

## FRANKLIN TOWN COUNCIL

### Agenda & Meeting Packet

May 6, 2020

Remote Meeting - Held on "ZOOM" Platform for Citizen Participation  
7:00 PM

**A NOTE TO RESIDENTS:** Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Town Council Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by clicking on the attached link (Phone, Computer, or Tablet required). The attached link and phone number will be active for the duration of the meeting for citizens to ask questions/voice concerns.

- **Link to access meeting:** May 6, 2020 Town Council Meeting Link [HERE](#) -- Then click "Open Zoom"
  - Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/86173909783>
- **Call-In Phone Number:** Call 1-929-205-6099 and enter Meeting ID # 861 7390 9783 --Then press #

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#### 1. ANNOUNCEMENTS

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*

#### 2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to five minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

#### 3. APPROVAL OF MINUTES

- March 25, 2020

#### 4. PROCLAMATIONS/RECOGNITIONS - None Scheduled

#### 5. APPOINTMENTS - None Scheduled

#### 6. HEARINGS - 7:10PM

- Zoning Bylaw Amendment 20-854: Changes to §185-40. Water Resource District

#### 7. LICENSE TRANSACTIONS

- Dean College:** New Section 12 All Alcoholic Beverages License, Located at 135 Emmons Street, Franklin, MA.

#### 8. PRESENTATIONS/DISCUSSIONS

- Coronavirus Update
- Community Preservation Act (CPA)

#### 9. SUBCOMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

#### **10. LEGISLATION FOR ACTION**

- a. Resolution 20-20: Community Preservation Act, G.L. Chapter 44B, Sections 3-7 Authorization for Ballot Question **(Motion to Approve Resolution 20-20, CPA Ballot Initiative - Majority Vote)**
- b. Resolution 20-21: Gift Acceptance - Recreation Department - \$75,000 from the Boston Bruins Foundation **(Motion to Approve Resolution 20-21 - Majority Vote)**
- c. Bylaw Amendment 20-857: Chapter 82, Trash and Recycling Fee Increase - Second Reading **(Motion to Adopt Bylaw Amendment 20-857 - Majority Roll Call Vote)**
- d. Resolution 20-22: Ratification of the Memorandum of Agreement Between Department of Public Works, AFSCME Council 93, Local 1298 Employees and the Town of Franklin **(Motion to Approve Resolution 20-22 - Majority Vote)**
- e. Resolution 20-23: Amendment - Library Union Contract **(Motion to Approve Resolution 20-23 - Majority Vote)**
- f. Resolution 20-24: Amendment - Facilities/Trades Union Contact **(Motion to Approve Resolution 20-24 - Majority Vote)**
- g. Resolution 20-25: Amendment - Custodians Union Contract **(Motion to Approve Resolution 20-25 - Majority Vote)**
- h. Resolution 20-26: Amendment - Firefighters Union Contract **(Motion to Approve Resolution 20-26 - Majority Vote)**
- i. Zoning Bylaw Amendment 20-854: Changes to §185-40. Water Resource District - 1st reading **(Motion to Move Zoning Bylaw Amendment 20-854 to a Second Reading - Majority Vote)**

#### **11. TOWN ADMINISTRATOR'S REPORT**

#### **12. FUTURE AGENDA ITEMS**

#### **13. COUNCIL COMMENTS**

#### **14. EXECUTIVE SESSION - *None Scheduled***

#### **15. ADJOURN**

*Note:*

*Two-Thirds Vote: requires 6 votes*

*Majority Vote: requires majority of members present and voting*

**FRANKLIN TOWN COUNCIL  
MINUTES OF MEETING  
March 25, 2020**

*As stated on the agenda, due to the growing concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Town Council meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.*

A meeting of the Town Council was held on Wednesday, March 25, 2020 as a **Remote Access Virtual Zoom Meeting**. Councilors present: Andrew Bissanti, Brian Chandler, Robert Dellorco, Eamon McCarthy Earls, Melanie Hamblen, Glenn Jones, Matthew Kelly, Thomas Mercer, Deborah Pellegrini. Councilors absent: None. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Chrissy Whelton, Assistant to the Town Administrator.

**CALL TO ORDER:** ► Chair Mercer called the **Remote Access Virtual Zoom Meeting** to order at 7:00 PM. He confirmed via roll call that Town Council members and Administrative personnel were present and could hear the Chair.

**ANNOUNCEMENTS:** ► Chair Mercer stated this meeting is being conducted remotely consistent with Governor Baker's executive order of March 12, 2020, regarding the current state of emergency in the Commonwealth due to the outbreak of the COVID-19 virus. In order to mitigate the transmission of the COVID-19 virus, we have been advised and directed by the Commonwealth to suspend public gatherings and as such the governor's order suspends the requirements of the open meeting law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely. He stated that this meeting will feature public comment. He noted the availability of the posted call-in number and Zoom meeting link provided on the agenda for the public to join and participate in the meeting. He reviewed that all supporting meeting materials that have been provided to the Town Council are available on the Town's website unless otherwise noted. He reviewed the remote meeting ground rules. He announced this **Remote Access Virtual Zoom Meeting** is being recorded by *Franklin TV* and available for viewing on Comcast Channel 11 and Verizon Channel 29; this meeting may also be recorded by others.

**CITIZEN COMMENTS:** ► Mr. Steve Sherlock, Franklin Matters, confirmed that it is possible to join the meeting via the Zoom link and encouraged other citizens to do so as well. He thanked the Town Council for providing remote meetings.

**APPROVAL OF MINUTES:** None.

**PROCLAMATIONS/RECOGNITIONS:** None.

**APPOINTMENTS:** None.

**HEARINGS:** None.

**LICENSE TRANSACTIONS:** None.

**PRESENTATIONS/DISCUSSIONS:** None.

**SUBCOMMITTEE REPORTS:** None.

**LEGISLATION FOR ACTION:**

**Note:** Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. **Resolution 20-18: Update to the 2020 Town Council Meeting Schedule (Motion to Approve Resolution 20-18 - Majority Vote).** ► Mr. Jones read the resolution. ► **MOTION to Approve Resolution 20-18:** Update to the 2020 Town Council Meeting Schedule by **Hamblen. SECOND** by **Kelly. Discussion:** Mr. Hellen stated that due to the Coronavirus and the effects it has had on the typical functioning of municipal government, he is asking the Town Council to change some future meeting dates. He requested to add the following: April 29<sup>th</sup> meeting, and June 17<sup>th</sup> and 18<sup>th</sup> budget meetings. He requested to delete the following: May 21<sup>st</sup> meeting. He wanted to put these dates on the calendar to give the citizens and Town Council members notification. The meetings will be posted according to the 48-hour rule; people may sign up for agenda email notifications. He stated that the budget dates are based on the best information available at this time as information from the state is continually changing. If there are any adjustments to the budget cycle from the state, he will return to the Town Council to adjust the budget meeting dates. ► **ROLL CALL VOTE: Bissanti-YES; Chandler-YES; Dellorco-YES; Earls-YES; Hamblen-YES; Jones-YES; Kelly-YES; Mercer-YES.** ► **VOTE: Yes-8, No-0, Absent-1.** (Ms. Pellegrini was not available on the Zoom platform.)

**TOWN ADMINISTRATOR'S REPORT:** ► Mr. Hellen stated he received confirmation from MassDOT that Route 140 is going to be paved next week by the state between Lewis Road and the Wrentham line. He provided a Coronavirus update. He encouraged people to continue to practice social distancing. The virus numbers are increasing. The state has stepped up its ability to do testing in the thousands per day. The fastest way back to normalcy is for everyone to take care of their own personal responsibly to wash hands and stay 6 ft. away from each other. The governor has limited social gatherings to 10 people while still adhering to social distancing guidelines. The COVID-19 crisis will require all people to do what is required for a few more weeks to change the trajectory of the virus statistics. Governor Baker announced today that he is closing public schools through May 4, 2020. Mr. Hellen stated that at this time, he believes this may extend to all other municipal departments, the Town Hall, and other public services offered. He stated it was put on the Town's website that at this time the Town is not accepting cash payments; checks and money orders will be accepted. He stated the first addition of the Business and Employee Support document was put on the website with the latest information about unemployment resources and other important information; this document will continually be updated. Information for seniors is posted on the Town's website with information on senior shopping hours and available resources.

Chair Mercer read a public comment from a resident regarding a letter sent out by the Superintendent of Schools stating they were in contact with DESE regarding online learning and the extension of school closures through May 4, 2020. Mr. Hellen stated the letter will be posted on the website. Ms. Anne Marie Tracey, Marketing and Communication Specialist, confirmed that the letter and any additional information will be posted on the website and made available via all communication channels.

**FUTURE AGENDA ITEMS:** ► None.

**COUNCIL COMMENTS:** ► Mr. Bissanti thanked Chair Mercer for embracing technology and holding remote meetings. ► Mr. Chandler thanked the residents for being great and the businesses for providing special shopping hours for seniors. He noted that some businesses are not allowing reusable bags to be brought into stores because of germs. ► Mr. Earls encouraged people to adhere to social distancing guidelines. He applauded the bio-tech industries for all they are doing and for creating testing for COVID-19. ► Ms. Hamblen thanked everyone for doing a good job during this crisis. She reminded people to practice

social distancing and treat everyone with kindness. ► Mr. Kelly gave a shout-out to all the small business owners and those who are out of work. He asked people not to spread rumors and get the truth. He stated that he hopes the state and the town will begin to look at what the plan is after this crisis. For instance, increased measures of cleaning will be needed; this will add a cost to the budget. He thanked everyone for working hard during this crisis. ► Ms. Pellegrini stated she had joined the remote meeting at 7:04 p.m. but was not able to be heard. She requested people stay inside and be safe. ► Mr. Jones stated he is embracing this technology. He stated that he sees most people are following the social distancing rules. ► Mr. Dellorco encouraged everyone to stay the course as outlined by the governor. He noted the governor suspended the use of all reusable bags. He encouraged everyone to be safe. ► Mr. Hellen confirmed that the governor issued an executive order stating that citizens cannot bring their reusable bags into grocery stores. ► Chair Mercer thanked everyone who helped put together this remote meeting. He encouraged everyone to be safe and continue to follow social distancing guidelines.

**EXECUTIVE SESSION: None.**

**ADJOURN: ► MOTION to Adjourn by Kelly. SECOND by Dellorco. No Discussion. ► ROLL CALL VOTE: Bissanti-YES; Chandler-YES; Dellorco-YES; Earls-YES; Hamblen-YES; Jones-YES; Kelly-YES; Mercer-YES; Pellegrini-YES. ► VOTE: Yes-9, No-0, Absent-0. Meeting adjourned at 7:37 PM.**

Respectfully submitted,

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Judith Lizardi  
Recording Secretary

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

March 13, 2020

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Water Resource District**

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I am requesting that the Town Council amend the Water Resource District Bylaw to reflect the updated overlay district map. Please note that this is a housekeeping action to reflect the new district boundaries as defined by MassDEP, this is not a local policy option.

These are the changes that have occurred on our Water Resource District map:

1. An Interim WellHead Protection Area was added around the Populatic Area.
2. The Interim WellHead Protection Areas around the Camp Haiastan wells were modified.
3. The Interim WellHead Protection Areas around the Upper Union St wells were modified.
4. The boundary around the proposed well in the Washington and South Street area was removed.
5. The underlying town map was updated to provide more detail with parcel lines shown.

If you have any questions please feel free to ask.

# **FRANKLIN PLANNING & COMMUNITY DEVELOPMENT**

355 EAST CENTRAL STREET, ROOM 120  
FRANKLIN, MA 02038-1352  
TELEPHONE: 508-520-4907  
FAX: 508-520-4906

## **MEMORANDUM**

**TO: FRANKLIN TOWN COUNCIL**

**FROM: BRYAN W. TABERNER, AICP, DIRECTOR**

**RE: PROPOSED ZONING BYLAW AMENDMENT 20-854,  
UPDATE TO FRANKLIN'S WATER RESOURCE DISTRICTS MAP**

**CC: JAMIE HELLEN, TOWN ADMINISTRATOR; FRANKLIN PLANNING BOARD;  
MARK G. CEREL; CHRISSEY WHELTON; ROBERT CANTOREGGI; MICHAEL  
MAGLIO; LAURIE RUSZALA; GUS BROWN; AMY LOVE**

**DATE: MARCH 4, 2020**

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The Town of Franklin's Zoning Map includes several Overlay District Maps listed in §185-4B of Franklin Town Code. One of the more important overlay districts, Franklin's Water Resource District, was created to protect the Town's many wells and related aquifers. At this time the Department of Public Works is requesting an update to the Town's Water Resource District map, and an amendment to a related section of the Zoning Bylaw (§185-40).

The reasons for the proposed zoning bylaw amendment are explained in an attached letter from Town Engineer Michael Maglio. Zoning Bylaw Amendment 20-854 is likely the easiest bylaw amendment Town Council will ever need to consider; the proposed amendment makes one simple date change to §185-40B.

If Council members support the proposed Zoning Bylaw Amendment we request Town Council vote to refer Zoning Bylaw Amendments 20-854 to the Planning Board for a Public Hearing. Let me know if you have questions or require additional information.

Attachments:

- A. Letter from Town Engineer Michael Maglio;
- B. Existing Town of Franklin Water Resource Districts Map (2008);
- C. Updated Town of Franklin Water Resource Districts Map (2020); and
- D. Zoning Bylaw Amendment 20-854. Changes to §185-40. Water Resource District.



## TOWN OF FRANKLIN

### DEPARTMENT OF PUBLIC WORKS

Franklin Municipal Building  
257 Fisher Street  
Franklin, MA 02038-3026

March 4, 2020

To: Jamie Hellen, Town Administrator

Re: **Water Resource Map Update**

Dear Jamie,

We are requesting that the Town Council amend the Water Resource District Bylaw 185-40 to reflect the updated overlay district map. This is a housekeeping action to reflect the new district boundaries as defined by MassDEP.

Under Bylaw 185-40.B, the Water Resource District is defined as “those areas designated DEP Approved Zone 1; DEP Approved Zone 2; submitted for approval DEP Zone 2; and DEP approved Interim Wellhead Protection Areas.” MassDEP defines the limits of the Water Resource District and occasionally updates those limits and releases the data through GIS updates to the Town.

The District boundaries on the current Water Resource District Map were accurate as of March 28, 2008, however MassDEP has issued subsequent revisions since that time and we are requesting that the Council update the bylaw to reflect the most current data as shown on the attached map.

We will monitor new data releases from the State for future changes to the District boundaries and will request future map amendments accordingly.

Sincerely,

Michael Maglio, PE  
Town Engineer

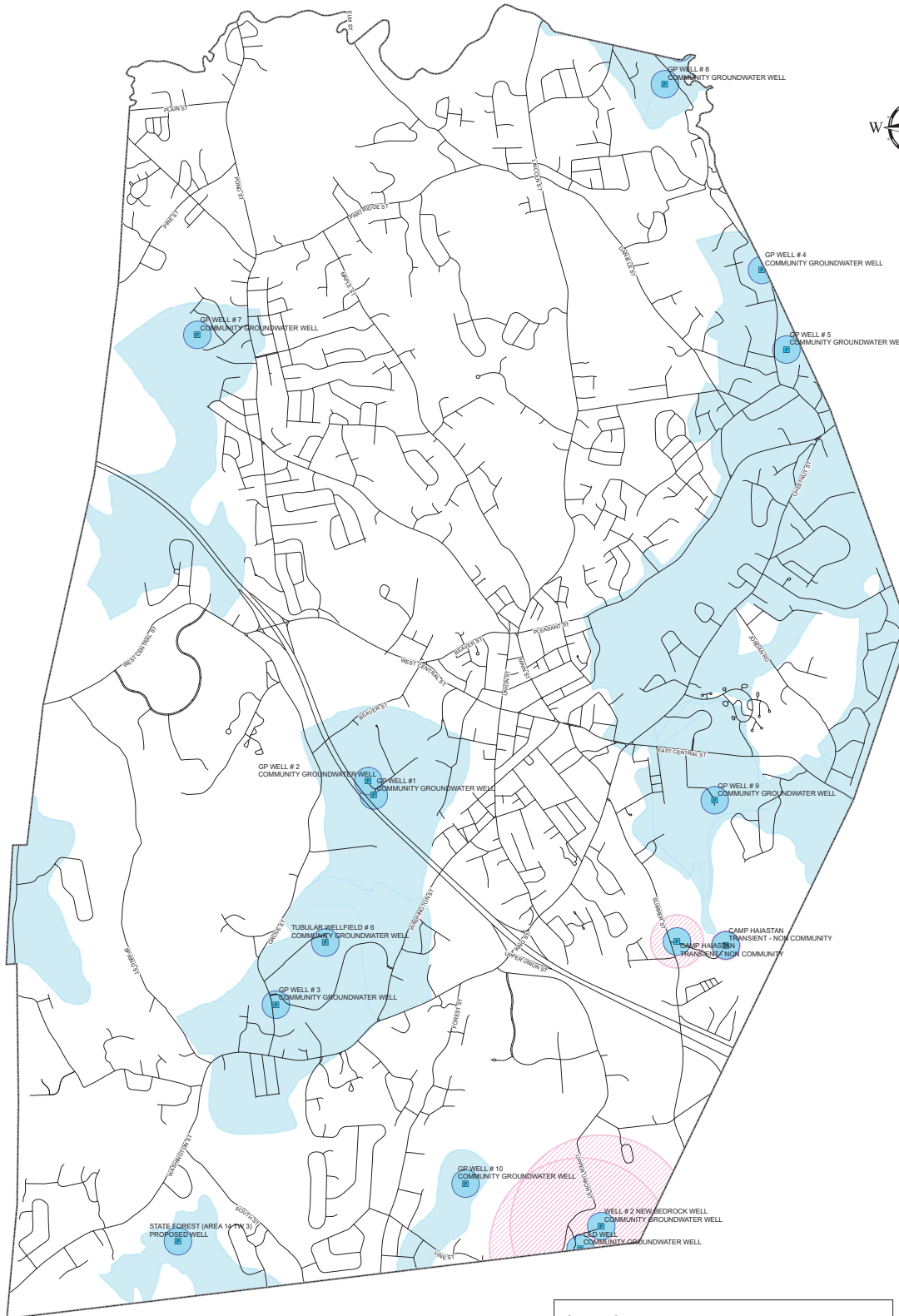
Cc: Robert Cantoreggi, Director of Public Works  
Laurie Ruzala, Water & Sewer Superintendent  
Bryan Taberner, Director of Planning and Community Development  
Mark Cerel, Town Attorney



# Town of Franklin Water Resource Districts

Dated: MARCH 28, 2008

**Attachment B**  
Existing Town of Franklin  
Water Resource Districts Map



**Legend**

- Public Water Supply Wellhead Location
- DEP Approved ZONE 1
- DEP Approved ZONE 2 & Submitted for Approval DEP Zone 2
- DEP Approved Interim Wellhead Protection Areas (IWPA)




Produced By:  
Town of Franklin GIS



MAP SCALE  
1:17,000

# Water Resource Districts

- Public Water Supply
- DEP Approved Interim
- Wellhead Protection Areas (IWPA)\*
- DEP Approved Zone I\*
- DEP Approved Zone II\*
- Parcel
- Municipal Boundary



0 0.25 0.5  
Kilometers

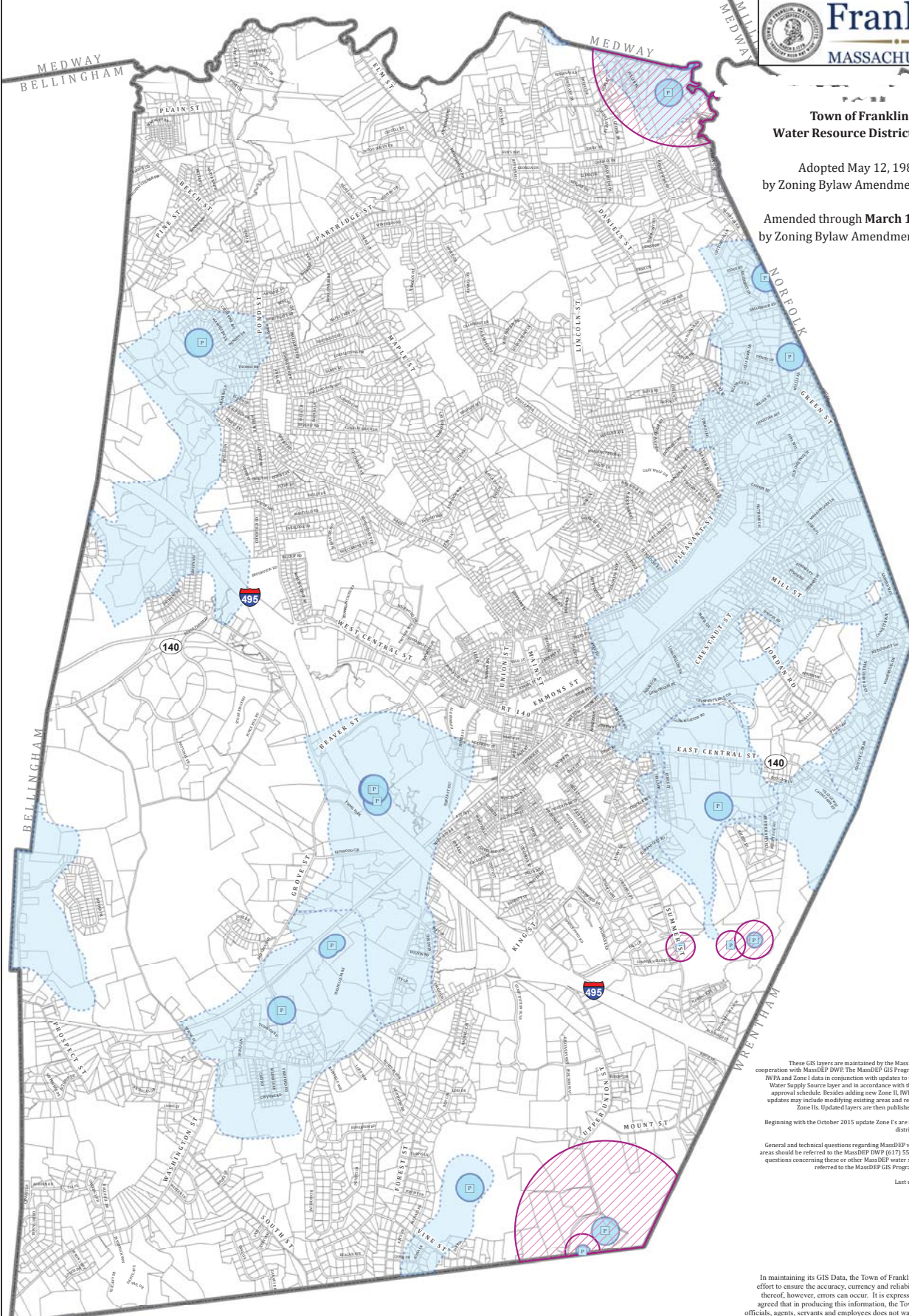
0 0.25 0.5  
Miles



**Town of Franklin**  
**Water Resource Districts Map**

Adopted May 12, 1986  
by Zoning Bylaw Amendment 86-65

Amended through **March 18, 2020**  
by Zoning Bylaw Amendment 20-854



\*Data Source:  
These GIS layers are maintained by the MassDEP GIS Program in cooperation with MassDEP DWP. The MassDEP GIS Program updates Zone II, I, WPA and Zone I data in conjunction with updates to the MassDEP Public Water Supply Source layer and in accordance with the DWP new source approval schedule. Besides adding new Zone II, WPA and Zone I areas, updates may include modifying existing areas and removing superceded Zone I's. Updated layers are then published through MassGIS.

Beginning with the October 2015 update Zone I's are included in the data distributed to the public.

General and technical questions regarding MassDEP well head protection areas should be referred to the MassDEP DWP (617) 556-1055. GIS-related questions concerning these or other MassDEP water supply layers can be referred to the MassDEP GIS Program (617) 574-6856.

Last updated 12/9/2019

In maintaining its GIS Data, the Town of Franklin has made every effort to ensure the accuracy, currency and reliability of the content thereof; however, errors can occur. It is expressly understood and agreed that in producing this information, the Town of Franklin, its officials, agents, servants and employees does not warrant or guarantee the information it has provided, nor does it accept responsibility for any errors contained therein. In no event will the Town of Franklin, its officials, agents, servants and employees be deemed or held obligated, liable, or accountable for any loss or damage incurred or resulting from the use of the information provided.

SPONSOR: *Town Administration*



**TOWN OF FRANKLIN  
ZONING BY-LAW AMENDMENT 20-854**

**CHANGES TO §185-40. WATER RESOURCE DISTRICT**

**A ZONING BY-LAW TO AMEND THE FRANKLIN TOWN  
CODE AT CHAPTER 185, SECTION 40.D**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** The Code of the Town of Franklin is hereby amended by the following **additions** and **deletions** to §185-40. Water Resource District, sub-section B:

Establishment of district. The Water Resource District is hereby established as an overlay district. This overlay district shall apply to all new construction, reconstruction or expansion of existing buildings and new or expanded uses. The Water Resource District is defined as those areas designated DEP Approved Zone 1; DEP Approved Zone 2; submitted for approval DEP Zone 2: and DEP approved Interim Wellhead Protection Areas. The Water Resource District is delineated on the map entitled "Town of Franklin Water Resource Districts," dated ~~March 28, 2008~~ **March 18, 2020**, appended to this Zoning Bylaw and on file with the Town Clerk and Building Inspector.

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

**DATED:** \_\_\_\_\_, 2020

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**A True Record Attest:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**

## Town of Franklin



## Planning Board

April 28, 2020

Teresa M. Burr, Town Clerk  
Town of Franklin  
355 East Central Street  
Franklin, MA 02038

### **CERTIFICATE OF VOTE**

Zoning By-law Amendment #20-854  
Zoning Map Amendment Water Resource Districts

**Petitioner:** Town Administration

Dear Mrs. Burr:

Please be advised that at its meeting on Monday, April 27, 2020 the Planning Board, upon motion duly made and seconded, voted (5-0-0) to **RECOMMEND**, *as presented*, to the Town Council the amendment of Zoning By-law #20-854, Water Resource District Zoning Map and Section 185-40.D of the Town Code.

If you have any questions concerning this decision, please contact the planning staff or me.

Sincerely,

Anthony Padula  
Chairman, Planning Board

cc: Town Council  
Town Administrator



## License Transactions:

### New Section 12 All Alcoholic Beverages License

**Applicant:** Dean College

The applicant is seeking a New Section 12 All Alcoholic Beverages License, to be located at 135 Emmons Street, Franklin, MA 02038. The License Manager will be Kenneth F. Corkran.

All departments have signed off on this application.

**MOTION** to approve the request by Dean College for a New Section 12 All Alcoholic Beverages License and to approve the manager, Kenneth F. Corkran.

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**DATED:**

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**A True Record Attest:**

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
**Town Clerk**

---

**Glenn Jones, Clerk**  
**Franklin Town Council**



LAWSON & WEITZEN

RICHARD B. WEITZEN\*  
PAMELA B. BANKERT, PC\*  
IRA H. ZALEZNIK  
VALERIE L. PAWSON, LLC  
GEORGE F. HAILER, PC\*  
KENNETH B. GOULD  
GEORGE E. CHRISTODOULOU, PC  
DAVID A. RICH, LLC\*  
PATRICIA L. FARNSWORTH  
K. SCOTT GRIGGS\*\*\*  
STEVEN M. BUCKLEY  
KENNETH B. SKELLY\*\*\*\*  
GLENN P. FRANK\*  
J. MARK DICKISON\*\*  
SCOTT P. LOPEZ  
JEFFREY P. ALLEN  
DARLY G. DAVID  
MARIA GALVAGNA MESINGER  
JONATHAN P. ASH  
LINDA A. OUELLETTE  
JOSHUA M. D. SEGAL\*  
LAUREN J. WEITZEN  
JOHN R. BAUER  
RYAN A. CIPORKIN  
KARA E. LEARY  
RACHEL C. HODGMAN  
DONALD J. GENTILE\*

MICHAEL WILLIAMS  
KRISTINA A. ENGBERG  
PETER A. GRUPP  
RACHEL A. MORANDI\*  
KENNETH P. PROCACCINI\*\*  
BRENDAN P. SLEAN  
NAVEED CHERAGHCHI  
AMANDA ABELMANN\*\*  
MOLLY M. CARROLL

\* ALSO ADMITTED IN NY  
\*\* ALSO ADMITTED IN NH  
\*\*\* ONLY ADMITTED IN PA  
\* ALSO ADMITTED IN DC  
\*\* ALSO ADMITTED IN RI  
\*\*\* ALSO ADMITTED IN RI, CT, NH

**Direct Dial:**  
**E-Mail:**

**April 29, 2020**

**VIA: EMAIL DELIVERY**  
**Franklin Town Council**  
**Tom Mercer, Chairman**  
**Robert Dellorco, Vice Chairman**  
**Glenn Jones, Clerk**  
**Matthew Kelly**  
**Deborah Pellegrini**  
**Eamon McCarthy Earls**  
**Melanie Hamblen**  
**Andrew Bissanti**  
**Brian Chandler**

**Town Administrator's Office**  
**Municipal Building, 3<sup>rd</sup> Floor**  
**355 East Central Street**  
**Franklin, MA 02038**  
**ATTN: Chrissy Whelton**

**Re: *Application for Section 12 All Alcoholic Beverages License***  
***Dean College***  
***99 Main Street, Franklin***

**Dear Mr. Chairman and Members:**

**In anticipation of the public hearing continued from April 15, 2020 to May 6, 2020 on the application of Dean College for a new all alcoholic beverages on-premises license to operate at the Campus Center located at 99 Main Street, Franklin, my client proposes the following as Conditions on the License for the Campus Center:**

- (i) Sale/Service of alcoholic beverages only to Dean College faculty, staff, alumni, students and their guests and other authorized individuals.
- (ii) Sale/Service of alcoholic beverages limited to the following areas: Boomers, Golder Room, Guidrey Center, Atrium, Dining Center, Mainstage and the Campus Center Concourse.



(iii) Sale/Service of alcoholic beverages at no more than three (3) events at the same time.

We have endeavored to address the concerns raised at the April 15<sup>th</sup> hearing and appreciate your consideration of the above.

Should you have any questions or require additional clarification on this matter, please contact me at \_\_\_\_\_ or \_\_\_\_\_ .

Thank you for your assistance.

Very truly yours,

Patricia Lang Farnsworth

encl.

cc: **Jamie Hellen, CEO/Town Administrator**  
**Mark G. Cerel, Esq., Town Attorney**  
**client**



LAWSON & WEITZEN

RICHARD B. WEITZEN\*  
PAMELA B. BANKERT, PC\*  
IRA H. ZALEZNIK  
VALERIE L. PAWSON, LLC  
GEORGE F. HAILER, PC\*  
KENNETH B. GOULD  
GEORGE E. CHRISTODOULO, PC  
DAVID A. RICH, LLC\*  
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KENNETH B. SKELLY\*\*\*\*  
GLENN P. FRANK\*  
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RACHEL C. HODGMAN  
DONALD J. GENTILE\*

MICHAEL WILLIAMS  
KRISTINA A. ENGBERG  
PETER A. GRUPP  
RACHEL A. MORANDI\*  
KENNETH P. PROCACCINI\*\*  
BRENDAN P. SLEAN  
LAURA S. SAWYER  
AMANDA ABELMANN\*\*  
JOSHUA L. SPEICHER  
MOLLY M. CARROLL  
LAUREN A. ROMANO

\* ALSO ADMITTED IN NY  
\*\* ALSO ADMITTED IN NH  
\*\*\* ONLY ADMITTED IN PA  
\* ALSO ADMITTED IN DC  
\*\* ALSO ADMITTED IN RI  
\*\*\* ALSO ADMITTED IN RI, CT, NH

Direct Dial: 617-603-3732  
E-Mail: [TFarnsworth@Lawson-Weitzen.Com](mailto:TFarnsworth@Lawson-Weitzen.Com)

March 11, 2020

Town Administrator's Office  
Municipal Building, 3<sup>rd</sup> Floor  
355 East Central Street  
Franklin, MA 02038  
ATTN: Chrissy Whelton

*Re: Application for Section 12 All Alcoholic Beverages License  
Dean College  
135 Emmons Street, Franklin*

Dear Ms. Whelton:

My client, Dean College, a not for profit Massachusetts corporation, seeks to obtain a new all alcoholic beverages on-premises license to operate at the Campus Center located at 99 Main Street, Franklin. Dean College has a Management Agreement with Sedexo Management, Inc., an international food services and facilities management company.

Accordingly, enclosed please find the following application documents:

1. ABCC Monetary Transmittal Form with proof of \$200 payment to the ABCC;
2. Application for a new Retail Alcoholic Beverage License;
3. Applicant's Statement;
4. CORI Request Form for Kenneth F. Corkran, the proposed manager on the alcohol license, with copy of his MA driver's license;
5. Copy of Birth Certificate for Kenneth F. Corkran to show proof of US citizenship;
6. Resume of Kenneth F. Corkran;
7. Corporate Vote;
8. Articles of Organization of Dean College;





Chrissy Welton  
March 11, 2020  
Page 2

9. Amendments to Articles of Organization;
10. Alcoholic Beverages Management Services Agreement between Dean College and Sodexo Management, Inc.;
11. Campus Map showing location of Campus Center;
12. Floor Plans;
13. Occupancy Permit;
14. Common Victualer Application;
15. Workers' Compensation Insurance Affidavit;
16. Workers Compensation and Employers Liability Insurance Policy Information Page;  
and
17. Certificate of Compliance with State Laws.

Please place this matter on the agenda for hearing of the Franklin Town Council and let me know the date. Please also let me know when to place the legal advertisement with the *Milford Daily News*.

Should you have any questions or require additional clarification on this matter, please contact me at 617.439.4990 or [tfarnsworth@lawson-weitzen.com](mailto:tfarnsworth@lawson-weitzen.com).

Thank you for your assistance.

Very truly yours,

Patricia Lang Farnsworth

encl.

cc: client



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM

APPLICATION FOR A NEW LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/  
Directors/LLC Managers
- Change of Ownership Interest  
(LLC Members/ LLP Partners,  
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

APPLICATION FOR A NEW LICENSE

Municipality

**1. LICENSE CLASSIFICATION INFORMATION**

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text" value="On-Premises-12"/>	<input type="text" value="\$12 Restaurant"/>	<input type="text" value="All Alcoholic Beverages"/>	<input type="text" value="Annual"/>

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Dean College is a non-profit MGL 180 educational institution which seeks to obtain an on-premises license for the Campus Center. Floor Plans attached. The food and beverage services are managed by Sodexo Management, Inc.

Is this license application pursuant to special legislation?  Yes  No Chapter  Acts of

**2. BUSINESS ENTITY INFORMATION**

The entity that will be issued the license and have operational control of the premises.

Entity Name  FEIN

DBA  Manager of Record

Street Address

Phone  Email

Alternative Phone  Website

**3. DESCRIPTION OF PREMISES**

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

The Campus Center is a multi level student center, containing a total of 118,420 sq.ft of which 28,278 sq ft is Performance Dining and 3,638 sq ft is Boomers, a pub located in the lower level.

Total Square Footage:  Number of Entrances:  Seating Capacity:

Number of Floors  Number of Exits:  Occupancy Number:

**4. APPLICATION CONTACT**

The application contact is the person whom the licensing authorities should contact regarding this application.

Name:  Phone:

Title:  Email:

Town of Franklin

355 East Central Street  
Franklin, MA 02038



COMMON VICTUALER APPLICATION (Select all that apply)  
NEW/ANNUAL FEE:  \$2,500 ALL ALCOHOL,  \$1,500 WINE & MALT,  
 \$500 LICENSE MODIFICATION (Changes to Alcohol Licenses)  
 \$125: RESTAURANT

Date: 1/9/2020

Business Owner: \_\_\_\_\_  
First Middle Initial Last

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Town/City zip

Email Address: \_\_\_\_\_

Name of Business: Dean College

Business Location: Street Franklin MA 02038 Telephone #: \_\_\_\_\_

Corporation Name: (If applicable) Dean College

Address: \_\_\_\_\_ FID # \_\_\_\_\_  
Town/City zip

Manager Name: Kenneth F. Corkran  
Middle Initial Last

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Enclose Manager Resume that includes duties performed at each location.

Description of premises:  
Campus Center

Sq. Footage 118,420 # of Tables \_\_\_\_\_ # of Seats \_\_\_\_\_ Type of Restaurant \_\_\_\_\_

Hours of Operation: \_\_\_\_\_  
I hereby state that all information provided on this application is true and accurate.

Applicant signature: [Signature]

Common Victualer Licenses are issued in conformity with the authority granted by General Laws, Chapter 140 and amendments thereto. All licenses expire December 31 of each year.



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 Office of Investigations  
 600 Washington Street  
 Boston, MA 02111  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Please Print Legibly

**Applicant Information:**

Business/Organization Name: Dean College

Address: \_\_\_\_\_

City/State/Zip: Franklin MA 02038 Phone #: \_\_\_\_\_

<p>Are you an employer? Check the appropriate box:</p> <p>1. <input checked="" type="checkbox"/> I am an employer with <u>356</u> employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p>Business Type (required):</p> <p>5. <input type="checkbox"/> Retail</p> <p>6. <input type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input checked="" type="checkbox"/> Other <u>Education</u></p>
--	---

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.  
 \*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: HUB INTERNATIONAL NORTHEAST

Insurer's Address: 480 NORRITOWN RD. SECOND FLOOR

City/State/Zip: BLUE BELL, PA 19422

Policy # or Self-ins. Lic. #: \_\_\_\_\_ Expiration Date: 01/01/2021

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 1/29/20

Phone #: 320

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):  
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
 6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_



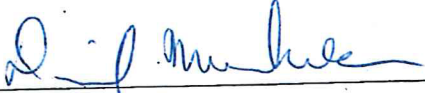
CERTIFICATE OF COMPLIANCE WITH STATE LAWS

Pursuant to M.G.L Chapter 62C, Sec 49A, and M.G.L. Ch. 151A, Section 19A, the undersigned acting on behalf on the License Holder, certifies under the penalty of perjury that, to the best of the undersign's knowledge and belief, the License Holder is in compliance with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support\*.

Dean College

\*\* Signature of Individual or Corporate License Holder (Mandatory)

\*\*\* License Holder's Social Security Number/or Federal Identification Number

By:   
Corporate Officer  
(Mandatory, if applicable)

Date: 1/29/20

\*The provision in the Attestation of relating to child support applies only when the License Holder is an individual.

\*\*Approval of or a renewal of a license will not be granted unless this certification clause is signed by the applicant. For all corporations, a certified copy of the vote of the Board of Directors must be provided.

\*\*\* Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a license or other agreement issued, renewed or extended. This request is made under the authority of Massachusetts General Laws, Chapter 62C, section 49A.

# Kenneth F. Corkran

## **PROFESSIONAL EXPERIENCE**

1996 to Present      **DEAN COLLEGE, Franklin, Massachusetts**  
*Director of Public Safety & Risk Management / Director of Law Enforcement Services & Risk Management*

### **Key Public Safety Responsibilities**

- Coordinated the safety and security of 2000 community members and implemented, evaluated and maintained all security programs and systems
- Served as campus Crisis Manager during incidents including student death, residence hall fire and flood
- Supervised over 20 sworn police officers and shuttle service drivers
- Complied annual federal, state, and campus comprehensive crime statistics reports including those in compliance with *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*
- Oversaw the planning/approving expenditures for a 950K budget and secured multiple federal grants
- Maintained regular communication with state and local law enforcement agencies, Metro-LEC SWAT and Massachusetts Bay Transit Authority
- Developed safety and crisis response training, videos, and presentations for campus community

### **Key Risk Management Responsibilities**

- Handled yearly insurance renewals for all college policies, including coordinating all bid processes as necessary (over \$25 million in campus coverage)
- Assisted with review of all college vendor contracts, performed quarterly risk assessment inspections for campus policies (e.g. property, liability)
- Provided risk assessment training presentations to college groups traveling domestically and internationally

### **Major Accomplishments & Awards**

- Co-wrote and directed educational podcasts for crisis response training
- Maintained status as Special Police Officer – Chapter 22 Section 63 of the Massachusetts State Police
- Fully integrated Securitas security systems company officers and Dean officers into one cohesive department
- Received two loss-control merit-based awards for college from Hartford Insurance Company
- Coordinated College Emergency Impact Plan for responding to all campus and local crises
- Developed campus-wide Disaster Management Response Plan
- Secured \$250K Community Oriented Policing Services (COPS) federal grant
- Implemented Campus Watch Program (featured in *Campus Law Enforcement Journal* - Jan/Feb 2001)
- Successfully attained a more “approachable” department image through implementation of walking and mountain bike patrols, re-staffing to capitalize on individual strengths and to improve job effectiveness, re-training of staff to focus on customer service
- Developed and implemented a policy and procedures manual for Public Safety Department
- Developed a Workplace/School Violence plan for campus-wide implementation
- 2006 Bess Walsh Employee of the Year Award – Dean College

1984 to  
1995

**MOUNT IDA COLLEGE, Newton Centre, Massachusetts**  
*Chief of Campus Police (1992-1995)*

- Coordinated the safety and security of 2500 students, faculty and staff, and supervised 25-30 security personnel
- Responsible for overseeing a \$400K budget
- Implemented, evaluated and maintained all security programs and systems
- Compiled annual comprehensive crime statistics report in compliance with federal law
- Acted in a liaison capacity with federal, state and local officials during investigations
- Developed and implemented a policy and procedures manual for the Campus Police Department
- Received four merit-based positions to Chief (Security Officer, Police Officer, Corporal, Sergeant)

### **TEACHING EXPERIENCE**

2003 to  
*Present*

**DEAN COLLEGE, Franklin, Massachusetts**  
**Adjunct Faculty Member**

Taught a variety of law enforcement and social science courses including Introduction to Criminal Justice, Criminology, Juveniles in the Criminal Justice System, Law Enforcement and Society, Introduction to Sociology, and First Year Seminar. Also assisted with NEAS&C and Board of Higher Education reaccreditation of the Criminal Justice Program.

### **EDUCATION**

**FITCHBURG STATE COLLEGE, Fitchburg, Massachusetts**

2000

*Master of Science in Criminal Justice*

Capstone Project: A Campus Response to School/Workplace Violence Research Project & Action Plan

1992

*Bachelor of Science in Marketing*

### **CERTIFICATIONS & TRAINING**

- Massachusetts Department of State Police – Special State Police Officer, M.G.L. 22c Section 63
- Campus Public Safety Racial Diversity; Darkness to Light – Stewards of Children (Trainer Certified)
- United States Department of Homeland Security Certifications:
  - IS-00800.A – National Response Plan (NRP), an Introduction
  - IS-00200 – ISC for Single Resources and Initial Action Incidents
- Louisiana State University Academy of Counter-Terrorist Education (Campus Public Safety Response to Weapons of Mass Destruction - Trainer Certified)
- International Association of Campus Law Enforcement Administrators (Public Safety Human Resource Management)
- Massachusetts Violent Criminal Apprehension Program: Sexual Assault/Stalking
- First Responder, CPR, AED certified

### **PROFESSIONAL AFFILIATIONS**

- International Association of Campus Law Enforcement Administrators (IACLEA)
- Massachusetts Association of College and University Public Safety Directors (MACUPSD)
- Greater Boston Police Council
- Northeast Colleges and Universities Security Association (NECUSA)
- University Risk Management and Insurance Association (URMIA)





# TOWN OF FRANKLIN

## PERMIT OF OCCUPANCY

No. ....

Date 8/24/10

Temporary 7 15 30 Days

Permanent Date 8/27/10

This document must be submitted not less than two weeks prior to the date when it is desired to occupy building.

To the Building Inspector:

The undersigned hereby applies for a permit of occupancy:

Owner Dean College

Address 135 Emmons Street, Franklin, MA 02038

Occupant Performing Arts & Dining Center

No. of Building permit .....

Type of Construction 2C 5. Use Group A3, B Parcel I.D. ~~279-000-037-000~~

Location of Building 135 Emmons Street No. 279-037-000-000 Street EXEMPT

a. If no number, give nearest intersecting street .....

b. If in recorded subdivision, give name .....

Zone District SFR IV Lot Number .....

Remarks or description Two Story Building - 1st Floor Professional Art Center/Theatre. Lower Level to include Commercial Kitchen with Dining, Offices and Storage.

I, as applicant, hereby certify that the data given on this sheet is correct and that I will conform to all the applicable laws of the Town of Franklin and the requirement of the State Building Code.

Administrator [Signature] Gas Inspector 8-21-10 RC

Conservation [Signature] Health Dept. Daniel E. McKeeney 8-24-10

DPW Administration [Signature] Planning [Signature]

Electrical Inspector [Signature] Plumbing Inspector 8-21-10 RC

Fire Dept. [Signature] Sewer / Water [Signature]

Building Commissioner [Signature] Treasurer Sandra G. Gunning 8/24/10

Date 8/27/2010 Building 8/27/10 DAR

Signature of Applicant [Signature] Print Name JOHN D. ABUCOWICZ

Comments .....

My Commission expires



NANCY E. McCABE  
Notary Public  
Commonwealth of Massachusetts  
My Commission Expires  
April 5, 2013

**APPLICATION FOR A NEW LICENSE**

**5. CORPORATE STRUCTURE**

Entity Legal Structure	Corporation	Date of Incorporation	3/28/1865
State of Incorporation	Massachusetts	Is the Corporation publicly traded? <input type="radio"/> Yes <input checked="" type="radio"/> No	

**6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:  
**On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers** - At least 50% must be US citizens;  
**Off Premises (Liquor Store) Directors or LLC Managers** - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
<b>Paula M. Rooney</b>			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
President	0	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<b>Daniel Modelane</b>			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Treasurer	0	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<b>Sandra Cain</b>			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Clerk	0	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached?  Yes  No

**CRIMINAL HISTORY**  
 Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.  Yes  No

## APPLICATION FOR A NEW LICENSE

### 6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

### 6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

### 6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

### 7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Own

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes  No

**APPLICATION FOR A NEW LICENSE**

**8. FINANCIAL DISCLOSURE**

A. Purchase Price for Real Estate	0
B. Purchase Price for Business Assets	0
C. Other * (Please specify below)	0
D. Total Cost	0

\*Other Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

**SOURCE OF CASH CONTRIBUTION**

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total:	

**SOURCE OF FINANCING**

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
n/a			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

**FINANCIAL INFORMATION**

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

This is an application for a new license. The only cost would be for alcoholic beverage inventory which would come from Dean College operating funds.

**9. PLEDGE INFORMATION**

Please provide signed pledge documentation.

Are you seeking approval for a pledge?  Yes  No

Please indicate what you are seeking to pledge (check all that apply)  License  Stock  Inventory

To whom is the pledge being made?

# 10. MANAGER APPLICATION

## A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name  Date of Birth  SSN

Residential Address

Email  Phone

Please indicate how many hours per week you intend to be on the licensed premises

## B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?\*  Yes  No \*Manager must be a U.S. Citizen  
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime?  Yes  No  
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

## C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
1996	Present	Dir. Public Safety, Law	Dean College	President of the College
		Enforcement Services and		
		Risk Management		

## D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action?  Yes  No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature  Date

**11. MANAGEMENT AGREEMENT**

Are you requesting approval to utilize a management company through a management agreement?  
 If yes, please fill out section 11.

Yes  No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

The dining (food and beverage) services for Dean College are managed by Sodexo Management, Inc. Sodexo USA provides facilities management and food services to schools, universities, hospitals, senior living communities, venues and other industries across the United States.

**IMPORTANT NOTE:** A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*

**11A. MANAGEMENT ENTITY**

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone		
Sodexo Management Inc.	9801 Washingtonian Blvd			
Name of Principal	Residential Address	SSN	DOB	
	Gaithersberg MD 20878			
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB	
Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

**CRIMINAL HISTORY**  
 Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
 If yes, attach an affidavit providing the details of any and all convictions.

Yes  No

**11B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES**

**LICENSE**

Does any individual or entity identified in question 11A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?  
 Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**11C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE**

Has any individual or entity identified in question 11A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**11D. PREVIOUSLY HELD MANAGEMENT AGREEMENT**

Has any individual or entity identified in question 11A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

**11E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION**

Has any of the disclosed licenses listed in questions in section 11B, 11C, 11D ever been suspended, revoked or cancelled?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

**11F. TERMS OF AGREEMENT**

- a. Does the agreement provide for termination by the licensee? Yes  No
- b. Will the licensee retain control of the business finances? Yes  No
- c. Does the management entity handle the payroll for the business? Yes  No

d. Management Term Begin Date  e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

- \$ per month/year (indicate amount)
- % of alcohol sales (indicate percentage)
- % of overall sales (indicate percentage)
- other (please explain)

**ABCC Licensee Officer/LLC Manager**

Signature:

Title:

Date:

**Management Agreement Entity Officer/LLC Manager**

Signature:

Title:

Date:

**11C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE**

Has any individual or entity identified in question 11A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**11D. PREVIOUSLY HELD MANAGEMENT AGREEMENT**

Has any individual or entity identified in question 11A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

**11E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION**

Has any of the disclosed licenses listed in questions in section 11B, 11C, 11D ever been suspended, revoked or cancelled?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

**11F. TERMS OF AGREEMENT**

- a. Does the agreement provide for termination by the licensee? Yes  No
- b. Will the licensee retain control of the business finances? Yes  No
- c. Does the management entity handle the payroll for the business? Yes  No

d. Management Term Begin Date  e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

- \$ per month/year (indicate amount)
- % of alcohol sales (indicate percentage)
- % of overall sales (indicate percentage)
- other (please explain)

ABCC Licensee Officer/LLC Manager

Signature:   
 Title:   
 Date:

Management Agreement Entity Officer/LLC Manager

Signature:   
 Title:   
 Date:



APPLICANT'S STATEMENT

I, Paula M. Rooney, President the:  sole proprietor;  partner;  corporate principal;  LLC/LLP manager  
Authorized Signatory  
of Dean College  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: Paula M. Rooney, PhD.

Date: 01-14-2020

Title: Paula M. Rooney, President



JEAN M. LORIZIO, ESQ.  
CHAIRMAN

Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3  
Chelsea, MA 02150

CORI REQUEST FORM

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

**ABCC LICENSE INFORMATION**

ABCC NUMBER:  (OF EXISTING LICENSEES) LICENSEE NAME:  CITY/TOWN:

**APPLICANT INFORMATION**

LAST NAME:  FIRST NAME:  MIDDLE NAME:

MAIDEN NAME OR ALIAS (IF APPLICABLE):  PLACE OF BIRTH:

DATE OF BIRTH:  SSN:  ID THEFT INDEX PIN (IF APPLICABLE):

MOTHER'S MAIDEN NAME:  DRIVER'S LICENSE #:  STATE LIC. ISSUED:

GENDER:  HEIGHT:   WEIGHT:  EYE COLOR:

CURRENT ADDRESS:

CITY/TOWN:  STATE:  ZIP:

FORMER ADDRESS:

CITY/TOWN:  STATE:  ZIP:

**PRINT AND SIGN**

PRINTED NAME:  APPLICANT/EMPLOYEE SIGNATURE:

**NOTARY INFORMATION**

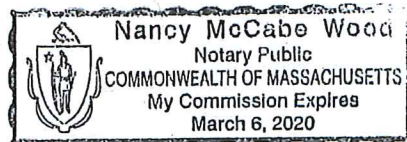
On this  before me, the undersigned notary public, personally appeared  (name of document signer), proved to me through satisfactory evidence of identification, which were  to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

NOTARY

**DIVISION USE ONLY**

REQUESTED BY:  SIGNATURE OF CORI-AUTHORIZED EMPLOYEE:

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.





Commonwealth of Massachusetts

# Certificate of Birth

From The Records of Births In The City Of Fitchburg  
Massachusetts, U.S.A.

Date of Birth . . . . .	_____
Full Name of Child . . . . .	Kenneth Franklin Gorkran
Sex . . . . .	Male
Place of Birth . . . . .	_____
Residence of Parents . . . . .	_____
Name of Father . . . . .	_____
Occupation of Father . . . . .	_____
Birthplace of Father . . . . .	_____
Maiden Name of Mother . . . . .	_____
Birthplace of Mother . . . . .	_____

I, LORRAINE T. ROUSSEAU City Clerk of the City of Fitchburg, in the County of Worcester, Commonwealth of Massachusetts hereby declare that the Records of Births, Marriages and Deaths required by law to be kept in said city are in my custody, and that the foregoing is a true extract from the Records of said BIRTHS in said City, as certified by me.

In Witness Whereof I hereunto set my hand and seal of said City, on the  
9th day of February 2000

FILED: \_\_\_\_\_  
VOLUME: . . . . .  
PAGE: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

Lorraine T. Rousseau  
CITY CLERK



**INDEPENDENT SCHOOLS COMPENSATION CORPORATION**  
**NCCI CARRIER CODE NO.** **WC 00 00 01A**  
**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**  
**INFORMATION PAGE**

1. The Insured: Dean College

Policy No. \_\_\_\_\_  
 Renewal Of: \_\_\_\_\_

Mailing address: Attn: Public Safety Dept.  
 99 Main Street  
 Franklin, MA 02038

\_\_\_\_\_ Individual \_\_\_\_\_ Partnership  
 Corporation or \_\_\_\_\_  
 Federal Employers I.D.# \_\_\_\_\_  
 Inter/Intrastate Risk I.D. # \_\_\_\_\_  
 Other I.D. # \_\_\_\_\_

Other workplaces not shown above: See Schedule

2. The policy period is from 01/01/2020 12:01 a.m. to 01/01/2021 12:01 a.m. standard time at the Insured's mailing address.

3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: MA

B. Employers Liability Insurance: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are: Bodily Injury by Accident \$ 1,000,000 each accident  
 Bodily Injury by Disease \$ 1,000,000 policy limit  
 Bodily Injury by Disease \$ 1,000,000 each employee

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here:  
 COVERAGE REPLACED BY ENDORSEMENT WC 20 03 06 B

D. This policy includes these endorsements and schedules: See Schedule

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All information required below is subject to verification and change by audit.

Classification	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
See Item 4. Extension WC 00 00 01 A				
Total Estimated Annual Premium				\$74,549

Deposit Premium \$ 18,637

Minimum Premium \$ 372                      7382

Expense Constant                      \$338

Premium Adjustment Period: Annual                      Countersigned by: \_\_\_\_\_

Servicing Office: Independent Schools Compensation Corporation                      Date: 11/26/2019

Producer: HUB International New England LLC

The Commonwealth of Massachusetts

FEDERAL IDENTIFICATION

OFFICE OF THE SECRETARY OF STATE  
ONE ASHBURTON PLACE, BOSTON, MA 02108

NO. \_\_\_\_\_

Michael Joseph Connolly, Secretary

RESTATED ARTICLES OF ORGANIZATION

General Laws, Chapter 180, Section 7

This certificate must be submitted to the Secretary of the Commonwealth within sixty days after the date of the vote of members or stockholders adopting the restated articles of organization. The fee for filing this certificate is \$30. Make check payable to the Commonwealth of Massachusetts.

We, John A. Dunn, Jr.  
Mark A. Robinson

\_\_\_\_\_, President \_\_\_\_\_ and  
\_\_\_\_\_, Clerk \_\_\_\_\_ of

Dean Academy, in the town of Franklin  
(which may use the name Dean Academy and Junior College by chapter two hundred and forty-four of the acts of the General Court in the year \_\_\_\_\_ (Name of Corporation) one thousand nine hundred and forty-one)

located at 99 Main Street, Franklin, Massachusetts

do hereby certify that the following restatement of the articles of organization of the corporation was duly adopted by unanimous written consent dated July 9, 1993, of \_\_\_\_\_ member trustees, ~~XXXXXX~~ being at least two thirds of its ~~XXXXXX~~ trustees, legally qualified to vote in meetings of the corporation (or, in the case of a corporation having capital stock, by the holders of at least two thirds of the capital stock having the right to vote thereon):

- The name by which the corporation shall be known is:-  
Dean College.
- The purposes for which the corporation is formed are as follows:-  
The Corporation is organized and shall be operated as an educational institution and shall be entitled to engage in such other activities and programs as allowed a corporation organized under chapter 180 of the General Laws of Massachusetts and as described in Section 501(c)(3) of the Internal Revenue code of 1986, as amended.

See attached Continuation Sheet 2A

NOTE: If provisions for which the space provided under Articles 2, 3 and 4 is not sufficient additions should be set out on continuation sheets to be numbered 2A, 2B, etc. Indicate under each Article where the provision is set out. Continuation sheets shall be on 8 1/2" x 11" paper and must have a left-hand margin 1 inch wide for binding. Only one side should be used.

Handwritten initials: JAC

Handwritten initials: JAC

Handwritten initials: PC

Handwritten initials: JAC

## ALCOHOLIC BEVERAGES MANAGEMENT SERVICES AGREEMENT

This Agreement is made as of this \_\_\_ day of \_\_\_\_\_, 2020, by and between Dean College, a Massachusetts corporation with its principal place of business at 99 Main Street, Franklin, Massachusetts 02038 ("Licensee") and Sodexo Management, Inc., a New York corporation with its principal place of business at 9801 Washingtonian Blvd., Gaithersburg, MD 20878 ("Manager").

### I. General Representations

WHEREAS, the Licensee is a college educational institution.

WHEREAS, the Licensee is applying to hold an all alcoholic beverages license ("Liquor License") issued by the Licensing Board for the Town of Franklin and the Massachusetts Alcoholic Beverages Control Commission necessary for the conduct of the Licensee's beverage services in its Campus Center.

WHEREAS, the Manager possesses particular expertise in the operations engaging in the service of alcoholic beverages and has the experience to ensure the successful and compliant operation.

WHEREAS, the Manager will also be providing food and non-alcoholic beverages and related services at the Campus Center.

WHEREAS, the Licensee and Manager are desirous of establishing a business relationship for the management of the provision of alcoholic beverages services at the Campus Center in accordance with the terms of this Agreement.

WHEREAS, the Licensee, shall apply to the Licensing Board for the Town of Franklin and the Massachusetts Alcoholic Beverages Control Commission for the Liquor License and to obtain approval of this Management Services Agreement.

## II. Management of Alcoholic Beverages Service

1. The Manager shall provide for the operation, management and provision of all the alcoholic beverages service at the Campus Center and generally provide day-to-day supervision and direction of the Licensee's operation of food and beverages at the Campus Center.

2. The Manager shall perform all duties and obligations on behalf of the Licensee. Notwithstanding the foregoing, it is expressly understood and agreed between the parties hereto, that Licensee, as the holder of the Liquor License, shall at all times have and maintain exclusive control of every phase of storage, distribution, sales, transportation, and possession of alcoholic beverages purchased, stored, served, and sold on the licensed premises.

3. The Licensee shall appoint Ken Corkran as the manager of record for the licensed premises. The Manager and Licensee shall ensure that there is at all times an approved manager of record in accordance with Massachusetts general laws, Chapter 138, Section 26. If, at any time, Ken Corkran shall not be qualified, willing or able to act in such capacity, Licensee shall designate another appropriate person to be such manager of record, subject to all applicable regulatory authorities.

4. The Manager shall only operate service of the alcoholic beverages during those hours of operation permitted by the License and all other applicable licenses and permits.

5. The Manager shall be responsible for the operation of all alcoholic beverages services, and shall have the authority, except as set forth herein, to conduct its day-to-day affairs, including the following:

5.1. The Manager will have the responsibility for the purchasing, pricing, storage and service of all alcoholic beverages.

5.2. The Manager shall train, supervise, direct, discipline, and, if necessary, discharge personnel working at the Campus Center on behalf of the Licensee. All



personnel directly or indirectly involved with the sale and service of alcoholic beverages will be certified by an alcoholic beverage service school approved pursuant to the laws of the Commonwealth of Massachusetts and the Liquor Laws.

5.3. Notwithstanding any provision of this Section 5 to the contrary, Manager shall hire and maintain control over all employees directly involved in the sale and service of alcoholic beverages and said employees shall operate the alcoholic beverage service for the ultimate benefit of Licensee under the Liquor License

6. Except for compensation due for management operation of the Campus Center, the Manager shall have no interest, direct or indirect, in any aspect of the Liquor License.

### **III. Termination**

This Agreement may be terminated by either party upon breach by the other party hereto, provided that the terminating party shall give the other party written notice of the breach and allow the other party twenty (20) business days within which to cure. Waiver of any breach by either party shall not constitute waiver of any other breach. In the event that either party is required to bring legal action to enforce its rights under this Agreement, the prevailing party shall recover reasonable attorney's fees in addition to all other damages, remedies and relief.

### **IV. Compensation**

7. The Manager will not share in revenue received from the sales of alcoholic beverages, but shall be compensated for its services as agreed between the Licensee and Manager.

### **V. Purchase of Alcoholic Beverages**

8. The Licensee, with the advice of the Manager as to type, brand and quantity, shall purchase all alcoholic beverages sold or to be sold in the operation of the Liquor License and pay any sales or other taxes that may be due as a result of the sale of alcoholic beverages in the Campus Center. All revenue collected from the sale of alcoholic beverages shall be deposited into an

account to which Licensee's designee shall be a signatory ("Operating Account"). To the extent that the Manager collects gross receipts from the sale of alcoholic beverages at the Campus Center, the Manager shall cause the gross sales receipts from the alcoholic beverages sales at the Campus Center to be deposited in the Operating Account on a daily basis.

9. The Manager shall advise the Licensee as to the alcoholic beverages to be purchased for the Campus Center and the Licensee shall place orders therefore with licensed Massachusetts wholesalers of alcoholic beverages or other entities as may be legally entitled to sell alcoholic beverages to licensees.

#### **VI. Enumerated Responsibilities**

10. The Licensee shall be responsible for causing the payment of all governmental charges, including sales taxes, and fees pertaining to or incurred as a result of the operation of the alcoholic beverages.

11. The Licensee and Manager shall maintain complete and accurate books of account, reflecting all sales, gross receipts, and tax records and returns and all of the alcoholic beverages activities of the Campus Center.

12. The Manager shall at all times maintain adequate, competent, well-trained personnel in connection with the service of alcoholic beverages.

#### **VII. Liquor License Renewals and Maintenance.**

13. The Manager shall ensure that all licenses, permits, and approvals related to the operation of the Campus Center, remain valid and in full force and effect throughout the term of this Agreement. Notwithstanding the foregoing, Licensee shall file annual renewals for the Liquor License with Manager's cooperation as needed. Fees related to any and all renewals for all licenses, permits, and approvals shall be issued from the Operating Account. If the Operating Account does not contain sufficient funds to cover the above costs, Licensee shall cover such

costs from its other resources. Should either Licensee or Manager receive notice of an alleged violation concerning the Liquor License, the party receiving the notice shall immediately notify the other party, and both parties shall thereafter cooperatively work towards curing the alleged violation and appearing at any hearing before any governmental authority concerning such alleged violation; each party at its own expense retaining any legal counsel they may so desire.

14. The Licensee shall file an application for approval of this Management Agreement, with the Licensing Commission and the ABCC. The Manager shall cooperate with the Licensee to obtain the required approval of the Management Agreement and to execute any additional documents required for the application.

#### **VII. Miscellaneous Provisions**

15. The section headings used herein are for convenience and are not to be construed as limiting or expanding the provisions of this Agreement.

16. The covenants and conditions to be performed in this Agreement shall be binding upon the legal representatives, successors and assigns of the parties hereto, but this Agreement may not be assigned by the Manager without the prior consent of the Licensee.

17. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts, and if any provisions of this Agreement shall to any extent be invalid, the remainder of this Agreement shall not be affected thereby, unless such invalidity goes to the essence of the Agreement.

18. This Agreement may be amended only by instruments in writing executed by the parties.

19. This Agreement may be executed in any number of counterparts including facsimiles, each of which shall be deemed to be an original

EXECUTED AS A SEALED INSTRUMENT AS OF THE DAY AND DATE FIRST ABOVE WRITTEN.

Licensee:



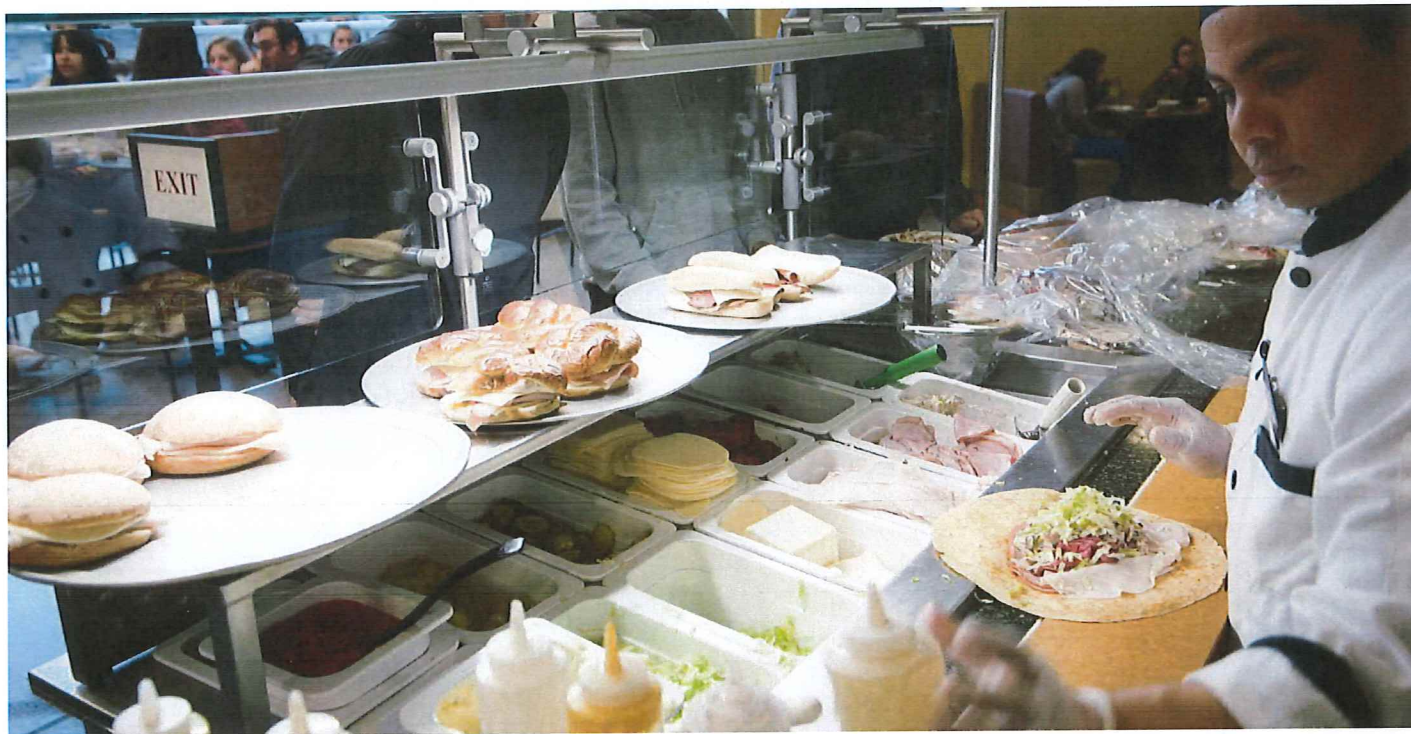
Dean College

Sodexo Management, Inc.

By : [Signature]  
Name:  
Title:

By: [Signature]  
Name: Phillip Hardy  
Title: Senior Vice President





# Smith Dining Center

135 Emmons St

03/04/2020 

















## SMITH DINING CENTER

Mon	Tue	Wed	Thu	Fri	Sat	Sun
2	3	4	5	6	7	8

## NUTRITION LABELS

Click on the calories next to each menu item for a complete nutrition label.

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Breakfast Daily Dish	
<u>French Toast Sticks</u> v   	<u>430cal</u>
<u>Two Scrambled Eggs</u> v 	<u>210cal</u>
<u>Cage Free Hard Cooked Egg</u> v 	<u>70cal</u>
Breakfast Meat	
<u>House Baked Buttermilk Biscuit</u> v   	<u>170cal</u>
Breakfast Option	
<u>Sausage Gravy</u>   	<u>90cal</u>
Continental Breakfast	
<u>Steel Cut Oatmeal, 8 oz</u> v VG 	<u>170cal</u>
Entree Starch	
<u>Hash Browned Potatoes</u> v VG	<u>120cal</u>
Global Brunch	
<u>Omelet Bar</u>  	<u>250cal</u>
Hot cereal	
<u>Cream of Wheat</u> v VG  	<u>80cal</u>

**LUNCH** ✕

Dean Deli	
<u>Made to Order Deli Bar</u>      	<u>500cal</u>
<u>Lighter Chicken Caesar Wrap</u>      	<u>370cal</u>
Deli Special	
<u>Buffalo Sriracha Chicken Salad Biggie</u>     	<u>280cal</u>
Dessert	
<u>Chocolate Brownie</u> v    	<u>170cal</u>

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Entree

<u>Tortilla Chipotle Lime Chicken</u>    	<u>290cal</u>
Entree Pasta Option	
<u>Marinara Sauce</u> v VG	<u>20cal</u>
<u>Fusilli Pasta</u> v VG  	<u>210cal</u>
<u>Ziti Pasta</u> v VG  	<u>210cal</u>
Entree Starch	
<u>Gratin Potatoes</u> v   	<u>170cal</u>
Everyday Grill	
<u>Cheeseburger</u>   	<u>370cal</u>
<u>Grilled Chicken Sandwich on Whole Wheat Bun</u>    	<u>400cal</u>
<u>Steak Fries</u> v VG 	<u>210cal</u>
Global	
<u>Spicy Eggplant with Garbanzo Beans</u> v VG 	<u>170cal</u>
Pasta Bar	
<u>Bolognese Sauce</u>	<u>50cal</u>
<u>Herb Seasoned Breadstick</u> v     	<u>35cal</u>
Pizza/Casseroles	
<u>Pepperoni Pizza</u>   	<u>250cal</u>
<u>Cheese Pizza</u> v   	<u>220cal</u>
<u>Chicken Tender Parmesan Loafer Sandwich</u>   	<u>360cal</u>
Soup	
<u>Chunky Vegetable Orzo Soup</u> v VG  	<u>90cal</u>
<u>Smoked Ham, Cabbage &amp; Potato Soup</u>   	<u>140cal</u>
Vegetables	
<u>Garlic Roasted Green Beans</u> v VG 	<u>45cal</u>
<u>Roasted Asparagus with Oregano</u> v VG 	<u>25cal</u>

x

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## BBQ Bar

<u>Firecracker Cole Slaw</u> v 🍳 🍷	<u>130cal</u>
<u>Memphis Sweet &amp; Spicy BBQ Sauce</u> 🍷 🌾 🍷	<u>40cal</u>
<u>Pulled BBQ Chicken</u> 🌱	<u>140cal</u>
<u>Buttermilk Cornbread</u> v 🍳 🍷 🌾 🍷	<u>200cal</u>
<u>Smoky Collard Greens</u> 🍳 🍷	<u>60cal</u>
<u>Smoked Sausage</u>	<u>360cal</u>
<u>BBQ Baked Beans</u> v 🌱	<u>110cal</u>

## Dessert

<u>Confetti Cupcake</u> v 🍳 🍷 🌾 🍷	<u>280cal</u>
<u>Raspberry White Chocolate Cookie</u> v 🍳 🍷 🌾 🍷	<u>170cal</u>
<u>Chocolate Brownie</u> v 🍳 🍷 🌾 🍷	<u>170cal</u>

## Entree

<u>Southwest Beefy Macaroni</u> 🍳 🌾	<u>380cal</u>
<u>Garlic Bread</u> v 🍳 🌾 🍷	<u>140cal</u>

## Entree Pasta Option

<u>Ziti Pasta</u> v VG 🌱 🌾	<u>210cal</u>
<u>Marinara Sauce</u> v VG	<u>20cal</u>

## Entree Vegan/Vegetarian

<u>Tofu Burrito</u> v 🍳 🌾 🍷	<u>570cal</u>
-----------------------------	---------------

## Global

<u>Salsa Chicken Crepe</u> 🍳 🍷 🍷 🌾 🍷	<u>370cal</u>
<u>Gourmet Crepe Bar</u> 🍳 🍷 🍷 🌾 🍷	<u>390cal</u>

## Pizza/Casserettes

<u>Pepperoni Pizza</u> 🍳 🌾 🍷	<u>250cal</u>
<u>Chesse Pizza</u> v 🍳 🌾 🍷	<u>220cal</u>

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Soup



Chunky Vegetable Orzo Soup    

90cal

Smoked Ham, Cabbage & Potato Soup   

140cal

Vegetables

Garlic Roasted Green Beans   

45cal

Allergen / Diet Key:

-  Peanut
-  Milk
-  Eggs
-  Wheat
-  Soybean
-  Fish
-  Shellfish
-  Tree nuts
-  Vegetarian
-  Vegan
-  Mindful

Dining Near Me



My Meal Plan



Explore



Shop



Catering



Contact



135 Emmons Street

Franklin, MA 02038

Feedback

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# FROM THE GRILL

Hamburger	2.99	310 cal
Cheeseburger	3.49	450 cal
Chicken Tender Sandwich	4.29	380 cal
Black Bean Burger	4.99	410 cal
Grilled Chicken Sandwich	4.99	340 cal

**MAKE IT A DOUBLE 1.99 160 cal**  
**AND ADD SOME BACON 0.79 60 cal**

# MELTS

**3.99 270-380 cal**

Three Cheese - American, Provolone  
& Cheddar on Texas Toast  
Deluxe - American, Provolone & Swiss with  
Bacon, Lettuce & Tomato on Texas Toast

2,000 calories a day is used for general nutrition advice, but calorie needs vary. Additional nutritional information available upon request.

Before placing your order please inform your server if anyone in your party has a food allergy

# BOOMERIZE IT

And get a 16 oz Fountain  
Drink and Fries for 2.79



# FROM THE DELI

Chicken Caesar Wrap	5.99	360 cal
Buffalo Chicken Wrap	5.99	420 cal
6" Sub or Wrap	5.49	300-560 cal
12" Sub	7.99	600-1120 cal

*Roasted Turkey, Smoked Ham, Italian, Tuna Salad*

# FRIED GOODNESS

## Jumbo Chicken Wings

5 pcs	5.99	510 cal
10 pc	10.99	1020 cal

## House Made Boneless Tenders

3 pc	3.99	114 cal
5 pc	6.99	190 cal
Mozzarella Sticks	4.99	450 cal
Fries	2.49	400 cal

*French Fries, Curly Fries, Sweet Potato Fries*

**MORE SAUCE PLEASE 0.69 0-80 cal**

*Honey Mustard, Buffalo, Sweet Chili, BBQ*



## MAKE IT YOURS

**Add Cheese (0.69 | 50-110 cal)**

*American, Swiss, Cheddar,*

*Provolone, Pepper Jack*

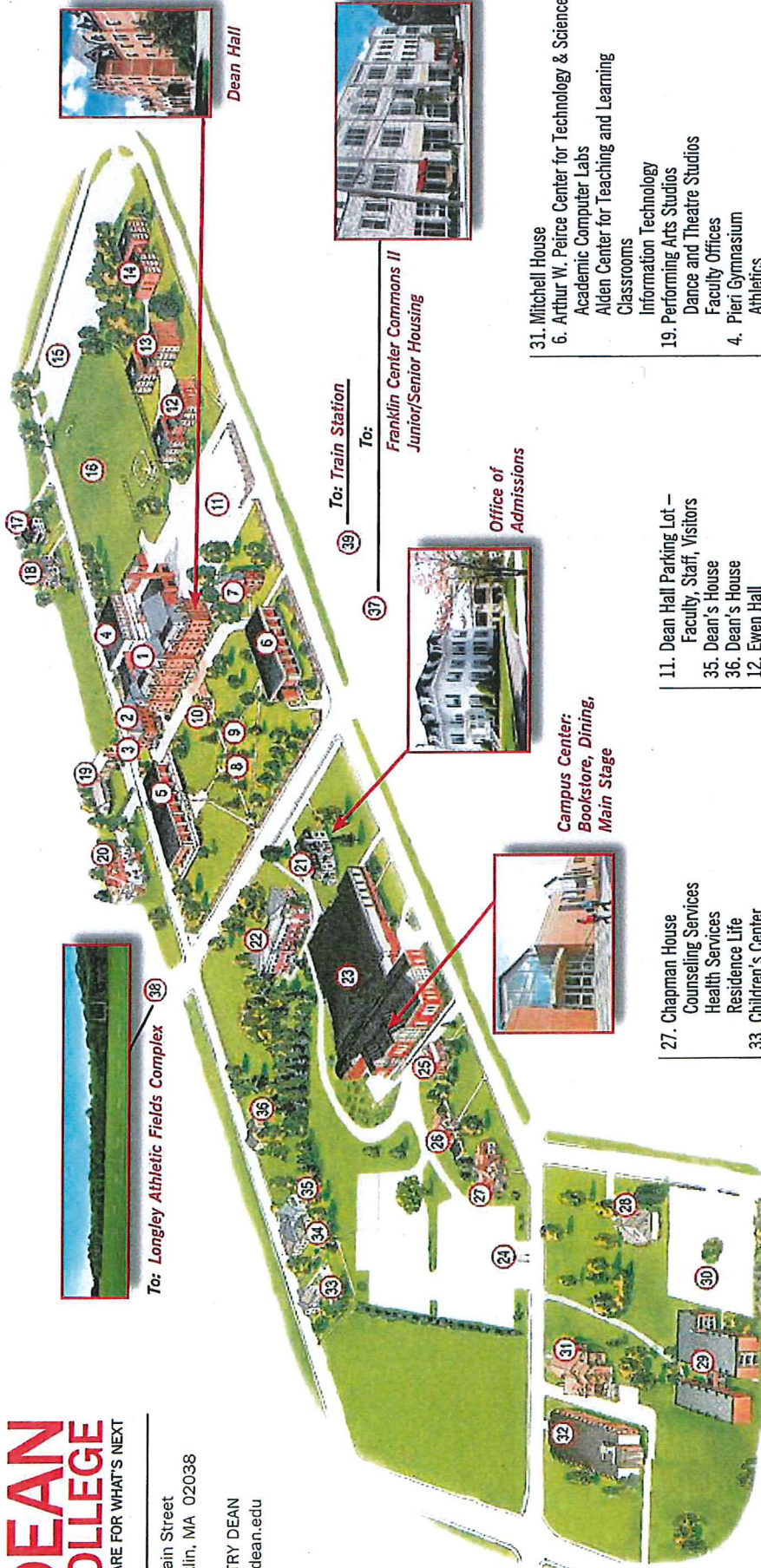
**Add Bacon (0.79 | 90 cal)**

# DEAN COLLEGE

PREPARE FOR WHAT'S NEXT

99 Main Street  
Franklin, MA 02038

877 TRY DEAN  
www.dean.edu



## CAMPUS MAP KEY

- 29. Adams Hall
- 30. Adams Parking Lot
- 21. Ray House / Admissions Admissions Office
- Marketing/Communications
- Alumni Memorial Hall
- Fitness Center
- Gym/Dance Studio
- Trophy Room
- Awpie Way
- 32. Bourret Hall

**Longley Athletic Fields Complex:**  
From Dean Hall: follow Main Street past Town Common for 1/2 mile. Bear left at fork (Red School House at Lincoln & Maple Sts.) onto Maple Street. Longley Field is 1/4 mile on right, at 69 Maple Street.

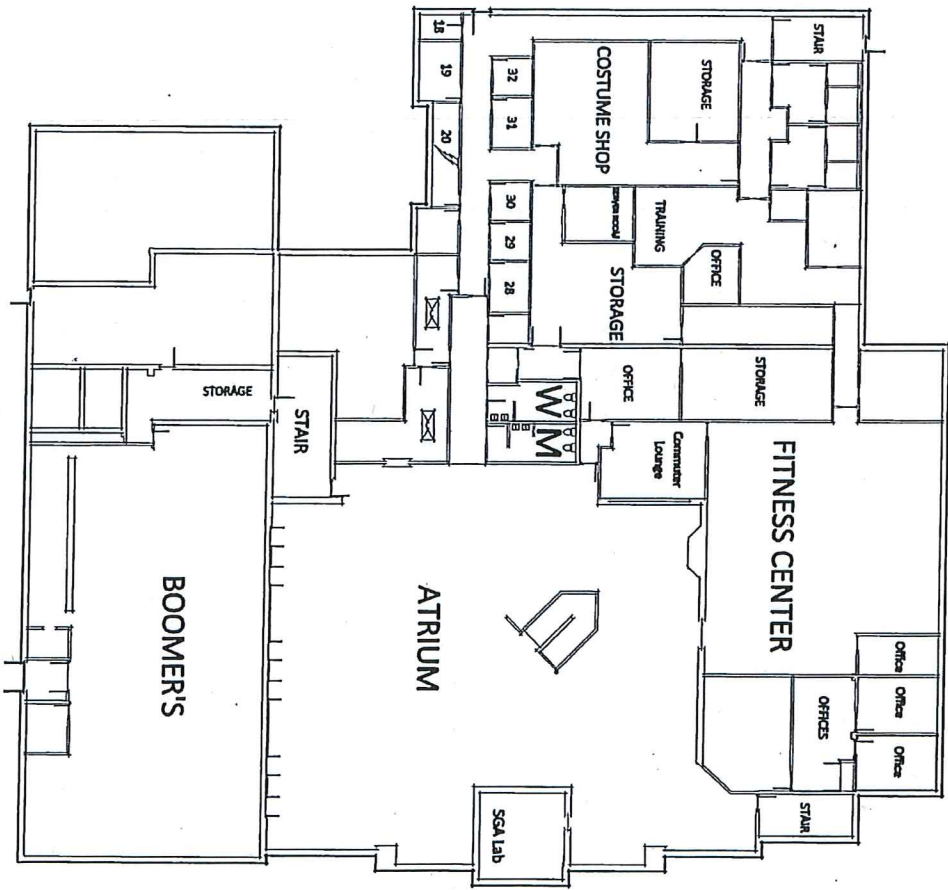
- 23. Campus Center
- Atrium
- Bookstore
- Boomer's
- Classrooms
- Dr. Frank B. Campanella Board Room
- Center for Advising & Career Planning
- Dining Center
- Dining Services
- Holly & Jan Kokes '64 Fitness Center
- Game Room
- Golden Conference Room
- Main Stage
- Multi-Purpose Room (MPR)
- Post Office
- Rehearsal Rooms
- Set and Costume Shops
- Student Activities
- Student Development
- Wasserstrom Dining Room

- 27. Chapman House
- Counseling Services
- Health Services
- Residence Life
- 33. Children's Center
- 20. Clark House
- 1. Dean Hall
- Administrative Offices:
- Academic Affairs
- Alumni Relations
- Center for Student Administrative Services:
- Accounts Payable/Payroll
- Financial Aid
- Registrar
- School of Professional & Continuing Studies (part-time students registration & advising)
- Student Billing
- Facilities Operations
- Human Resources
- Institutional Advancement
- Office of the President
- Public Safety
- Classrooms
- Marvin Chapel
- Digital Media Arts Center
- WGAO Radio Station

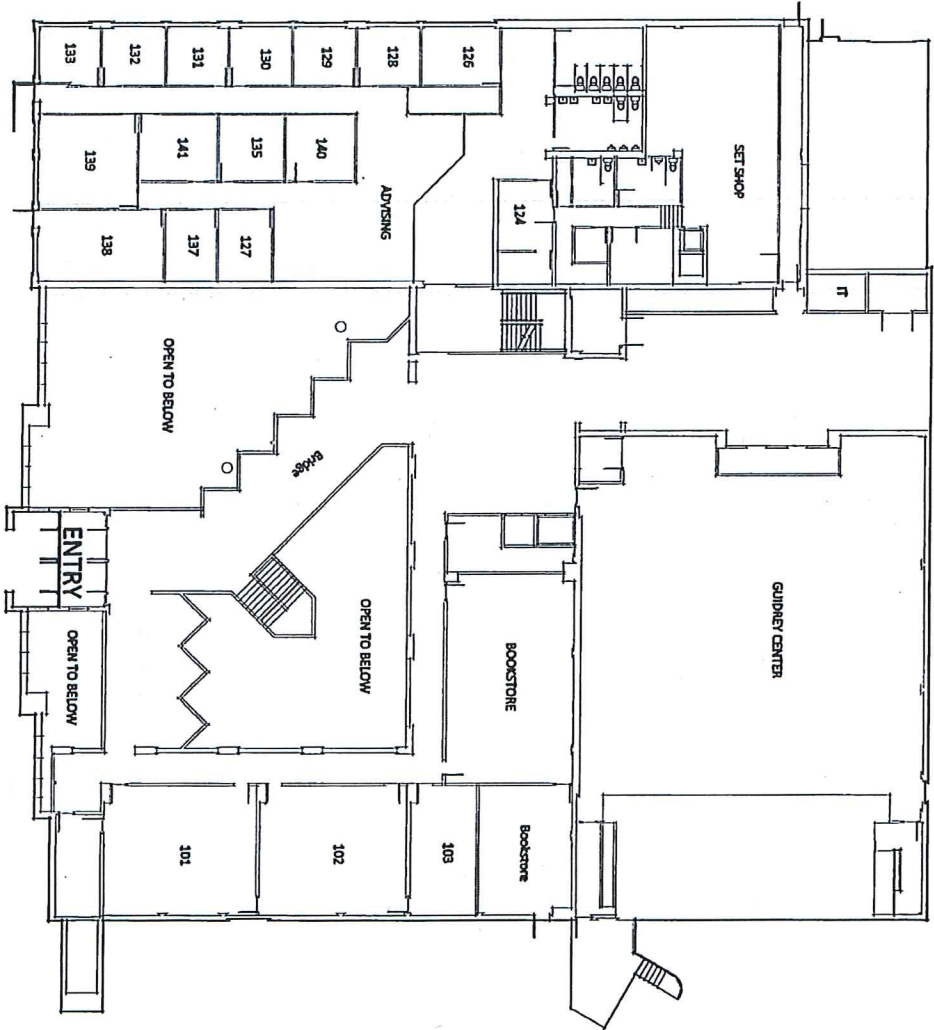
- 11. Dean Hall Parking Lot – Faculty, Staff, Visitors
- 35. Dean's House
- 36. Dean's House
- 12. Ewen Hall
- 3. Faculty/Staff Parking
- 37. Franklin Center Commons II – Junior/Senior Housing, located at 33 East Central Street
- 9. Gomez Way
- 16. Grant Field
- 5. Green Family Library Learning Commons
- Berenson Writing Center
- Classrooms
- E. Ross Anderson Library
- Jazzman's Café
- Learning Center
- Lucy Center for Technology and Training
- Technology Service Center
- 34. Houston House
- 14. Jones Hall
- 15. Jones Parking Lot
- 38. Longley Athletic Fields Complex – located at 69 Maple Street
- 24. Main Entrance – Parking – Campus Center and Admissions Visitors

- 31. Mitchell House
- 6. Arthur W. Peirce Center for Technology & Science
- Academic Computer Labs
- Alden Center for Teaching and Learning
- Classrooms
- Information Technology
- 19. Performing Arts Studios
- Dance and Theatre Studios
- Faculty Offices
- 4. Pieri Gymnasium
- Athletics
- 18. President's Residence
- 26. Putnam House
- Faculty Offices
- Classrooms
- 7. Ray Building
- International Study Center
- Classrooms
- 21. Ray House/Admissions
- Admissions Office
- Marketing and Communications Office
- 28. Thayer Barn
- Costume Shop
- Dance Studio
- 25. Thayer House
- Faculty Offices
- 17. Thompson House
- 39. Train Station – Franklin/Dean College located at 75 Depot Street
- 13. Wallace Hall
- 10. War Memorial Monument
- 22. Woodward Hall

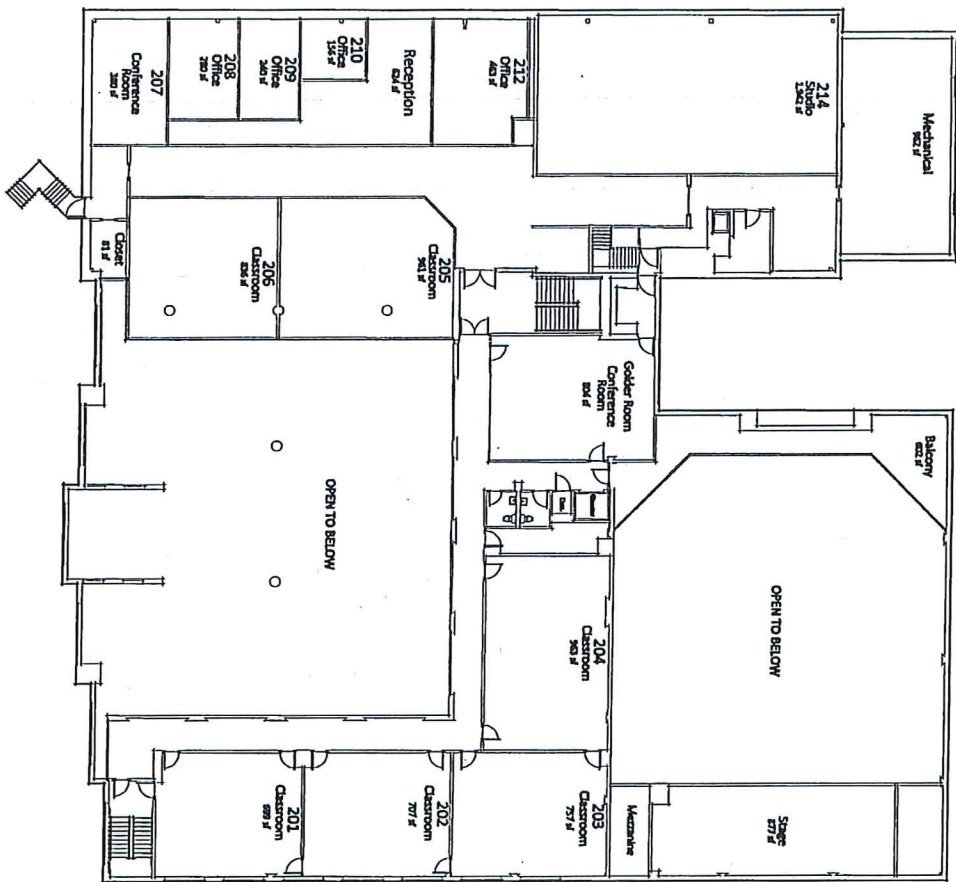
# Campus Center Atrium Level

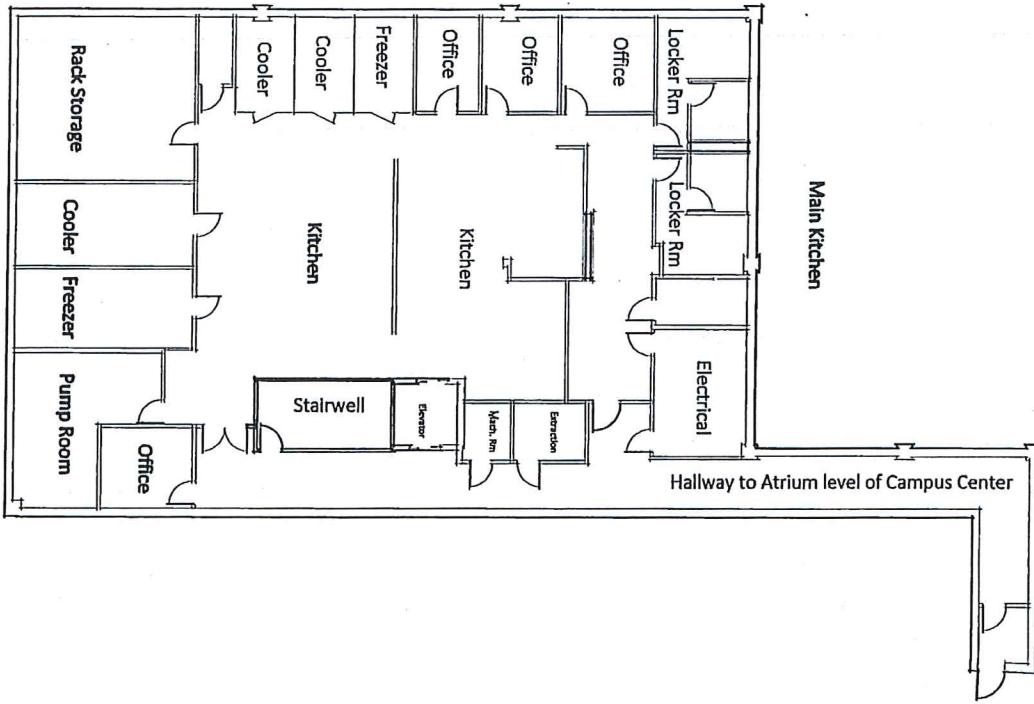


# Campus Center Bridge Level

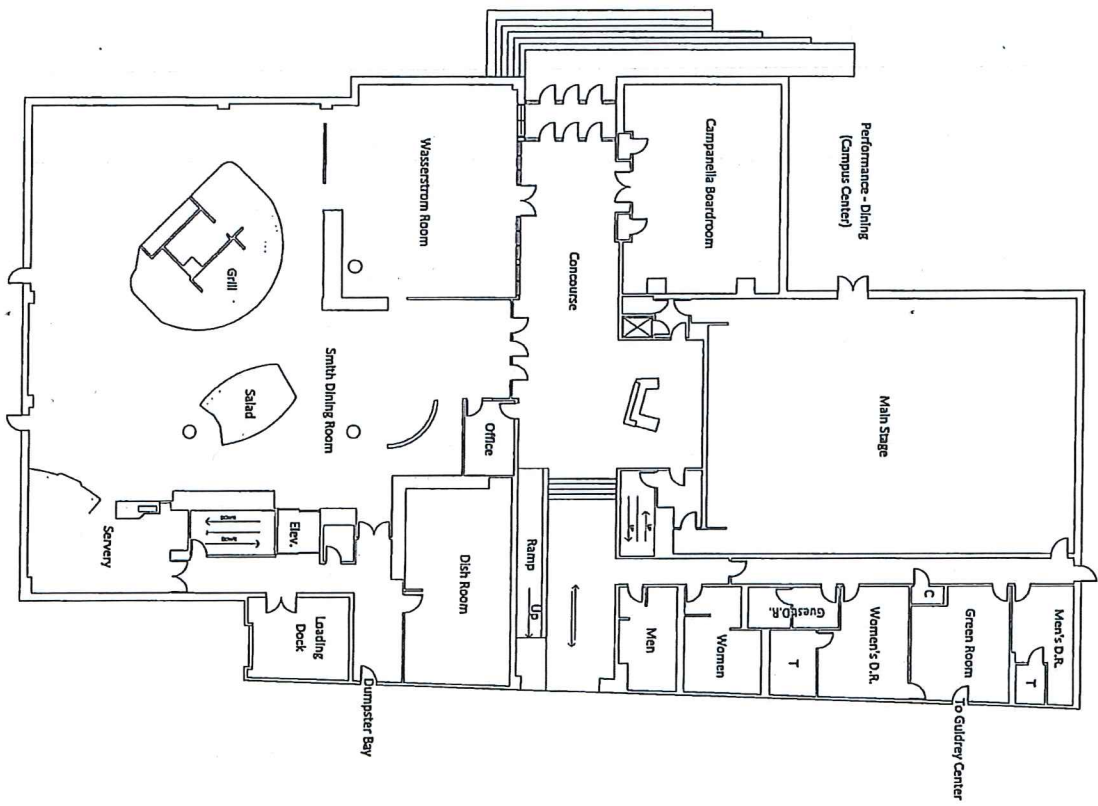


# Campus Center Upper Level









# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

April 10, 2020

To: Town Council  
From: Jamie Hellen, Town Administrator

### Re: Community Preservation Act (CPA) Discussion

---

The Town Council originally discussed the possibility of putting the Community Preservation Act (CPA) on the November 2020 election ballot at the February 5th, 2020 Town Council Meeting. Due to the unexpected changes that COVID-19 has had on our society I am bringing this discussion forward again to see if the Town Council would like to move forward with the CPA on the November 2020 ballot. The following memo has some highlights of information regarding the Community Preservation Act (CPA) that was provided at the February meeting.

#### Overview of the CPA

The Community Preservation Act was passed in 2000 to help communities empower themselves to raise a dedicated revenue source for the purposes of open space preservation, historic preservation, affordable housing and recreation.

Please visit <https://www.communitypreservation.org/adoption> for more. I have attached a two page overview in this packet as well.

Everything on CPA can be found here: <https://www.communitypreservation.org/>

#### Past History

Franklin has voted once on the CPA, in 2007, and it failed at the ballot. I have included the certified vote of the Town Clerk on that election and highlighted the final vote.

3,845 votes were cast in that election. 2,174 were No (56.5%), 1,528 were Yes (39.7%) and 143 blanks (3.7%).

I have attached [a map of the 176 Towns in Massachusetts](#) that have approved the CPA. As you can see, most of the Towns that surround Franklin approved the CPA.

## Local Estimates Revenues

I have attached a chart of the estimated local revenues that would be generated at 1%, 2% or 3%. These numbers assume two of the allowed exemptions under CPA: the first \$100,000 in real property value is exempt and the low income exemption. This will be discussed tonight.

Due to the Legislature approving additional revenue for the CPA state match contribution this past fiscal year, we would assume approximately a 24% match of state monies. The most frequent match this year is 23.9%. It is a far cry from the original communities in 2001-2009 who saw a \$1 to \$1 match. But this recent policy development is a carrot for more communities to consider CPA, given the increase in communities adopting CPA.

## Important facts & recent trends

- Each year, 10% of funds raised must be allocated for open space, 10% for historic preservation and 10% for affordable housing. The remaining 70% are discretionary. You do not have to spend it all in one year and can save those funds aside for future projects.
- A Community Preservation Committee must be established to recommend expenditures to the Town Council for final approval. Five members are required by law, one member each from the Planning Board, Conservation Commission, Housing Authority, Historical Commission and Recreation Board. The Committee may also have up to four additional at-large members.
- As referenced above, the state does match local contributions with a state matching formula. The state match changes every year. See above.
- I have attached a recent memo from the Registrar of Deeds with the annual amount of financial real estate transactions that occurs in Franklin, which we contribute to the state matching fund. Franklin transactions accounted for \$126,300 for calendar year 2019. Those are monies paid for by local residents in real estate fees that go to matching funds in other towns. In other words, Franklin gives out and receives nothing in return for our investment.
- CPA requires a ballot vote of the citizenry at a regular state election. Language would be required to be adopted 60 days prior to that election to be placed on the municipal ballot. <https://www.communitypreservation.org/adoption>
- A list of [CPA Exemptions are here](#), however the most two frequent (and almost automatic) would be the first \$100,000 of real estate and the low and moderate income earners.

I did invite the Community Preservation Coalition to do a presentation, but they are unavailable due to the demand on their staff at the moment. However, it is worth noting that both the Town Attorney and I have a fair amount of knowledge around the CPA. I began my professional career on the strategic team to get the Act passed at the state level and implemented locally in

many communities. The Town Attorney has been the Chair of the Medway Community Preservation Committee for over a decade.



## TOWN OF FRANKLIN

### RESOLUTION 20-20

#### **Approval by Franklin Town Council of Community Preservation Act, G.L. Chapter 44B, Sections 3 to 7 and Authorization for Ballot Question**

**WHEREAS**, G.L. Chapter 44B, the Community Preservation Act, is a local acceptance statute, acceptance of which requires approval by the local legislative body and acceptance by voters of a ballot question, and

**WHEREAS**, the Franklin Town Council is the local legislative body of the Town of Franklin,

**NOW THEREFORE, BE IT ORDERED** that the Town Council, as the legislative body of the Town of Franklin, hereby votes to accept Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation, and restoration of historic resources, the acquisition, creation, preservation and rehabilitation and restoration of land for recreational use, the acquisition, creation, preservation and support of community housing and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act;

- ❑ the amount of such surcharge on real property shall be 3% of the annual real estate tax levy against real property; and
- ❑ such surcharge on real property shall commence in fiscal year FY 21; and
- ❑ the Town of Franklin hereby accepts the following exemptions from such surcharge permitted under Section 3 (e) of said Act:
  - ❑ Property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town of Franklin, as defined in Section 2 of said Act; and
  - ❑ \$100,000 of the value of each taxable parcel of residential real property.

This action shall be submitted for acceptance by the voters of Franklin at the next regular state election and the Town Clerk shall place it on the ballot in the form of question

provided in the statute in accordance with G.L. Chapter 44B, Section 3(f) together with the statute required summary, copies of which are attached hereto as Exhibit 1.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

---

**DATED:** \_\_\_\_\_, 2020

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**A True Record Attest:**

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
**Town Clerk**

---

**Glenn Jones, Clerk**  
**Franklin Town Council**

**Exhibit 1**

**BALLOT QUESTION FOR VOTER ACCEPTANCE OF  
G.L. CHAPTER 44B, SECTIONS 3 TO 7,  
COMMUNITY PRESERVATION ACT,  
TOGETHER WITH SUMMARY OF STATUTE,  
AS APPROVED BY FRANKLIN TOWN COUNCIL**

**Ballot Question**

“Shall the Town of Franklin accept Sections 3 to 7 inclusive, of Chapter 44B of the General Laws, as approved by its legislative body, a summary of which appears below.”

**Summary of Statute, as Approved by Franklin Town Council**

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, establish a dedicated funding source to acquire and preserve open space, parks and conservation land, protect public drinking water supplies, and scenic areas, protect farmland and forests from future development, restore and preserve historic properties, and help meet local families’ housing needs. In the Town of Franklin, the Community Preservation Act will be funded by an additional excise of 3% on the annual tax levy on real property commencing in the fiscal year 2022 and by matching funds provided by the State. Property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in Section 2 of said Act and \$100,000 of the value of each taxable parcel of residential real property shall be exempt from the surcharge. Any other taxpayer receiving an exemption of real property authorized by Chapter 59 of the General Laws shall receive a pro rata reduction with respect to the portion exempt. A Community Preservation Committee composed of local citizens will make recommendations on the use of the funds and all expenditures will be subject to an annual audit.



# Introducing the Community Preservation Act (CPA)



**Community  
Preservation Coalition**  
*Preserving our past. Building our future.*



# Basics of CPA

Enables communities to establish a local restricted fund for:



Historic  
Preservation



Open Space &  
Recreation



Community  
Housing



# Half the State Has Adopted CPA!

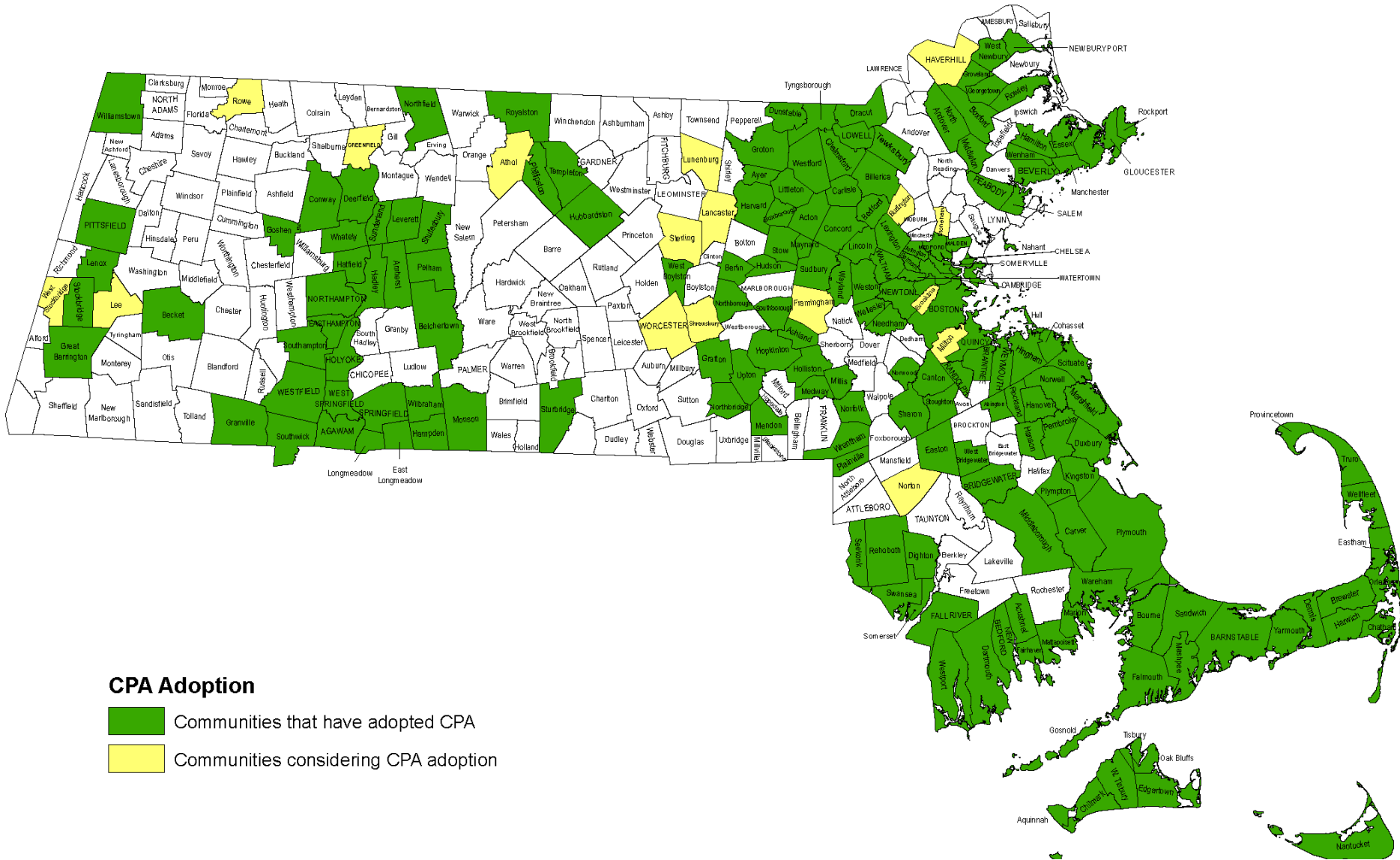
Total of **176** Cities and Towns

**50%** of municipalities

**62%** of Massachusetts residents

**0** communities have revoked

# Lots of Interest in Adoption This Year



# Basics of CPA – CPA Revenue Sources

## **Local Surcharge:**

Up to 3% surcharge on local property tax bills

## **State Contribution:**

Annual distribution from statewide CPA Trust Fund



Community decides surcharge level and which exemptions to adopt



# Menu of CPA Exemptions

- First \$100,000 of residential property value
- First \$100,000 of commercial & industrial property value
- Low income families; low/moderate income seniors
- Full commercial and industrial exemption (with split tax rate only)

*\*Note: Any existing property tax exemptions apply to the CPA surcharge*

# How To Adopt

## Step One:

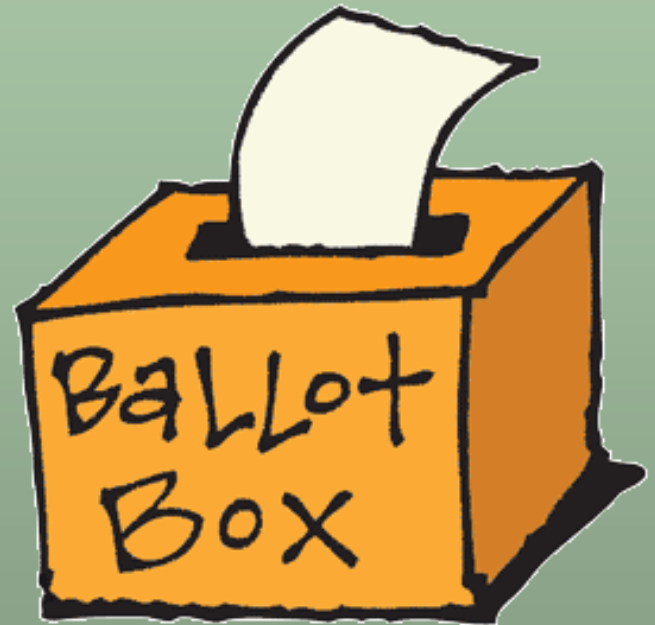
**Put CPA Question on the Ballot**

Legislative Body Vote

OR

Collect signatures of 5% of  
registered voters

***Deadline: Late August***



# How To Adopt

## Step Two:

Ballot Election on 11/3/20

Success Ratio of CPA Elections on  
Presidential Ballot:

**83%**

All Other Election Dates (local  
and off-year State Elections):

**56%**



# Timetable – Legislative Body



**Soon:** Finalize text for Town Meeting or Council vote

**Town Meeting Vote**

**Submit Ballot Text** to Secretary of State 60 days before Presidential Election



# How Does CPA Work?

Pass a Community Preservation Committee Bylaw/Ordinance

Required representation from:

- Conservation Commission
- Historical Commission
- Planning Board
- Recreation Board
- Housing Authority

➤ Plus up to 4 additional members



# Role of the Community Preservation Committee

- Assess community's CPA needs
- Accept/review project proposals
- Get input from the public and boards/committees
- Recommend CPA projects to Town Meeting/City Council

**NOTE: Legislative Body approval required for all CPA projects!**



# CPA Funds at Work



# CPA and Historic Preservation



Restoration of historic  
municipal buildings



# CPA and Historic Preservation



Adaptive Reuse  
of Historic  
Buildings



# CPA and Historic Preservation



Grants to non-profit community groups (typically with a preservation easement)





# CPA and Land Protection



Preserving  
Agricultural Land





# CPA and Land Protection



Protecting  
Vulnerable Land



# CPA and Land Protection



Protecting Drinking  
Water Supplies



# CPA and Open Space/Recreation



Playgrounds



# CPA and Open Space/Recreation



## Athletic Fields



# CPA and Open Space/Recreation



Hiking and Biking Trails



# CPA and Open Space/Recreation



Parks



# CPA and Open Space/Recreation



Community Gardens



# CPA and Affordable Housing



For families & individuals earning up to 100% of area-wide median income



Differs from 40B in that:

- All local zoning and bylaws apply
- Legislative body approval required
- Permanently affordable



# CPA and Affordable Housing



## Housing for Veterans



# CPA and Affordable Housing



Adaptive Reuse of  
Existing Buildings



# CPA and Affordable Housing



Meeting  
Specialized  
Community Needs



# CPA and Affordable Housing



Community  
Involvement  
and Non-profit  
Partnerships



# CPA and Affordable Housing



LEED Certification and  
Sustainable Development



Town of Franklin						
CPA Estimated Calculations						
FY20 Data						
Property Class	Levy Availability	Less Exemptions	CPA Taxable Revenue	3%	2%	1%
Total Tax on Residential Property	\$65,394,573	-15,316,768	\$50,077,805	\$1,502,334	\$1,001,556	\$500,778
Total Tax C/I Property	\$12,869,712		\$12,869,712	\$386,091	\$257,394	\$128,697
Total Tax on Real Property	\$78,264,285	-15,316,768	\$62,947,517	\$1,888,425	\$1,258,950	\$629,475
			State Match (24%)*	\$451,333	\$300,889	\$69,242
			<b>Total Annual Revenue</b>	<b>\$2,339,758</b>	<b>\$1,559,839</b>	<b>\$698,717</b>
<u>What does this Mean for me?</u>						
Median Home Value	\$460,400					
Residential Exemption	\$100,000					
Total CPA Applied	\$360,400					
Tax Rate	\$14.51					
Property Tax Subject to levy surcharge	5,229.40					
3% surcharge	\$156.88					
2% surcharge	\$104.58					
1% surcharge	\$52.29					
Exemption, per residential property	\$100,000					
# of Residential Exemptions	\$10,448					
Total Exemption	\$1,044,800,000					
Tax Exemption	\$15,316,768					

\* The state match fluctuates every year based off the actual numbers of revenue generated at the local level and based on revenues appropriated by the Legislature into the CPA Match Fund at the state.

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
[www.franklinma.gov](http://www.franklinma.gov)

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Resolution 20-21: Gift Acceptance - Franklin Recreation Department**

---

The Franklin Recreation Department has received an exceptionally generous donation of \$75,000 from the Boston Bruins Foundation. This money will be allocated directly towards the construction of the Basketball/Street Hockey courts at Fletcher Field. The Town had allocated \$200k towards the project and the additional \$75,000 donated by the Boston Bruins Foundation will cover the projected project bid of \$271,500. There will be roughly \$3,500 left to spend on site improvements, namely the Bruins & Recreation logo that will be located on the project site.

We would like to thank the Boston Bruins Foundation for their generous donation in support of our Recreation Department and the many services it provides.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN  
RESOLUTION 20 - 21**

**Acceptance of Gift  
Franklin Recreation Department**

**WHEREAS,** The Franklin Recreation Department has received a generous donation in the amount of \$75,000 from the Boston Bruins Foundation to be used at the discretion of the Franklin Recreation Department, this money will be allocated directly towards the construction of the Basketball/Street Hockey courts at Fletcher Field. The Town had allocated \$200k towards the project and the additional \$75,000 donated by the Boston Bruins Foundation will cover the projected project bid of \$271,500. There will be roughly \$3,500 left to spend on site improvements, namely the Bruins & Recreation logo that will be located on the project site.

**NOW THEREFORE, BE IT RESOLVED THAT:**

The Town Council of the Town of Franklin on behalf of the Franklin Recreation Department gratefully accepts this generous donation to be used at the discretion of the Franklin Recreation Department in support of the Basketball/Street Hockey Courts construction project located at Fletcher Field.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2020

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



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OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Bylaw Amendment 20-857: Chapter 82 Municipal Service Fees - Trash & Recycling Service Fees**

---

We are requesting an increase in the annual curbside trash & recycling fee from \$248 a year to \$278 per year effective July 1, 2020. This amounts to a \$7.50 per quarter increase.

This increase is a direct result of the changes to the recycling market in China as previously described at Town Council meetings, as well as the Commonwealth's required prevailing wage increase of 18% on our trash and recycling contractor. These are factors of which the Town has little to no control. As history shows below, as the market changes so do the prices and we will keep an eye out in the future to see if costs can be reduced for the taxpayer. That said, this fee increase is required in order to pick up the trash and recycling curbside as we all know it on July 1st.

**It is important to note, the annual fee for a resident is still \$22 a year lower than in 2005.**

I have also included a breakdown of cart totals in town for FY20. See below.

### CURBSIDE TRASH FEES HISTORY

FY05	\$300	FY13	\$204	<b>FY21</b>	<b>\$278 Proposed</b>
FY06	\$216	FY14	\$212		
FY07	\$240	FY15	\$216		
FY08	\$232	FY16	\$200		
FY09	\$244	FY17	\$204		
FY10	\$244	FY18	\$200		
FY11	\$220	FY19	\$208		
FY12	\$220	FY20	\$248		

Trash & Recycling toter breakdown

Refuse / recycle cart	65 gallon	9,300
Refuse / recycle cart	35 gallon	30
Second Refuse cart	same location	200
Second Recycle cart	same location	80
Business carts		40
Bags (Overflow)		3,000



**TOWN OF FRANKLIN  
 BYLAW AMENDMENT 20-857  
 CHAPTER 82, MUNICIPAL SERVICE FEES  
 BYLAW TO AMEND THE CODE OF THE TOWN OF  
 FRANKLIN AT CHAPTER 82**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** Chapter 82 of the Code of the Town of Franklin, section 6 "Schedule of Service Fees" is hereby amended (add underlined text, delete struck).

**§ 82-6. Schedule of Service Fees.**

<b>DEPARTMENT</b>	<b>FEE</b>	<b>FY20 RATE</b>	<b>FY21 RATE</b>
Public Works	<b>Curbside Trash (annual)</b>		
	Fee using 65-gallon trash and recycling carts	<del>\$248</del>	<u>\$278</u>
	Fee using 35-gallon trash and recycling carts	\$212	
	<b>Beaver Street Recycling Center (annual sticker fee)</b>	\$35	

**This bylaw amendment shall become effective July 1, 2020.**

**DATED:** \_\_\_\_\_, 2020

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**A True Record Attest:**

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC  
 Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
 Franklin Town Council**

**NOTICE OF REMOTE PUBLIC HEARING  
FRANKLIN, MA**

---

**Bylaw Amendment 20-857: Chapter 82, Trash and Recycling Fee  
Increase**

The Franklin Town Council will hold a Remote Public Hearing on Wednesday, May 6, 2020 at 7:10 P.M. on the issue of increasing the FY21 trash and recycling service fees. The hearing will provide an open forum for the discussion. This meeting will be done remotely via the "ZOOM" platform. Residents can visit the Town Website ([Franklinma.gov](http://Franklinma.gov)) and click on the Town Calendar for up to date information on how to access the meeting. If you have any questions, please call the Town Administrator's Office at (508) 553-4886.

Submitted by,  
Alecia Alleyne  
Licensing Administrator

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
[www.franklinma.gov](http://www.franklinma.gov)

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

**Re: Resolution 20-22: Ratification of Department of Public Works Employees Agreement**

---

I am asking the Town Council to consider resolution 20-22, which will ratify the provisions of the Department of Public Works, AFSCME Council 93, Local 1298, the Collective Bargaining Agreement with the Department of Public Works Employees. The provisions of the agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN**

**RESOLUTION 20-22**

**Ratification of the Memorandum of Agreement Between the Department of Public Works, AFSCME Council 93, Local 1298 and the Town of Franklin**

**BE IT RESOLVED BY THE TOWN OF FRANKLIN** acting by and through the Town Council:

Hereby ratifies the provisions of the Collective Bargaining Agreement with the Department of Public Works, AFSCME Council 93, Local 1298. The provisions of the Agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

---

**DATED:** \_\_\_\_\_, 2020

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
**Town Clerk**

---

**Glenn Jones, Clerk**  
**Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



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[www.franklinma.gov](http://www.franklinma.gov)

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

**Re: Resolution 20-23: Amendment to the Library**

---

I am asking the Town Council to consider resolution 20-23, which will amend the provisions of the Franklin Public Library Staff Association Contract. The provisions of the agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

If you have any additional questions please feel free to ask.



# TOWN OF FRANKLIN

## RESOLUTION 20-23

### Amendment to the Franklin Public Library Staff Association Contract

**BE IT RESOLVED BY THE TOWN OF FRANKLIN** acting by and through the Town Council:

Hereby amends the provisions of the Franklin Public Library Staff Association Memorandums of Agreement dated 11-13-2019 which have been ratified by the Franklin Public Library Staff Association Employees. The provisions of the Agreements shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

This Resolution shall become effective according to the rules and regulations of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2019

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
Town Clerk

\_\_\_\_\_  
**Glenn Jones , Clerk**  
**Franklin Town Council**



# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



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OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

**Re: Resolution 20-24: AFSCME Local 1298, Council 93, Public Facilities Maintenance Employees**

---

I am asking the Town Council to consider resolution 20-24, which will amend the provisions of the AFSCME Local 1298, Council 93, Public Facilities Maintenance Employees contract. The provisions of the agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

If you have any additional questions please feel free to ask.



# TOWN OF FRANKLIN

## RESOLUTION 20-24

### Amendment to the Ratification of the Memorandum of Agreement Between the AFSCME Local 1298, Council 93, Public Facilities Maintenance Employees and the Town of Franklin

**BE IT RESOLVED BY THE TOWN OF FRANKLIN** acting by and through the Town Council:

Hereby amends the provisions of the Public Facilities Maintenance Employees, AFSCME Local 1298, Council 93 the Collective Bargaining Agreement with the Public Facilities Maintenance Employees. The provisions of the Agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

This Resolution shall become effective according to the rules and regulations of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2020

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
**Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk**  
**Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
[www.franklinma.gov](http://www.franklinma.gov)

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

**Re: Resolution 20-25: AFSCME Local 1298 Custodians Contract**

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I am asking the Town Council to consider resolution 20-25, which will amend the provisions of the AFSCME Local 1298 Custodians contract. The provisions of the agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

If you have any additional questions please feel free to ask.



# TOWN OF FRANKLIN

## RESOLUTION 20-25

### Ratification of AFSCME Local 1298 Custodians Contract

**BE IT RESOLVED BY THE TOWN OF FRANKLIN** acting by and through the Town Council:

Hereby ratifies the provisions of the AFSCME Municipal Employees Local 1298, Custodians, Memorandum of Agreement dated September 24, 2019, which has been ratified by the Custodians. The provisions of the Agreements shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

This Resolution shall become effective according to the rules and regulations of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2019

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
**Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk**  
**Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



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OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

May 1, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

**Re: Resolution 20-26: Franklin Permanent Firefighter Association Local 2637 Contract**

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I am asking the Town Council to consider resolution 20-26, which will amend the provisions of the Franklin Permanent Firefighter Association Local 2637 Contract. The provisions of the agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN**

**RESOLUTION 20-26**

**Amendment to the Franklin Permanent Firefighter Association Local 2637 Contract**

**BE IT RESOLVED THAT THE TOWN OF FRANKLIN** acting by and through the Town Council:

Hereby amends the provisions of the Franklin Permanent Firefighter Association Local 2637, Memorandum of Agreement dated January 22, 2020 which has been ratified by the Franklin Permanent Firefighter Association Local 2637 Employees. The provisions of the Agreement shall be in effect from July 1, 2019 to June 30, 2022 and shall become part of the existing contract.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

---

**DATED:** \_\_\_\_\_, 2020

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC**  
Town Clerk

---

**Glenn Jones, Clerk**  
**Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

March 13, 2020

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Water Resource District**

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I am requesting that the Town Council amend the Water Resource District Bylaw to reflect the updated overlay district map. Please note that this is a housekeeping action to reflect the new district boundaries as defined by MassDEP, this is not a local policy option.

These are the changes that have occurred on our Water Resource District map:

1. An Interim WellHead Protection Area was added around the Populatic Area.
2. The Interim WellHead Protection Areas around the Camp Haiastan wells were modified.
3. The Interim WellHead Protection Areas around the Upper Union St wells were modified.
4. The boundary around the proposed well in the Washington and South Street area was removed.
5. The underlying town map was updated to provide more detail with parcel lines shown.

If you have any questions please feel free to ask.

# **FRANKLIN PLANNING & COMMUNITY DEVELOPMENT**

355 EAST CENTRAL STREET, ROOM 120  
FRANKLIN, MA 02038-1352  
TELEPHONE: 508-520-4907  
FAX: 508-520-4906

## **MEMORANDUM**

**TO: FRANKLIN TOWN COUNCIL**

**FROM: BRYAN W. TABERNER, AICP, DIRECTOR**

**RE: PROPOSED ZONING BYLAW AMENDMENT 20-854,  
UPDATE TO FRANKLIN'S WATER RESOURCE DISTRICTS MAP**

**CC: JAMIE HELLEN, TOWN ADMINISTRATOR; FRANKLIN PLANNING BOARD;  
MARK G. CEREL; CHRISSEY WHELTON; ROBERT CANTOREGGI; MICHAEL  
MAGLIO; LAURIE RUSZALA; GUS BROWN; AMY LOVE**

**DATE: MARCH 4, 2020**

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The Town of Franklin's Zoning Map includes several Overlay District Maps listed in §185-4B of Franklin Town Code. One of the more important overlay districts, Franklin's Water Resource District, was created to protect the Town's many wells and related aquifers. At this time the Department of Public Works is requesting an update to the Town's Water Resource District map, and an amendment to a related section of the Zoning Bylaw (§185-40).

The reasons for the proposed zoning bylaw amendment are explained in an attached letter from Town Engineer Michael Maglio. Zoning Bylaw Amendment 20-854 is likely the easiest bylaw amendment Town Council will ever need to consider; the proposed amendment makes one simple date change to §185-40B.

If Council members support the proposed Zoning Bylaw Amendment we request Town Council vote to refer Zoning Bylaw Amendments 20-854 to the Planning Board for a Public Hearing. Let me know if you have questions or require additional information.

Attachments:

- A. Letter from Town Engineer Michael Maglio;
- B. Existing Town of Franklin Water Resource Districts Map (2008);
- C. Updated Town of Franklin Water Resource Districts Map (2020); and
- D. Zoning Bylaw Amendment 20-854. Changes to §185-40. Water Resource District.





## TOWN OF FRANKLIN

### DEPARTMENT OF PUBLIC WORKS

Franklin Municipal Building  
257 Fisher Street  
Franklin, MA 02038-3026

March 4, 2020

To: Jamie Hellen, Town Administrator

Re: **Water Resource Map Update**

Dear Jamie,

We are requesting that the Town Council amend the Water Resource District Bylaw 185-40 to reflect the updated overlay district map. This is a housekeeping action to reflect the new district boundaries as defined by MassDEP.

Under Bylaw 185-40.B, the Water Resource District is defined as “those areas designated DEP Approved Zone 1; DEP Approved Zone 2; submitted for approval DEP Zone 2; and DEP approved Interim Wellhead Protection Areas.” MassDEP defines the limits of the Water Resource District and occasionally updates those limits and releases the data through GIS updates to the Town.

The District boundaries on the current Water Resource District Map were accurate as of March 28, 2008, however MassDEP has issued subsequent revisions since that time and we are requesting that the Council update the bylaw to reflect the most current data as shown on the attached map.

We will monitor new data releases from the State for future changes to the District boundaries and will request future map amendments accordingly.

Sincerely,

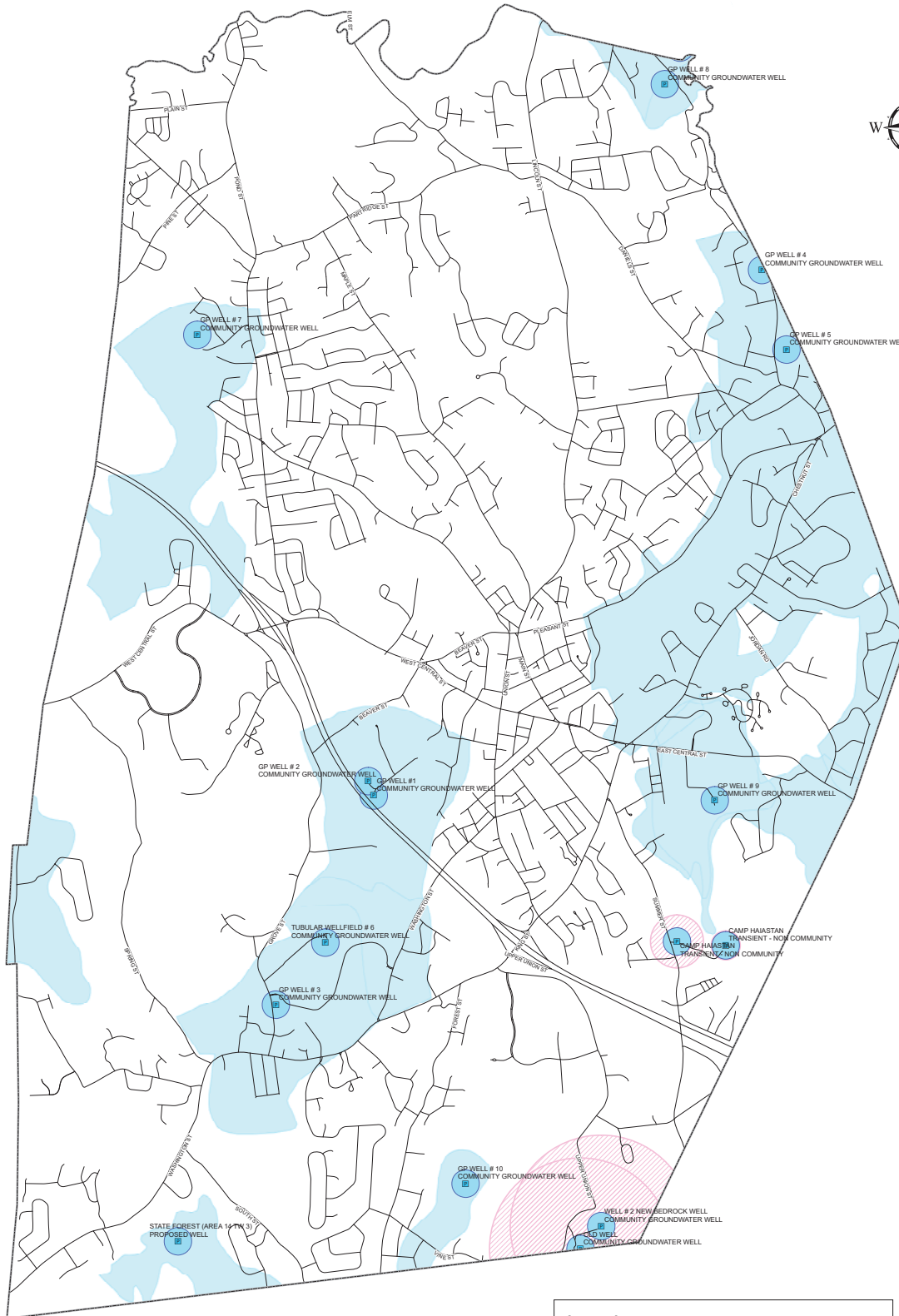
Michael Maglio, PE  
Town Engineer

Cc: Robert Cantoreggi, Director of Public Works  
Laurie Ruzala, Water & Sewer Superintendent  
Bryan Taberner, Director of Planning and Community Development  
Mark Cerel, Town Attorney

# Town of Franklin Water Resource Districts

Dated: MARCH 28, 2008

**Attachment B**  
Existing Town of Franklin  
Water Resource Districts Map



**Legend**

- Public Water Supply Wellhead Location
- DEP Approved ZONE 1
- DEP Approved ZONE 2 & Submitted for Approval DEP Zone 2
- DEP Approved Interim Wellhead Protection Areas (IWPA)



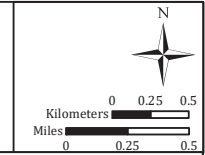
Produced By:  
Town of Franklin GIS



MAP SCALE  
1:17,000

# Water Resource Districts

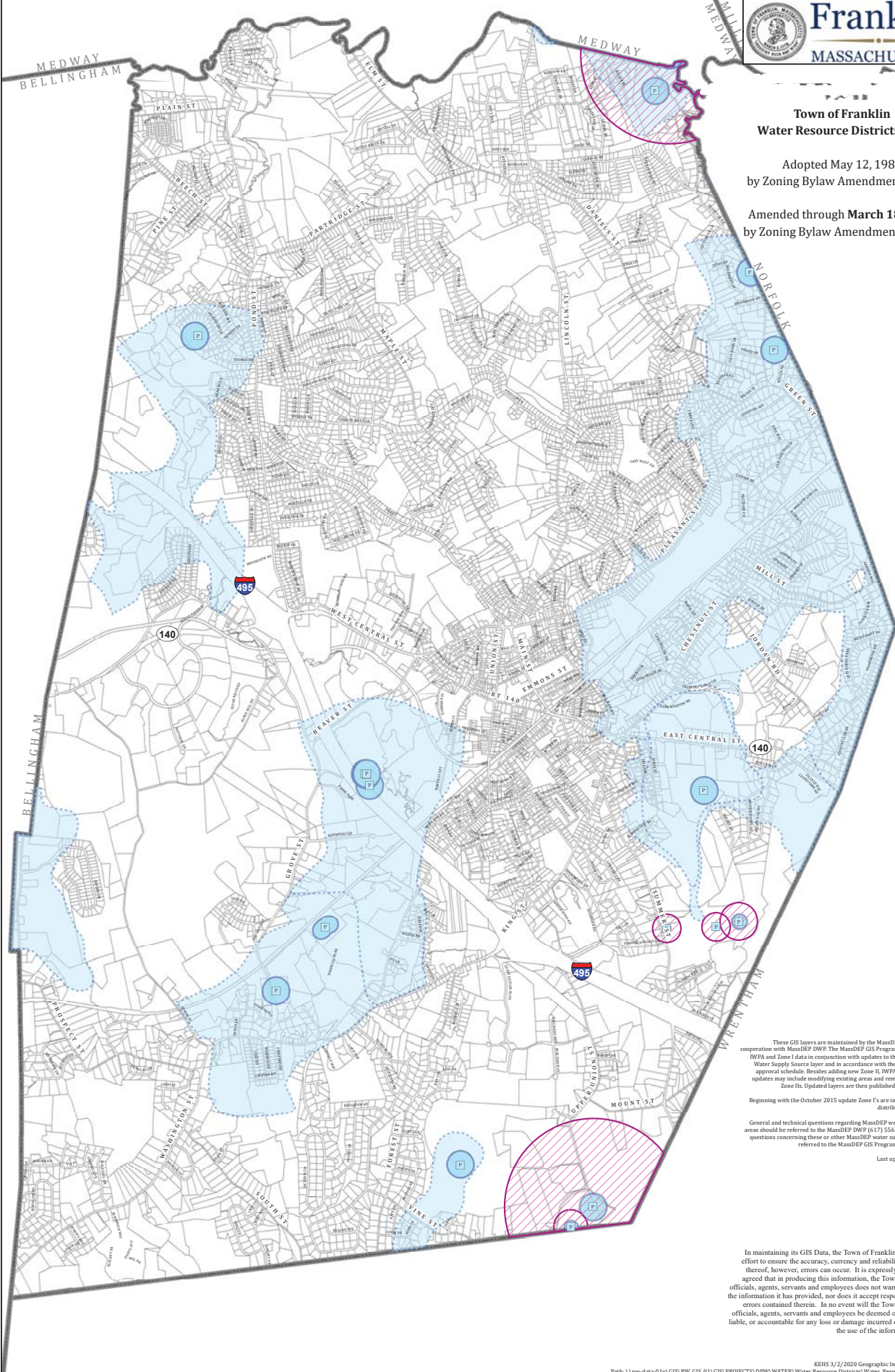
- Public Water Supply
- DEP Approved Interim
- Wellhead Protection Areas (IWPA)\*
- DEP Approved Zone I\*
- DEP Approved Zone II\*
- Parcel
- Municipal Boundary



## Town of Franklin Water Resource Districts Map

Adopted May 12, 1986  
by Zoning Bylaw Amendment 86-65

Amended through March 18, 2020  
by Zoning Bylaw Amendment 20-854



\*Data Source:  
These GIS layers are maintained by the MassDEP GIS Program in cooperation with MassDEP DWP. The MassDEP GIS Program updates Zone II, IWPA and Zone I data in conjunction with updates to the MassDEP Public Water Supply Source layer and in accordance with the DWP new source approval schedule. Besides adding new Zone II, IWPA and Zone I areas, updates may include modifying existing areas and removing superceded Zone IIs. Updated layers are then published through MassGIS.  
Beginning with the October 2015 update Zone I's are included in the data distributed to the public.  
General and technical questions regarding MassDEP well head protection areas should be referred to the MassDEP DWP (617) 556-1055. GIS-related questions concerning these or other MassDEP water supply layers can be referred to the MassDEP GIS Program (617) 574-6856.  
Last updated 12/9/2019

In maintaining its GIS Data, the Town of Franklin has made every effort to ensure the accuracy, currency and reliability of the content thereof; however, errors can occur. It is expressly understood and agreed that in producing this information, the Town of Franklin, its officials, agents, servants and employees does not warrant or guarantee the information it has provided, nor does it accept responsibility for any errors contained therein. In no event will the Town of Franklin, its officials, agents, servants and employees be deemed or held obligated, liable, or accountable for any loss or damage incurred or resulting from the use of the information provided.

SPONSOR: *Town Administration*



**TOWN OF FRANKLIN  
ZONING BY-LAW AMENDMENT 20-854**

**CHANGES TO §185-40. WATER RESOURCE DISTRICT**

**A ZONING BY-LAW TO AMEND THE FRANKLIN TOWN  
CODE AT CHAPTER 185, SECTION 40.D**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** The Code of the Town of Franklin is hereby amended by the following **additions** and **deletions** to §185-40. Water Resource District, sub-section B:

Establishment of district. The Water Resource District is hereby established as an overlay district. This overlay district shall apply to all new construction, reconstruction or expansion of existing buildings and new or expanded uses. The Water Resource District is defined as those areas designated DEP Approved Zone 1; DEP Approved Zone 2; submitted for approval DEP Zone 2: and DEP approved Interim Wellhead Protection Areas. The Water Resource District is delineated on the map entitled "Town of Franklin Water Resource Districts," dated ~~March 28, 2008~~ **March 18, 2020**, appended to this Zoning Bylaw and on file with the Town Clerk and Building Inspector.

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

**DATED:** \_\_\_\_\_, 2020

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**A True Record Attest:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Teresa M. Burr, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**

## Town of Franklin



## Planning Board

April 28, 2020

Teresa M. Burr, Town Clerk  
Town of Franklin  
355 East Central Street  
Franklin, MA 02038

### **CERTIFICATE OF VOTE**

Zoning By-law Amendment #20-854  
Zoning Map Amendment Water Resource Districts

**Petitioner:** Town Administration

Dear Mrs. Burr:

Please be advised that at its meeting on Monday, April 27, 2020 the Planning Board, upon motion duly made and seconded, voted (5-0-0) to **RECOMMEND**, *as presented*, to the Town Council the amendment of Zoning By-law #20-854, Water Resource District Zoning Map and Section 185-40.D of the Town Code.

If you have any questions concerning this decision, please contact the planning staff or me.

Sincerely,

Anthony Padula  
Chairman, Planning Board

cc: Town Council  
Town Administrator