DESIGN REVIEW COMMISSION AGENDA

July 25, 2023

7:00 PM

Virtual Meeting

Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Design Review Commission Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by copying the link (Phone, Computer, or Tablet required). Please click on https://us02web.zoom.us/j/88231880147 or call on your phone at 1-929-205-6099, meeting ID is 88231880147

Swearing In of Members

7:00 PM	Berkshire Hathaway – 391 East Central Street Recover 135"x36"x48" awning – white graphics. Install 165" x33" sign Cabinet to existing roof railing.
7:05 PM	Artistic Gems Nail Salon – 139 East Central Street Replace existing sign panel
7:10 PM	Gardner – 125 Constitution Blvd. Replace existing monument and wall signs faces to reflect rebranding
7:15 PM	Big Y – 348 East Central Street Rebrand Big Y with new logo signage – reface existing pylon sign – Replace existing building signs

General Matters: Approval of Minutes: July 11, 2023

Old Business: New Business: Adjourn

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. This agenda is subject to change. Next meeting is 8/8/2023

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

	Name of Business or Project: Berkshire Hathaway
	Property Address 391 E. Central St.
	Assessors' Map # Parcel # 003
	Zoning District (select applicable zone):
	Zoning History: Use Variance Non-Conforming Use
	B) Applicant Information:
	Applicant Name: <u>Sign Design</u>
	Address: 170 Liberty St. Brockton MA 02301
	Telephone Number: <u>508-245-778/ cell</u>
	Contact Person: <u>Nicole Handricken</u>
	C) Owner Information (Business Owner & Property Owner if different)
	Business Owner: Berlishire Hathway Property Owner: Jaquer Dendvales Address: <u>860 N. Mun St. Ext.</u> Wellingford CT 06492 Holbrook MA 02343
	All of the information is submitted according to the best of my knowledge
V	Executed as a sealed instrument this day of 20 <u>Wille Handstote</u> Signature of Applicant Signature of Owner
1	Signature of Applicant Signature of Owner

Pricken Print name of Applicant

Print name of Owner

*<u>FOR SIGNS COMPLETE PAGES 1 & 2 ONLY</u>. <u>FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4</u>

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) <u>Architect/Engineer/Sign Company Information (if not the applicant)</u>

a. Sign Company	
Business Name:	
Contact Person:	
Address	
Telephone Number:	
b. Architect/Engineer (when applicable)	
Business Name:	
Contact Person:	

Address	
Telephone Number:	

E) Work Summary

Summary	of work t	to be done	: <u>1. re</u>	cover	9	135"× 3	36" *	48" a	wring
and f	paint	White	graph	nies	Q.	Insta	Иa	165"	×37" U
Sign	cab	inet -	toan	exist	112	roop	rail	ing_	
0			-		5				

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

THE FOLLOWING MUST BE SUBMITTED ELECTRONICALLY TO Mkinhart@franklinma.gov

1. Drawing of Proposed Sign which mus	t also include
type of sign (wall, pylon etc.)	colors
size/dimensions	materials
style of lettering	lighting-illuminated, non-illuminated and style

- 2. Drawing and/or pictures indicating location of new sign.
- 3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

- 1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- 3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist

June 8, 2023

Franklin Building Inspections 355 East Central Street Franklin, MA 02038

To Whom It May Concern:

I authorize Sign Design, Inc. to act as our agent for the enclosed sign permit application.

Business Name: Berkshire Hathaway Property Location: 391 E Central Street, Franklin, MA 02038 Building Owner: Jaquer Denovaes Building Owner Address: 96 Pond St. Holbrook, MA 02343 Phone: 603-231-3301

Sincerely,

Jaquer de Novaes	dotloop verified 06/08/23 1:15 PM EDT COIA-SNKG-ULZA-JOYF	Owner	June 8, 2023
Signature		Title	Date
Jaquer Denovaes			
Print Name			

Address if different from above



Awing Recover (135- W x 38⁻ H x 48⁺ Projection) (approx) Sunbrella Fabric Cover (Sunbrella Black Cherry) Painted White Graphics

Sunbrella Black Cherry

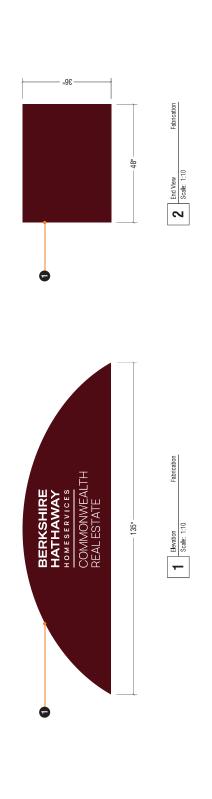












ACCOUNT COORDINATOR Cindy Dunham DESIGNER NK SCALE 10%

SIGNDESIGN Isaa committee

170 Liberty Street Brockton, MA 02301 508-580-0094

SALES REPRESENTATIVE Becca Clifford

PROJECT MANAGER TJ / MR SHEET GOOT.OO CONTRACTOR CONTRACT

160929 Version 06 07-18-23

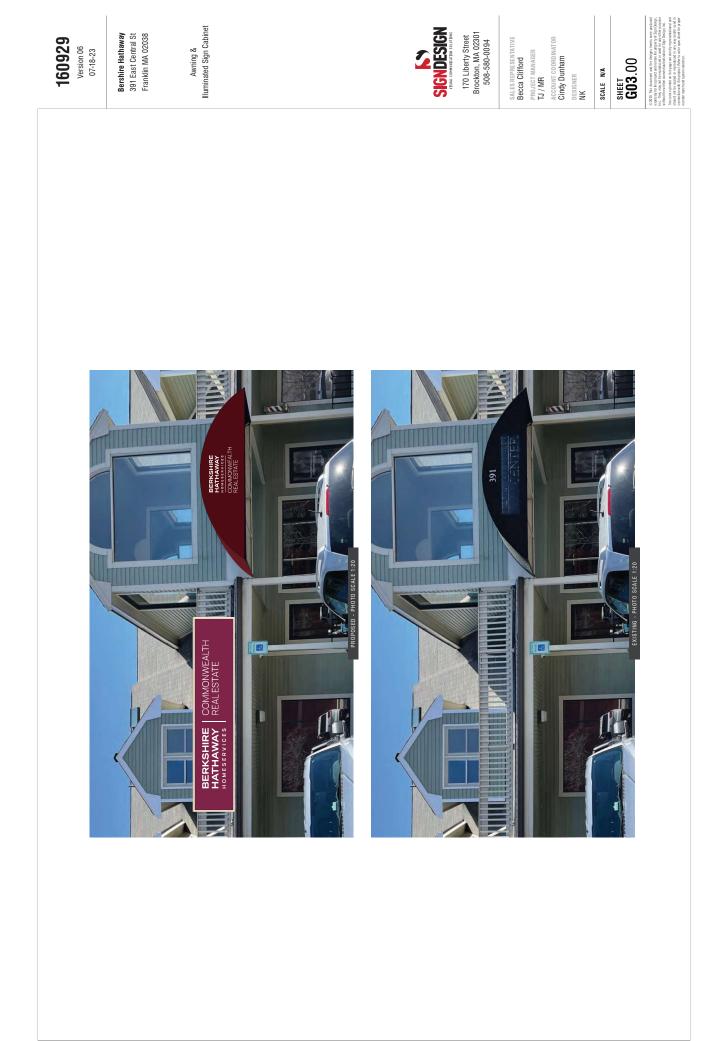
Bershire Hathaway 391 East Central St

Franklin MA 02038

Awning &

Illuminated Sign Cabinet





TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Print name of Applicant

Name of Business or Project:	Autistic Gens Nail Saloy
Property Address	39 East Central S-1.
Assessors' Map #	Parcel # _ 286-255-000-000
	ne):
Zoning History: Use Variance Non-Conforming	Use
B) Applicant Information:	
	Signs By Cam, Inc. 837 Upper Union Street Suite C-18
Address:	Franklin, MA 02038
Telephone Number: 56を	- 364-2905
Contact Person:C	- 364-2905 CA AFONSO
C) Owner Information (Business	Owner & Property Owner if different)
Business Owner: Rachel Tu Address: 139 E. Central Frankly Mr 03	Property Owner: 139 E Cantral ULC 141 East Castral Eranty MA 0203 &
All of the information is submitted	according to the best of my knowledge
Can Afonsi	Print name of Owner
Print name of Applicant	Print name of Owner

*<u>FOR SIGNS COMPLETE PAGES 1 & 2 ONLY</u>. <u>FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1-4</u>

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company Business Name:	et Bu Com Inc			
Contact Person:	Signs By Cam, Inc. 837 Upper Union Street Suite C-18 Franklin, MA 02038			
Address				
Telephone Number:				
b. Architect/Engineer (when ap	oplicable)			
Business Name:				
Contact Person:				
Address	\sim			
Telephone Number:				
E) Work Summary				
Summary of work to be done:	Veplace Existing Sisy Panel			

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

THE FOLLOWING MUST BE SUBMITTED ELECTRONICALLY TO Mkinhart@franklinma.gov

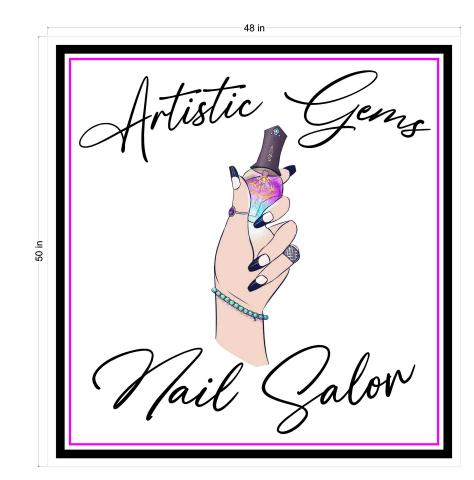
1. Drawing of Proposed Sign which mus	t also include
type of sign (wall, pylon etc.)	colors
size/dimensions	materials
style of lettering	lighting-illuminated, non-illuminated and style

2. Drawing and/or pictures indicating location of new sign.

3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

- 1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist





Q: B. P	Х	APPROVED FOR PRODUCTION:		
organogu	JOB INFORMATION	SIGN MATERIAL SPECS	COLOR SPECS:	
Sign & Graphic Solutions • Uncompromising		BANNER: COROPLAST: WOOD: ACRYLIC: MAGNETIC: URETHANE:	BACKGROUND: COPY:	
Cam Afonso 837 Upper Union St., Suite C-18 Franklin, MA 02038 Phone: 508-364-2905 Fax/Office: 508-528- E-Mail: cam@signsby Website: www.signsby	0766 //cam.com	PVC: ALUMINUM: SINGLE SIDED: DOUBLE SIDED: OTHER:	OUTLINE: SHADOW: BORDER: LOGO:	

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project:GARDNUR
Property Address 125 Construction BLVD
Assessors' Map # $319-014-000$ Parcel #
Zoning District (select applicable zone): <u>IND</u>
Zoning History: Use Variance Non-Conforming Use
B) Applicant Information:
Applicant Name: ANDREWS CLARK EXPOSE SIGNS F GRAPHICS
Address: <u>3 LANDING LANE</u> HOPEPALE MA 01747
Telephone Number: 508 - 381 - 094/
Contact Person: KEVIA ROSCABERG
C) Owner Information (Business Owner & Property Owner if different)
Business Owner: <u>GARDAUR</u> Address: <u>125 CONSTINTION BLVD</u> FRANKUM
All of the information is submitted according to the best of my knowledgeExecuted as a sealed instrument thisday of20 N $PLCASC SCZ ATTACHOD LOA/POSignature of ApplicantSignature of Owner$
ApplicantState GulomAn CooPrint name of ApplicantPrint name of Owner

*<u>FOR SIGNS COMPLETE PAGES 1 & 2 ONLY</u>. FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company	
Business Name: EXPOSE SIGNS + CRAPHICS INC	
Contact Person: ANDROW CLARK	
Address 3 LANDING LANE, HOPEPALE MA 01747	
Telephone Number: 528 381-0941	

b. Architect/Engineer (when applicable)

Business Name: 1/A	
Contact Person:	
Address	
Telephone Number:	

E) Work Summary

Summary of work to be done:	FABRICATE + REPLACE EXISTAC MONUMENT
	D RUTCETT REBRANDIAG NO CUANLE TO CURRUNT
SIZE OR LOCATION	FUR LITTYER, PLANS ANTHEYOD

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

THE FOLLOWING MUST BE SUBMITTED ELECTRONICALLY TO Mkinhart@franklinma.gov

1. Drawing of Proposed Sign which must	also include
type of sign (wall, pylon etc.)∕	colors /
size/dimensions	materials -
style of lettering	lighting-illuminated, non-illuminated and style-

2. Drawing and/or pictures indicating location of new sign. \checkmark

3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

- 1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- 3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist



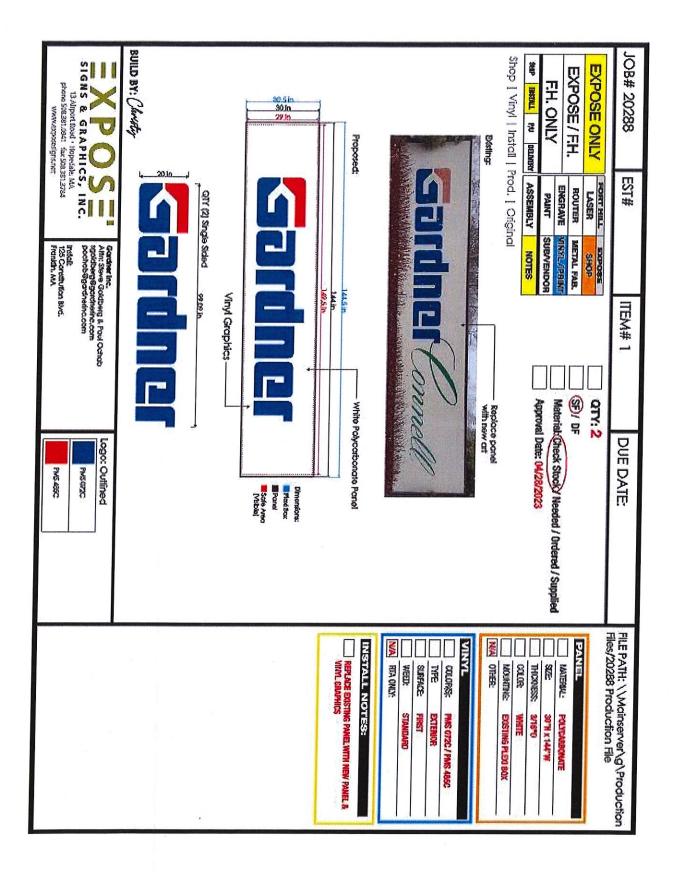
Purchase Order

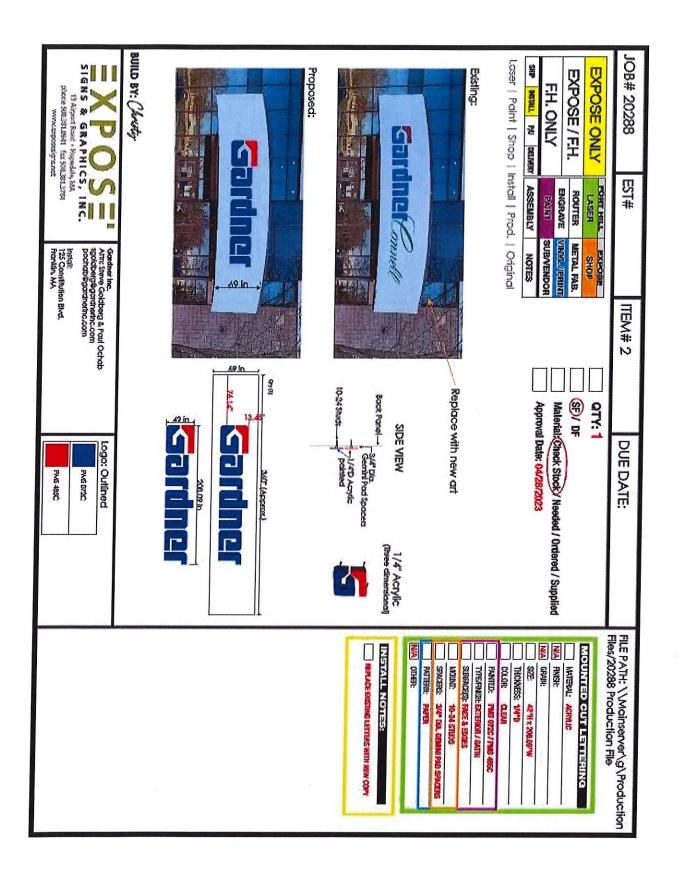
Date: P.O. #: Project ID#: Customer ID: 3/30/23 B1009397

Address: 3 Landing Lane Hopedale, MA 0	d Graphics Inc 7147	1974 (State of State	 Gardner 125 Constitution Blvd. Franklin, MA 02038 				
Shipping Method/Terms	Div, Code	Dept Code	GL Acct Code		GL Account Des	cripti	on
	31 Boston	00 No Dept	1500158	endos concetentes areas a	DLD IMPROVEME	NTS	na presidente Artik
Payment Terms	Delivery Date	CANADA INTERNATIONAL INTERNATION	Currency? (USD or CAD)				
Jpon Receipt		USD					
		Memo Infor	mation				
Qty Item #	Desci	iption		U	nit Price	L	ine Total
2.00	Cut Vinyl signs			\$	872.08	\$	1,744.16
.00	Dimensionjal Lettering				256.00	\$	1,792.00
.00	Removal of existing bu	uilding lettering, fill & r	epaint install new letters		2,400.00	\$	2,400.00
1.00	Permit Acquisition Fee				250.00	\$	250.00
.00	Permit Cost				100.00	\$	100.00
							0.000.44
					Subtotal		6,286.16 221.01
1. Enter this order in accordance and specifications listed abov	e with the prices, terms, delive e.	ery method			Sales Tax Total		6,507.17
2. Please notify us immediately	if you are unable to ship as sp	ecified.	Steve Goldber	a		3/30)/23
3. Send all correspondence to:			Authorized by	I		Date	
	.com		Todd Geyer			3/30	
apinvoices@dixiesales			the state of the second st	ED 16 45 000	or greater)	Date	

5920 Summit Avenue, Browns Summit, NC 27214

Rev 9.26.16





TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: BIGY
Property Address 348 MAIN STREET
Assessors' Map # Parcel # PAPCELID: 285-008-000-000
Zoning District (select applicable zone): CBCD - COMMERCIAL 11
Zoning History: Use Variance Non-Conforming Use
B) Applicant Information:
Applicant Name: GRAPHIC IMPACT SIGNS, INC
Address: 575 DALTON AVENUE PITTSFIELD, MA OIZOI
Telephone Number: $800-458-2376$
Contact Person: JOHN KENZI
C) Owner Information (Business Owner & Property Owner if different)
Business Owner: BIGY FOODS, INC Property Owner: BIGY FOODS, INC Address: 2145 ROOSEVELT AVENUE 2145 ROOSEVELT AVENUE SPRINGFIELD, MA 01/02 SPRINGFIELD, MA 01/04-1650
All of the information is submitted according to the best of my knowledge Executed as a sealed instrument this $ $ day of $JVLY$ 2023
Signature of Applicant Signature of Owner
JOHN RENZICURTIS THORINGTONPrint name of ApplicantPrint name of Owner
*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY. FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4
SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company	
Business Name:	GRAPHIC IMPACT SIGNS, INC
Contact Person:	JOHN RENZI
Address	575 DALTON AVE, PITTSFIELD, MA 01201
Telephone Number:	800-458-2376

b. Architect/Engineer (when applicable)

Business Name:	NA	
Contact Person:		
Address		
Telephone Number:		

E) Work Summary

Summary of work to be done:	REBRAND BIGY WITH NEW LOGO SIGNAGE
· REFACE EXISTING PYLON SIG	N "BIGY-YOUR FAMILY MARKET " & "TABLE & VINE"
- REPLACE EXISTING BUILDING SI	SNS "BIGY - YOUR FAMILY MARKET" , "WINE & BEER - TABLE L VINE "

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

THE FOLLOWING MUST BE SUBMITTED ELECTRONICALLY TO Mkinhart@franklinma.gov

- 1. Drawing of Proposed Sign which must also include
 - ✓ type of sign (wall, pylon etc.) ✓ colors
 - ✓ size/dimensions ✓ materials
 - ✓ style of lettering // lighting-illuminated, non-illuminated and style
- 2. Drawing and/or pictures indicating location of new sign.
- 3. Picture of existing location and signs (if previously existing location) \checkmark

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

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- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist



575 Dalton Avenue, Pittsfield, MA 01201

ph. 800.458.2376 fax. 413.443.0034 gisigns.com

7-11-2023

Big Y 348 East Central Street Franklin, MA

Building Frontage = 312 Feet

Existing Building Signage Audit:

Sign	Size	Square Footage	Quantity	Total Square Footage
Big Y	8' 6" H x 16' 6" W	140.25	1	140.25
World Class Market	1' 3" H x 21' 0" W	26.25	1	26.25
American Owned	1' 3" H x 19' 4" W	24.17	1	24.17
Sushi Chef	1' 3" H x 11' 3" W	14.06	1	14.06
Sandwich Shop	1' 3" H x 15' 4" W	19.17	1	19.17
Hearth Baked Pizza	1' 3" H x 19' 2" W	23.96	1	23.96
Bouquets	1' 3" H x 9' 9" W	12.19	1	12.19
Butcher Shop	1' 3" H x 14' 0" W	17.50	1	17.50
Bakery	1' 3" H x 7' 3" W	9.06	1	9.06
Fish & Chips	1' 3" H x 12' 0" W	15.00	1	15.00
Delicatessen	1' 3" H x 13' 0" W	16.25	1	16.25
Beer & Wine	1' 3" H x 11' 9" W	14.69	1	14.69
	Total Sign Square	Footage: 332.	52	

Proposed Building Sign Plan:

Sign	Size	Square Footage	Quantity	Total Square Footage
Big Y	132" H x 132" W	121.00	1	121.00
Your Family Market	13" H x 226.5" W	20.50	1	20.50
Wine & Beer	16.38" H x 167" W	19.00	1	19.00
Table & Vine	16" H x 121" W	13.45	1	13.45
	Total Sign Square	Footage: 173.	.95	





logo circle= 121 sq. ft. A...(1)...Storefront Internally Illuminated Logo Signage...NTS

- * 8" deep aluminum fabricated circular flex-face extruded sign with bleed face retainer...edges and retainer painted Big Y Red
- * internally illuminated with 6500 K white SloanLED²⁴ Prism low voltage LED modules ...60W 120VAC power supplies contained within cabinet..UL listings
- * 3M white panaflex flex face with translucent 3M 3630-73 Dark Red vinyl applied graphics
- * sign cabinet mounts to window mullion system (self drill/tap into existing mullion extrusions)
- * non-illum. "YOUR FAMILY MARKET " letters are .50" thick Type 1 PVC letters painted Black...stud mount flush to fascia



800.458.2376 fax 413.443.0034

gisigns.com



Sales Rep:	J. Renzi
Job Name:	Big Y
Job Location:	Franklin, MA
Sheet:	1 of 7
Date:	5/24/22
Date: Job #:	5/24/22
	5/24/22 as noted

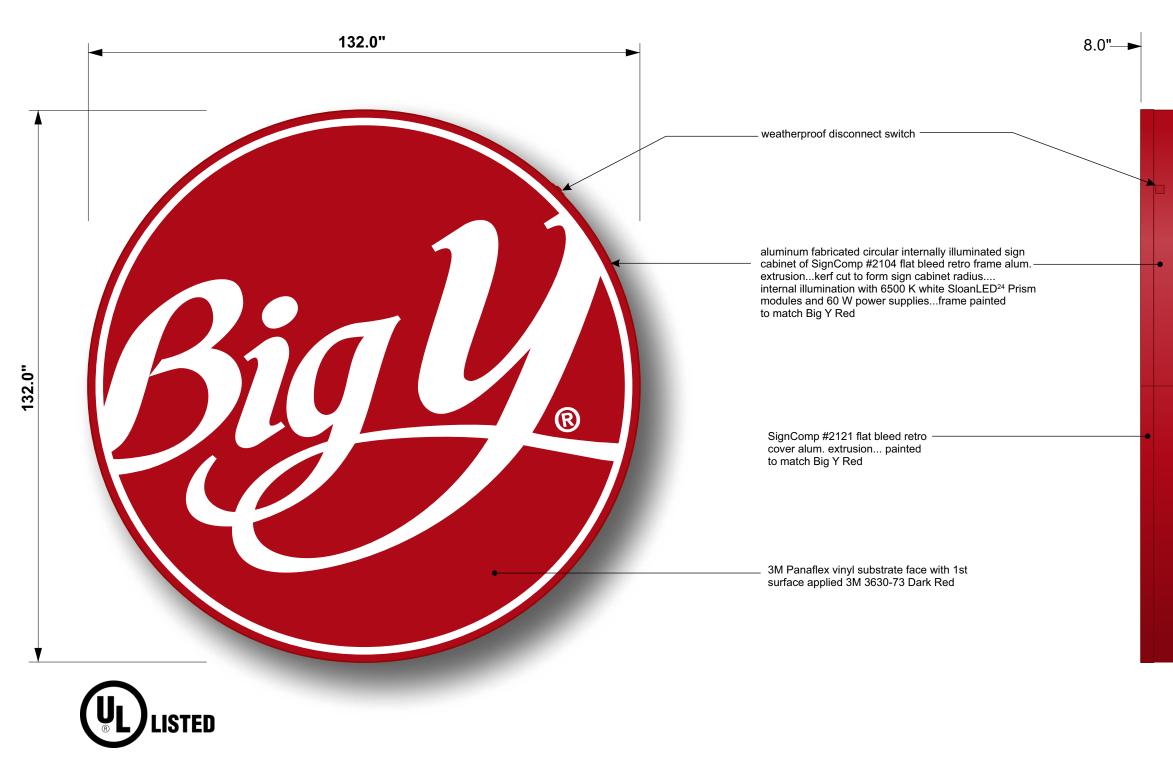
Big Y 348 Main Street Franklin, MA Rev 7/5/23

APPROVED

APPROVED AS NOTED

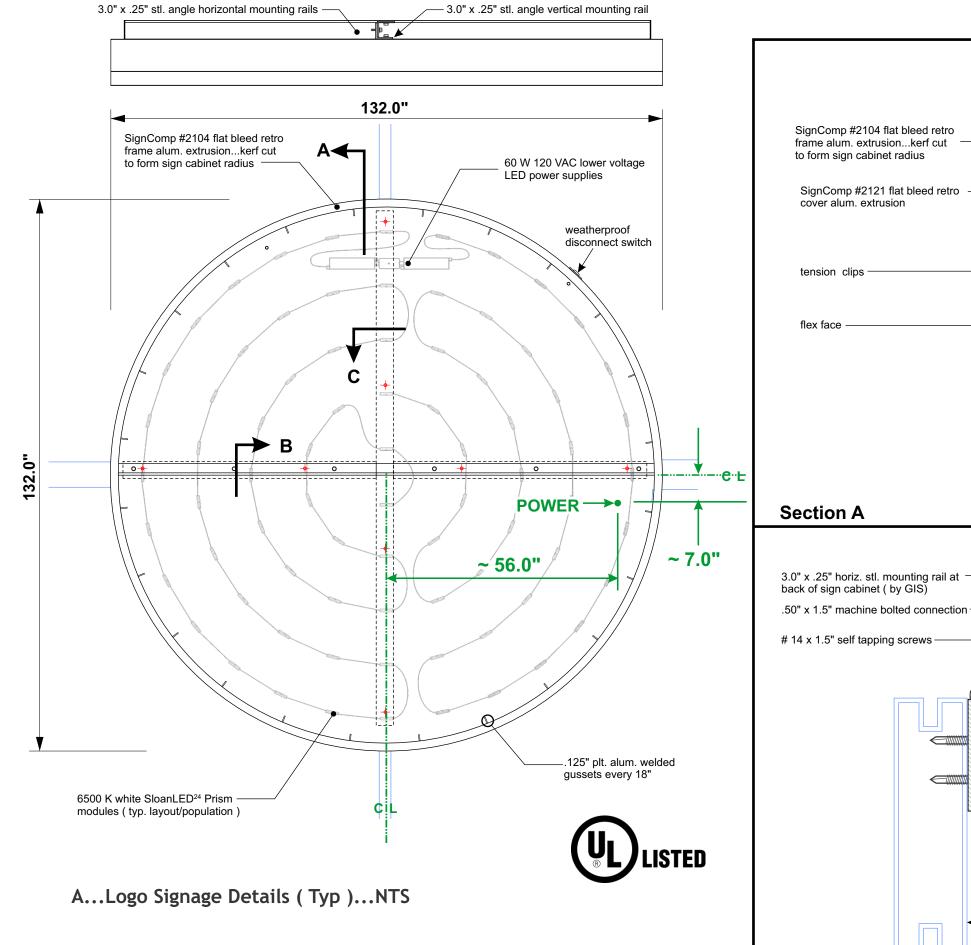
CLIENT SIGNATURE

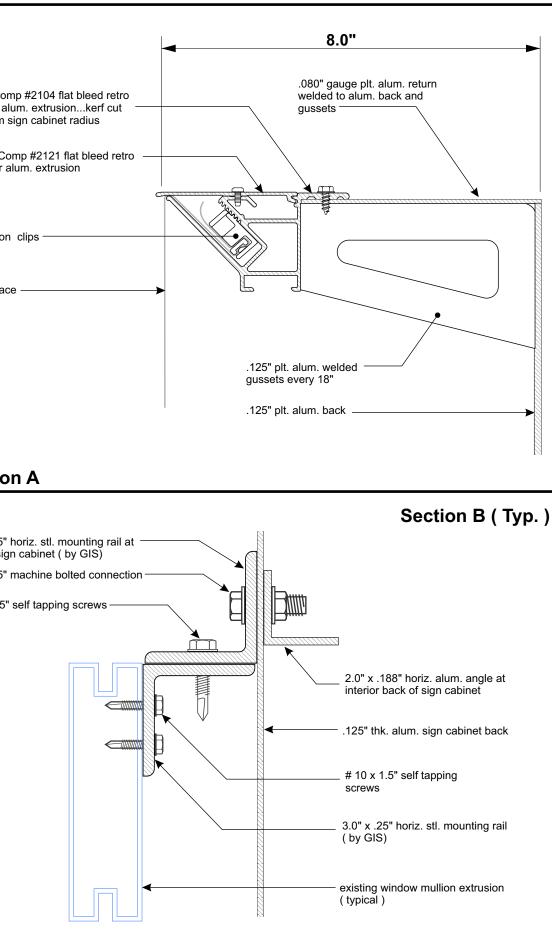
DATE



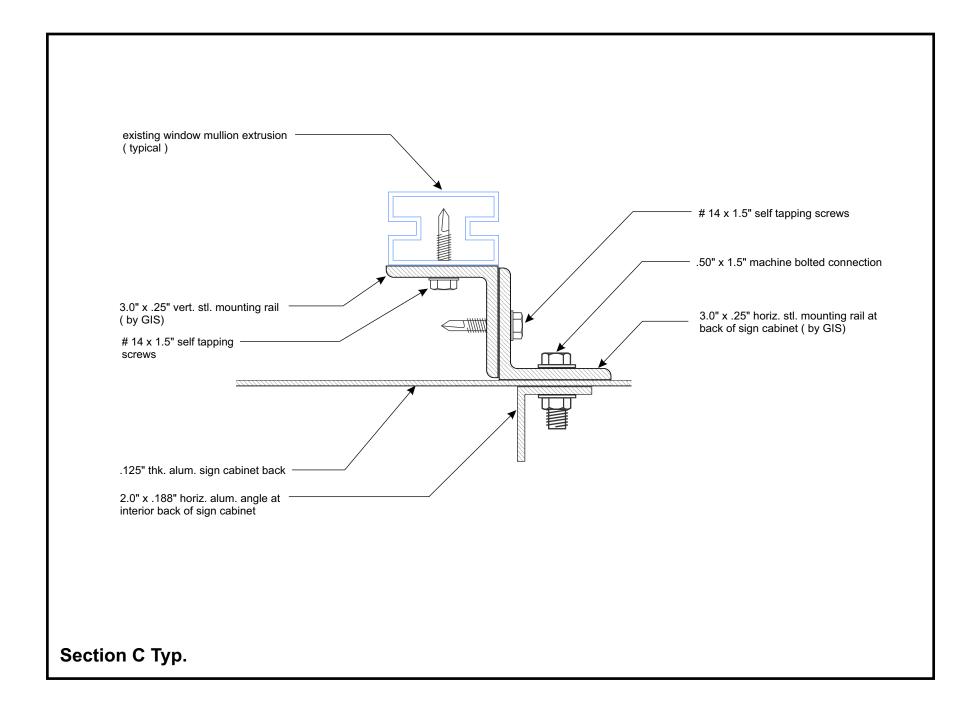
A...(1)...Single Sided Storefront Internally Illuminated Logo Signage Details...NTS * UL listed with disconnect switch













YOUR FAMILY MARKET

226.5"

B...(1)...Set "YOUR FAMILY MARKET " Dimensional Letter Signage...NTS

*.50" thick CAM routered Type 1 PVC letters painted Satin Black...mount flush to fascia with aluminum studs and silastic adhesive

wall system..drivit, plywood and studs -

20.5 sq. ft.

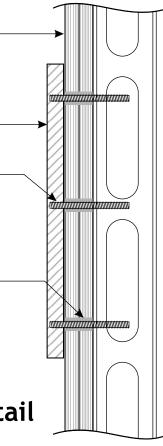
.50" thick Type 1 PVC letter -

.25" x 3.5" alum. studs..drill and tap — into backs of letters

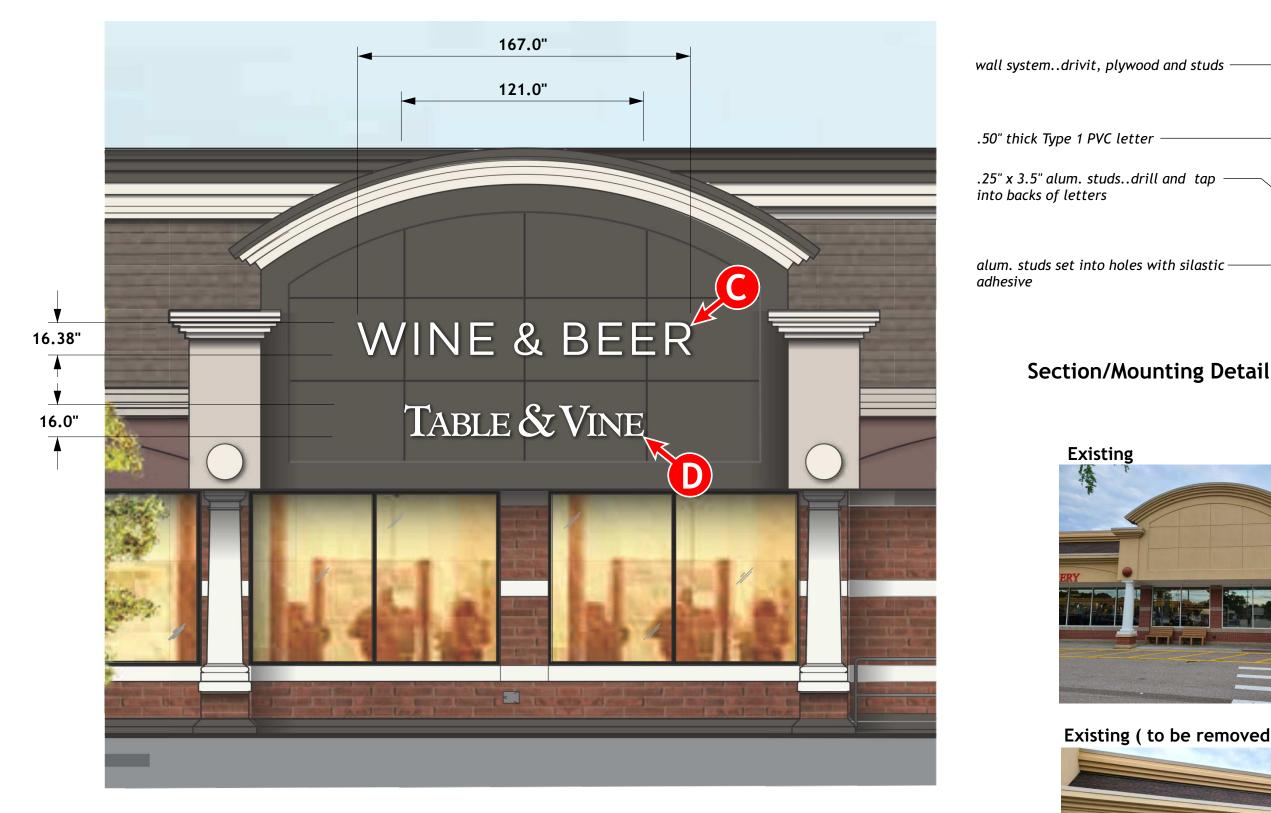
alum. studs set into holes with silastic – adhesive

Section/Mounting Detail







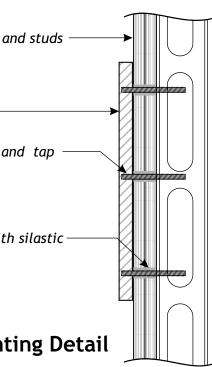


C...(1)...Set "WINE & BEER "Dimensional Letter Signage...NTS 19.0 sq. ft.

*.50" thick CAM routered Type 1 PVC letters painted Satin Black...mount flush to fascia with aluminum studs and silastic adhesive

D...(1)...Set "TABLE & VINE " Dimensional Letter Signage...NTS 13.5 sq. ft.

*.50" thick CAM routered Type 1 PVC letters painted Satin Black...mount flush to fascia with aluminum studs and silastic adhesive





Existing (to be removed)





















YOUR FAMILY MARKET

Sales Rep:	J. Renzi
Job Name:	Big Y
Job Location: Franklin, MA	
Sheet:	1 of 1
Date:	6/20/22
Date: Job #:	6/20/22
	6/20/22 as noted

Big Y 348 Main Street Franklin, MA

APPROVED

APPROVED AS NOTED

CLIENT SIGNATURE

DATE

Town of Franklin



Design Review Commission

Tuesday, July 11, 2023 Meeting Minutes

Vice Chair Sam Williams called the above-captioned meeting to order this date at 7:00 PM, as a remote access virtual Zoom meeting. Members in attendance: Vice Chair Sam Williams, Paul Lopez, Cassandra Bethoney. Members absent: Chair James Bartro. Also present: Maxine Kinhart, Administrative Staff.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a remote/virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda. This meeting was recorded.

1. Marshalls - 200 Franklin Village Drive - Replace existing Marshalls wall sign.

Vice Chair Williams noted that the applicant would not be attending tonight's meeting.

GENERAL MATTERS

Election of Officers

Motion: To **Appoint** Sam Williams as the chair of the Design Review Commission. Motioned by P. Lopez. Seconded by C. Bethoney. Roll Call Vote: Williams-YES; Bethoney-YES; Lopez-YES. Voted 3-0-0.

Motion: To **Appoint** Paul Lopez as the vice chair of the Design Review Commission. Motioned by C. Bethoney. Seconded by S. Williams. Roll Call Vote: Williams-YES; Bethoney-YES; Lopez-YES. Voted 3-0-0.

Approval of Minutes: June 27, 2023

Motion: To **Approve** the June 27, 2023 Meeting Minutes as presented. Motioned by P. Lopez. Seconded by C. Bethoney. Roll Call Vote: Williams-YES; Bethoney-YES; Lopez-YES. Voted 3-0-0.

Chair and Commission Comments

Chair Williams stated that the Marshalls sign is too big. He stated that the Commission would probably have them go to the Zoning Board of Appeals for a variance.

Ms. Amy Adams joined the meeting and stated that she was on the list to become a Commission member; she wanted to see what was discussed during the meetings.

Chair Williams reviewed general information on what the Commission does which includes reviewing signage in town. He stated that they either before or while applications are presented to the Planning Board, the Commission gets to review the aesthetics of building facades; for those items the Commission is a recommending board. He recommended that Ms. Adams attends another Commission meeting as there are not many items to discuss tonight.

Ms. Kinhart stated that she will not be at the July 25 meeting and either Bryan Taberner or Tyler Paslaski will be taking over for that night. She asked if the chair wanted her to convey to the Marshalls applicant that the Commission wants them to go to the Zoning Board of Appeals. Chair Williams stated yes. He stated that if Big Y has the same signage situation, then Ms. Kinhart should recommend they go to the ZBA as well.

Old Business

Ms. Bethoney noted that Mr. Bartro was spearheading the revisions to the Commission's regulations/bylaws. She asked how Chair Williams foresees that going forward. Chair Williams reviewed the process which includes Planning Board then Town Council. He stated that he would reach out to Mr. Taberner to see where the process is.

New Business

Ms. Bethoney asked to hear about Ms. Adams's interest in the Commission. Ms. Adams stated that she is a resident of Franklin and has been on the Cultural District Committee. She would now like to volunteer on another group. Ms. Kinhart noted that Ms. Adams would have to be recommended by the Town Administrator and ratified by the Town Council.

Chair Williams noted temporary signs around town and that they stay there for a long time. He stated that they need to do something about how to get them removed. He said he will reach out to Building Commissioner Gus Brown.

Ms. Bethoney noted that she may be a little late for the next meeting, but she will be attending.

Motion: To **Adjourn** by P. Lopez. Seconded by C. Bethoney. Roll Call Vote: Williams-YES; Bethoney-YES; Lopez-YES. Voted 3-0-0.

Meeting adjourned at 7:17 PM.

Respectfully submitted,

Judith Lizardi Recording Secretary