

**DESIGN REVIEW COMMISSION
AGENDA**

Tuesday, January 7, 2020 7:00 PM.
Municipal Building, 355 East Central Street
2nd Floor, Room 205

- 7:00 PM Safelite AutoGlass – 490 West Central Street**
Replace lexan panel in existing lightbox on front elevation. Replace lexan panels in existing pylon
- 7:05 PM Home 2 Suites Hotel – 725 Union Street**
Exterior revised colors exterior sign building and site beacon tower design material clarification

General Matters

Approval of Minutes: 12/17/2019
Approval of proposed 2020 Meeting Dates

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

This agenda is subject to change. Last updated: January 2, 2020
The next meeting of the Design Review Commission is tentatively scheduled for January 21, 2020

Anna Haluch
(508) 944-6499

FORM Q

TOWN OF FRANKLIN
DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: SAFEITE AUTOGLASS

Property Address 490 WEST CENTRAL STREET

Assessors' Map # 270 Parcel # 009

Zoning District (select applicable zone): NA

Zoning History: Use Variance _____
Non-Conforming Use _____

B) Applicant Information:

Applicant Name: Anna Haluch

Address: 65 BELMONT ST
SOUTH EASTON, MA 02375

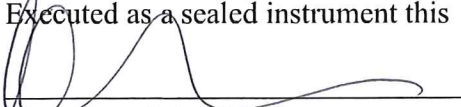
Telephone Number: (508) 944-6499

Contact Person: Anna Haluch ↑

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: SAFEITE AUTOGLASS Property Owner: Boston Oil change LLC
Address: 490 W. CENTRAL ST 25 MAIN STREET
FRANKLIN, MA HARTFORD, CT 06106

All of the information is submitted according to the best of my knowledge
Executed as a sealed instrument this _____ day of _____ 20____



Signature of Applicant

Signature of Owner

Anna Haluch

Print name of Applicant

Print name of Owner

***FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.
FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4**

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company

Business Name: PRO SIGN SERVICE
Contact Person: Anna Haluch
Address 65 Belmont St.
Telephone Number (508) 944-6499

b. Architect/Engineer (when applicable)

Business Name: _____
Contact Person: _____
Address _____
Telephone Number: _____

E) Work Summary

Summary of work to be done: Replace lexan panel in existing lightbox on front elevation. Replace lexan panels in existing DIS pylon

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION

1. Drawing of Proposed Sign which must also include
type of sign (wall, pylon etc.) colors
size/dimensions materials
style of lettering lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

 **Safelite**[®] *AutoGlass*

**490 WEST CENTRAL STREET
FRANKLIN, MA 02038
030326**

REVISIONS

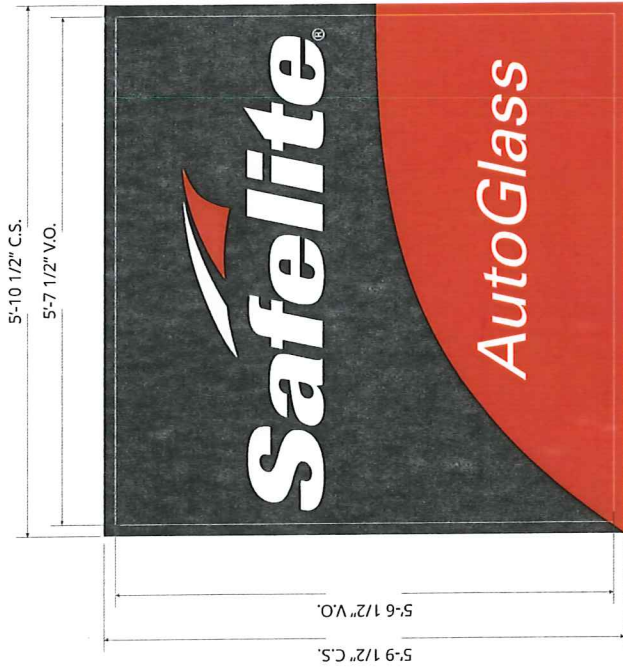
DATE: REVISION # & DESCRIPTION

DESIGNER



800.861.8006
ADVANCESIGNGROUP.COM





POLYCARBONATE PANELS
(2) TWO REQUIRED

SCALE 1/2" = 1'-0"
34.02 SQUARE FEET

SIGN DETAILS

- 1 3/16" WHITE POLYCARBONATE
- 2 FIRST SURFACE BLACK VINYL & 3M 3630-143 POPPY RED

***CABINET & POLE TO BE
PAINTED BLACK IN FIELD.**



SIGN SECTION DETAIL

SCALE: NTS

Safelite. AutoGlass
490 WEST CENTRAL STREET
FRANKLIN, MA 02038

DRAWING NO.	030326	DATE OF LAST CHANGE:	11/14/19
SIGN	2.0	REVISION NO.	000

APPROVALS
THIS DRAWING SUPERCEDES ALL OTHER DOCUMENTS PROVIDED CONCERNING THE FABRICATION AND INSTALLATION OF THIS DESIGN. A SIGNATURE ANYWHERE ON THE DRAWING WILL BE TAKEN AS APPROVAL OF THE DESIGN AND SPECIFICATIONS AS NOTED.

CLIENT APPROVED SIGNATURE: _____ **DATE:** _____
DESIGN DOCUMENTATION: THIS DESIGN IS THE PROPERTY OF ADVANCE SIGN GROUP. RETURN THE DRAWINGS NOT THE DESIGN MAY BE USED OR DISTRIBUTED WITHOUT APPROVAL OF ADVANCE SIGN GROUP.

CONSULTANT:
ANDY WASSERSTROM
PROJECT MANAGER:
JANIEL H.
DESIGNER:
JE

FILE LOC:
SAFE DESIGN PROJECT
1500 BROADWAY, SUITE 111
FRANKLIN, MA 02038

ASG
ADVANCE SIGN GROUP

800.861.8006
ADVANCESIGNGROUP.COM



FORM Q

TOWN OF FRANKLIN
DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Honaa 2 Suites Hotel

Property Address 725 Union Street

Assessors' Map # 286 Parcel # 034

Zoning District (select applicable zone): Commercial II

Zoning History: Use Variance Commercial II
Non-Conforming Use _____

B) Applicant Information:

Applicant Name: 4 SQ Development

Address: 83 Hartwell Ave
Lexington, MA 02421

Telephone Number: (516) 993-5601

Contact Person: Jigar Patel

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: 4 SQ Franklin, LLC Property Owner: _____

Address: 83 Hartwell Ave
Lexington, MA 02421

All of the information is submitted according to the best of my knowledge
Executed as a sealed instrument this _____ day of _____ 20____

Signature of Applicant

Signature of Owner

Print name of Applicant

Print name of Owner

***FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company

Business Name: Colite
Contact Person: Parker Powell
Address 5 Technology Circle Columbia, SC 29203
Telephone Number: 803-605-3106

b. Architect/Engineer (when applicable)

Business Name: Silvestri Architects
Contact Person: Greg Tomasic
Address 1321 McRaeport Hwy, Ste 101 Amherst NY 14221
Telephone Number: 716-810-9543 Ext ~~203~~ 203

E) Work Summary

Summary of work to be done: Exterior Revised Colors
Exterior Signs Building and Site
Beacon Town Design Material Clarification

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION

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type of sign (wall, pylon etc.) colors
size/dimensions materials
style of lettering lighting-illuminated, non-illuminated and style
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b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

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1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

DESIGN STANDARDS

Explain how each of the design standards outlined below has been incorporated into the design of the proposed development. Fill in the information in the spaces provided or use a separate sheet.

1. **Height**—The height of any proposed alteration shall be compatible with the style and character of the surrounding buildings, within zoning requirements. _____

2. **Proportions of Windows and Doors** – The proportions and relationships between doors and windows shall be compatible with the architectural style and character of the surrounding area.

3. **Relations of Building Masses and Spaces** – The relationship of a structure to the open space between it and adjoining structures shall be compatible. _____

4. **Roof Shape** – The design and pitch of the roof shall be compatible with the architectural style and character of the surrounding buildings. _____

5. **Scale** – The scale of the structure shall be compatible with its architectural style and the character of the surrounding buildings. _____

6. **Façade, Line, Shape & Profile** – Facades shall blend with other structures in the surrounding area with regard to the dominant vertical or horizontal context: _____

7. **Architectural Details** – Architectural details, including signs, materials, colors and textures shall be treated so as to be compatible with the existing and adjacent architectural character, thereby preserving and enhancing the surround area. _____

8. **Advertising Features** – The size, location, design, color, texture, lighting and materials of all permanent signs and outdoor advertising structures shall not detract from the use and enjoyment of the proposed buildings and structures and the surrounding properties. _____

9. **Heritage** – Removal or disruption of historic, traditional or significant uses, structures or architectural elements shall be minimized insofar as practicable. _____

10. **Energy Efficiency** – To the maximum extent reasonably practicable, proposals shall utilize energy-efficient technology and renewable energy resources and shall adhere to the principles of energy-conscious design with regard to orientation, building materials, shading, landscaping and other elements. _____

11. **Landscape** - The landscape should improve the character and appearance of the surrounding area and parking areas should be located to the side or rear of buildings when reasonably possible.

SEE ADDENDA ATTACHED FOR INSTRUCTIONS TO ASSIST IN COMPLETING APPLICATION.

ADDENDA

INSTRUCTIONS FOR COMPLETION OF FORM Q-DESIGN REVIEW APPLICATION

A. General Information

- Please list name of Business as it will appear on sign or name of project or development, as the case may be, as well as the property address
- Assessors' Map & Parcel numbers may be obtained from tax bill, Town website @ www.franklin.ma.us/Town/Assessors/PropertyTax or from the computer located outside the Assessor's Office, first floor, Municipal Building, 355 East Central Street.
- Zoning District and Zoning History information may be obtained at the Building Department, 1st floor, Municipal Building

B. Applicant Information – complete and include name of contact person w/ phone number

C. Owner Information – if business owner and property owner are not the same, please include information for both. If signage is within a shopping plaza—obtain letter of approval of sign changes from plaza owner.

Page 2 –

D. Architect/Engineer or Sign Company Information:

- Signs only – Name of Sign Company and Contact Person
- Developments & Projects – Engineer and Architect Information as well

E. Work Summary: Include brief summation of work to be done

Pages 3 & 4

F. Information & Materials to be Submitted w/Application

a) SIGNS ONLY –

- Nine (9) Copies of sign drawings and photos, which include information listed on Page 2 of the application

b) SITE PLAN APPLICATIONS FOR BUILDINGS/DEVELOPMENTS/PROJECTS.

- Nine (9) Copies of all plans including information listed on Page 2 of application.
- Please bring samples of siding and roofing materials and paint color samples to the meeting when scheduled.

DESIGN STANDARDS – For Buildings/Projects and Developments, please complete Pages 3 and 4 as they apply to your project.

ALL APPLICATIONS WITH NINE (9) COPIES OF SUPPLEMENTARY INFORMATION MUST BE FILED BY CLOSE OF BUSINESS ON WEDNESDAY PRIOR TO THE FOLLOWING TUESDAY MEETING. MEETINGS ARE GENERALLY TWICE A MONTH THE 2ND & 4TH TUESDAY OF THE MONTH.

FOR SIGN APPLICATIONS ONLY, YOU NEED ONLY COMPLETE PAGES 1 & 2 OF APPLICATION.



HOME
SUITES BY HILTON
2

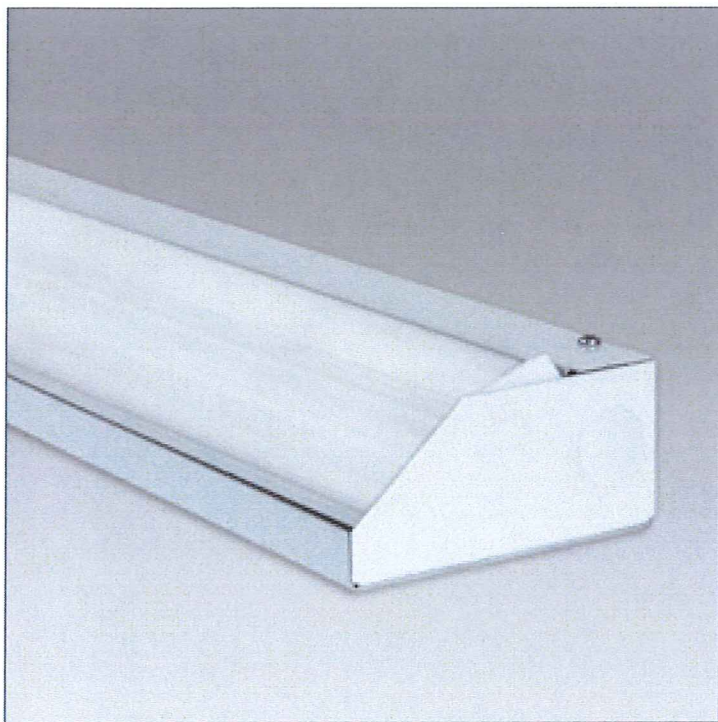
FRANKLIN, MA

WP LED MP

4.125

Specification Grade Strip Asymmetric LED


Multi-Purpose Surface Mount



WP LED Specification Grade Strip fixtures are the perfect choice when less is best.

Whatever your specification requires, WP SYSTEM fixtures can deliver strong light while providing durability and value to any project: commercial, industrial, architectural, residential or retail.

WP LED MP is constructed of a pre-painted die-formed heavy duty aluminum housing encasing a precision refractor optic chamber. The extruded acrylic lens fits cleanly edge-to-edge across the 4-1/4" housing for a broad full width lens appeal. Utilizing either the 10 degree narrow or 80 degree wide optic plus myriad dimming capabilities and customizable light outputs, WP LED MP is suitable for Cove, Grazing and Washing conditions requiring high performance asymmetric distributions.

 UL and c-UL listed for dry and damp locations.



Made in the USA

FIXTURE SPECIFICATIONS

Construction

WP LED MP is constructed of a pre-painted die-formed heavy duty aluminum housing. Integral driver, lens is frosted white extruded acrylic with optics of either a 10° narrow or 80° wide distribution.

Finishes

Post-formed high-reflectivity white powder coat finish. Custom colors available - consult factory.

Mounting

Suitable for surface mounting in multiple applications. May be used in cove or soffit. Compatible for field thru-wiring.

LED Light Engine System

LED Light Engines are available as HLO (High Lumen Output) and SLO (Standard Lumen Output) providing efficient illumination. CLO (Custom Lumen Output) allows for end user specified lumen output or tailored wattage consumption for certain models. Consult factory for details.

Dimming

Dimming is available with a variety of control protocols and options. Consult factory for availability and specifications.

Fixture Length

Fixtures are available in nominal lengths of 2, 3 or 4 feet. Continuous run mounting and thru-wire compatibility.

Custom and Mods

We proudly specialize in manufacturing custom and modified luminaires and have the ability to modify most of our standard fixtures. Please contact factory with any inquiries.

www.birchwoodlighting.com

Type: _____ Job Name: _____

Multi-Purpose Surface Mount

SPECIFICATION CODE

WP-LED-MP

model light output color temp length optic finish voltage driver mounting option option

Model	Light Output	Color Temp	Nominal Length	Optic	Finish	Voltage	Driver	Mounting	Options
WP-LED-MP - (integral driver)	SLO - Standard Lumen Output	27 - 2700K 30 - 3000K 35 - 3500K	2 - 2' 3 - 3' 4 - 4'	10 - Narrow Distribution	HRW - High Reflectivity White (standard)	120 277 347 ³	EB - Electronic (standard)	SM - Surface Mount	Sensors SEN_EX1 ⁵ - External Sensor SEN_EX2 ⁵ - External Sensor SEN_IN1 ⁵ - Internal Sensor SEN_IN2 ⁵ - Internal Sensor
	HLO - High Lumen Output	40 - 4000K	6 ⁷ - 6' 8 ⁷ - 8'						
	CLO ¹ - Custom Lumen Output		CR ² - Continuous Run		EM ⁶ - Emergency Battery Pack				
	CLO Calculator								

Nominal Length	Actual Length
	LED
2	22.5"
3	33.5"
4	44.5"
6	67.0"
8	89.0"

NOTES

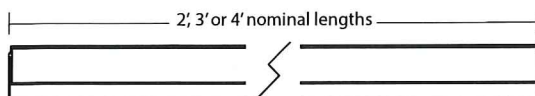
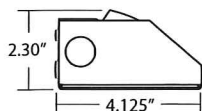
- consult factory
- specify length in actual feet
- available for EB, D1, D10 drivers only
- 120V only
- see [sensor supplement page](#) for detailed info, consult factory for further options
- consult factory for EM options
- 6' and 8' fixtures are made up of (2) 3' or (2) 4' fixtures respectively

LED

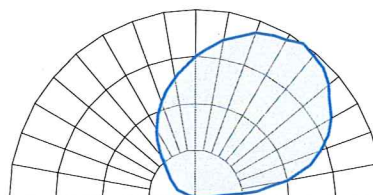
WP-LED-MP (4000K FW lens)

SLO - 115.8 lm/watt delivered @ 4.4 w/ft fixture input watts, 510 lm/ft.
HLO - 108.8 lm/watt delivered @ 9 w/ft fixture input watts, 980 lm/ft.
CLO - refer to [CLO Calculator](#)
LED [supplement info](#)

Dimensions

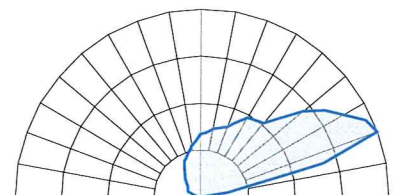


80 - Wide Distribution



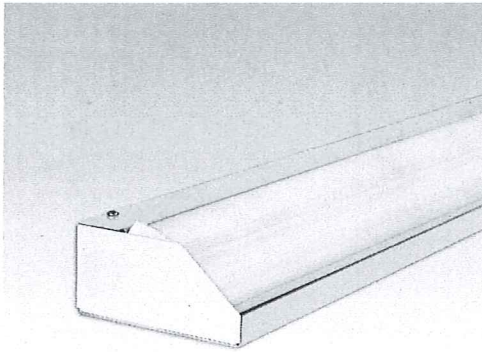
Maximum Candela 4 ft. fixture = 1071.87
Located at Horizontal Angle = 10, Vertical Angle = 145

10 - Narrow Distribution



Maximum Candela 4 ft. fixture = 2136.89
Located at Horizontal Angle = 10, Vertical Angle = 110

V-0519



WP LED MP

Specification Grade Strips

WP LED MP is constructed of a pre-painted die- formed heavy duty aluminum housing encasing a precision refractor optic chamber. The extruded acrylic lens fits cleanly edge-to-edge across the 4-14" housing for a broad full width lens appeal. Utilizing either the 10 degree narrow or 80 degree wide optic plus myriad dimming capabilities and customizable light outputs, WP LED MP is suitable for Cove, Grazing and Washing conditions requiring high performance asymmetric distributions.

Applications

Commercial, Institutional, Back-of-house, Coves, Soffits, Warehouse.

Mounting Options

Wall, surface mounted.

Light Source

LED

Other

WP System fixtures are available in a variety of sizes and functions

Country Of Origin : United States

Technical Information

Product Features

Aperture Size : 4 in

Color Finish : High Reflective White, Matte White, Custom RAL

Color Rendering Index : 80-89, 90-100

Control : Occupancy Sensor, Daylight Sensor

Correlated Color Temperature : 2700K, 3000K, 3500K, 4000K

Dimming Protocol Compatibility : 0-10V, DALI, Intellect, Lutron 2 wire, Lutron H Ecosystem, Lutron 5 series Ecosystem

Environment : Indoor

Light Source : LED

Listings : Damp Location, UL

Lumen Output : Standard (SLO), High (HLO), Custom(CLO)

Mounting : Pendant, Cable , Surface

Primary Material : Acrylic, Steel

Product Shape : Rectangle

Product Type : Linear

Voltage : 120-277, 347



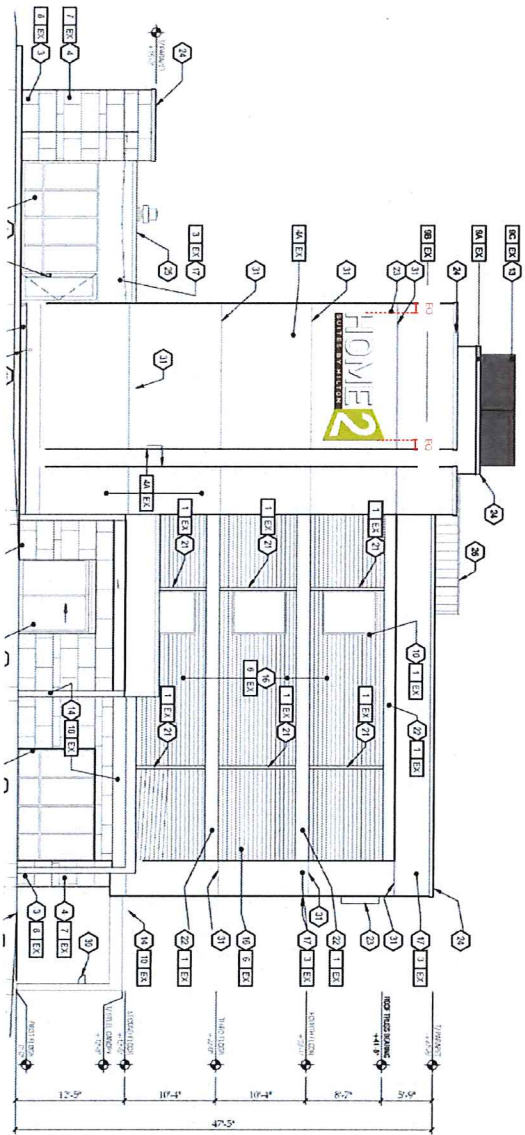
HOTS-MA001-R04
Site ID: 54256

725 Union Street
Franklin, MA 02038

NOT PRODUCTION READY
THIS DOCUMENT IS FOR VISUAL PURPOSES ONLY

LOCATION 1

Recommendation: Letterset



SURVEY NOTES:
East elevation.

RECOMMENDATION SIGN INFORMATION:

Quantity	Square Footage	Illumination
1	100.41	Face Lit
Mounting Studs		Fabrication Channel Letters

INSTALLATION/REPAIR NOTES:
Install new sign. **Wall color is to be determined. client to confirm prior to production.** Coordinate a pre-drill/pre-wire installation as early in the construction process as possible. Access will be needed inside of all interior walls where signs will hang.
All illuminated signage require the client's electrician to furnish and install a complete photocell and/or time clock to allow signs to operate at designated intervals. However, sign shall never operate on a 24/7 basis.

SIGN DETAIL:

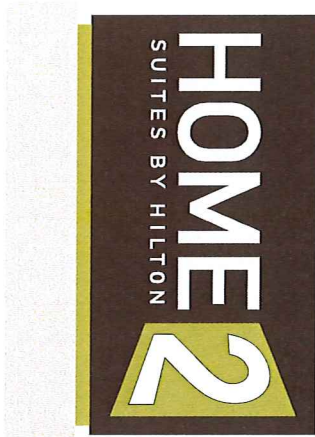


PART #:
HOTS-LTR-504-L-SF-094H

LOCATION 2

Recommendation: Monument

SURVEY NOTES:
No survey information provided for this location.



RECOMMENDATION SIGN INFORMATION:

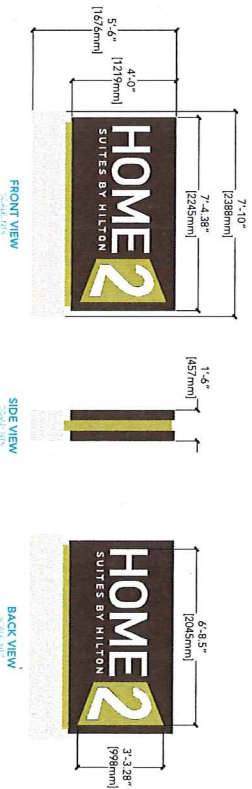
Quantity	1	Square Footage	43.08
Mounting	Sub Outs	Illumination	Backed Up
		Fabrication	Fabricated Monument
		Face	Double

INSTALLATION/REPAIR NOTES:

Install new sign. New foundation required.
All illuminated signage require the client's electrician to furnish and install a complete photocell and/or time clock to allow signs to operate at designated intervals. However, sign shall never operate on a 24/7 basis.

PART #:
HOTS-MON-501-IL-DF-066H

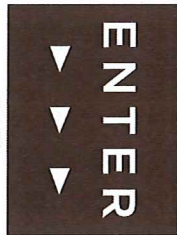
SIGN DETAIL:



LOCATION 3

Recommendation: Directional

SURVEY NOTES:
No survey information provided for this location.



RECOMMENDATION SIGN INFORMATION:

Quantity	1	Square Footage	10.67
Mounting	Direct Burial		

ILLUMINATION
Backed Up
Fabrication
Fabricated Directional

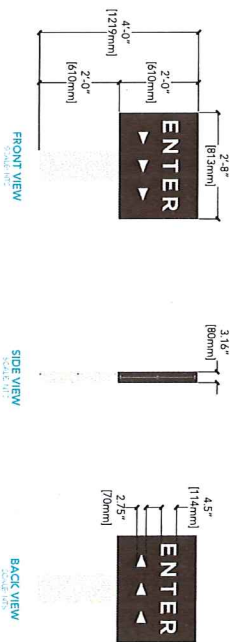
FACE
Double

INSTALLATION/REPAIR NOTES:
Install new sign. New foundation required.

PART #:
HOTS-DIR-507-IL-DF-048H

All illuminated signage require the client's electrician to furnish and install a complete photocell and/or time clock to allow signs to operate at designated intervals. However, sign shall never operate on a 24/7 basis.

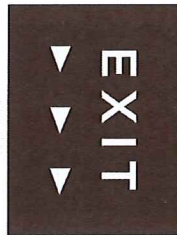
SIGN DETAIL:



LOCATION 4

Recommendation: Directional

SURVEY NOTES:
No survey information provided for this location.



RECOMMENDATION SIGN INFORMATION:
Quantity 1
Square Footage 10.67
Mounting Direct Burial

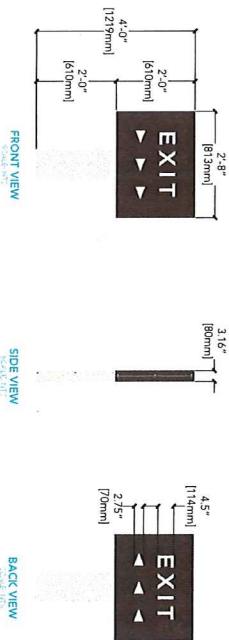
ILLUMINATION
Backed Up
Fabrication Fabricated Directional

FACE
Double

INSTALLATION/REPAIR NOTES:
Install new sign. New foundation required.
All illuminated signage require the client's electrician to furnish and install a complete photocell and/or time clock to allow signs to operate at designated intervals. However, sign shall never operate on a 24/7 basis.

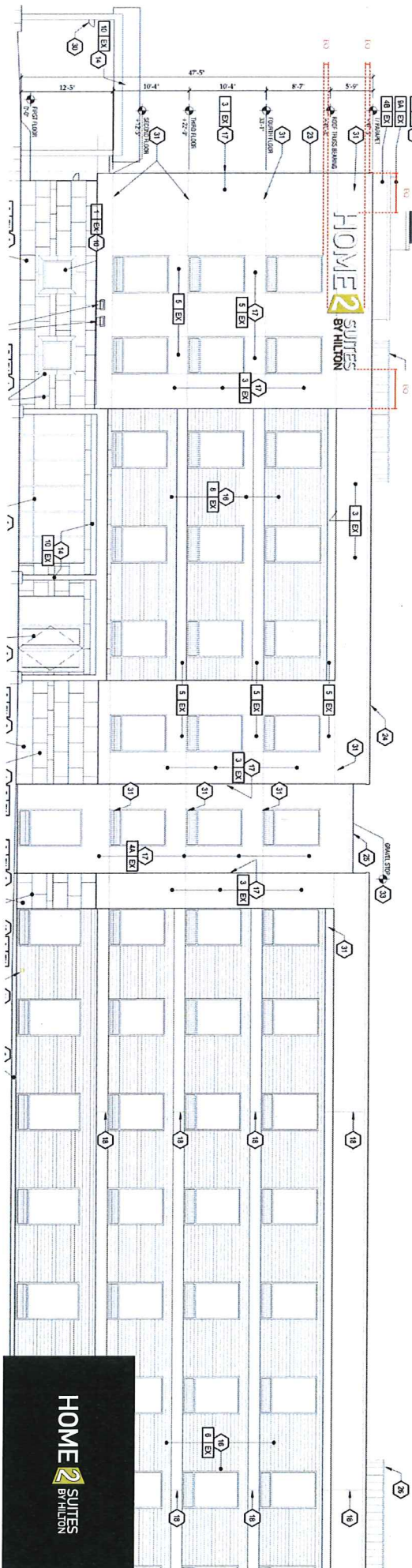
PART #:
HOTS-DIR-508-IL-DF-048H

SIGN DETAIL:



LOCATION 5

Recommendation: Letterset



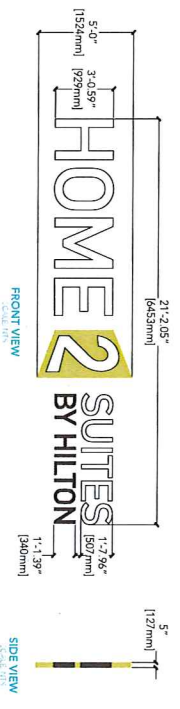
SURVEY NOTES:
North elevation:

RECOMMENDATION SIGN INFORMATION:

Quantity	1	Square Footage	105.85
Mounting	Studs	Illumination	Face Lit
		Fabrication	Channel Letters

INSTALLATION/REPAIR NOTES:
Install new sign. **Wall color is to be determined, client to confirm prior to production.**
Coordinate a pre-drill/pre-wire installation as early in the construction process as possible. Access will be needed inside of all interior walls where signs will hang.
All illuminated signage require the client's electrician to furnish and install a complete photocell and/or time clock to allow signs to operate at designated intervals. However, sign shall never operate on a 24/7 basis.

SIGN DETAIL:



Town of Franklin



Design Review Commission

Tuesday, December 17, 2019 Meeting Minutes

Vice Chair Chris Baryluk called the above-captioned meeting to order this date at 7:00 PM, at the Franklin Municipal Building, 355 East Central Street, Room 205, Franklin, Massachusetts. Members in attendance: Chris Baryluk, Ralph Niemi, Sam Williams, James Bartro. Members absent: Mark Fitzgerald.

Vice Chair Chris Baryluk opened the meeting at 7:00 PM.

1. **Planet Jeep – 400 East Central Street** – Replace sign faces

Cam Afonso of Signs by Cam reviewed the proposed signage and stated the white around the logo is opaque. The logo and the blue portion of the double-sided sign light up.

Motion: To **Approve** the sign package as submitted. Motioned by R. Niemi. Seconded by S. Williams. Voted 4-0-0.

2. **Acapulco's Restaurant – 371 Union Street** – New entrance wall, new stone wainscot, change color of exterior walls, minor stone veneer details, front elevation with new sign

Wayne Hubbell, architect of Hubbell Design Group Architects, representing Jesus Ruelas, owner of Acapulco's Restaurant; Mick McGovern, general contractor and construction supervisor; and Rocco Cavallaro of Cavallaro Signs, Inc., addressed the Commission. Mr. Hubbell reviewed the proposal to change the facade including changing the exterior paint color of the building, adding a 4.5 ft. tall stone veneer to the front of the building, and installing a new front entrance door. The arches are the same material as the lower facade. The face of the building is approximately 12 ft. back from the curb. The existing sign bracket that is welded to the building will be used, but it will be reinforced. The original sign was not illuminated from within; the new sign is proposed to be translucent and illuminated. The background is an off-white color, rather yellowish/tannish; one manufacturer refers to it as translucent ivory.

Motion: To **Recommend** the facade as submitted. Motioned by S. Williams. Seconded by J. Bartro. Voted 4-0-0.

Commission member stated that as long as the background is an ivory or off-white color, and not a shining white box, it is acceptable.

Motion: To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by R. Niemi. Voted 4-0-0.

Meeting Minutes: December 3, 2019

Motion: To **Approve** the December 3, 2019 Meeting Minutes as presented. Motioned by S. Williams. Seconded by R. Niemi. Voted 2-0-2. (C. Baryluk and J. Bartro abstained.)

Approval of 2020 Meeting Dates

This item was not discussed.

General Matters: Mr. Williams noted that at the last Design Review Commission meeting it was discussed that Franklin Pizza and Deli on Cottage Street may have changed their sign without coming before the Design Review Commission; in addition, it was pointed out that the sign may not be in compliance with the Commission's standards as it has a transparent white background. This issue should be investigated.

Motion to Adjourn by S. Williams. Seconded by J. Bartro. Voted 4-0-0. Meeting adjourned at 7:11 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary

Proposed

2020 Meeting Dates of Design Review Commission – Revised

Meeting Date

Tuesday, January 7, 2020
Tuesday, January 21, 2020
Tuesday, February 4, 2020
Tuesday, February 18, 2020
Tuesday, March 3, 2020
Tuesday, March 17, 2020
Tuesday, April 7, 2020
Tuesday, April 21, 2020
Tuesday, May 5, 2020
Tuesday, May 19, 2020
Tuesday, June 2, 2020
Tuesday, June 16, 2020
Tuesday, July 7, 2020
Tuesday July 21, 2020
Tuesday, August 4, 2020
Tuesday, August 18, 2020
Tuesday, September ~~8~~1, 2020
Tuesday, September ~~22~~ 15 2020
Tuesday, October 6, 2020
Tuesday, October 20, 2020
Tuesday, November ~~3~~ 10, 2020
Tuesday, November 17, 2020
Tuesday, December ~~1~~ 8, 2020
Tuesday, December ~~15~~ 29, 2020

Application Due Date

*Tuesday, December 31, 2019
Wednesday, January 15, 2020
Wednesday, January 29, 2020
Wednesday, February 12, 2020
Wednesday, February 26, 2020
Wednesday, March 11, 2020
Wednesday, April 01, 2020
Wednesday, April 15, 2020
Wednesday, April 29, 2020
Wednesday, May 13, 2020
Wednesday, May 27, 2020
Wednesday, June 10, 2020
*Tuesday, June 30, 2020
Wednesday, July ~~17~~ 15, 2020
Wednesday, July, ~~31~~ 29, 2020
Wednesday, August ~~14~~ 12, 2020
Wednesday, ~~Sept-02~~ Aug 26, 2020
Wednesday, September 09, 2020
Wednesday, September 30, 2020
Wednesday, October 14, 2020
Wednesday, November 4, 2020
*Tuesday, November 10, 2020
Wednesday, December 02, 2020
Wednesday, December ~~9~~ 23, 2020

*Due to Holidays, applications must be received on the Tuesday before the meeting rather than the Wednesday.