DESIGN REVIEW COMMISSION AGENDA

Tuesday, May 22, 2018 7:00 PM.Municipal Building, 355 East Central Street 2nd Floor, Room 205

7:00 PM Woodstock Building Associates – 15 Main Street

Building Sign & Projecting Sign

7:15 PM Envoy Mortgage – 6 Main Street Building Sign & Projecting Sign

2018 HAY 16 P 2: 06

General Matters

Approval of Meeting Minutes from 5-8-18

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

This agenda is subject to change. Last updated: May 16, 2018
The next meeting of the Design Review Commission is tentatively scheduled for June 12, 2018

FORM Q

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information	
Name of Business or Project: NoodSTOCK	- BULLDING ASSOCIATES, LIC
Property Address 15 MAIN ST.	Suite 11A
Assessors' Map # 279 Parcel #	
Zoning District (select applicable zone):	DUNTOWN COMMERCIAL DISMICT.
Zoning History: Use VarianceNon-Conforming Use	
B) Applicant Information:	
Applicant Name: Woodstock Bu	LDING ASSOCIATES LLC
Address: 78 PROSPECT St.	06281
Telephone Number: 860-928-08	
Contact Person: STOVEN KEENE	or Dono Pontar
C) Owner Information (Business Owner &	& Property Owner if different)
Address: 78 PROSPECT ST. WOODSTOCK CT COLUM	Property Owner: FOUR ZOL LLC YOU SUMMOL ST WESTWOOD, MA 02090
All of the information is submitted according Executed as a sealed instrument this	to the best of my knowledge day of 20
0 / 111	Signature of Owner
	Michael MouhANNA
Print name of Applicant	Print name of Owner

*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.
FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

8	a. Sign Company -BY APPLICANT
Bi	usiness Name:
C	ontact Person:
A	ddresselephone Number:
Te	elephone Number:
	o. Architect/Engineer (when applicable)
B	usiness Name:
C	ontact Person:
A	ddress
16	elephone Number:
E	Work Summary
Sı	ummary of work to be done: JUSTALL WINDOW SIGNAGE
50	AT FRONT, SIDE, AND ENTRY DOOR WINDOWS
-	MI There I store the construction
8	i) FOR SIGN SUBMISSIONS ONLY:
	INE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH PPLICATION
VINDO	. Drawing of Proposed Sign which must also include w — type of sign (wall, pylon etc.) colors white AND Blue size/dimensions SEE Dubb materials STICKER
	style of lettering lighting-illuminated non-illuminated and style
_	TIMES OF ARIAN
2.	Drawing and/or pictures indicating location of new sign.
3	Picture of existing location and signs (if previously existing location)
b)	FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:
N	INE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION
1.	. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2.	Lighting Plan indicating lighting levels & specifications of proposed lights
	Building drawings, indicating size and height of building(s); front, rear and side elevations

D) Architect/Engineer/Sign Company Information (if not the applicant)

5. If any signage on the building or site, provide information from above Signage Checklist

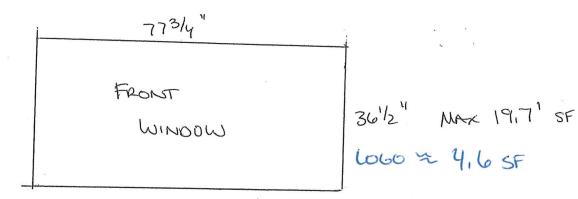
(when there are no adjoining buildings) and floor plans

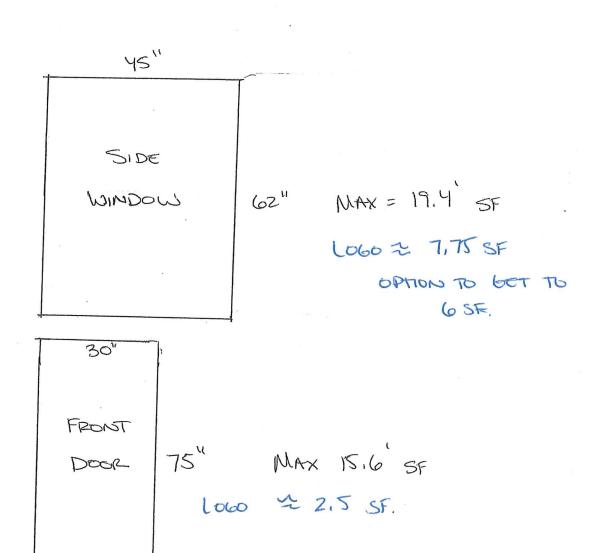
4. Drawings or pictures of existing conditions

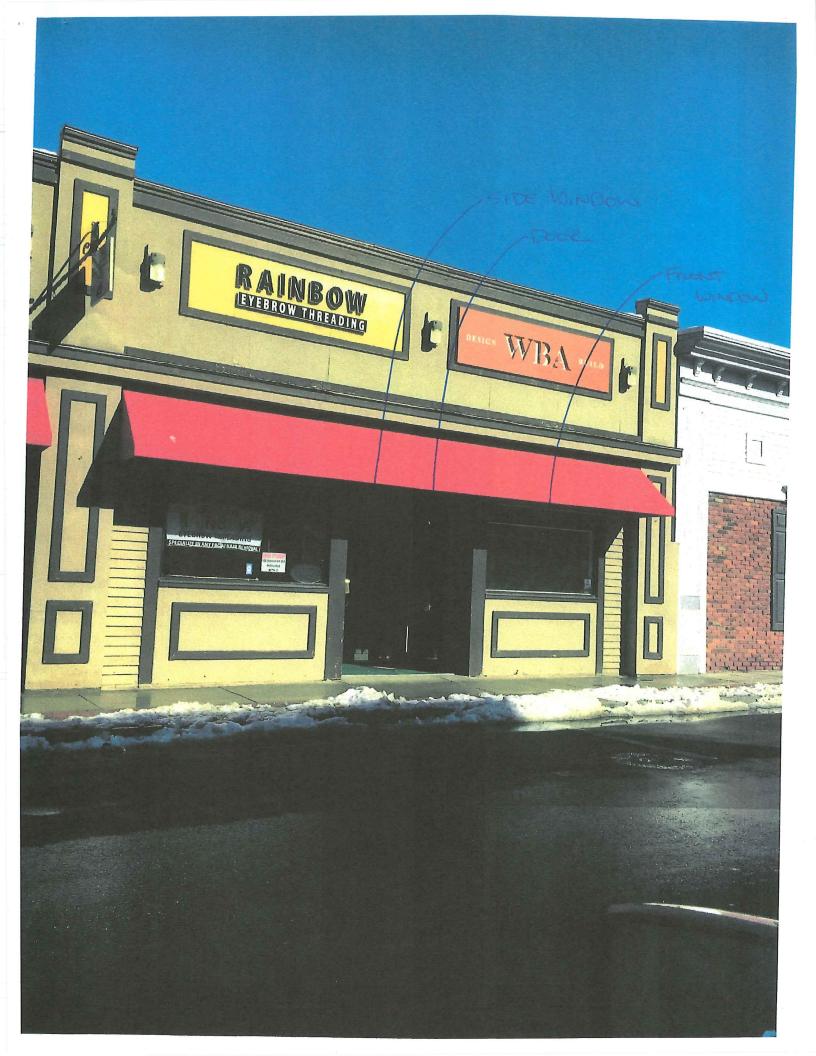
Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

MOODSTOCK BUILDING ASSOCIATES

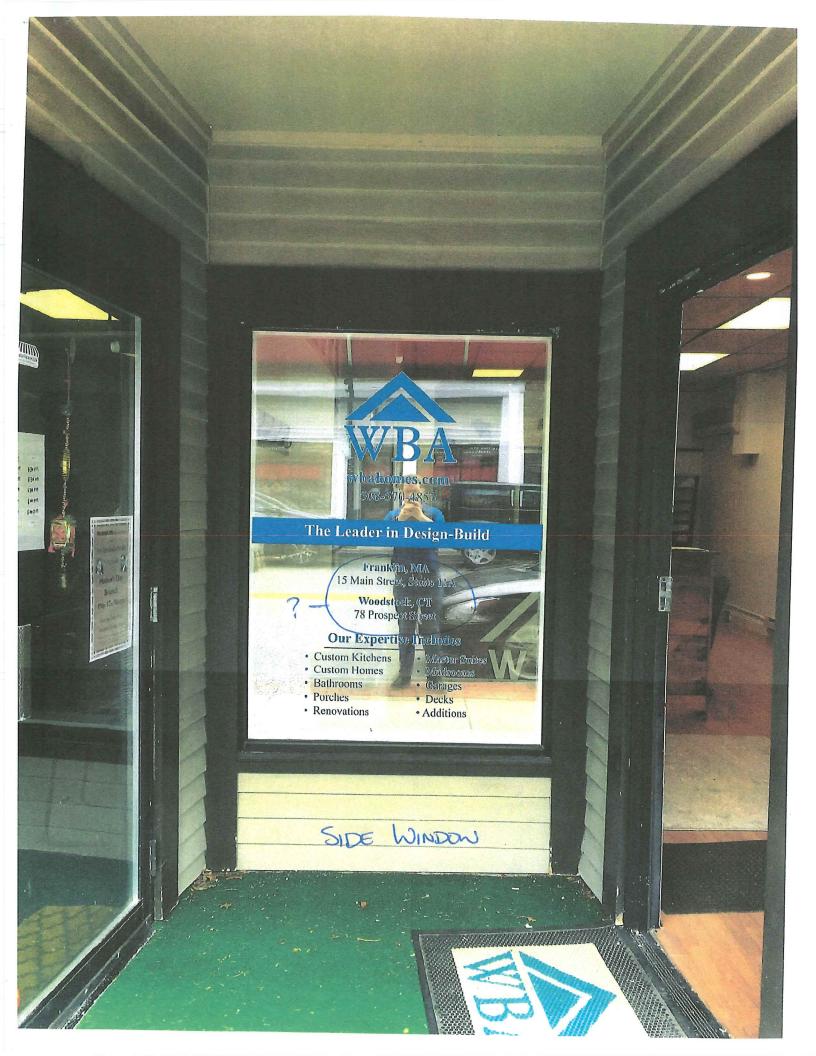
WINDOW GRAPHICS - GLASS AREA







OCK BUIL<mark>D</mark>ING ASSOCIATIES, LL The Leader in Design-Build FRONT WINDOW WOODST



SUITE 11A

WBA

WOODSTOCK BUILDING ASSOCIATES, LLC

The Leader in Design-Build

wbahomes.com

508-570-4853

FRONT DOOR

FORM Q

TOWN OF FRANKLIN DESIGN REVIEW APPLICATION FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information	4
Name of Business or Project: Envoy	Mortgage
Property Address 6 Main St,	
Assessors' Map # Parcel #	
Zoning District (select applicable zone):	·
Zoning History: Use VarianceNon-Conforming Use	
B) Applicant Information:	
Applicant Name: Steve Boxh	er
Address: 15 Summer St, L Frankin, MA, 020	107 38
Telephone Number: 781-277-179	92
Contact Person:	· · · · · · · · · · · · · · · · · · ·
C) Owner Information (Business Owner &	Property Owner if different)
Business Owner: Steve Borrow Address: 6 Main St Franklin, MA, 02038	Property Owner:
	o the best of my knowledge ny of 20
11	gnature of Owner
Stephen Soucher Print name of Applicant Pr	rint name of Owner

*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.
FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)		
a. Sign Company		
Business Name: NHS Print		
Contact Person: John Marin		
Address 363 E. Central	St, Franklin, MA, 02038	
Telephone Number: 505-541-	8900	
b. Architect/Engineer (when applicable)	
Business Name:		
Contact Person:		
Address		
Telephone Number:		
•		
E) Work Summary		
Summary of work to be done: New	door decays and	
new sign our front	For the building	
	0	
A		
F) Information & Materials to be Submi	itted with Application	
a) FOR SIGN SUBMISSIONS ONLY:		
NINE (9) COPIES OF THE FOLLOWIN	IG MUST BE SUBMITTED WITH	
APPLICATION		
1. Drawing of Proposed Sign which must also include		
type of sign (wall, pylon etc.)		
	materials	
style of lettering	lighting-illuminated, non-illuminated and style	
2. Drawing and/or pictures indicating locat	ion of new sign.	
3. Picture of existing location and signs (if	previously existing location)	
b) FOR BUILDINGS/DEVELOPMENTS	OR PROJECT SUBMISSIONS:	

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION

- 1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
- 2. Lighting Plan indicating lighting levels & specifications of proposed lights
- 3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
- 4. Drawings or pictures of existing conditions
- 5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.



ENVOY WALL SIGN - 120"X18"

1" TUBE ALUMINUM FRAME SYSTEM

1.5" BLACK POWDER COAT RAISED BEVELED STEEL 3D FRAME
FULL COLOR GRAPHICS - 5-7 YEAR MATTE LAMINATE PROTECTION



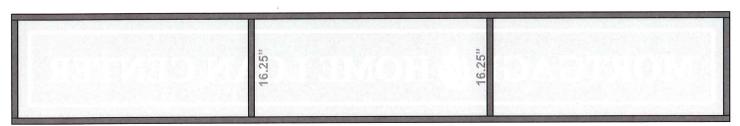


1.5" BLACK POWDER COAT RAISED BEVELED STEEL 3D FRAME

PANEL - 120X18X1/8" Alu-Panel Full Color Graphics 5-7 Year Matte Laminate Protection



1" TUBE FRAME SYSTEM - 120.25"

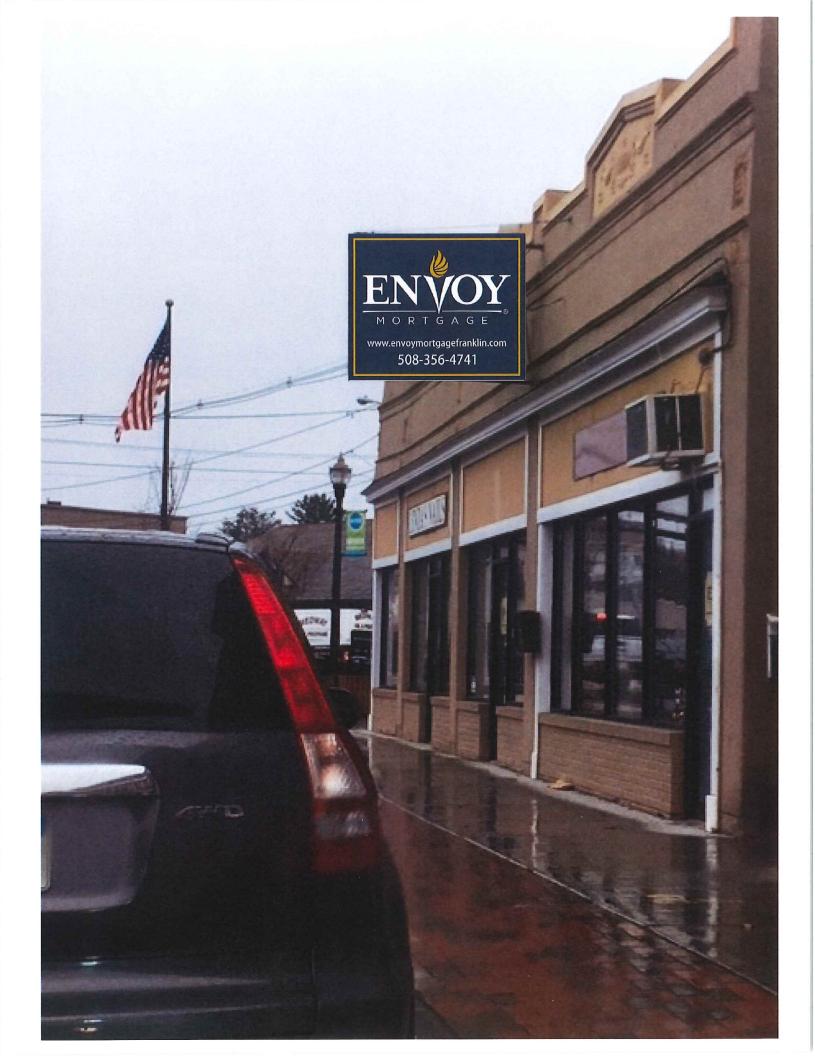














www.envoymortgagefranklin.com 508-356-4741

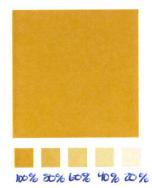


PRIMARY COLOR: ENVOY STEEL BLUE

COLOR CODES

Pantone : 7614C

CMYK : **C33M-6**Y49KZ9 RGB : **R53G73384** Web : **#33415**E



SECONDARY COLOR: ENVOY YELLOW

COLOR CODES

Pantone : 7752C

CMYK : C19M251100K0

RGB : R211 G1763R

#DBAFIA



Chrissy Whelton < cwhelton@franklinma.gov>

Envoy Mortgage Franklin

Taylor Gilmore <tgilmore@envoymortgage.com>
To: Chrissy Whelton <cwhelton@franklinma.gov>

Tue, May 15, 2018 at 1:54 PM

Hi Chrissy,

Hope all is well! As far as the square footage of the signs out front one is 15 sqft and the other 8 sqft. Totaling in 23 sqft. With that information are we able to get the sign from NHS put up?

Thank you again!



Taylor Gilmore

Loan Originator Assistant

774.849.6588



www.envoymortgagefranklin.com

■ tgilmore@envoymortgage.com

DESIGN REVIEW COMMISSION MINUTES OF MEETING May 8, 2018

A meeting of the Design Review Commission was held on Tuesday, May 8, 2018, at the Franklin Municipal Building, Franklin, Massachusetts. Members present were Mark Fitzgerald Chairman, Chris Baryluk Vice Chair, Nancy Pendleton, Samuel Williams and Associate Member James Bartro. Also in attendance was Chrissy Whelton.

Mark Fitzgerald, Chairman opened the meeting at 7:00 PM.

Mark Fitzgerald authorized Associate Member James Bartro to vote.

1. Thru the Looking Glass – 11 East Central Street – Building and Bracket Sign

Cam Afonso of Signs by Cam represented Thru the Looking Glass with a sign package to replace existing signs with new business signs. Aluminum PVC raised letters and picture. Existing brackets will be used. Bracket sign is double sided.

Motion: To **Approve** the sign package as submitted. Motioned by Pendleton. Second by Bartro: Voted (5-0-0).

2. Santa Fe Burrito Grill—28 West Central Street—Building and Pylon Sign

James Withrow with All About Signs represented Santa Fe Burrito Grill with an sign package including a building sign and a pylon sign. The board explained to James that with the white background the lettering wouldn't be legible at night. The Board said that the building sign must be externally illuminated due to being in the Downtown District, that the white area of the pylon sign be opaqued out, the pylon pole be cleaned up and repainted white and that no graphics will ever appear on the canopy. The building approved Option #2 (Oval Sign Shape) for the Building sign The Board also wanted to note that no color scheme or lighting was submitted or approved for this application.

Motion: To **Approve** the sign package as submitted with the stipulations. Motioned by Williams. Second by Pendleton: Voted (5-0-0).

3. Envoy Mortgage-6 Main Street-Building, Projecting and Door Sign

Taylor Gilmore represented the owner of Envoy Mortgage with a sign package including a door sign and building sign. There is a Bracket sign and several other signs in windows that were not submitted as part of the package and square footage of those are unknown. The board asked for the applicant to return with a total square footage of signage before they can approve the sign package. The board also wanted to make a note that there are no issues with the signs themselves but only concerned about the total square footage going over what is allowed.

Motion: To **Table** the sign package until total square footage is submitted. Motioned by Fitzgerald. Second by Bartro: Voted (5-0-0).

4. Daddario Hardware-528 West Central Street-Building Sign

Brian from The Sign Guys represented Daddario with a sign package for a single 3 inch by 8 inch Vinyl Benjamin Moore sign in Cardinal Red Color to be installed under the canopy. Sign will be externally illuminated. All other banners and logos were taken down.

Motion: To Approve the sign package as submitted Motioned by Baryluk, Second by Pendleton: Voted (5-0-0).

Other Business:

Meeting Minutes from April 24, 2018 meeting were approved (3-0-2) (Abstained: Baryluk, Williams)

Motion to adjourn. All in favor 5-0-0.

Adjourned at 8:20 P.M. Respectfully submitted,

Chrissy Whelton