

**DESIGN REVIEW COMMISSION
AGENDA**

August 8, 2017 7:00 PM.
Municipal Building, 355 East Central Street
2nd Floor, Room 205

7:00 PM **Franklin School for the Performing Arts - 38 Main Street**
Wall signs and Awning

2017 AUG -2 PM 2:32
RECEIVED
TOWN OF FRANKLIN
TOWN CLERK

General Matters:

Approval of Meeting Minutes

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

This agenda is subject to change. Last updated: August 2, 2017

The next meeting of the Design Review Commission is **tentatively** scheduled for August 22, 2017

FORM Q

TOWN OF FRANKLIN
DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Franklin School for the Performing Arts expansion

Property Address 38 Main Street

Assessors' Map # _____ Parcel # _____

Zoning District (select applicable zone): _____

Zoning History: Use Variance _____
Non-Conforming Use _____

B) Applicant Information:

Applicant Name: Raye Lynn Mercer / FSPA, Inc.

Address: PO Box 16, 38 Main Street
Franklin, MA

Telephone Number: 508-528-7668 508-846-7572

Contact Person: Raye Lynn Mercer

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: Raye Lynn Mercer Property Owner: Margaret Ranieri
Address: PO Box 16, 38 Main St
Franklin, MA

All of the information is submitted according to the best of my knowledge

Executed as a sealed instrument this 31 day of July 2017

Raye Lynn Mercer
Signature of Applicant

Raye Lynn Mercer
Print name of Applicant

Margaret Ranieri
Signature of Owner

Margaret Ranieri
Print name of Owner

***FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company

Business Name: Cavallero Sign
Contact Person: Rocco Cavallero
Address: 305 Union St, Franklin
Telephone Number: 508-528-6545

b. Architect/Engineer (when applicable)

Business Name: _____
Contact Person: _____
Address: _____
Telephone Number: _____

E) Work Summary

Summary of work to be done: _____

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION

1. Drawing of Proposed Sign which must also include
type of sign (wall, pylon etc.) colors
size/dimensions materials
style of lettering lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.







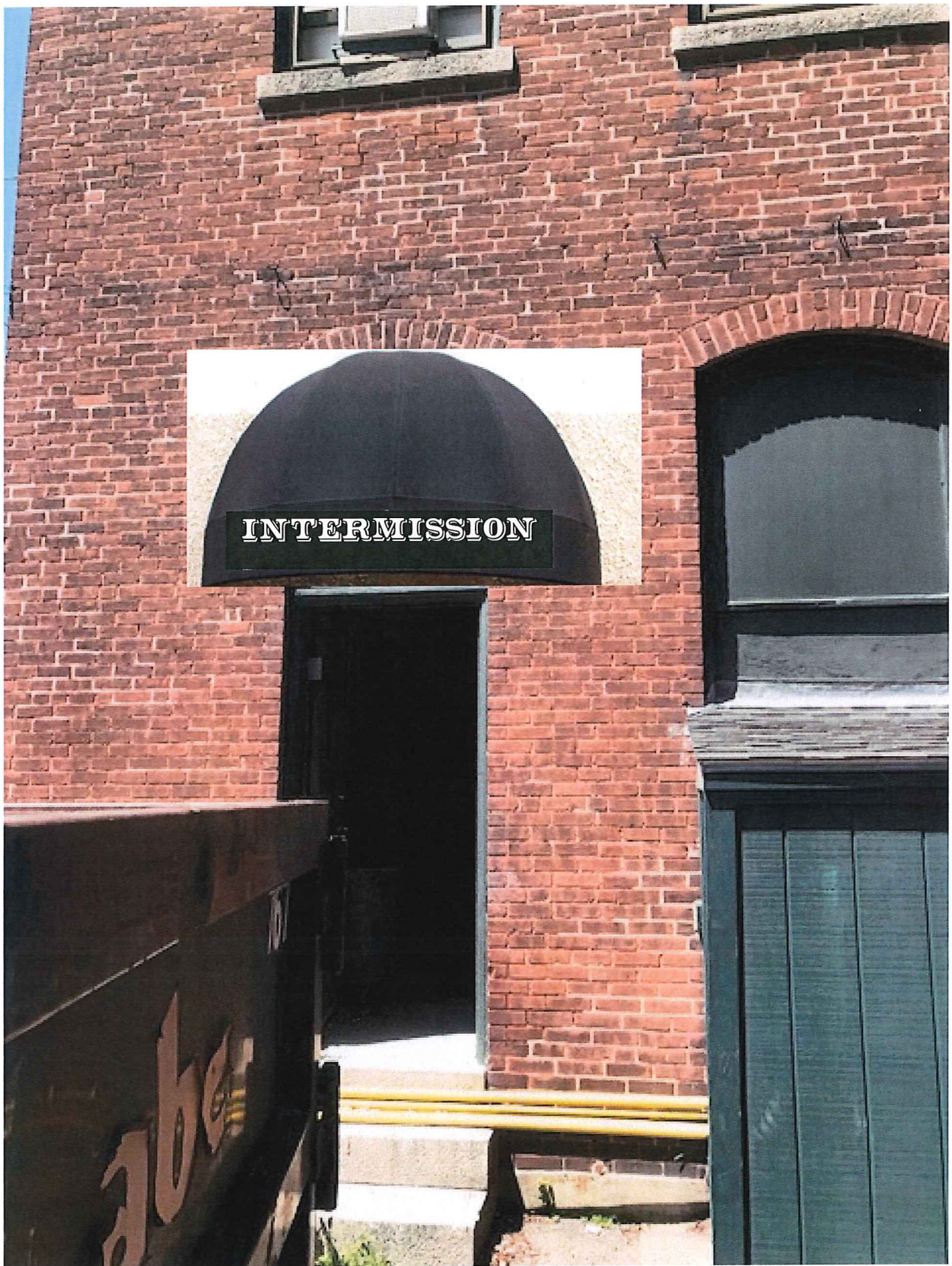


Franklin School for the Performing Arts

INTERMISSION

S
I
O
N





**DESIGN REVIEW COMMISSION
MINUTES OF MEETING
July 25, 2017**

A meeting of the Design Review Commission was held on Tuesday, July 25, 2017, at the Franklin Municipal Building, Franklin, Massachusetts. Members present were Mark Fitzgerald, Chairman, Chris Baryluk, Vice Chairman, Nancy Pendleton (Coleman), and Claudine Silverman. John Allen, Program Coordinator and Chrissy Whelton was also present.

Mark Fitzgerald, Chairman opened the meeting at 7:06 PM.

1. The Westerly at Forge Park – 50 Woodview Way – Monument sign

The Westerly at Forge Park will be residential apartments with 40B Units in an Industrial Park and will follow industrial zone sign Regulations.

Heather and Aaron from Advanced Signing represented the owner of The Westerly at Forge Park with a proposal to install a 39 square foot ground sign on a pre-existing stone base with an aluminum face, acrylic lettering and a lit boarder. The Chairman noted that Photo Metrics apply and that there is to be no spillage over industrial sign

Motion: Baryluk. Pendleton second: voted (4-0-0) to Approve the sign package as submitted.

2. Atria Franklin – 656 Kind Street – Monument sign

The Chairman put in a Conference call with Mel in Kentucky on the re-facing of an existing sign with the same lighting and same post materials. The chairman clarified with Mel that in the future he is required to obtain approval before work is performed (sign completed before approval)

Motion: Fitzgerald. Pendleton second: voted (4-0-0) to Approve the sign package as submitted.

Other Business:

The minutes from July 11, 2017 meeting were approved.

Motion to adjourn. All in favor 4-0-0.

Adjourned 7:38 P.M.

Respectfully submitted,

Chrissy Whelton