DESIGN REVIEW COMMISSION

AGENDA

November 8, 2022 7:00 PM

Virtual Meeting

Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Design Review Commission Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by copying the link (Phone, Computer, or Tablet required). Please click on https://us02web.zoom.us/j/81666454186 or call on your phone at 1-929-205-6099, meeting ID is 81666454186

7:00 PM PCI – 1 Fisher Street Install Building Signs

7:05 PM Glen Meadows – 257-288 Glen Meadow Road

Replace existing 20 year old signs

7:10 PM 704 Washington Street – 704 Washington Street

Develop property to create 2 new 5 bedroom group homes for adults in the Amego program. Houses are located adjacent to the Amego property line with backyards along the property line.

General Matters:

New Business:

Old Business:

Approval of Minutes: October 18, 2022

October 25, 2022

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. This agenda is subject to change. Last updated: 11-3-2022 Next meeting is 11/22/2022

FORM Q

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information
Name of Business or Project:
Property Address 1 Fisher St.
Assessors' Map # Parcel # 278-616-600-600
Zoning District (select applicable zone):
Zoning History: Use VarianceNon-Conforming Use
B) Applicant Information:
Applicant Name: Signs By Cam, Inc. 837 Upper Union Street Suite C-18 Franklin, MA 02038
Telephone Number: 508-364-2905
Contact Person: Can Afonso
C) Owner Information (Business Owner & Property Owner if different)
Business Owner: Mayla Famondez Property Owner: K. Fisher St. LLC 1 Fisher St. Cunit C Franklin MA 02638 Franklin MA 02638
All of the information is submitted according to the best of my knowledge Executed as a sealed instrument this Signature of Applicant Signature of Owner
Print name of Applicant Print name of Owner

*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.
FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

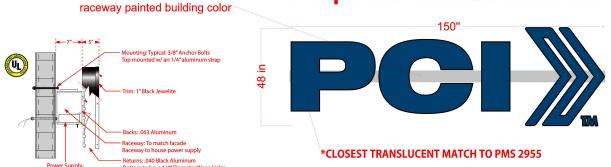
SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Co	ompany Information (if not the applicant)
a. Sign Company	Signs By Cam, Inc. 837 Upper Union Street Suite C-18
Business Name:	837 Upper Union Street
Contact I cison.	1 Idikili, MA 02038
Address	
Telephone Number:	
b. Architect/Engineer (when	applicable)
Business Name:	
Contact Person:	
Address	
Telephone Number:	
E) Work Summary	
Summary of work to be done:	Install Building Signs
a) FOR SIGN SUBMISSION THE FOLLOWING MUST BI Mkinhart@franklinma.gov	S ONLY: E SUBMITTED ELECTRONICALLY TO
	on etc.) colors materials
style of lettering	lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indi	cating location of new sign.
3. Picture of existing location at	nd signs (if previously existing location)
b) FOR BUILDINGS/DEVELO	OPMENTS OR PROJECT SUBMISSIONS:
THE FOLLOWING MUST BE	E SUBMITTED W/APPLICATION to Mkinhart@franklinma.gov
Site Plan including Landscap Practices Guide	e Plan showing plantings. Plantings must be from Best Development

- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- 3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist

*50 sq ft-LED channel letter set

SQUARE FOOTAGE:=







TYPICAL - Section Detail





LOGO:



APPROVED X	FOR PRODUCTION:	ALL DRAWINGS ARE PROPERTY OF SIGNS BY CAM, Inc ANY DUPLICATION OF ANY KIND IS PROHIBITED. PERSON(S) WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.
JOB INFORMATION	SIGN MATERIAL SPECS	COLOR SPECS:
JOB TITLE: CONTACT: PHONE:	BANNER: COROPLAST: WOOD: ACRYLIC: MAGNETIC: URETHANE:	BACKGROUND: COPY:
FAX: JOB DESCRIPTION:	PVC: ALUMINUM: NUEDGE: SINGLE SIDED: DOUBLE SIDED:	OUTLINE: SHADOW: BORDER:

OTHER:

FORM Q

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information						
Name of Business or Project: Gight Meadows						
Property Address 257-288 GEL Meadow Rd						
Assessors' Map # Parcel # 280 - 079 -000-000						
Zoning District (select applicable zone):						
Zoning History: Use VarianceNon-Conforming Use						
B) Applicant Information:						
Applicant Name: Signs By Cam, Inc. 837 Upper Union Street						
Address: Suite C-18 Franklin, MA 02038						
Telephone Number: 502-364-2905						
Contact Person: Can Arons						
C) Owner Information (Business Owner & Property Owner if different)						
Business Owner: 6 en Madow LLC Property Owner: Same as Address: 42 Gley Madow Ro. Frankly MA 02038 Busines						
All of the information is submitted according to the best of my knowledge Executed as a sealed instrument this day of 20						
Signature of Applicant Signature of Owner						
Print name of Applicant Print name of Owner Print name of Owner						

*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.
FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

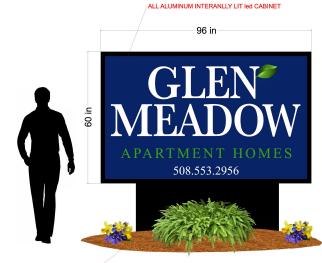
D) Arc	hitect/Engineer/Sign Comp	any Information (if not the applicant)
a. Sig	n Company	Signs By Cam, Inc. 837 Upper Union Street Suite C-18 Franklin, MA 02038
Busines	s Name:	837 Upper Union Street
Contact	Person:	Suite C-18
Address	3	Franklin, MA U2U38
Telepho	one Number:	
h Ar	chitect/Engineer (when appl	licable)
Contact	Person	
Addres	S S	
Telepho	one Number:	
E) <u>Wo</u>	rk Summary	
Summa	ary of work to be done:	replace existing 20 year old Signs
-		
F) Inf	Cormation & Materials to be	Submitted with Application
a) <u>F(</u>	OR SIGN SUBMISSIONS O	NLY:
	OLLOWING MUST BE SU art@franklinma.gov	UBMITTED ELECTRONICALLY TO
1. Dr	awing of Proposed Sign which type of sign (wall, pylon e	tc.) colors
	size/dimensions style of lettering	materials lighting-illuminated, non-illuminated and style
2. Dra	awing and/or pictures indication	ng location of new sign.
3. Pic	ture of existing location and s	signs (if previously existing location)
b) <u>FO</u>	R BUILDINGS/DEVELOPI	MENTS OR PROJECT SUBMISSIONS:
THE I	FOLLOWING MUST BE ST	UBMITTED W/APPLICATION to Mkinhart@franklinma.go

- 1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- 3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist

mounted with tapcons behind molding

240 in

GLEN MEADOW APARTMENT HOMES 508.553.2956





installed in concrete footing

x2

SQUARE FOOTAGE:=





Cam Afonso 837 Upper Union St., Suite C-18 Franklin, MA 02038 Phone: 508-364-2905
Fax/Office: 508-528-0766
E-Mail: cam@signsbycam.com
Website: www.signsbycam.com

APPROVED FOR PRODUCTION:

IOB INFORMATION SIGN MATERIAL SPECS IOB TITLE: BANNER: COROPLAST: WOOD: CONTACT: ACRYLIC: MAGNETIC: URETHANE: PHONE: FAX: PVC: ALUMINUM: NUEDGE: JOB DESCRIPTION:

OTHER:

SINGLE SIDED: DOUBLE SIDED:

COPYRIGHT

ALL DRAWINGS ARE PROPERTY OF SIGNS BY CAM, Inc. ANY DUPLICATION OF ANY KIND IS PROHIBITED. PERSON(S) WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

COLOR SPECS: BACKGROUND: COPY:

OUTLINE: SHADOW: BORDER: LOGO:

FORM Q

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information
Name of Business or Project: _704 Washington Street
Property Address _ 704 Washington Street
Assessors' Map # 322 Parcel # 030
Zoning District (select applicable zone): Rural Residential
Zoning History: Use VarianceNon-Conforming Use
B) Applicant Information:
Applicant Name: Amego Inc.
Address: 33 Perry Street Attleboro, MA 02703
Telephone Number: <u>508-455-6200</u>
Contact Person: Kellie Ward
C) Owner Information (Business Owner & Property Owner if different)
Business Owner: Amego Inc. Address: 33 Perry Street Attleboro, MA 02703 Property Owner: Lawrence P. Benedetto 181 Poponessett Road Cotuit, MA 02635
All of the information is submitted according to the best of my knowledge Executed as a sealed instrument this 31st day of October 2022 Signature of Applicant Signature of Owner
Print name of Applicant Print name of Owner

*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY. FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant) a. Sign Company Business Name: Level Design Group Adam Hunt Contact Person: Address 249 South Street Telephone Number: Plainville, MA 02762 b. Architect/Engineer (when applicable) Business Name: William J. Masiello Architect Inc. Contact Person: William Masiello Address _____PO Box 503 Telephone Number: Pocasset, Ma 02559 E) Work Summary Summary of work to be done: ____ Develop property ot create 2 new 5 bedroom group homes for adults in the Amego program. Houses are Icoated adjacent to the Amego property line with backyards along the property line. F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

THE FOLLOWING MUST BE SUBMITTED ELECTRONICALLY TO Mkinhart@franklinma.gov

1. Drawing of Proposed Sign which must also include

type of sign (wall, pylon etc.) colors size/dimensions materials

style of lettering lighting-illuminated, non-illuminated and style

- 2. Drawing and/or pictures indicating location of new sign.
- 3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

THE FOLLOWING MUST BE SUBMITTED W/APPLICATION to Mkinhart@franklinma.gov

- 1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- **3**. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist

DESIGN STANDARDS

Explain how each of the design standards outlined below has been incorporated into the design of the proposed development. Fill in the information in the spaces provided or use a separate sheet.

1. Height —The height of any proposed alteration shall be compatible with the style and character of
the surrounding buildings, within zoning requirements Two new wood framed 5 bedroom houses approxmately 3,500 s.f., Houses are of similar to construction to Sangree Way Spaces are compatible at exterior to adjacent buildings recently constructed by Amego Inc.
2. Proportions of Windows and Doors – The proportions and relationships between doors and windows shall be compatible with the architectural style and character of the surrounding area. Meets or exceeds design of surrounding area aesthetics.
3. Relations of Building Masses and Spaces – The relationship of a structure to the open space between it and adjoining structures shall be compatible.
Spaces are compatible at exterior to adjacent buildings in neighborhoods.
4. Roof Shape – The design and pitch of the roof shall be compatible with the architectural style and character of the surrounding buildings Pitches at 8:12 slope are compatible with houses in the area. The roof height is approximately 22'-6" from grade.
5. Scale – The scale of the structure shall be compatible with its architectural style and the character of the surrounding buildings
The scale of elements is compatible to adjacent buildings.
6. Façade, Line, Shape & Profile – Facades shall blend with other structures in the surrounding area with regard to the dominant vertical or horizontal context: The scale of elements is compatible to adjacent buildings.
7. Architectural Details – Architectural details, including signs, materials, colors and textures shall be treated so as to be compatible with the existing and adjacent architectural character, thereby preserving and enhancing the surround area.
Details and siding is vinyl clapboard and simple window trim. Materials similar to project next door. No signs will be installed except a street sign saying private way.

pern prop	nanent signs and outdoor advertising structures shall not detract from the use and enjoyment of the cosed buildings and structures and the surrounding properties
arch	Heritage – Removal or disruption of historic, traditional or significant uses, structures or nitectural elements shall be minimized insofar as practicableNA
effici	Energy Efficiency – To the maximum extent reasonably practicable, proposals shall utilize energy ent technology and renewable energy resources and shall adhere to the principles of energy-cious design with regard to orientation, building materials, shading, landscaping and other ents.
	All systems and equipment will meet or exceed the standards for the 2018 IECC and Massachusetts stretch code if equired. The owner will achieve rebate status for systems integrated with the building.
and p	Landscape - The landscape should improve the character and appearance of the surrounding area parking areas should be located to the side or rear of buildings when reasonably possible. See landscape plan. A buffer of slow growing Japanese Black Pines will create a salt resistant planting hedge along roadway to give the house privacy. Trees that are exceptional in fall for color will help give the porject seasonal interest. Plantings are typical of hardy specimens that will survive in zone 4.

SEE ADDENDA ATTACHED FOR INSTRUCTIONS TO ASSIST IN COMPLETING APPLICATION.

ADDENDA

INSTRUCTIONS FOR COMPLETION OF FORM Q-DESIGN REVIEW APPLICATION

A. General Information

- Please list name of Business as it will appear on sign or name of project or development, as the case may be, as well as the property address
- Assessors' Map & Parcel numbers may be obtained from tax bill, Town website @ www.franklin.ma.us/Town/Assessors/PropertyTax or from the computer located outside the Assessor's Office, first floor, Municipal Building, 355 East Central Street.
- Zoning District and Zoning History information may be obtained at the Building Department, 1st floor, Municipal Building
- B. Applicant Information complete and include name of contact person w/ phone number
- C. Owner Information if business owner and property owner are not the same, please include information for both. If signage is within a shopping plaza—obtain letter of approval of sign changes from plaza owner.

Page 2 –

- D. Architect/Engineer or Sign Company Information:
 - Signs only Name of Sign Company and Contact Person
 - Developments & Projects Engineer and Architect Information as well
- E. Work Summary: Include brief summation of work to be done

Pages 3 & 4

- F. Information & Materials to be Submitted via email (Mkinhart@franklinma.gov) w/Application a) SIGNS ONLY
 - sign drawings and photos, which include information listed on Page 2 of the application
 - b) SITE PLAN APPLICATIONS FOR BUILDINGS/DEVELOPMENTS/PROJECTS.
 - all plans including information listed on Page 2 of application.
 - Please bring samples of siding and roofing materials and paint color samples to the meeting when scheduled.

<u>**DESIGN STANDARDS**</u> – For Buildings/Projects and Developments, please complete Pages 3 and 4 as they apply to your project.

ALL APPLICATIONS WITH SUPPLEMENTARY INFORMATION MUST BE FILED BY 4:00 PM ON THE WEDNESDAY PRIOR TO THE FOLLOWING TUESDAY MEETING. MEETINGS ARE GENERALLY TWICE A MONTH THE $2^{\rm ND}$ & $4^{\rm TH}$ TUESDAY OF THE MONTH.

FOR SIGN APPLICATIONS ONLY, YOU NEED ONLY COMPLETE PAGES 1 & 2 OF APPLICATION.

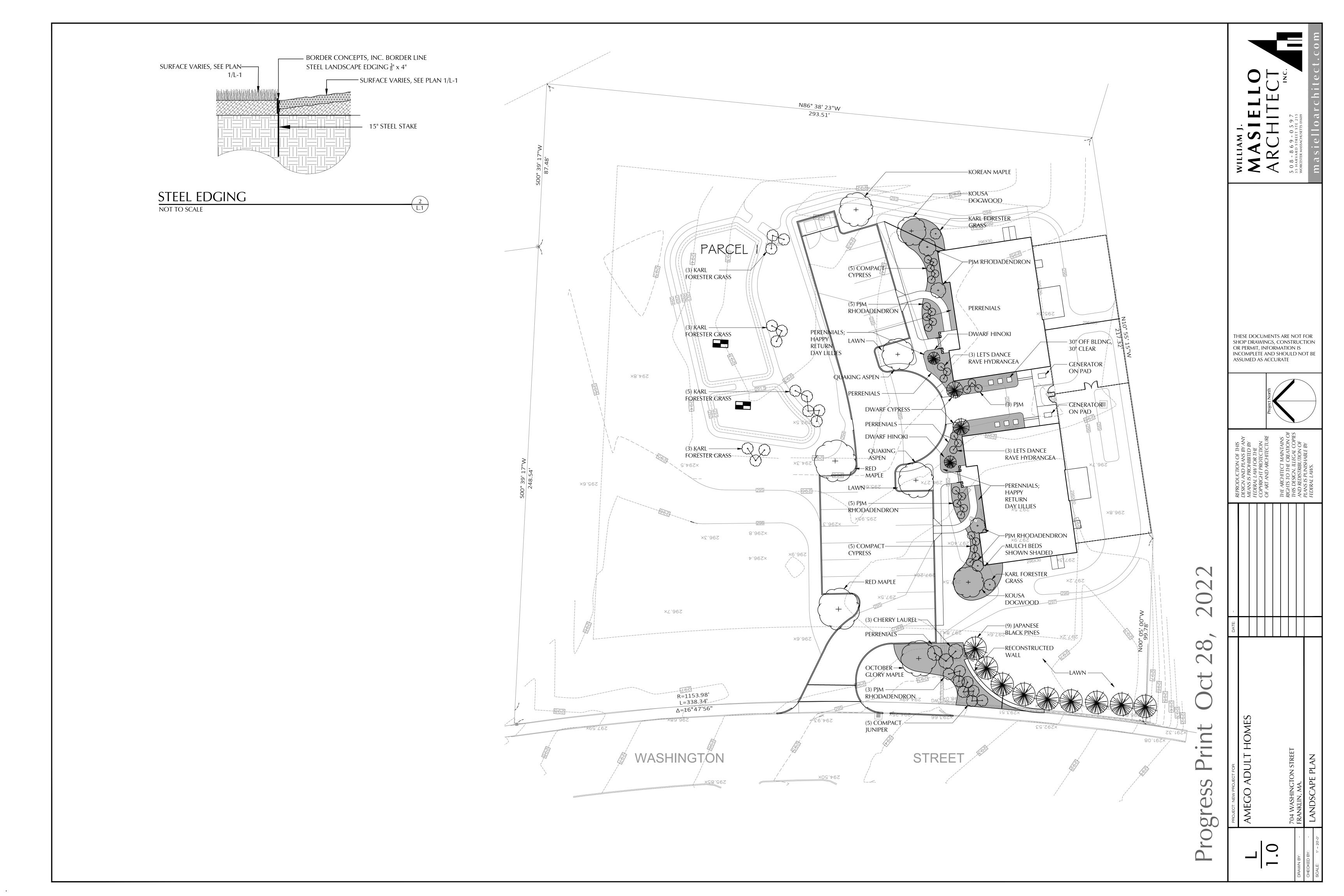


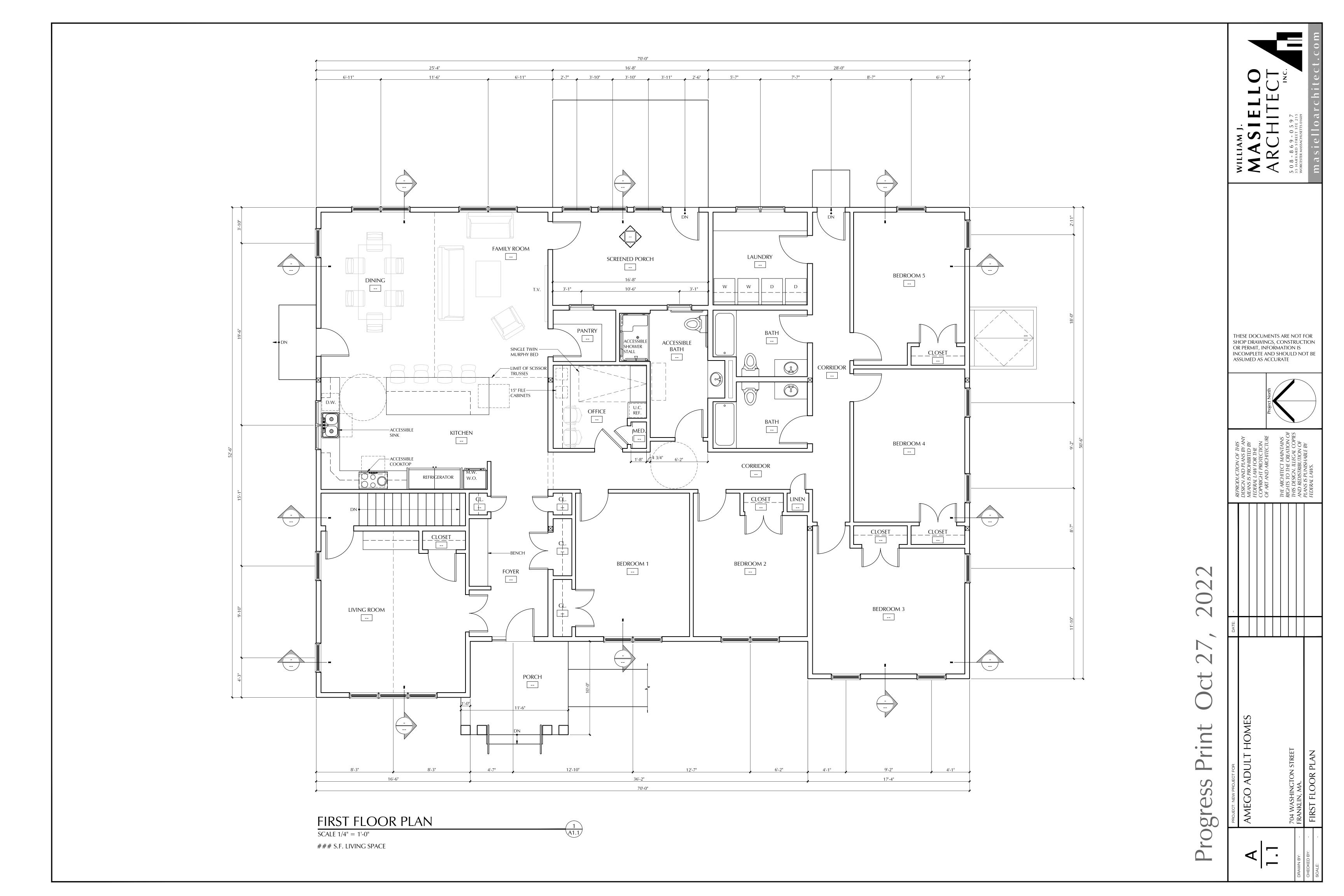


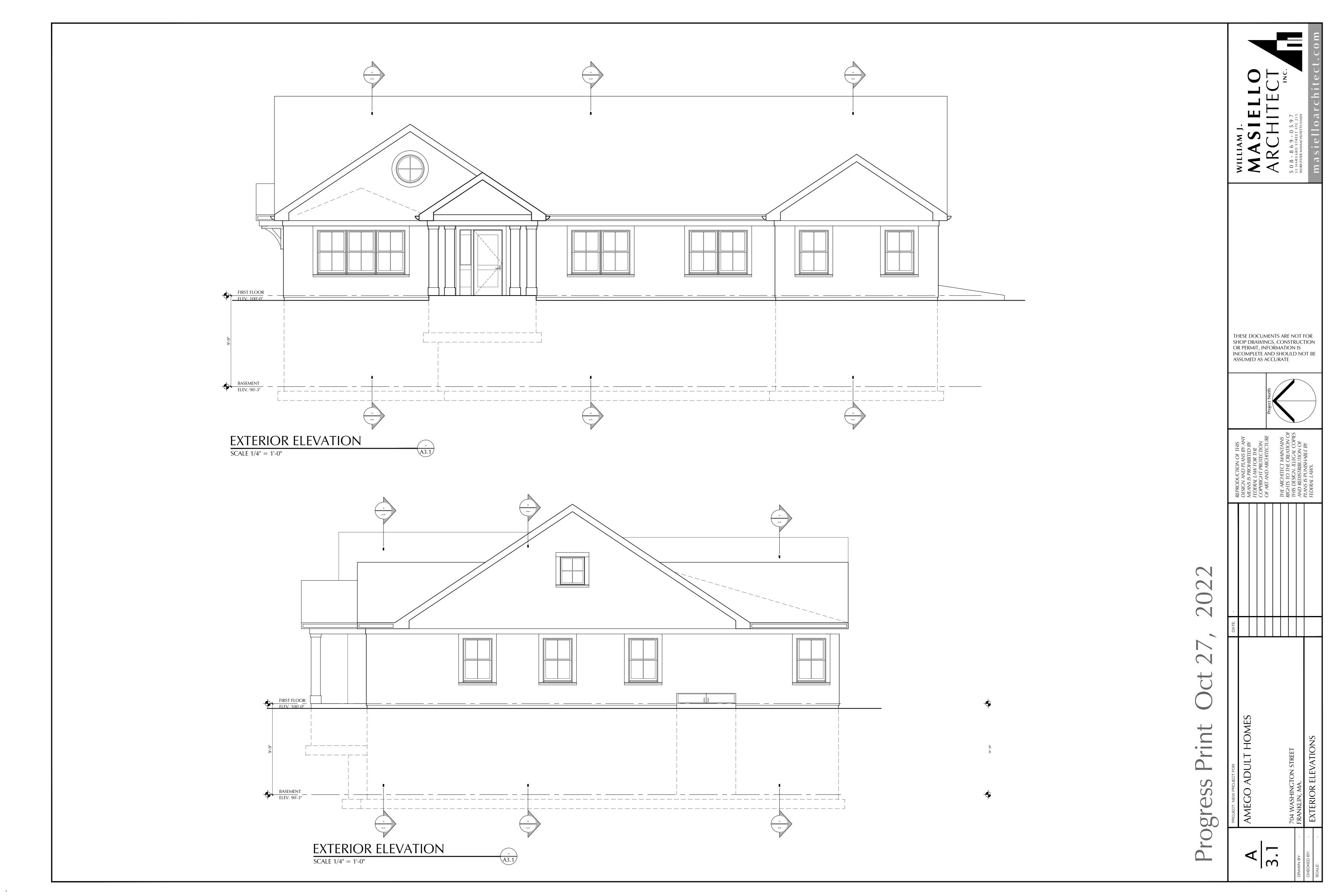
NEW RESIDENTIAL HOUSES:

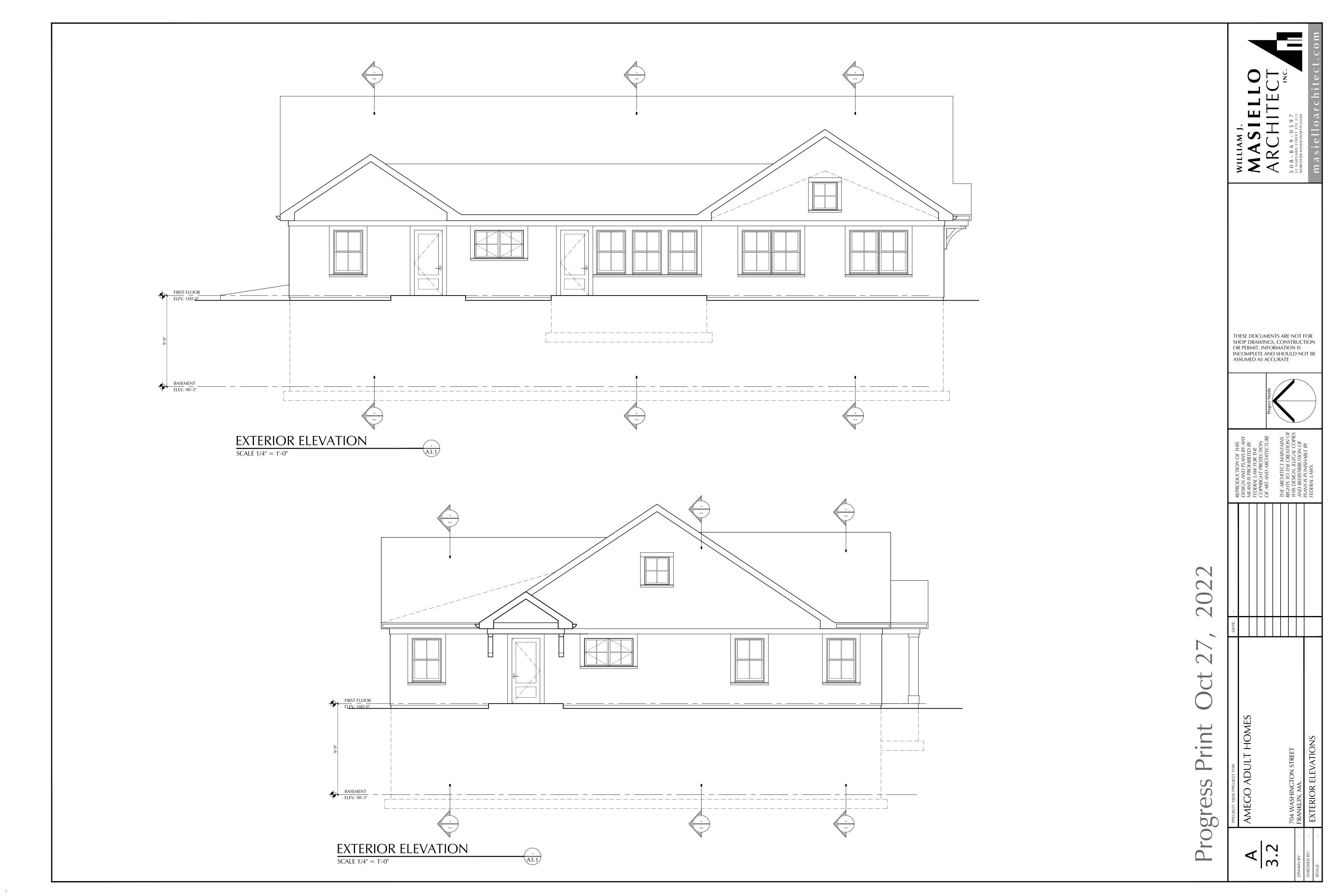
704 WASHINGTON STREET FRANKLIN, MA.

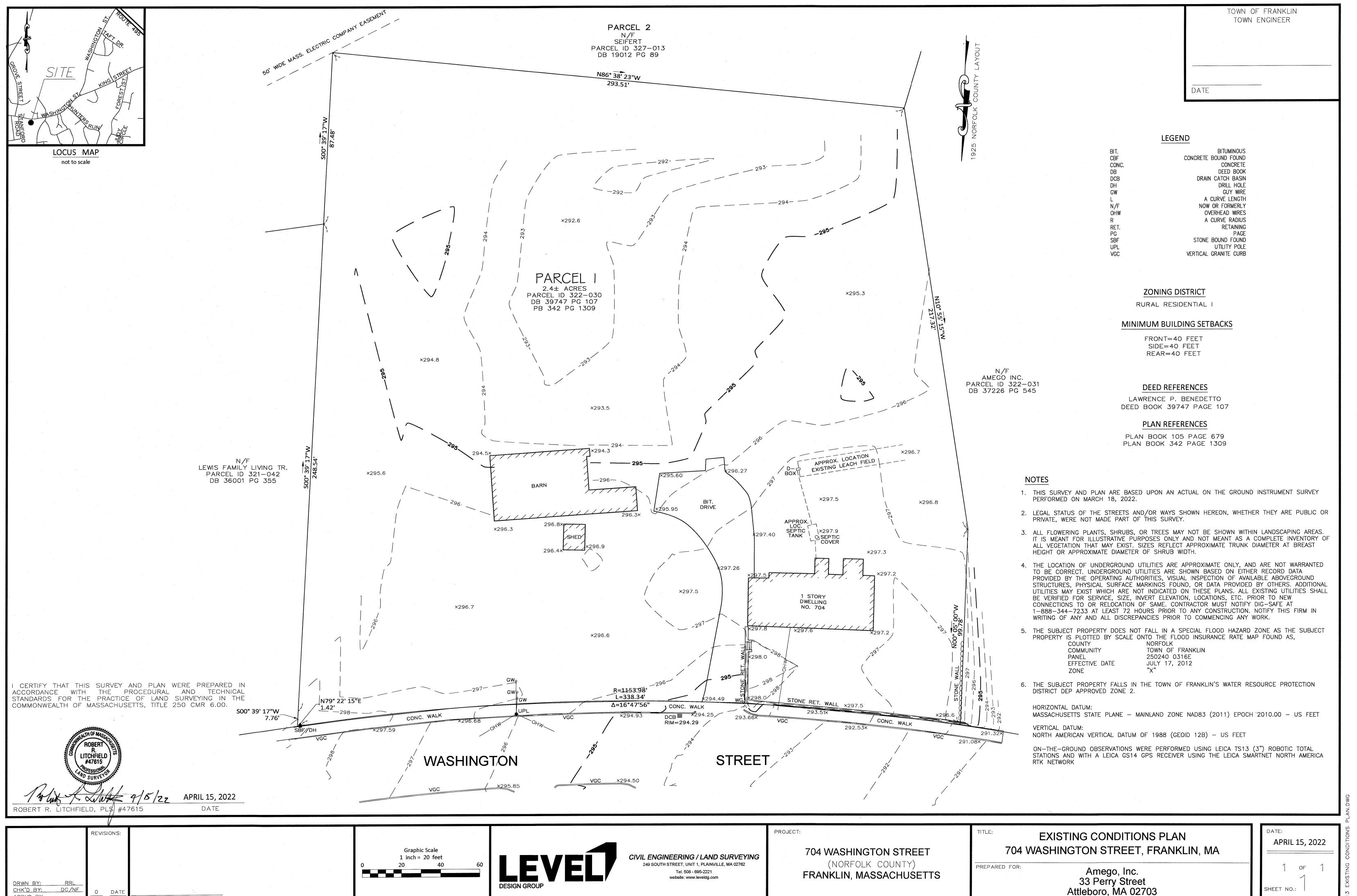








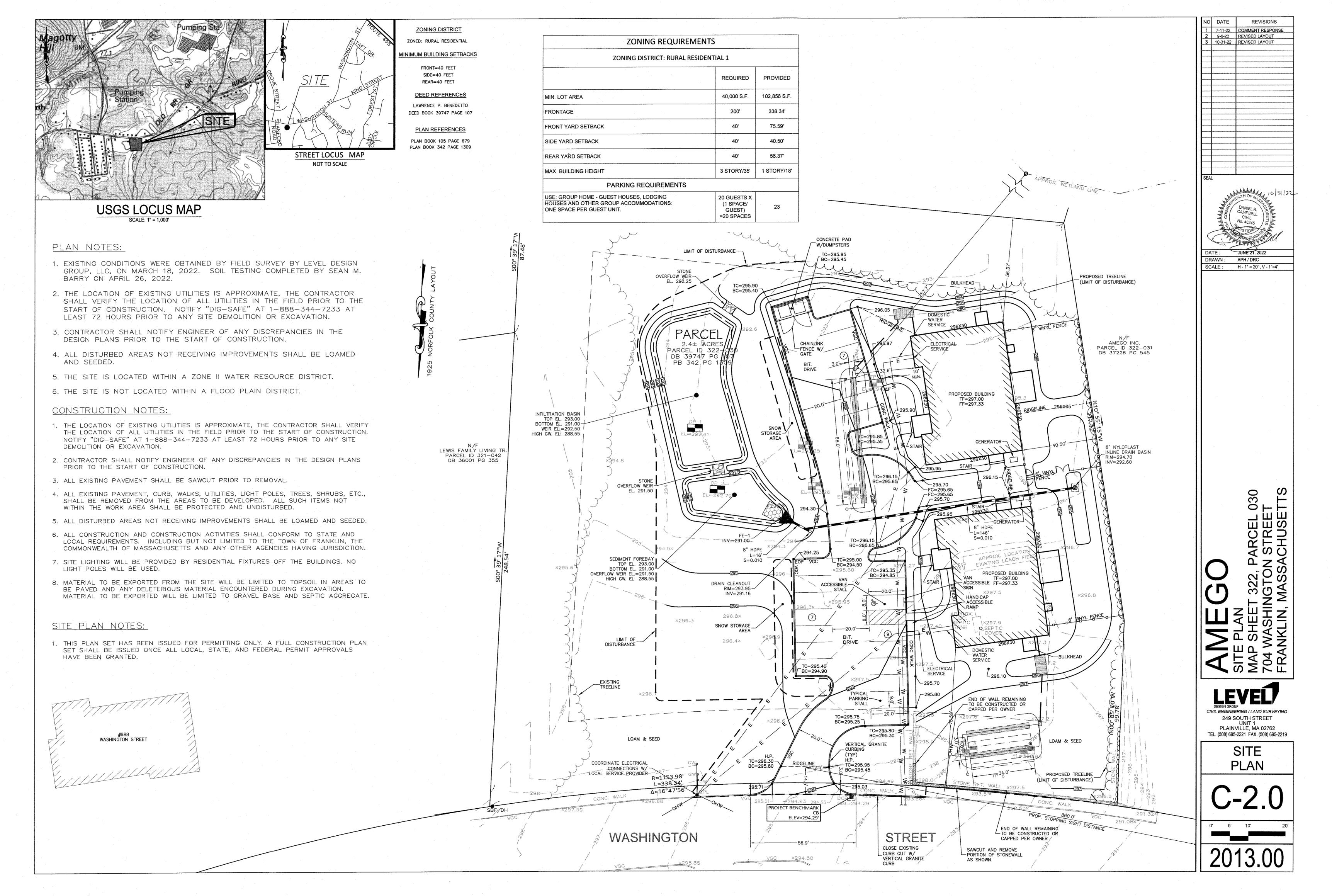


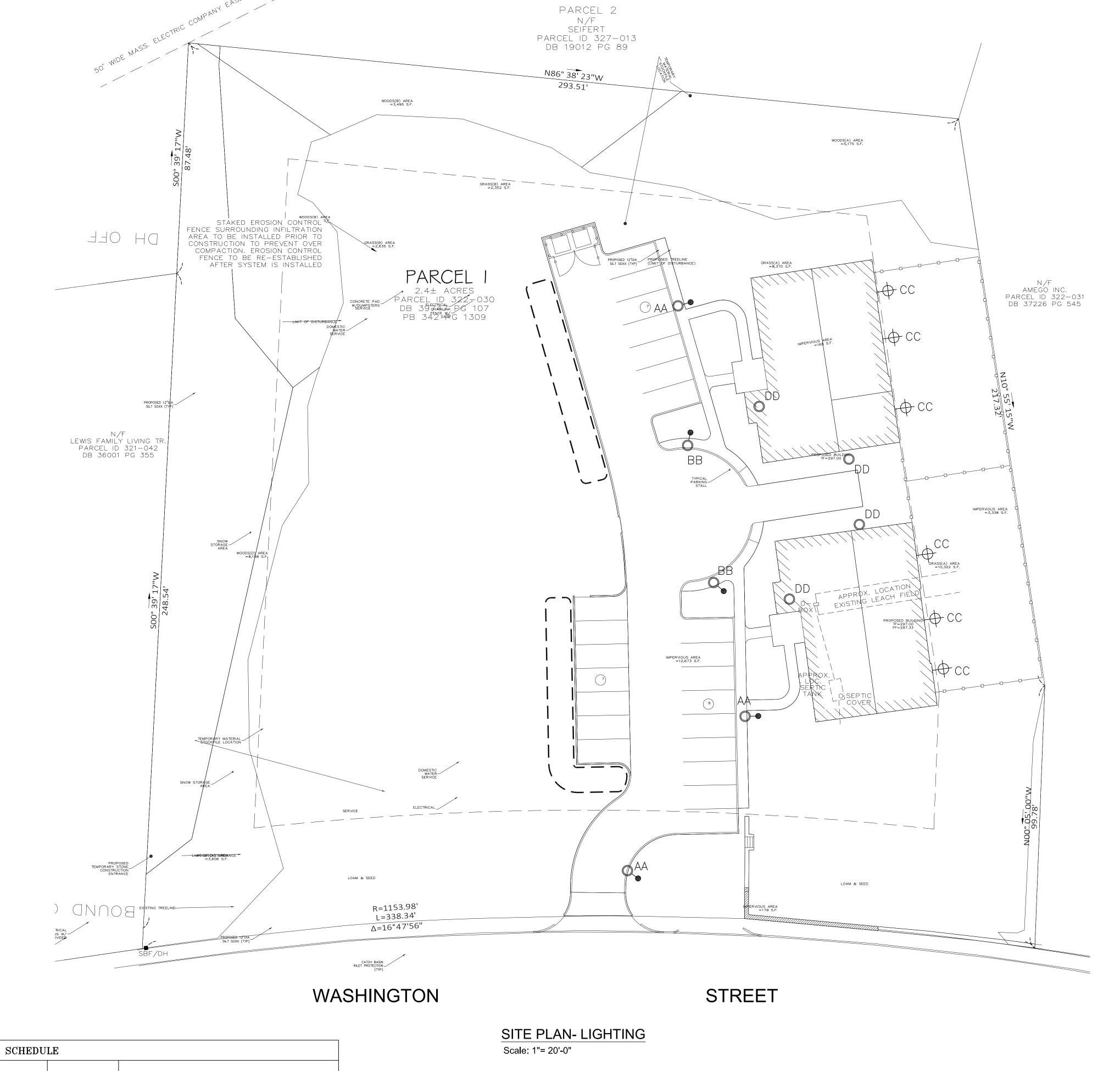


APRVD BY:

'EV # DATE

DESCRIPTION





	LIGHTING FIXTURE SCHEDULE						
TYPE MANUELOTURED	CATALOGUE #	LAMPING				DEMARKO	
ITPE	TYPE MANUFACTURER	CATALOGUE #	TYPE	WATTAGE	QUANTITY	MOUNTING	REMARKS
AA	INVUE LIGHTING	ECM-E02-LED-E1-SL3-VA6154-XX-7030	LED	52W		POLE	MOUNTED ON 12'-0" POLE W/ FLUSH CONCRETE BASE
BB	INVUE LIGHTING	ECM-E02-LED-E1-SL4-VA6154-XX-7030	LED	52W		POLE	MOUNTED ON 12'-0" POLE W/ FLUSH CONCRETE BASE
СС	BARNLIGHT	WHS14-3000LM-DOME	LED	38W		WALL	WALL MOUNTED BARN LIGHT WITH ARM 9'-0" AFG
DD	HALO	HLB609930	LED	16W		RECESSED	PORCH/CANOPY DOWNLIGHT
POLE	ULS	RSA-4121					4" O.D. ROUND 12'-0" POLE MOUNTED ON FLUSH BASE

— HAND HOLE W/ (2) 20A FUSES

ANCHOR BOLTS: COAT ALL BOLTS

THREADS, NUTS & WASHERS EXPOSED
ABOVE CONCRETE SHAFT WITH "ZRC"
COLD GALV. AFTER LEVELING.

FINISH GRADE

#6 COPPER LUGGED TO POLE AT HANDHOLE

→ BRANCH CIRCUIT CONDUIT

- RIGID STEEL TO PVC CONNECTOR

4#8 REINFORCING RODS WITH #4 TIES @ 12" O.C.

- BASE COVER

- ANCHOR BOLTS

RIGID STEEL CONDUIT

── BASE COVER

FLUSH MOUNTED CONCRETE BASE POLE DETAIL

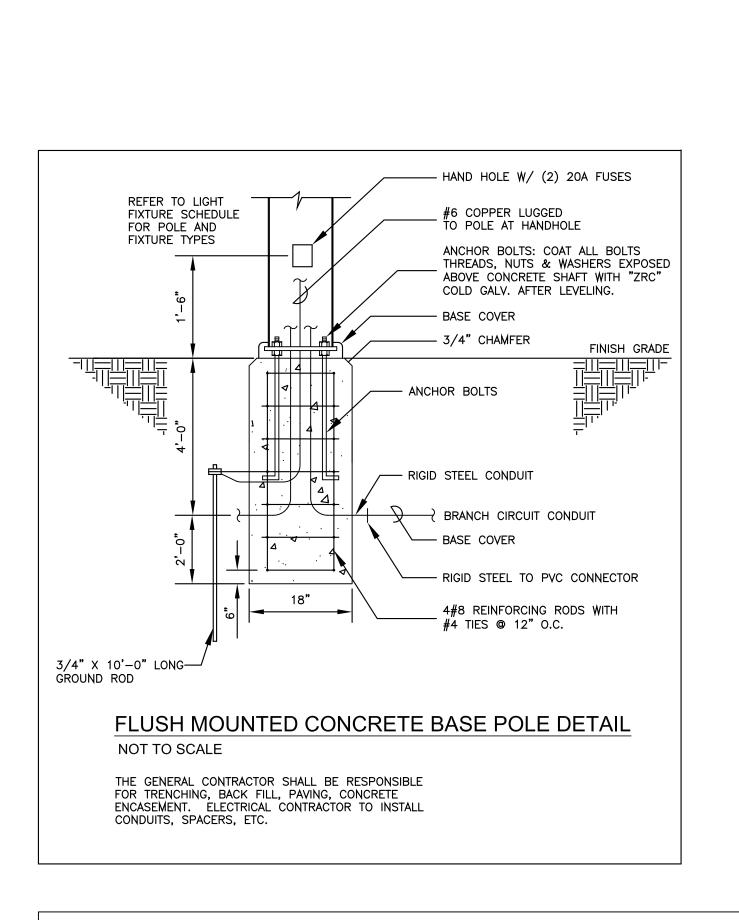
REFER TO LIGHT FIXTURE SCHEDULE FOR POLE AND FIXTURE TYPES

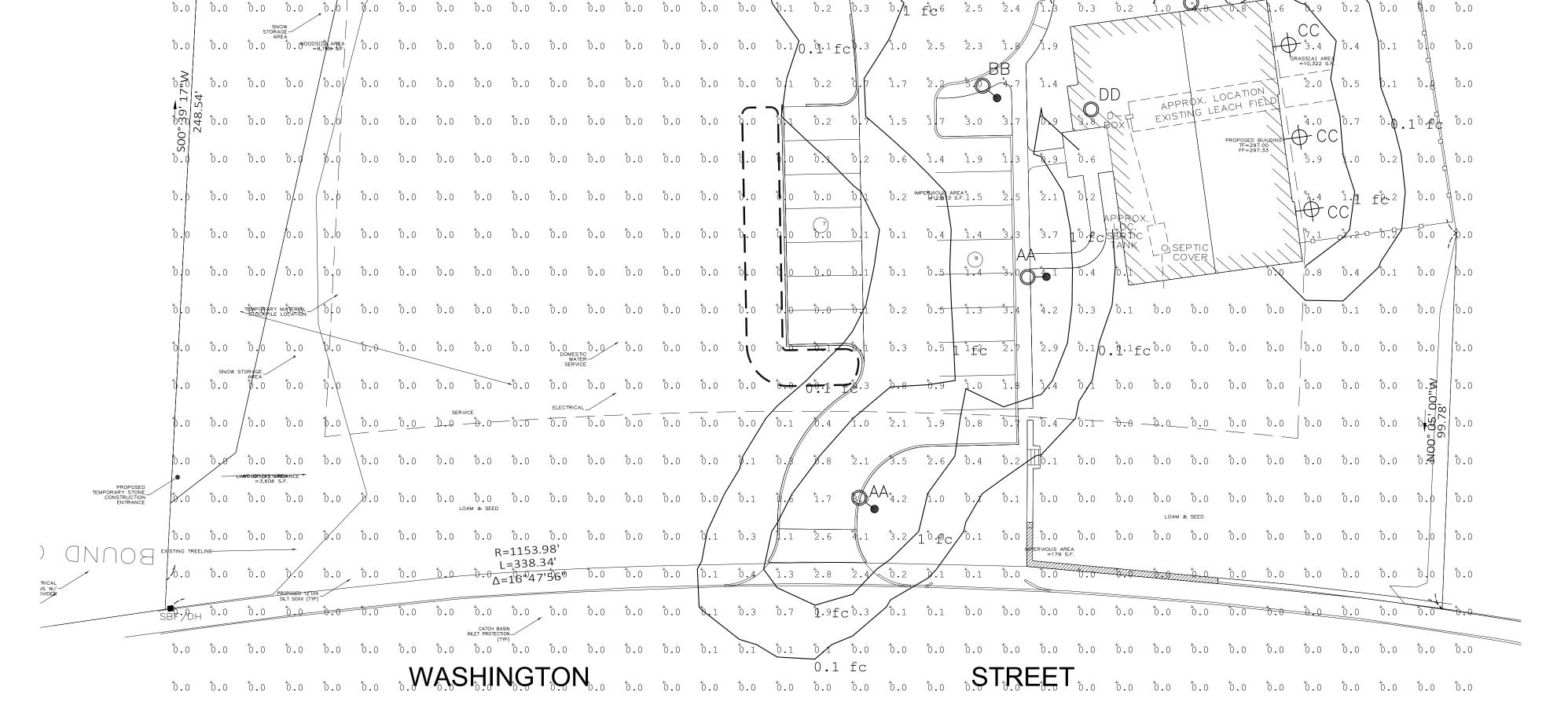
3/4" X 10'-0" LONG---GROUND ROD

NOT TO SCALE

THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR TRENCHING, BACK FILL, PAVING, CONCRETE ENCASEMENT. ELECTRICAL CONTRACTOR TO INSTALL CONDUITS, SPACERS, ETC.

SCALE: AS NOTED DRAWN BY: GCR CHECKED BY: CADD FILE: PROJECT No. **ES.**1





PARCEL 2
N/F
SEIFERT
PARCEL ID 327-013
DB 19012 PG 89

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5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |

STAKED EROSION CONTROL

FENCE SURROUNDING INFILTRATION

COMPACTION. EROSION CONTROL

LEWIS FAMILY LIVING TR

0.0 0.0

 $\frac{1}{2}$ 5.0 $\frac{1}{2}$ 6.0 $\frac{1}{2}$ 7.0 $\frac{1}{2}$ 7.0

to.2 to/.4 to.5 to.3

b.1 b.3 1.1 2.6

 $1.2 \quad 1.2 \quad 1.2$

/ 1.2 1.6 4.5

1.5 2.2 2.6 TYPICAL 4 2.8

 $0.0 \ 10.1 \ 0.4 \ 0$

 $\sqrt{0.8}$ 0.2 0.2 0.6

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 $\sqrt{5.6}$ 1.5 5.3 5.0 45.0 5.0 5.0

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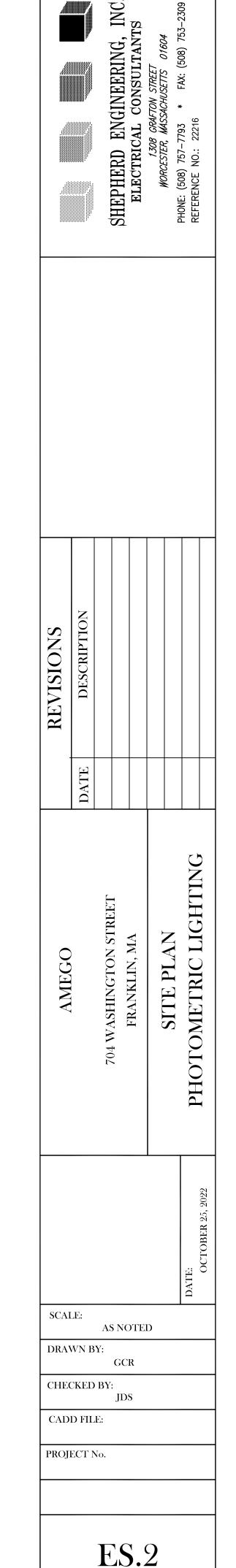
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DB 37226 PG 545

LIGHTING FIXTURE SCHEDULE							
TYPE MANUFACTURER CATALOGUE #		CATALOGUE #	LAMPING				REMARKS
MANUFACTURER	CATALOGUE #	TYPE	WATTAGE	QUANTITY	MOUNTING	REMARKS	
AA	INVUE LIGHTING	ECM-E02-LED-E1-SL3-VA6154-XX-7030	LED	52W		POLE	MOUNTED ON 12'-0" POLE W/ FLUSH CONCRETE BASE
ВВ	INVUE LIGHTING	ECM-E02-LED-E1-SL4-VA6154-XX-7030	LED	52W		POLE	MOUNTED ON 12'-0" POLE W/ FLUSH CONCRETE BASE
СС	BARNLIGHT	WHS14-3000LM-DOME	LED	38W		WALL	WALL MOUNTED BARN LIGHT WITH ARM 9'-0" AFG
DD	HALO	HLB609930	LED	16W		RECESSED	PORCH/CANOPY DOWNLIGHT
POLE	ULS	RSA-4121					4" O.D. ROUND 12'-0" POLE MOUNTED ON FLUSH BASE

SITE PLAN- PHOTOMETRIC LIGHTING Scale: 1"= 20'-0"



Town of Franklin



Design Review Commission

Tuesday, October 18, 2022 Meeting Minutes

Chair James Bartro called the above-captioned meeting to order this date at 7:00 PM, as a remote access virtual Zoom meeting. Members in attendance: Chair James Bartro, Vice Chair Sam Williams, Paul Lopez. Members absent: Gerald Wood, Cassandra Bethoney, Associate Chris Baryluk. Also present: Maxine Kinhart. Administrative Staff.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a remote/virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda. This meeting was recorded.

1. **Dunkin Donuts – 490 King Street –** Replace signage.

Chair Bartro stated that that Commission had voted on the Dunkin Donuts package in September. He reviewed the signage included in the original proposal. He stated that some of the items were not in the package that was voted on at the last meeting. He stated that so, for completeness's sake to make sure all of the things are in the package, is why Mr. Donovan is back before us this evening. He stated that in the Commission's meeting package are just the items that were not in their package last month. Mr. Sean Donovan, account manager of ViewPoint Sign & Awning on behalf of Dunkin Donuts, addressed the Commission and stated that the pylon sign should have been in the previous package. He discussed the speaker canopy. Chair Bartro stated that these all count as directionals which is how the Commission has handled them in the past with drive-thru entities. He stated that directional signs are not counted against square footage and things like that.

Motion: To **Approve** the sign package as submitted. Motioned by P. Lopez. Seconded by S. Williams. Roll Call Vote: Williams-YES; Lopez-YES; Bartro-YES. Voted 3-0-0.

2. Box Seats Restaurant – 391 East Central Street – Replace signs in existing cabinets.

Chair Bartro stated that this was formerly the Alumni Restaurant. Mr. Jim Quinn of Signs by Tomorrow, on behalf of Box Seats Restaurant, stated that they will be replacing the panels in the sign cabinets that are already there from the former Alumni Restaurant. He confirmed that the panels are Lexan and the signs are internally lit. Chair Bartro stated that with white background internally lit signs, the Commission requires that the white is opaque. He stated that the applicant is over the allowed square footage at 82 sq. ft. He explained that the previous restaurant owner using the existing cabinet was over the allowance. Commission members discussed the square footage. Chair Bartro stated that the negative space is not applied to the calculations. He explained that he does not want an empty sign box sitting on the property as it would be an eye sore. He stated that the Commission is trying to uphold the square

footage. Mr. Lopez stated that the rules indicate 48 sq. ft. Chair Bartro stated that the applicant can get one sign approved, can think about the other signs, and return to the Commission. He confirmed that Mr. Quinn would have to tell the owners that they will have to take down the cabinet. He stated that they want something successful to go in there, but they have to hold everyone to the same standards. He reviewed that for the wall sign in the commercial business corridor, it is 48 sq. ft. Mr. Quinn stated that they would like to go ahead with the sign on the building.

Motion: To **Approve** the Box Seats sign on the wall as submitted provided the backing is either opaque or blacked out. Motioned by P. Lopez. Seconded by S. Williams. **Discussion:** Chair Bartro stated that it does not include the pylon in that; he requested an amended motion to include the pylon. **Motion:** To **Approve** the Box Seats sign on the wall as submitted provided the backing is either opaque or blacked out and the pylon. Motioned by P. Lopez. Seconded by S. Williams. Roll Call Vote: Williams-YES; Lopez-YES; Bartro-YES. Voted 3-0-0. Chair Bartro noted that this approval does not include approval for the function room sign; the applicant will return to the Commission.

3. Apricot Lane – 342 East Central Street – Install new signage.

Chair Bartro stated that this looks like a continued build-out of the plaza. He stated that there is a pylon sign and a building sign. Mr. Robert Lanigan addressed the Commission for the new signage. He stated that it would be lit channel letters on the backboard on the building and two tenant faces on the new pylon. Chair Bartro stated that he liked the lighting.

Motion: To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by P. Lopez. Roll Call Vote: Williams-YES; Lopez-YES; Bartro-YES. Voted 3-0-0.

Approval of Minutes: September 27, 2022

Motion: To **Approve** the September 27, 2022 Meeting Minutes as presented. Motioned by P. Lopez. Seconded by S. Williams. Roll Call Vote: Williams-YES; Lopez-YES; Bartro-YES. Voted 3-0-0.

General Matters - Old Business - Town of York Zoning Ordinance

Chair Bartro stated that attached to tonight's agenda is Article 16 of York, Maine, Zoning Ordinance as it pertains to sign standards. He stated that at the last meeting he requested the Commission members review the attached document and mark up as applicable. He suggested the Commission take this section by section. He stated that in section 16.2 the definition of sign types seems to be much more comprehensive than what we have today. He stated that being a beach vacation community, there are some sign types and nuances that are called out here that are not necessary in Franklin. He stated that this Commission could use more comprehensive sign types. He asked if other Commission members looked at 16.2 and saw any sign types that were either on this and would not be applicable to Franklin or were omitted from this and would need to be added for Franklin. Mr. Williams stated that he did not think the Commission needed a definition for gateway signs and the information sign. Commission members discussed the sign types listed on the York, Maine, Zoning Ordinance. Chair Bartro stated that for section 16.2, it looks applicable at least for sign types. He stated that the table in the back would need additional scrutiny. He stated that he thinks Franklin's current bylaw does a decent job in 16.3. He stated that 16.3, section 10, was about maintenance of signs and removing signs from closed businesses. He questioned how it would be enforced as it would be a closed business. Mr. Williams stated agreement. Commission members discussed creative license with grammar and spelling that businesses take. Chair Bartro stated that 16.4 was about illumination. He discussed the amount of light allowed. He stated that the current bylaws do not require a photometric analysis for the signs that are installed. He stated that he thinks that would be burdensome for businesses. Mr. Williams agreed. He questioned how bright is too bright and how do you enforce that. Chair Bartro stated that there is some validity to having the Commission have some recourse after the fact; he stated that he would want the building commissioner's input on this. He stated that for this item it would have to be determined the allowed brightness and who would be the enforcer of it. He stated that he did like the directionally of how it would be

lit; he discussed external illumination down rather than up. He stated that 16.5, sections 1-3, were highly applicable to Franklin but different than how it is done today. He discussed that if they were to make a rectangle around the channel letters, then they would want to make the channel letter set allowance higher than it is. Mr. Williams stated that this is the thing that made him the most drawn to these. He stated that it defines something that we do not, and he thinks it makes sense. Chair Bartro stated that it would be good to be able to direct applicants to the bylaw and know that there is an easy-to-understand illustration. Mr. Williams agreed that having diagrams would be valuable. Chair Bartro stated that beyond the first three or four sections, it is pretty simple. He stated that when you get to subsections 2.1 and 2.2 you start to get into the real meat and potatoes of this thing. He stated that he thinks it would behoove us to make this a topic of one of these discussions. He stated that he does not think Franklin's bylaw contemplates home occupation signs and he noted open flags. Mr. Williams said that the bylaws also do not talk about banners. Chair Bartro stated that these were handled in the past under temporary signs. He stated that temporary signs should have a very strong definition. Commission members discussed yard sale signs and enforcement. Chair Bartro stated that 16.6 merits a closer look from the Commission; he asked Commission members to determine if they thought there were items missing or should be added to this section regarding temporary signs. He discussed opening signs for new businesses. He stated that 16.7 was exemptions and 16.8 was nonconforming. Mr. Lopez noted that 16.8 covers the grandfathering rule and stated that he does not think they do it better than the Town's current bylaws. He stated that if the bylaws were going to be rewritten, the grandfathering rule should be clarified. Chair Bartro stated that he thought 16.9.3 was very good regarding flashing and animated signs. He stated that he thought it was better language than the Town's current language. He stated that this section is worth the Commission discussing with others in Town. Mr. Williams stated that he liked 16.9.5. Chair Bartro stated that he thinks there are a few homework items for Commission members to think about. He stated that this item will be on future agendas for a while for discussion.

General Matters - Old Business

None.

Motion to **Adjourn** by S. Williams. Seconded by P. Lopez. Roll Call Vote: Williams-YES; Lopez-YES; Bartro-YES. Voted 3-0-0.

Meeting adjourned at 7:54 PM.

Respectfully submitted,

Judith Lizardi Recording Secretary

Town of Franklin



Design Review Commission

Tuesday, October 25, 2022 Meeting Minutes

Mr. Gerald Wood called the above-captioned meeting to order this date at 7:00 PM, as a remote access virtual Zoom meeting. Members in attendance: Chair James Bartro, Vice Chair Sam Williams, Gerald Wood, Paul Lopez. Members absent: Cassandra Bethoney, Associate Chris Baryluk. Also present: Maxine Kinhart, Administrative Staff.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a remote/virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda. This meeting was recorded.

1. Box Seats Restaurant – 391 East Central Street - Replace signs in existing cabinets.

Mr. Jim Quinn of Signs by Tomorrow, on behalf of Box Seats Restaurant, stated that at the last Commission meeting approval was granted for the submitted sign package except for the function hall as the Commission said that signage exceeded the square footage allowed to one unit, but if it were two units, it would be okay. He stated that the talked to his client and it was two units; unit 6 is rented as the function hall, and unit 5 is rented as the restaurant. Therefore, he has two separate units.

Chair James Bartro entered the meeting.

Chair Bartro stated that this falls into ambiguity as the bylaw calls out establishments, not businesses or properties; therefore, it is left to the Commission's discretion to determine what is an establishment. He stated that in this case, it is a replacement of a sign face. He stated that he thinks what would end up happening is that they would end up with an empty cabinet and that does not look good and is not good for the business.

Mr. Lopez stated that he thinks the business would not want an empty sign box so either them or the landlord would probably take it down. He stated that he understood what Chair Bartro was saying, so he is contemplating right now about this. Mr. Williams stated that he can see the argument that the main room is an establishment and the function room is an establishment. Chair Bartro noted that this is a reface and not a new sign. He stated that the landlord would not have a vested interest in taking the sign case down. He stated that he is leaning toward replacement of the sign in the sign box.

Motion: To **Accept** the sign package as submitted. Motioned by G. Wood. Seconded by S. Williams. Roll Call Vote: Williams-YES; Wood-YES; Lopez-YES; Bartro-YES. Voted 4-0-0.

Chair Bartro stated that this is reflecting on the approval from last week. He stated that when that signage was approved, the Commission talked about the opaque background on the white. He stated that he wants to make sure the opaque is on the two of these approved signs also. Mr. Quinn stated yes.

2. Pour Richards Wine & Spirits – 835 West Central Street - Sign above entry – 2 road panels.

Mr. Rocco Cavallaro of Cavallaro Signs, Inc. addressed the Commission. He stated that the signs are precisely the same shape and color as the others in the plaza. He stated that he does not believe there is any external illumination of the sign. He confirmed that the sign going into the panel is not illuminated.

Motion: To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by P. Lopez. Roll Call Vote: Williams-YES; Wood-YES; Lopez-YES; Bartro-YES. Voted 4-0-0.

3. DELL Technologies – **111 Constitution Blvd** - Replace existing internally illuminated sign with non-illuminated letters.

Mr. Joseph Buchholz of Buchholz Signs Since 1899 addressed the Commission. He stated that originally, they wanted to replace the existing illuminated letters with illuminated letters, but they have changed it to non-illuminated. He stated that it is the same sign just with non-illuminated letters on the wall. He stated that they are updating the sign to DELL Technologies which is their new logo look. He stated that the total is 20 sq. ft. Mr. Lopez stated that it was about 56 sq. ft. if it were measured as a box which is how he thinks it should be measured. Chair Bartro stated that as part of a review of the bylaw, the Commission is examining just that regarding the interpretation of measurement. He stated that the mounting method was included in the submitted packet. He stated that the directional signs on the docks that are being replaced, such as dock 1, do not need to come to the Commission. He confirmed that directional signs do not need to come to the Commission as long as they are not branded and marketing. He stated that directionals on the roadway would be worthwhile for the Commission to review; signs on the docks are not something the Commission would spend time on.

Motion: To **Accept** the sign package as submitted. Motioned by P. Lopez. Seconded by S. Williams. Roll Call Vote: Williams-YES; Wood-YES; Lopez-YES; Bartro-YES. Voted 4-0-0.

Approval of Minutes

None.

General Matters - New Business

None.

General Matters - Old Business - Town of York Zoning Ordinance

Chair Bartro reviewed that at the last Commission meeting they spent time going through an example of comprehensive sign guidelines from York, Maine. He stated that they were marking up items that this Commission finds useful if they were to be implemented in Franklin's bylaw. He stated that Commission members were supposed to continue to look at the guidelines and return to future Commission meeting for discussion. He stated that they are going to have to get into what is a permissible size for various sign types, materials, and lighting; this is the level of detail we need to get into at this point. He stated that for instance, if the Commission were to change the way channel letters are interpreted, such as just drawing a rectangle around it and measuring length times width for the square footage, we would need to look at the sizes and add square footage to the current guidelines for large buildings. He stated that before they go through every sign type, they should do a mark up of their discussion from the last meeting which he will do, send that to Ms. Kinhart who will send it out to all members to be discussed at an open meeting, and then they should bring some of the folks who will be weighing in on this such as legal counsel and planning into an open meeting and discuss that with them and get their feedback. Mr. Wood agreed this would be a good way

forward. Chair Bartro discussed that the York, Maine, guidelines did not explicitly call out what constitutes an establishment. He stated that he thinks that is something that needs clarity. He stated that should be reviewed in a meeting to make sure it captures the will of this Commission; then at the following meeting, they get some folks from the Town administration. He stated that this will be a bylaw change. Mr. Lopez stated that sounds like it makes sense.

Motion to **Adjourn** by G. Wood. Seconded by S. Williams. Roll Call Vote: Williams-YES; Wood-YES; Lopez-YES; Bartro-YES. Voted 4-0-0.

Meeting adjourned at 7:24 PM.

Respectfully submitted,

Judith Lizardi Recording Secretary