumbers, shredded cheddar cheese with salsa ranch dressing

HOUSE SALAD 9.99 GF

Fresh greens topped with cucumber, red onions, black olives & tomatoes

SIDE SALAD - 1.99 GF

DRESSINGS

Creamy Lite Italian, Honey Dijon, Balsamic Vinaigrette, Honey Mustard, 1000 Island, Creamy Peppercorn, Low-Calorie Ranch & Salsa Ranch

PASTA

Served with grilled garlic bread
Add a side salad to any entree purchase for 1.99

TEXMEX BAKED PENNE 15.50 GF

It's addictive! Penne with southwestern seasoned angus ground beef, baked with cheddar cheese cream sauce & finished with parsley
Gluten Free - 16.75

SHORT RIB BOLOGNESE 17.99 GF

Fall off the bone tender oven braised beef short ribs served on linguini
Gluten Free - 18.99

3-CHEESE RAVIOLI 12.50

Served with our marinara sauce & topped with parmesan

EGGPLANT FLORENTINE 14.50

Layers of fresh eggplant breaded & lightly fried, stuffed with spinach, ricotta & topped with mozzarella & our marinara sauce. Served with a side of penne

BAKED LASAGNA 14.50

Generous 1 lb. serving of layered pasta, angus ground beef, ricotta/mozzarella cheeses, our marinara sauce topped with mozzarella & parmesan

CAJUN CHICKEN WITH ALFREDO 15.50 GF

Cajun chicken served over penne with sundried tomatoes in Alfredo sauce topped with parmesan and parsley
Gluten Free - 16.50

BAKED MAC & CHEESE 12.50

Homemade three-cheese blend topped with ritz cracker crumbs, baked to a light crisp
Add buffalo chicken 4.00

BUILD YOUR OWN PASTA BOWL 14.50 GF

Gluten Free - 15.95

Choose the Pasta: Linguine, Penne, or Gluten Free Penne.
Choose One Topping: Meatballs, Chicken Parmesan, Eggplant Parmesan, Crumbled Sausage, Grilled Chicken or Shrimp

Choose Sauce: Marinara, Alfredo, Pesto or Scampi

GF GLUTEN FREE

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SEAFOOD

Sub sweet potato fries 1.00 | onion rings 2.00

FRIES

Our famous fried seafood!

Breaded & lightly fried to perfection in our zero trans-fat free oil! Served with tartar sauce, french fries & coleslaw

FISH & CHIPS 14.95 **GF**

FRIED CLAM STRIP PLATE 16.95 **GF**

FRIED SCALLOP PLATE 16.95 **GF**

FRIED WHOLE BELLY CLAM PLATE (MARKET PRICE) **GF**

FISHERMAN'S PLATTER 19.95 **GF**

Breaded and lightly fried haddock, fried jumbo shrimp and fried scallops

BAKED/GRILLED

All served with potato and vegetable of the day

HERB GRILLED SALMON 17.99 **GF**

8oz fillet topped with garlic herb butter

SALMON PICCATA 17.99 **GF**

8oz fillet topped with a lemon garlic butter sauce & capers

BAKED HADDOCK 14.95 **GF**

8oz fillet drizzled with pinot grigio, kosher salt, black pepper & topped with ritz cracker crumb crust & butter
Gluten Free - 14.95

SPA HADDOCK 14.95 **GF**

Seasoned haddock drizzled with olive oil, pinot grigio, kosher salt, black pepper & topped with cherry tomatoes & red onion

GRAND SLAMS

Add side salad to any entree purchase for 1.99!
Sub fresh steamed medley or broccoli for 2.00!

CHICKEN PICCATA 17.99 **GF**

Pan fried chicken topped with a lemon garlic butter sauce, & capers. Served with potato and vegetables or served over pasta
Gluten Free - 18.50

RIBEYE 16OZ. - 21.99 | 20OZ. - 24.99 **GF**

Served with potato and vegetable of the day
Add sautéed onions, mushrooms & peppers - 2.00
You pick the size & temperature!

BARBECUED BABY BACK RIBS 21.99 **GF**

Slowly roasted with our secret rub of spices & barbecue sauce until tender grilled to perfection. Served with French fries & coleslaw. The Best Ribs Around!
½ rack 15.99

BLACK ANGUS SIRLOIN STEAK TIPS 17.50 **GF**

12 oz. portion of our famous flame broiled Black Angus sirloin steak tips served with your choice of sauce. Served with potato and vegetable of the day.
Add sautéed onions, mushrooms & peppers - 2.00

GRILLED CHICKEN TIPS 14.75 **GF**

Served with choice of sauce, potato and vegetable of the day
Add sautéed onions, mushrooms & peppers - 2.00

CREATE A COMBO 23.75 **GF**

Choose Two: Sirloin steak tips, grilled jumbo shrimp, ½ rack of BBQ baby back ribs, or grilled chicken tenderloins (choice of sauce).
Served with potato & vegetable of the day

GF GLUTEN FREE

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SANDWICHES

All served with choice of French fries, pasta salad or homemade tavern chips!
Sub Sweet Potato Fries 1.00 or Onion Rings 2.00

COWBOY CHICKEN 10.99 **GF**

Flame broiled chicken breast basted with BBQ sauce topped with cheddar cheese, bacon, lettuce & tomato served on a country roll
Gluten Free - 11.50

BLACKENED CHICKEN 10.99 **GF**

Flame broiled chicken breast seasoned with Cajun spices topped with cheddar cheese, lettuce, tomato & red onion served on a country roll
Gluten Free - 11.50

TURKEY CLUB 10.75 **GF**

A traditional double decker club with turkey, bacon, lettuce, tomato & mayo on white toast
Gluten Free - 11.50

THE BOX SEATS CLUB 11.99 **GF**

Half turkey, half ham with swiss cheese, lettuce, tomato & bacon on white bread
Gluten Free - 12.99

EGGPLANT PARM SANDWICH 12.99 **GF**

Breaded eggplant with homemade marinara sauce & mozzarella cheese
Gluten Free - 13.99

NEW YORK STYLE REUBEN 10.99 **GF**

Warm corned beef, Swiss cheese, sauerkraut & 1000 Island dressing on grilled marble rye
Gluten Free - 11.99

PORKY PIG 10.99 **GF**

Our own recipe! Slow-cooked tender & lean pulled pork marinated in-house with secret spices, tossed with BBQ sauce & coleslaw on a country roll.
Gluten Free - 11.75

CHICKEN CAESAR WRAP 11.75 **GF**

Fresh chicken breast sliced & tossed with Caesar salad & served in a tortilla wrap
Gluten Free - 12.50

PHILLY STEAK SUB 11.75 **GF**

Extra lean shaved steak loaded with green peppers, onions, mushrooms & American cheese
Gluten Free - 12.50

CUBAN SANDWICH 10.99

Roasted pork and ham on a split roll topped with spicy mustard, pickles and swiss cheese

CHICKEN PARMESAN SUB 11.50 **GF**

Breaded chicken breast, our marinara sauce & mozzarella cheese
Gluten Free - 12.25

FRENCH DIP SANDWICH 12.99

Thinly sliced roast beef on a hoagie roll with Swiss cheese, onions, and a dipping sauce of beef broth produced from the cooking process

HOME RUNS

Our 8 oz. fresh angus burgers served on a fresh brioche bun

THE CLASSIC CHEESE 10.99 **GF**

2 slices American cheese, pickles, lettuce, tomato, & red onion
Gluten Free - 11.50

CHILI BURGER 12.99

A half-pound burger topped with our homemade chili, fried jalapeños, bacon, cheddar cheese, lettuce & tomato
Gluten Free - 13.75

COWBOY BURGER 12.50 **GF**

Cheddar cheese, bacon, hand cut onion rings, BBQ sauce, lettuce & tomato
Gluten Free - 13.25

BLACK & BLEU BURGER 12.25 **GF**

Seasoned with cajun spices topped with bleu cheese, bacon, lettuce & tomato
Gluten Free - 12.95

TRIPLE PLAY BURGER 13.50 **GF**

American cheese, bacon, fried egg, lettuce & tomato
Gluten Free - 13.95

BACON BURGER 11.99 **GF**

2 slices of American cheese, bacon, lettuce & tomato
Gluten Free - 12.75

MVP BURGER 11.99 **GF**

2 slices of american cheese, bacon, sautéed mushroom and onions, lettuce and tomato
Gluten Free - 12.75

IMPOSSIBLE BURGER 14.75 **GF**

A plant-based 1/3 lb. burger patty topped with cheddar, lettuce, tomato and sautéed onions
Gluten Free - 15.50

SHORT RIB BURGER 13.95

Oven braised short rib topped with lettuce, tomato and cheddar cheese with an au jous dipping sauce
Gluten Free - 14.50

SIDES

Add to your order...

HOMEMADE TAVERN CHIPS 3.99 GF

SWEET POTATO FRIES 3.75 GF

BAKED POTATO WITH SOUR CREAM 1.99 GF
Add melted cheese & bacon 1.00

PARMESAN FRIES 2.99 GF

STEAK FRIES 3.75 GF

VEGETABLE OF THE DAY 1.99 GF

RED BLISS MASH 1.99 GF

RICE PILAF 2.99

HAND CUT ONION RINGS 2.99 GF

FRESH STEAMED MEDLEY 2.99 GF

STEAMED BROCCOLI 2.99 GF

PASTA SALAD 2.50

COLE SLAW 1.99 GF

SOUP OF THE DAY
16 OZ - 3.25 - 32 OZ - 5.99
Check with your server for gluten free soup options

OVERTIME

MOLTEN CHOCOLATE CAKE 7.50

An individual bundt cake, deeply chocolate, & filled with a dark chocolate truffle center. Served warm with scoop of vanilla ice cream

APPLE CRISP 6.75 GF

Crisp apples topped with a buttery oatmeal crisp. Served warm with scoop of vanilla ice cream & a touch of caramel

CHEESECAKE 7.25 GF

Heavenly Plain Cheese Cakes; White Chocolate Raspberry; Birthday Cake; Brownie Sundae; Chocolate Chip

HOT FUDGE SUNDAE 6.75 GF

Lots of vanilla ice cream, smothered with hot fudge & whipped cream

BROWNIE SUNDAE 7.25 GF

Brownie topped with vanilla ice cream, hot fudge & whipped cream

CARROT CAKE 7.25 GF

MASSIVE STRAWBERRY SHORTCAKE 6.50 GF

FRESH BAKED COOKIE 7.99

A fresh baked chocolate chip cookie smothered with vanilla ice cream

GF GLUTEN FREE

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MINOR LEAGUERS

Entrée includes one side, drink & dessert. \$6.99

All kids menus must be purchased with an adult meal.

Kids meals are for ages 10 and under only.

ENTREES

- Chicken Tenders
- All Beef Sliders (2 mini buns)
- Grilled Cheese
- Mac & Cheese
- Cheese Pizza
- Pasta & Meatballs
- All Beef Hot Dog

DRINKS

- Milk
- Chocolate Milk
- Apple Juice
- Orange Juice
- Pink Lemonade
- Fountain Soda

SIDES

- French Fries
- Mashed Potatoes
- Grapes
- Vegetable of the Day
- Salad (House or Caesar)

DESSERT

- Ice Cream Sundae
- Ice Cream Sandwich

BEVERAGES

SODA – \$2.95
UNLIMITED REFILLS

- Orange Crush
- Pink Lemonade
- Schweppes Ginger Ale
- Sierra Mist
- Pepsi
- Diet Pepsi
- Mountain Dew
- Mug Rootbeer

LIPTON ICED TEA \$2.95

MILK/CHOCOLATE MILK \$2.95

JUICE \$2.95

COFFEE/TEA \$2.75



Town of Franklin, MA
Nancy Danello, CMC
Town Clerk
355 East Central Street, Franklin, MA 02038

Date Issued: July 12,
2022
Record #: 117824
Certificate #: 22-152

BUSINESS VERIFICATION CERTIFICATE

In conformity with the provisions of Chapter 110, Section 5 of the General Laws, as amended, the undersigned hereby declare(s) that a business under the title of:

ACT Hospitality d.b.a Box Seats is conducted at: 391 EAST CENTRAL ST

by the following person:

FULL NAME

Arthur Charles Tgibedes

RESIDENCE



A certificate issued in accordance with this section shall be in force and effect for four years from the date of issue and shall be renewed each four years thereafter so long as such business shall be conducted and shall lapse and be void unless so renewed.

Expiration Date: July 12, 2026

Business Owner Signature #1

Business Owner Signature #2

A True Attest Copy

Nancy Danello, CMC
Acting Town Clerk

To learn more, scan this barcode or visit franklinma.viewpointcloud.com/#!/records/145395





CERTIFICATE OF COMPLIANCE WITH STATE LAWS

Pursuant to M.G.L Chapter 62C, Sec 49A, and M.G.L. Ch. 151A, Section 19A, the undersigned acting on behalf on the License Holder, certifies under the penalty of perjury that, to the best of the undersign's knowledge and belief, the License Holder is in compliance with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support*.

Arthur Charles Igibesdes

** Signature of Individual or Corporate License Holder (Mandatory)

[REDACTED]

*** License Holder's Social Security Number/or Federal Identification Number

By: Arthur Charles Igibesdes

Date: 6/16/22

Corporate Officer
(Mandatory, if applicable)

*The provision in the Attestation of relating to child support applies only when the License Holder is an individual.

**Approval of or a renewal of a license will not be granted unless this certification clause is signed by the applicant. For all corporations, a certified copy of the vote of the Board of Directors must be provided.

*** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a license or other agreement issued, renewed or extended. This request is made under the authority of Massachusetts General Laws, Chapter 62C, section 49A.



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 600 Washington Street
 Boston, MA 02111
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: ACT Hospitality INC

Address: [REDACTED]

City/State/Zip: [REDACTED] Phone #: [REDACTED]

Are you an employer? Check the appropriate box:

1. I am an employer with 1 employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: The Hartford Fire Insurance Company

Insurer's Address: 3600 Wiseman Blvd

City/State/Zip: San Antonio, TX 78251

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 8/1/23

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Arthur Charles Spilardi Date: 8/11/22

Phone #: [REDACTED]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

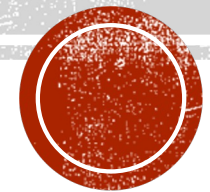
Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
 6. Other _____

Contact Person: _____ Phone #: _____

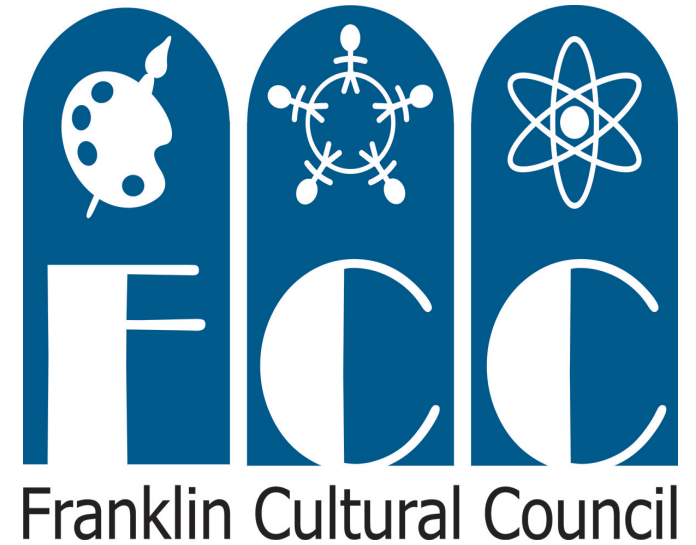
FRANKLIN CULTURAL COUNCIL

August 2022 Overview



FCC 2022/2023 GOALS

- #1 – Arts & Cultural Grants
- #2 – Franklin Cultural Festival (September)
- #3 - MetroWest Arts & Culture Symposium (March)



Pandemic related programming such as online [Monday Night Masterclasses](#) and our annual [Halloween decorating contest](#) will be passed on to other organizations at this point.



FCC 2022 GRANTS



- For FY22, the FCC granted \$23,470 in arts and cultural programming that took place within Franklin or had benefit specifically to Franklin residents.
- We received \$14,800 from the Mass Cultural Council of which we used \$13,110 to allocate grant programming.
- We received \$15,000 from the Town of Franklin of which we used \$10,360 to supplement grant programming.
- We had 40 applications and funded 26 programs.



FY23 BUDGET

- We anticipate the following expenses in FY23:
 - \$8,860 in approved grants from previous fiscal years
 - \$40,000 for the Franklin Cultural Festival
 - \$3,000 of the MetroWest Arts & Culture Symposium

Regardless of the state allocation for FY23 (yet to be determined), this leaves the Cultural Council in an excellent place to use our town allotted money to support more arts and cultural programming through grants.



GIRL SCOUT PROGRAM

“OUTDOOR ART EXPLORER” GRANT

- Franklin Girl Scouts took a guided tour through deCordova Sculpture Park in Lincoln, Ma to learn about outdoor art. The group will later develop an outdoor art piece and have it placed in the Franklin Sculpture Park.



girl scouts



FRANKLIN FARMERS MARKET GRANT

- Our FCC grant provided the Franklin Farmers Market music and entertainment for the entirety of their season for 2022. This is one of the most visible uses of our grant money to the community of Franklin.



FRANKLIN CULTURAL DISTRICT GRANT

- FCD was awarded grant money to support “ARTwalk 2022”. This was a 3-day event that featured visual arts, live performances and creative events all over the town.
- ARTwalk this year included collaborations with the Strawberry Stroll, the Farmers Market and the opening of “Sweeney Todd” at The Black Box. Events were held at The Historical Museum, Escape to Fiction Bookstore, the Franklin Public Library as well as featuring the unveiling of the Lady Bug Trail.



MA EDUCATIONAL THEATRE GUILD GRANT

- Regional Theater Event
- Their grant helped to fund the Mass High School Drama Festival hosted at FHS in the spring of 2022
- The event drew high school students from eight regional high schools



THE MASSACHUSETTS
EDUCATIONAL
THEATER GUILD, INC.

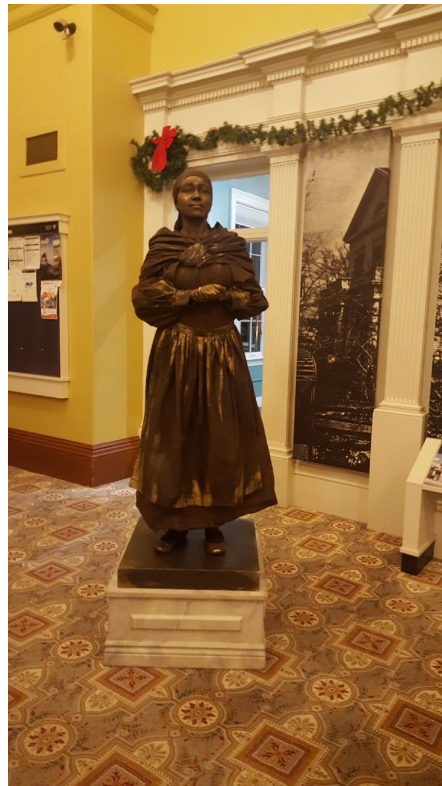


FRANKLIN CULTURAL FESTIVAL

- The Cultural Festival was awarded a \$10,000 line item in the State budget this year that was secured by our district's State Senator, Becca Rausch for the positive impact it had on our community.
- This year's festival is on **Saturday, September 10th from 12-6pm.**
- We are featuring 6 hours of diverse cultural entertainment on the mainstage, 10 food trucks, a beer garden, 52 artisan vendors and 15 non-profit community cultural booths.
- **"The Community Cultural Lane"** highlights not only organizations within the Cultural District, but also local non-profit arts organizations in general.
- New to the festival this year are free face painters, a children's puppeteer/storyteller as well as three Living Statues (Ben Franklin, Harriet Tubman and Betsy Ross)
- We have free t-shirts for all town councilors and town administration this year and will be dropping those off at the end of the month for each of you as a thank you for your support and thank you for your service.



LIVING STATUES



METROWEST ARTS & CULTURE SYMPOSIUM

MAY 14TH, 2022

Metrowest Arts & Culture Symposium

Keynote Speaker

**Michael
Bobbitt**

Executive Director,
Massachusetts
Cultural Council



"Community Connections through the Arts"

Saturday, May 14th

9:00 am - 1:30 pm

Franklin High School

Franklin, MA



METROWEST ARTS & CULTURE SYMPOSIUM



- Regional event held at Franklin High School
- Participants traveled from arts organizations from Worcester, Milford, Framingham, Natick, Medway, Foxboro and Hopkinton
- Event was held in collaboration with the Franklin Cultural District
- 40 Franklin High School students volunteered to help run the event
- FHS jazz band as well as the FHS String ensemble played for the audience
- ED of Mass Cultural Council, Michael Bobbitt was the keynote speaker
- Participants were treated to a choice of four workshops to attend.



METROWEST ARTS & CULTURE SYMPOSIUM - SPEAKERS

- **“Building Community Through the Arts”** – ED, Hopkinton Center for the Arts, Kelly Grill
-
- **“Equity and Access in Arts & Culture”** – Equity and Inclusion Officer, Mass Cultural Council, Cheyenne Cohn-Postell
-
- **“Sharing your Arts Identity on Social Media”** – Franklin Matters, Social Media Practitioner, Steve Sherlock
-
- **“Festivals and Community Celebrations”** –Program Manager, Mass Cultural Council, Timothea Pham
-



METROWEST ARTS & CULTURE SYMPOSIUM FEEDBACK:



We've been asked from several LCC's to repeat the event

We've been asked to lengthen the workshop sessions to allow more time for questions

Participants tell us they will return and would attend a longer event

We've been asked to host this earlier in the spring

The Mass Cultural Council has expressed interest in partnering with us again to host this in the spring of 2023



FCC COLLABORATIONS

- The leadership of FCC and Franklin Cultural District have been meeting once a month this year to continue collaborations and support each other
- Have held three “Cultural Booths” at the Farmers Market this summer with the **Cultural District**
- Are working with the Cultural District at large towards our Franklin Cultural Festival
- Meeting and speaking regularly with our two performance venues, **The Black Box** and **Circle of Friends Coffeehouse**
- Are actively working on new collaborations with **Dean College**
- Are working with **Franklin TV** regularly to film events and programming to further their scope



FCC NEW LEADERSHIP

- Kaye will be stepping down after the 2023 Symposium
- New chair will take over in March of 2023





Franklin

Our Green Community

*Town Council
August 17, 2022*

*Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator*

Pre-Green Community 1998-2018

- Mike D'Angelo was hired. 1998.
- 2008 Town/School Facilities merger.
- Organizational philosophy developed to maximize energy efficiency to maximize the return on investment and efficiency in town budgets, while being environmentally sustainable.
- Controls, boilers, mechanicals all updated in school and town facilities with the most advanced technology of the time. Millions in capital facility investments.
- Union Street Solar Farm 2014
 - predicted 8 MW farm, now powers 11 MW.
 - feeds all school and municipal electricity use.
- Solarize Massachusetts Program 2016 - Over 80 homes with solar in town via Solarize Massachusetts state program

Green Community Designation:

- Franklin was officially designated as a Green Community in 2018.
- Meets five criteria for certification.
 - 20% Energy Reduction Plan is the key.
- This designation enables the Town to compete for annual grants from DOER to implement green and energy efficient projects!



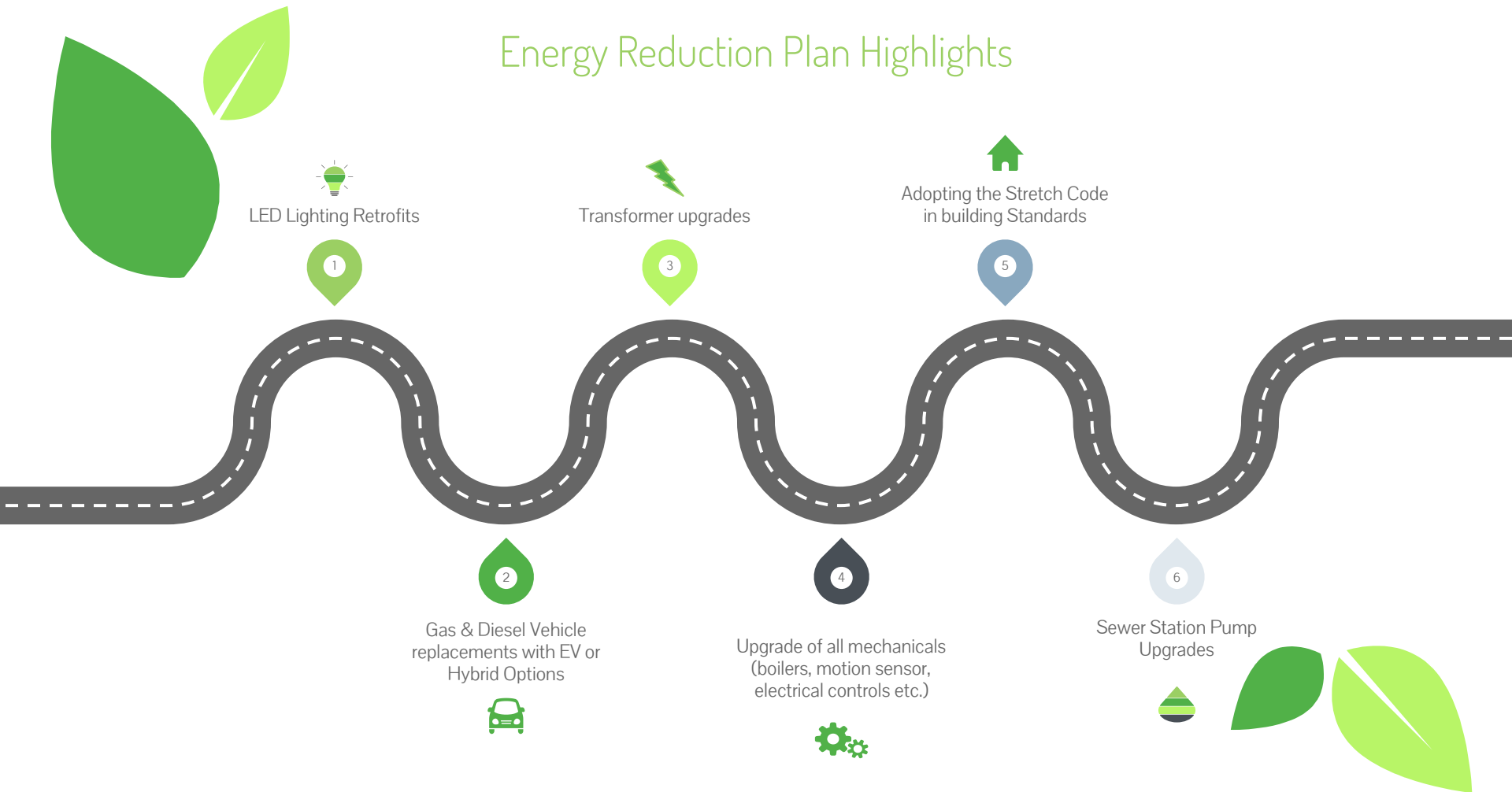
For More Information on Franklin Green Communities:
<https://www.franklinma.gov/administrator/pages/green-community>



ENERGY REDUCTION PLAN:

[Complete Energy Reduction Plan can be found HERE](#)

Energy Reduction Plan Highlights





OUR GREEN
INITIATIVES:



SOLAR



Upper Union:

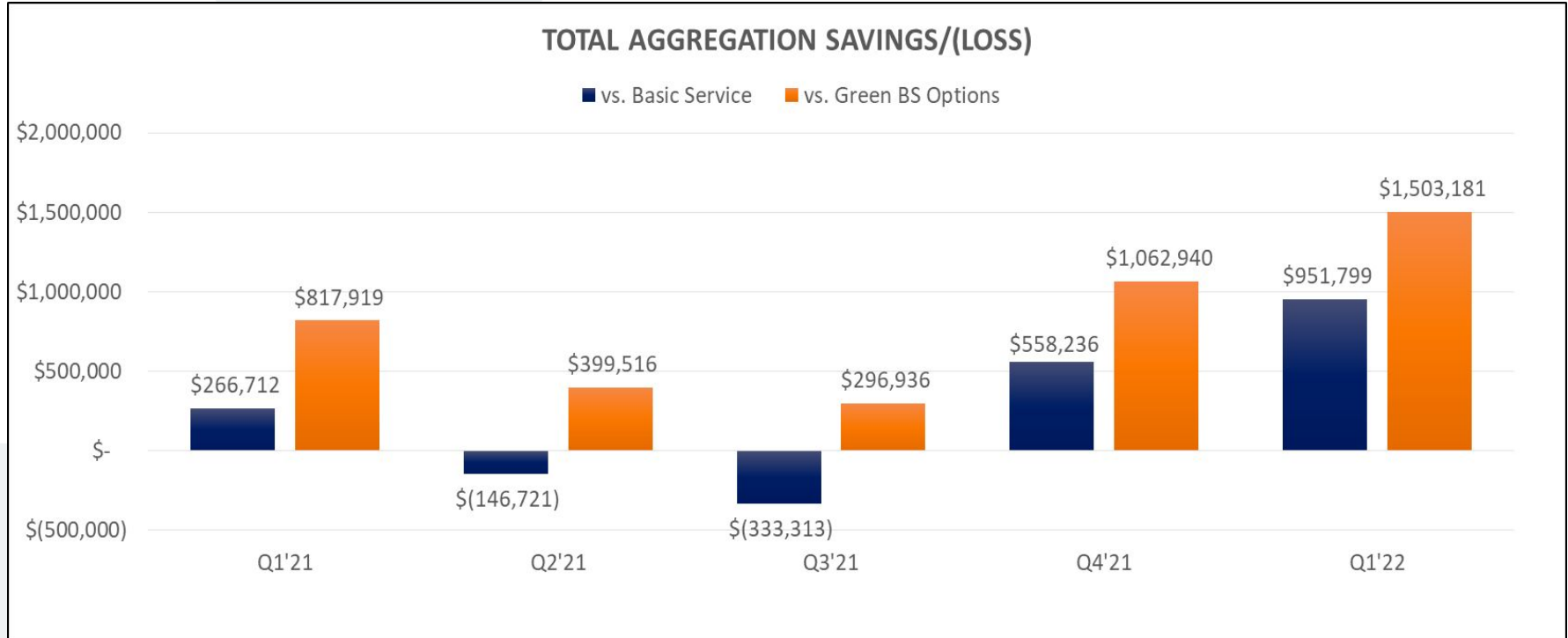
- Solar Farm was constructed in 2013
- Goal was to produce 8 MW of electricity
- Now produces over 11 MW, supporting approximately 93% of our entire municipal and school energy load.
- Mount Street Solar Farm credits
 - Nexamp resident discount
 - State Forest Parking lot

Municipal Aggregation

Updates:

- 100% renewable energy from the Midwest
- Rate: 10.725 cents per kWh
- This rate holds from NOV. 2020 - NOV. 2023
- The town is bulk purchasing an electricity rate to help lower electricity costs for taxpayers. Using the large purchasing capacity of the town helps to leverage a lower electricity rate than an individual user.
- Initial opt-out rate is well below state avg = 5.6%
- [Presentation By Colonial Power on Aggregation Program](#)
- [Town Municipal Aggregation website](#)

Municipal Aggregation



Cumulative citizen savings v. NG Basic Service through June 2022 =

\$1,524,418

Cumulative citizen savings v. **Green** Basic Service options through June 2022 =

\$4,717,995

Town Wide LED Street Lights



- Franklin owns over 2,000 street lights.
- The Town has replaced all of these lights with LED lights.
- This change will increase the lifespan of each light from 3-4 years to 15 years, saving the Town on both electrical costs and repair/replacement labor costs.



Street Light LED Conversions:



469,800 kWh

Approx. Annual Electricity Savings

\$75,000

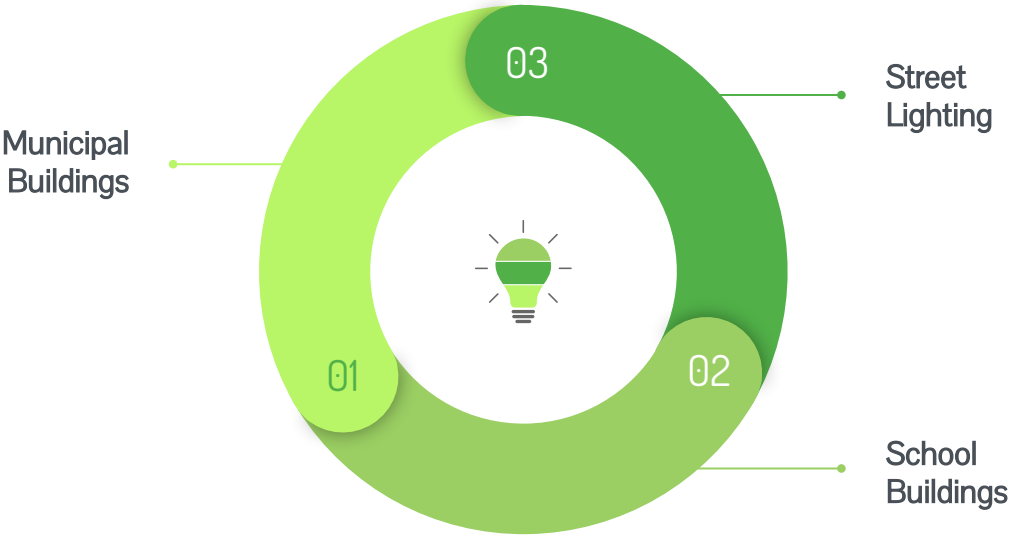
Projected Annual Cost Savings

2-3 years

Estimated Payback



LED Lighting Conversions



Town Buildings



- The Town used energy efficiency incentives from National Grid to replace T8 and compact fluorescent lighting in Town buildings with LED lighting and Smart Fixtures where appropriate.
- The buildings affected include the Town Hall, Senior Center, Library, Police Headquarters, Fire Headquarters and Station 2, and DPW Administration and garage.



Town Building LED Conversions:



478,310 kWh

Approx. Annual Electricity Savings

\$69,354

Projected Annual Cost Savings

5 years

Estimated Payback



Water & Sewer Dept. Upgrades



- The lights at the Hayward Street Water Treatment Facility were upgraded to LED lighting with motion sensors to reduce overall usage.
- Replaced 12 pump motors with high efficiency motors and installed Variable Frequency Drives at two well stations.
- The MassDEP Gap Grant covered 80% of the project cost after utility incentives. For less than \$20,000 we replaced aging motors with new high efficiency motors, which will pay for themselves in less than two years.

Water & Sewer LED Conversions:



21,896 kWh

Approx. Annual Electricity Savings

\$2,956

Projected Annual Cost Savings

6 years

Estimated Payback



Water & Sewer Pump Motor
Upgrades:



76,217 kWh

Approx. Annual Electricity Savings

\$11,050

Projected Annual Cost Savings

1.8 years

Estimated Payback





School Buildings

- The Town used energy efficiency incentives from National Grid to replace T8 and compact fluorescent lighting in School buildings with LED lighting and Smart Fixtures where appropriate.



School Building LED Conversions:



1,296,684 kWh

Approx. Annual Electricity Savings

\$201,161

Projected Annual Cost Savings

6.8 years

Estimated Payback





DOER GREEN
COMMUNITIES
GRANT
AWARDS:

Grant Round 1 Award

2020

	Grant Award	Utility Incentives & Additional Grants	Purchase Price	Cost to Town
2 Nissan Leaf Electric Vehicles	\$15,000	\$0	\$32,100	\$17,100
4 Dual Port Electric Vehicle Charging Stations	\$15,000	\$97,261	\$124,663	\$12,401
TOTALS	\$30,000	\$97,261	\$156,763	\$29,501

Grant Round 2 Award

2021

Project	Grant Award
2 Nissan Leaf Electric Vehicles	\$15,000
Horace Mann School SMART LED Lighting	\$15,000
Horace Mann School Transformer	\$24,895
Remington Jefferson School Transformer	\$12,194
Keller Sullivan School Transformer	\$49,299
TOTALS	\$150,902



CHALLENGES GOING FORWARD:

INFLATION

Inflation has risen nearly 9% over the course of the pandemic.

I

L

LABOR

It has become increasingly challenging to find labor, particularly in specialized fields, to complete the necessary work we require.

The cost of inflation combined with the growing needs of our population have put a huge strain on our budget.

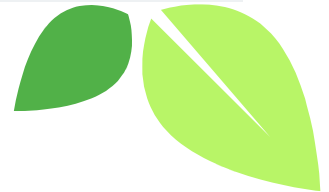
BUDGET

B

I

Production delays have dramatically decreased the availability of goods, and has made them more expensive to obtain.

INVENTORY





Challenges Cont.

- Despite Grant Funding availability for green projects, the cost of labor and supplies, in addition to the minimal availability of skilled labor for these projects have presented quite a challenge for implementation.
- Despite these challenges the Town was able to complete 80% of its round 2 grant projects in the first quarter of the grant period!

Challenges Cont.



- Inflation Impacts to the Purchase of used & new cars:
 - The large impacts of inflation particularly in the used car market have made it substantially less feasible for the Town to purchase electric vehicles even despite grant funding.
 - The Town put out an RFQ in early July for the purchase of two nissan leaf vehicles, only one dealership submitted a quote. Due to a lack of inventory, only one vehicle was available.
 - We are determined to continue our fleet conversion initiatives and have decided to try and wait out the car market in hopes that inventory increases and prices decrease at which time we will resume our fleet conversion initiatives.
 - Depending on the market, feasibility, and budgetary constraints, we are hoping to purchase two electric vehicles by the conclusion of this grant period (August, 2023).

Pictures:



2018 Nissan Leaf S40



2018 Nissan Leaf SV40



EV Charger #3 - Town Hall



LED Street Light



EV Charger #1 - Town Hall



EV Charger #2 - Town Hall



EV Charger #4 - Library



Well 5 Motor



Solar Farm - Upper Union Street


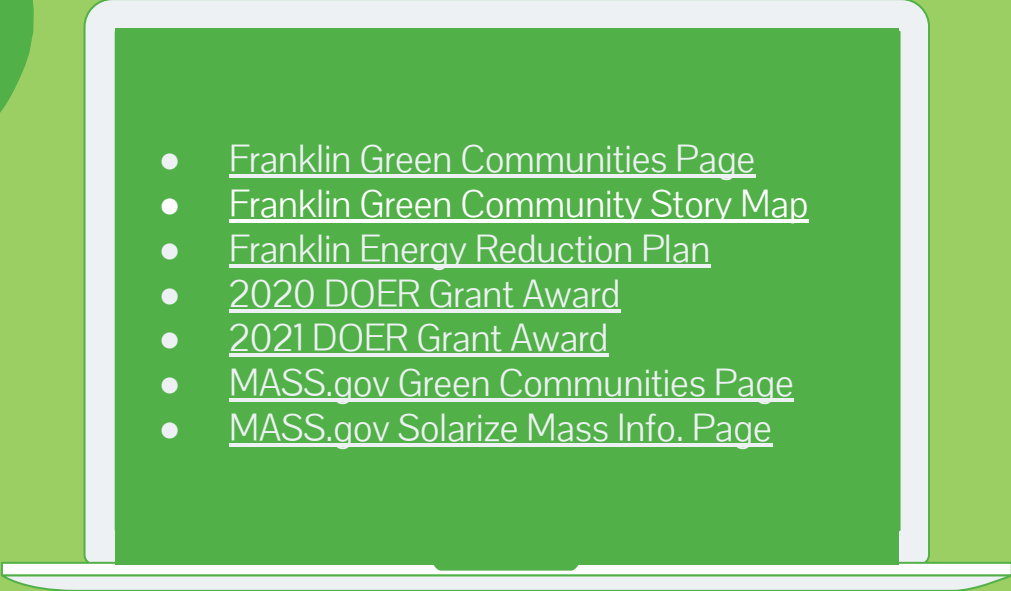


Hayward Water Treatment Plant



Bright Hill Motors



- 
- 
- [Franklin Green Communities Page](#)
 - [Franklin Green Community Story Map](#)
 - [Franklin Energy Reduction Plan](#)
 - [2020 DOER Grant Award](#)
 - [2021 DOER Grant Award](#)
 - [MASS.gov Green Communities Page](#)
 - [MASS.gov Solarize Mass Info. Page](#)

Helpful Links!





QUESTIONS?

Thanks!

ANY QUESTIONS?

- Call: 508-520-4949
- Email: jhellen@franklinma.gov
- Email: aalleyne@franklinma.gov



Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 12, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Allecia Alleyne, Assistant to the Town Administrator

Re: **Bylaw Amendment 22-881: Housing Trust Bylaw Change**
Bylaw Amendment 22-882: General Code Fixes

The action before the Town Council is to approve the two subject-referenced bylaw amendments.

For more information please see the attached memos for each, dated July 15, 2022, which were included in the agenda packet for the July 20, 2022 Town Council meeting. Also attached is the Legal Notice for the August 17, 2022 second reading of each proposed bylaw amendment, which was published in the Metrowest Daily News and Wickedlocal.com on Monday, August 1, 2022.

If you have any questions please feel free to let us know.

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

July 15, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Bylaw Amendment 22-881: Housing Trust Bylaw Change, 1st reading

At the request of the Municipal Affordable Housing Trust, before the Council is the first reading of a proposed bylaw amendment to create membership positions of Vice Chair and Clerk on the Municipal Affordable Housing Trust. The staff also made some housecleaning language that can be seen in the proposed revised paragraph in the resolution.

If you have any questions, please feel free to let us know.

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

July 15, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Bylaw Amendment 22-882: General Code Fixes, 1st Reading

At the suggestion of the Town Attorney, Town Clerk and Town Administrator, we are requesting the Council approve the first reading of a proposed bylaw, which would authorize the Town Clerk to renumber or otherwise reformat a bylaw amendment in the event General Code points out inconsistencies in our bylaws as part of their quality control process on updating the [Town's online Code system](#).

The bylaw does NOT allow the Town Clerk to amend bylaws, but to ONLY revise them administratively in the event multiple bylaws do not reference one another in certain sections. [General Code](#), or [eCode360](#), is the Town's online code database and they do a wonderful job. As part of that contract, they quality control everything that goes online. It's a great service. A bylaw such as this exists in many communities, notably larger ones and this has been a frequent resolution to administratively renumbering or reordering bylaws that are extremely long.

If you have any questions, please feel free to let us know.

**LEGAL NOTICE
FRANKLIN, MA**

The Franklin Town Council will hold a second reading on the adoption of 2 Town Code Bylaw Amendments as follows:

Bylaw Amendment 22-881

Chapter 7 Affordable Housing Trust Fund, §7-5 Organization: Delete existing paragraph and insert the following paragraph in its place:

§7-5 ORGANIZATION

The Trustees shall annually elect one Trustee to serve as Chairperson, one Trustee to serve as Vice Chair, and one Trustee to serve as Clerk; the Town Administrator shall not be eligible to serve in any of these positions. The Chairperson shall preside at meetings, and shall be responsible for calling all meetings except as provided in paragraph 7-7, and for timely preparation and posting of meeting agendas and otherwise complying with the notice requirements of the Open Meeting Law, GL Chapter 30A §§ 18 through 25. The Vice Chair shall preside at meetings and perform the other duties of the Chairperson in the absence or recusal of the Chairperson. The Clerk shall have the responsibility to ensure that accurate and timely meeting minutes are prepared. The Chairperson may establish subcommittees and/or ad hoc task related committees to carry out the purposes of the Trust Fund. Chairpersons of the subcommittees may be selected by the members of the subcommittees.

Chapter 7 Affordable Housing Trust Fund, §7-7 Meetings, Quorum: Delete “MGL c. 39 §23, the Open Meeting Law” and replace with “the Open Meeting Law, GL Chapter 30A §§ 18 through 25.”

Bylaw Amendment 22-882

Chapter 4, Administration of Government Article IV Prosecution and Amendment of Bylaws, §4-13 Amendment: Add a second sentence as follows:

§4-13 AMENDMENT

These bylaws may be amended in accordance with the procedures set forth in Article Two, Section 6 of the Charter. Whenever the Town Council votes to amend these bylaws, the Town Clerk is authorized to renumber, re-letter, and/or to take any other action necessary to reformat the amendment and/or any existing section(s) or provision(s) within an existing chapter of the Code of the Town of Franklin to fit within the established format of the Code.

This action will take place during the Town Council’s public meeting on August 17, 2022, beginning at 7:00 PM and will provide an opportunity for public input. Location: Municipal Building, 2nd floor Council Chambers, 355 E. Central Street, Franklin, and also via the “ZOOM” platform. Residents can visit the Town website (Franklinma.gov) town calendar for up to date meeting information, on and after August 12, 2022. Please call the Town Administrator’s Office at (508) 520-4949 if you require further information or to make arrangements for translation services.

Submitted by,

Julie McCann



**TOWN OF FRANKLIN
BYLAW AMENDMENT 22-881**

**A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN AT
CHAPTER 7 AFFORDABLE HOUSING TRUST FUND, SECTION 7-5
ORGANIZATION AND SECTION 7-7 MEETINGS, QUORUM**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT the Code of the Town of Franklin Chapter 7 Affordable Housing Trust Fund is hereby amended at Section 7-5 Organization and Section 7-7 Meetings, Quorum as follows:

§7-5 ORGANIZATION: Delete existing paragraph and insert the following paragraph in its place:

§7-5 ORGANIZATION

The Trustees shall annually elect one Trustee to serve as Chairperson, one Trustee to serve as Vice Chair, and one Trustee to serve as Clerk; the Town Administrator shall not be eligible to serve in any of these positions. The Chairperson shall preside at meetings, and shall be responsible for calling all meetings except as provided in paragraph 7-7, and for timely preparation and posting of meeting agendas and otherwise complying with the notice requirements of the Open Meeting Law, GL Chapter 30A §§ 18 through 25. The Vice Chair shall preside at meetings and perform the other duties of the Chairperson in the absence or recusal of the Chairperson. The Clerk shall have the responsibility to ensure that accurate and timely meeting minutes are prepared. The Chairperson may establish subcommittees and/or ad hoc task related committees to carry out the purposes of the Trust Fund. Chairpersons of the subcommittees may be selected by the members of the subcommittees.

§7-7 MEETINGS, QUORUM

Delete "MGL c. 39 §23, the Open Meeting Law" and replace with "the Open Meeting Law, GL Chapter 30A §§ 18 through 25."

This bylaw shall become effective in accordance with the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED:

UNANIMOUS _____

YES _____ NO _____

ABSTAIN _____

ABSENT _____

A True Record Attest:

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council



**TOWN OF FRANKLIN
BYLAW AMENDMENT 22-882**

**A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN AT
CHAPTER 4, ADMINISTRATION OF GOVERNMENT ARTICLE IV
PROSECUTION AND AMENDMENT OF BYLAWS SECTION 4-13
AMENDMENT**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT the Code of the Town of Franklin Chapter 4 Administration of Government Article IV Prosecution and Amendment of Bylaws, Section 4-13 Amendment is hereby amended by adding a second sentence as follows:

Section 4-13: **Amendment.** These bylaws may be amended in accordance with the procedures set forth in Article Two, Section 6 of the Charter. Whenever the Town Council votes to amend these bylaws, the Town Clerk is authorized to renumber, re-letter, and/or to take any other action necessary to reformat the amendment and/or any existing section(s) or provision(s) within an existing chapter of the Code of the Town of Franklin to fit within the established format of the Code.

This bylaw shall become effective in accordance with the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED:

UNANIMOUS _____

YES _____ NO _____

ABSTAIN _____

ABSENT _____

A True Record Attest:

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 12, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: **Bylaw Amendment 22-883: Amendment to Water System Map, 1st reading**

This is the first reading of Bylaw Amendment 22-883 which if approved will enable the homeowner at 20 Ridgeview Road to connect to the town water main located on Old Farm Road.

This property is one of six homes on Ridgeview with private wells. In 2018, two of these homes were approved for water extensions and have been connected to the town water main on Long Hill Road. The existing well at 20 Ridgeview is now failing, and the homeowners have applied to connect to the water main on Old Farm Road due to its closer proximity than the alternative on Long Hill Road.

Town Engineer Mike Maglio and DPW Director Brutus Cantoreggi both recommend that the four homes on Ridgeview (including #20) that are currently not connected to a town water main be allowed to connect, and that a water map amendment is warranted to provide a reliable source of drinking water to these homes.

Further information and recommendations are provided in the attached letter from Mike and Brutus dated July 28, 2022. Also attached is the proposed map amendment and the homeowners' application.

If you have any questions, please feel free to let us know.



TOWN OF FRANKLIN
DEPARTMENT OF PUBLIC WORKS
Franklin Municipal Building
257 Fisher Street
Franklin, MA 02038-3026

July 28, 2022

Mr. Jamie Hellen
Town Administrator
355 East Central Street
Franklin, MA 02038

RE: Ridgeview Rd – Water System Extension

Dear Jamie,

The homeowner at 20 Ridgeview Road has submitted the attached application for a Water System Extension Permit. The application is for a single water service connection to the existing main on Old Farm Road due to problems with their existing well.

Ridgeview Road is a private road with six existing homes that were built with private wells, two of which have since been approved for water extensions and have been connected to the town water main on Long Hill Rd. Due to its proximity to the end of the existing water main on Old Farm Rd, it will be much more efficient to make the proposed connection at this location rather than connecting to the other end at Long Hill Road.

Whereas the existing homes sit at such a high elevation, we recommend that the remaining four homes be allowed to connect to Town water with individual services and the need for separate booster pumps would be the responsibility of each individual homeowner.

We believe due to the circumstances, a water map amendment is warranted to provide a reliable source of drinking water to the existing homes on Ridgeview Road. If the Council decides to approve the extension, we recommend the following conditions be attached to the approval:

1. The applicant will need to file all required permits and pay the required fees to the DPW prior to construction/installation of their water service.
2. The applicant shall construct their proposed water service in accordance with DPW standards.

Sincerely,

Michael Maglio, PE
Town Engineer

Robert A. Cantoreggi
Director of Public Works



Town of Franklin
DEPARTMENT OF PUBLIC WORKS
257 Fisher Street
Franklin, MA 02038-3026
508-553-5500

WATER SYSTEM EXTENSION PERMIT

Location: 20 RIDGEVIEW RD
Tax Map #: _____ Lot #: _____ Parcel Number*: 249-046-000
Owner: PAUL AND KAREN MASSICOTTE Phone: _____
Engineer: _____ Phone: _____

Description of Extension:
EXTEND EXISTING MAIN FOR SERVICE FROM OLD FARM RD TO RESIDENCE AT
20 RIDGEVIEW RD

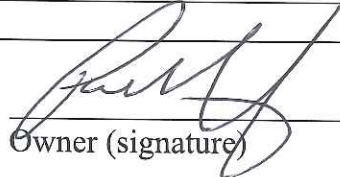
Number of Homes: Estimated Residential Flow: Commercial/Industrial Flow:
 new _____ new _____ new _____
 existing 1 existing _____ existing _____

Criteria for Approval

1. Was the water extension shown on a Definitive Plan approved by the Planning Board prior to October 21, 1998?
2. Does extension of the existing water main allow looping of the water system that will improve water flows or pressure to existing residential development?
3. Does the proposed extension improve fire services to existing buildings as required by the fire protection or building codes?
4. Does the proposed extension provide water service to existing residences that have lost water supply due to ground water contamination?
5. Is the proposed extension a minor extension associated with pipe replacement work as part of a road reconstruction project?
6. Does the extension serve facilities and residences at an elevation of less than 390 feet (MSL)?

Owner's explanation as to why the request meets or exceeds criteria:
EXISTING WELL IS FAILING

Owner's Engineer (signature) _____


Owner (signature)

*Tax map, lot and parcel number can be found at the Assessor's Office (508-520-4920) or online at <https://www.axisgis.com/franklinma/>



**TOWN OF FRANKLIN
BYLAW AMENDMENT 22-883**

**A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN
AT CHAPTER 179 §179-9.1 WATER SYSTEM MAP**

BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF FRANKLIN that Chapter 179 §179-9.1. Water System Map Exhibit A (Map) be amended by adding as an eligible location the following:

§ 179-9.1 Water System Map.

Exhibit A:

Extending a water service line from 20 Ridgeview Road for a single water service connection to the existing main on Old Farm Road.

This bylaw amendment shall not become effective until all conditions agreed to between the property owner and the Franklin DPW are satisfied.

This bylaw amendment shall otherwise become effective in accordance with the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED:

UNANIMOUS _____

YES _____ NO _____

ABSTAIN _____

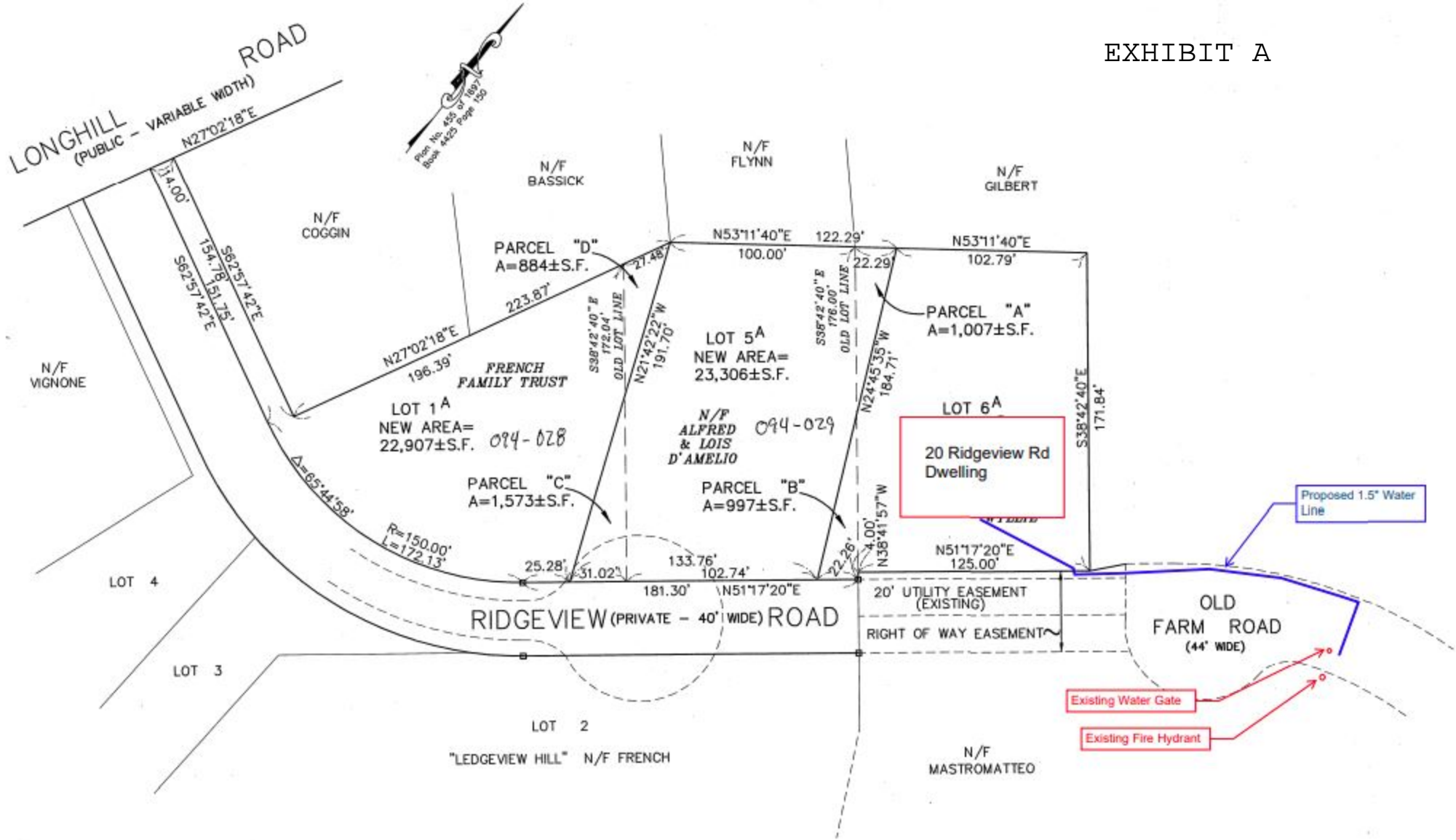
ABSENT _____

A True Record Attest:

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

EXHIBIT A



Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 12, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator
Re: Resolution 22-56: Gift Acceptance -Police Department

The Police Department has received an exceptionally generous gift of 3 drones and related equipment from the Stevens Family Foundation. These drones and accessories will greatly enhance our existing drone program. Our current fleet is several years old and these state of the art drones will increase our capabilities allowing the FPD to provide better service to the town and its residents.

Listed below is the equipment being purchased and provided to the Town of Franklin:

- 1 Matrice 30T with accessories
- 1 Mavic Enterprise Advanced with accessories
- 1 Mavic Mini with accessories

We would like to extend our sincere gratitude to the Stevens Family Foundation for this exceptional gift.



**TOWN OF FRANKLIN
RESOLUTION 22-56**

Acceptance of Gift of Equipment – Police Department

WHEREAS, The Police Department has received a generous gift of three drones and related equipment.

Donation Summary:

POLICE DEPARTMENT

- 1 Matrice 30T with accessories
- 1 Mavic Enterprise Advanced with accessories
- 1 Mavic Mini with accessories

Gifts were donated by the Stevens Family Foundation.

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Police Department gratefully accepts this generous donation of three drones and related equipment.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 12, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: **Resolution 22-57: Gift Acceptance - Veterans', Police & Fire Departments**

The Veterans' Services, Police and Fire Departments have received generous donations totaling \$1,000.00.

The \$800 donation to the Veterans' Services Department will be applied toward the Monument Restoration Fund and will support efforts to clean, restore and annually maintain the monuments on the Town Common.

The \$100 donations to the Police and Fire Departments will be applied at each respective Department's discretion towards the purchase of safety and other related equipment and to fund departmental programs.

Donation Summary:

- 1. Veterans' Services Department - Monument Restoration Fund**
 - Franklin Community Cable Access, Inc. \$800
- 2. Police Department**
 - Franklin Mom's Club \$100
- 3. Fire Department**
 - Franklin Mom's Club \$100

DONATION TOTAL \$1,000

We would like to thank everyone for their continued support of our local services.



**TOWN OF FRANKLIN
RESOLUTION 22-57**

**Acceptance of Gifts – Veterans’ Services Department,
Police Department & Fire Department**

WHEREAS, The Veterans’ Services Department, Police Department and Fire Department have received generous donations in the total amount of \$1,000.00 to be used at the discretion of each respective department as follows:

Donation Summary:

VETERANS’ SERVICES DEPARTMENT - \$800.00

- Donated by Franklin Community Cable Access, Inc., to be applied towards the Monument Restoration Fund and used to support efforts to clean, restore and annually maintain the monuments on the Town Common.

FIRE DEPARTMENT - \$100.00

- Donated by the Franklin Mom’s Club, to be applied towards the purchase of safety and other related equipment and to fund departmental programs.

POLICE DEPARTMENT - \$100.00

- Donated by the Franklin Mom’s Club, to be applied towards the purchase of safety and other related equipment and to fund departmental programs.

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Veterans’ Services, Police and Fire Departments gratefully accepts these generous donations to be used at the discretion of each Department as described above.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 12, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Resolution 22-58: Cable Funds in Support of PEG Service and Programming

The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find the attached resolution to appropriate \$93,363.08 in PEG funds received for the second quarter of 2022 from Comcast to Franklin Community Cable Access, Inc.

Please let us know if you have any questions.



TOWN OF FRANKLIN RESOLUTION 22-58

APPROPRIATION: Cable Funds in Support of PEG Service and Programming per
MGL Ch. 44, §53F3/4

TOTAL REQUESTED: \$93,363.08

PURPOSE: To appropriate \$93,363.08 from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, representing the amount received from Comcast in the previous quarter, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

MOTION: Be it Moved and Voted by the Town Council that the sum of \$93,363.08 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council