

**DESIGN REVIEW COMMISSION  
AGENDA**

**Tuesday, September 15, 2020 7:00 PM.**

**Virtual Meeting**

**Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Design Review Commission Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by copying the link (Phone, Computer, or Tablet required).**

Please click on <https://us02web.zoom.us/j/84194319299> or call on your phone at 1-929-205-6099, meeting ID is 84194319299.

**7:00 PM**      **Expressions Enrichment** – 500 Franklin Village Drive  
Install channel letter set

**General Matters**

Approval of Minutes:              September 1, 2020

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**This agenda is subject to change. Last updated: September 9, 2020**

The next meeting of the Design Review Commission is scheduled for October 6, 2020

FORM Q

TOWN OF FRANKLIN  
DESIGN REVIEW APPLICATION  
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Expression Enrichment

Property Address 500 Franklin Village Drive

Assessors' Map # \_\_\_\_\_ Parcel # 270-014-000-000

Zoning District (select applicable zone): \_\_\_\_\_

Zoning History: Use Variance \_\_\_\_\_  
Non-Conforming Use \_\_\_\_\_

B) Applicant Information:

Applicant Name: Signs By Cam, Inc.  
837 Upper Union Street  
Suite C-18  
Address: Franklin, MA 02038

Telephone Number: 508-364-2905

Contact Person: Cam Afonso

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: Amy Saltaalamacchia Property Owner: Cedar Realty Trust  
Address: 500 Franklin Village Dr. 500 Franklin Village Dr.  
Franklin, MA 02038 Franklin, MA 02038

All of the information is submitted according to the best of my knowledge  
Executed as a sealed instrument this \_\_\_\_\_ day of \_\_\_\_\_ 20

Cam Afonso  
Signature of Applicant

\* see Approved Drawing  
Signature of Owner

Cam Afonso  
Print name of Applicant

\_\_\_\_\_  
Print name of Owner

**\*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

**FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4**

**SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q**

**D) Architect/Engineer/Sign Company Information (if not the applicant)**

**a. Sign Company**

Business Name: \_\_\_\_\_ Signs By Cam, Inc.  
837 Upper Union Street  
Contact Person: \_\_\_\_\_ Suite C-18  
Franklin, MA 02038  
Address \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**b. Architect/Engineer (when applicable)**

Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**E) Work Summary**

Summary of work to be done: \_\_\_\_\_ Install channel letter set. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**F) Information & Materials to be Submitted with Application**

**a) FOR SIGN SUBMISSIONS ONLY:**

**NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION**

1. Drawing of Proposed Sign which must also include  
type of sign (wall, pylon etc.)      colors  
size/dimensions      materials  
style of lettering      lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

**b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:**

**NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION**

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

Franklin Village

PROPERTY SPACE# 48 DATE 8/27/20

☐ APPROVED

☒ APPROVED AS NOTED

☐ REVISE AND RESUBMIT

☐ NOT APPROVED

BY: Christine Smith

AS AGENT FOR OWNER

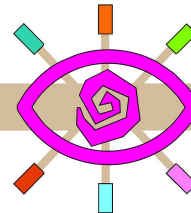
LIGHTS UP WHITE DURING NIGHT TIME

136 in

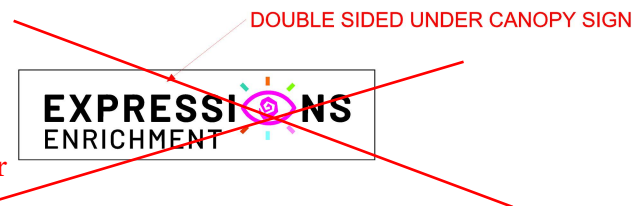
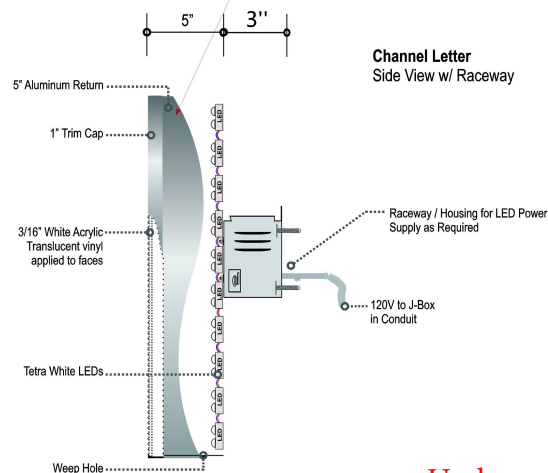
32 in

# EXPRESSIONS

## ENRICHMENT



BLACK CANS AND TRIM



Under canopy sign should conform to uniform style of center

*Signs By Cam Inc*

Sign & Graphic Solutions • Uncompromising Integrity

Cam Afonso

837 Upper Union St., Suite C-18  
Franklin, MA 02038

Phone: 508-364-2905

Fax/Office: 508-528-0766

E-Mail: [cam@signsbycam.com](mailto:cam@signsbycam.com)

Website: [www.signsbycam.com](http://www.signsbycam.com)

## APPROVED FOR PRODUCTION:

X

### JOB INFORMATION

JOB TITLE:

CONTACT:

PHONE:

FAX:

JOB DESCRIPTION:

SQUARE FOOTAGE: =

### SIGN MATERIAL SPECS

BANNER: ☐ COROPLAST: ☐ WOOD: ☐

ACRYLIC: ☐ MAGNETIC: ☐ URETHANE: ☐

PVC: ☐ ALUMINUM: ☐ NUEDGE: ☐

SINGLE SIDED: ☐ DOUBLE SIDED: ☐

OTHER: \_\_\_\_\_

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ALL DRAWINGS ARE PROPERTY OF SIGNS BY CAM, Inc. ANY DUPLICATION OF ANY KIND IS PROHIBITED. PERSON(S) WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

COLOR SPECS:

BACKGROUND:

COPY:

OUTLINE:

SHADOW:

BORDER:

LOGO:

## Town of Franklin



### Design Review Commission

**Tuesday, September 1, 2020  
Meeting Minutes**

Chair Fitzgerald called the above-captioned meeting to order this date at 7:00 PM, **as a Remote Access Virtual Zoom Meeting**. Members in attendance: Mark Fitzgerald, Sam Williams, James Bartro.

As stated on the agenda, due to the growing concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.

1. **New England Treatment Access, LLC – 162 Grove Street** – Install building and street side sign signage. Mr. Cam Afonso of Signs by Cam, Inc. was present representing the applicant. Chair Fitzgerald stated that he had previously reviewed this application and had no objections. S. Williams and J. Bartro were ready to vote on the submission. S. Williams made a **Motion to Approve** the sign package as submitted. J. Bartro **Seconded the Motion. Vote – 3-0-0.**

**Meeting Minutes:** July 21, 2020

**Motion:** To **Approve** the July 21, 2020 Meeting Minutes as presented by S. Williams. Seconded by J. Bartro. **Voted 3-0-0.**

No Motion was made for August 18, 2020 minutes as there was no meeting due to lack of quorum.

**General Matters:** None

**Motion to Adjourn** by S. Williams. Seconded by J. Bartro. Voted 3-0-0.  
Meeting adjourned at 7:13 PM.

Respectfully submitted,

*Maxine Kinhart*

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Maxine Kinhart  
Recording Secretary