

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

September 18, 2019

Municipal Building

Council Chambers

355 East Central Street

2nd Floor

7:00 PM

1. ANNOUNCEMENTS

- a. *This meeting is being recorded by Franklin TV and show on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*

2. CITIZEN COMMENTS

- a. *Citizens are welcome to express their views for up to five minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. APPROVAL OF MINUTES

- a. September 4, 2019

4. PROCLAMATIONS/RECOGNITIONS

- a. Franklin Police Department Retirement: Daniel McGlynn
Franklin Police Department Promotion: Nick Palmieri
Franklin Police Department New Hire: John Godino & David Ricci
- b. Franklin Fire Department EMS Lieutenant: William Blanchard

5. APPOINTMENTS - None Scheduled

6. HEARINGS- 7:10PM

- a. Zoning Bylaw Amendment 19-837: Zoning Map Changes From General Residential V to Single Family Residential IV an Area on or Near West Central Street

7. LICENSE TRANSACTIONS - None Scheduled

8. PRESENTATIONS/DISCUSSIONS

- a. Historical Museum Presentation
- b. DPW Presentation -- Tree Removal Update & Clothing Recycling Program

9. SUBCOMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

10. LEGISLATION FOR ACTION

- a. Resolution 19-63: Appropriation Cable Funds in Support of PEG Service and Programming per M.G.L Ch.44, §53F3/4 (**Motion to Approve Resolution 19-63: Majority Vote (5)**)
- b. Bylaw Amendment 19-845: Chapter 170, Vehicles and Traffic - 1st Reading (**Motion to Move Bylaw Amendment 19-845 to a Second Reading - Majority Vote (5)**)

- 11. TOWN ADMINISTRATOR'S REPORT**
- 12. FUTURE AGENDA ITEMS**
- 13. COUNCIL COMMENTS**
- 14. EXECUTIVE SESSION - *None Scheduled***
- 15. ADJOURN**

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

**FRANKLIN TOWN COUNCIL
MINUTES OF MEETING
September 4, 2019**

A meeting of the Town Council was held on Wednesday, September 4, 2019, at the Franklin Municipal Building, Council Chambers, 355 East Central Street, Franklin, Massachusetts. Councilors present: Patrick Casey, Robert Dellorco, Eamon McCarthy Earls, Melanie Hamblen, Glenn Jones, Matthew Kelly, Thomas Mercer, Peter Padula, Deborah Pellegrini. Councilors absent: None. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney; Chrissy Whelton, Assistant to the Town Administrator.

CALL TO ORDER: ► Chairman Mercer called the meeting to order at 7:00 PM with a moment of silence and the Pledge of Allegiance.

ANNOUNCEMENTS: ► Chairman Mercer announced the meeting is being recorded by *Franklin TV* and available for viewing on Comcast Channel 11 and Verizon Channel 29. This meeting may also be recorded by others.

CITIZEN COMMENTS: ► Ms. Teresa Burr, Town Clerk, reminded everyone about the bi-annual town election to be held on November 5, 2019 at the High School from 6:00 AM to 8:00 PM. She reviewed the list of 27 open seats. Papers are available until September 13, 2019; all papers must be returned to the Town Clerk's office by September 17, 2019 at 5:00 PM. Additional information is available on the website.

APPROVAL OF MINUTES: ► *August 21, 2019.* ► **MOTION to Approve** the August 21, 2019 meeting minutes by **Kelly**. **SECOND** by **Dellorco**. **No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0.**

PROCLAMATIONS/RECOGNITIONS: ► *Fire Department Swearing In: Matthew Berger Firefighter/Paramedic.* ► Fire Chief James McLaughlin introduced new firefighter/paramedic Matthew Berger and reviewed his background and experience. ► Town Clerk Teresa Burr performed the swearing in.

Chairman Mercer declared a two-minute recess.

APPOINTMENTS: ► *Library Board of Directors, Board Member Appointments: Amanda Rabbitt & Ginette Preto and Associate Member Appointments: Alison Wallace & Charleen M. Belcher.* ► Mr. Jones read the appointment. ► **MOTION to Appoint** Amanda Rabbitt and Ginette Preto to serve as members of the Library Board of Directors with terms expiring June 30, 2022, and Charleen Belcher and Alison Wallace to serve as associate members of the Library Board of Directors with terms expiring June 30, 2020 by **Jones**. **SECOND** by **Padula**. **Discussion:** ► Mr. Hellen stated there were many applicants. He noted there is much going on at the library and they are embarking on a five-year strategic planning process soon. He thanked those who volunteered. ► **VOTE: Yes-9, No-0, Absent-0.**

► *Finance Committee: Michael Kasberg & Nicole Corbosiero.* ► Mr. Jones read the appointment. ► **MOTION to Appoint** Michael Kasberg and Nicole Corbosiero to serve as members of the Finance Committee with terms expiring June 30, 2022 by **Jones**. **SECOND** by **Padula**. **Discussion:** ► Mr. Hellen stated there were many applicants. He stated both Mr. Kasberg and Ms. Corbosiero will be great assets to the Finance Committee. ► **VOTE: Yes-9, No-0, Absent-0.**

HEARINGS: ► *Contractor & Son, Inc. (Lincoln Street Market): Application for Transfer of License and Change Location/Pledge of \$15 Package Store License - Public Hearing 7:10 PM.* ► Chairman Mercer declared the hearing open. ► Mr. Richard Cornetta, Attorney of Cornetta, Ficco & Simmler, P.C., representing Contractor & Son, Inc.; Mr. Pramod Contractor, Principle Shareholder and proposed License Manager; and Mr. Cornell Contractor, son of Mr. Pramod Contractor, addressed the Town Council. Mr. Cornetta stated Contractor & Son, Inc. is better known as d/b/a Lincoln Street Market.

Chairman Mercer declared a five-minute recess.

Mr. Cornetta noted Mr. Cornell Contractor is awaiting his citizenship in November 2019 and he may return to request being the named manager as he is very involved in the business. He stated an agreement was reached and Contractor & Son, Inc. will be purchasing the license from Dacey's Market pending approval by the Town Council. He noted all application and required documents have been provided. He reviewed the experience of Mr. Pramod Contractor. He stated they are not only asking for the transfer of the license, but a change of location; the license will now be used at the Lincoln Street Market. He stated the Keller Sullivan Middle School is within 500 ft. of the market and reviewed the boundary lines. He stated no written objection has been filed by the school. He reviewed a diagram of the entry/exit locations and the interior of the market pointing out the separation of convenience store and liquor store areas. He stated the layout should mitigate any issues the Town Council may have with it being so close to a school. He noted they are moving the license about 500 ft. down the road. He reviewed additional factors in deciding if this is in the public interest. He asked the Town Council to favorably consider this license transfer, the relocation of the license, and the pledge of the license to Rockland Trust. ► Mr. David Neubauer, 113 Miller Street, stated he has been going to the Lincoln Street Market for many years and the applicants have been great. ► Mr. Padula stated he has been to the market and it is very neat and clean. He discussed the issue with it being within 500 ft. from the school and confirmed there is no statute regarding the distance. ► Mr. Cerel stated the Town Council could add into their decision that they took into consideration the proximity of the school and did not see it as a negative. ► Chairman Mercer noted there were no objections from anyone present at the meeting, and there was nothing from the School Committee regarding any objections. He closed the public hearing.

LICENSE TRANSACTIONS: ► *Contractor & Son, Inc. (Lincoln Street Market): Application for Transfer of License and Change Location/Pledge of \$15 Package Store License.* ► Mr. Jones read the license transaction. ► **MOTION to Approve** the request by Contractor & Son, Inc. for a transfer of the All Alcoholic Beverages Package Store license from Moksh, LLC d/b/a Dacey's Market from 345 Lincoln Street to 465 Lincoln Street and to approve the License Manager, Pramod R. Contractor, by **Kelly. SECOND by Dellorco. Discussion:** ► Mr. Cerel stated in regard to pledging the license, it is primarily an ABCC issue and finance issue. There is no downside to it. The school proximity issue should be noted in the records. ► Chairman Mercer requested to amend the motion to include both items noted by Mr. Cerel. ► **MOTION to Amend** the previous Motion as stated by town counsel to include the proximity of the school as well as the pledge of the license by **Jones. SECOND by Dellorco. No Discussion. ► VOTE (on the amendment): Yes-9, No-0, Absent-0. ► VOTE (on the Motion as amended): Yes-9, No-0, Absent-0.**

PRESENTATIONS/DISCUSSIONS: ► *Library Presentation.* ► Ms. Felicia Oti, Library Director; Ms. Kim Shipala, Assistant Library Director; and Ms. Caleigh Keating, Youth Services Librarian, addressed the Town Council. Ms. Oti narrated a PowerPoint presentation and provided an overview of the library including the facilities, staffing, hours, services, usage, collections, programs, and community engagement. She reviewed some of the questions and responses on the library surveys, as well as the strategic plan, sustainable funding, and support needed to continue to meet and exceed the community's expectations. ► Town Council members asked questions and thanked Ms. Oti and the staff for their hard work. ► Chairman Mercer thanked all past and present Town Council members who were involved in the library addition. He thanked the library staff for the presentation.

SUBCOMMITTEE REPORTS:

► Chairman Mercer stated there have been no subcommittee meetings since the last Town Council meeting.

- a. *Capital Budget Subcommittee.*
- b. *Budget Subcommittee.*
- c. *Economic Development Subcommittee.*

LEGISLATION FOR ACTION:

Note: Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. ***Resolution 19-59: Open Meeting Law Compliance: Authorization to Adopt Municipal Website as Official Method of Notice Posting (Motion to Approve Resolution 19-59 - Majority Vote (5)).*** ► Mr. Jones read the resolution. ► **MOTION to Approve** Resolution 19-59: Open Meeting Law Compliance: Authorization to Adopt Municipal Website as Official Method of Notice Posting by **Kelly. SECOND** by **Dellorco. Discussion:** ► Mr. Hellen stated this will allow the municipal website to be the official and legal method of notice posting for all Town board and committee meetings. He stated 169 towns across the state have already adopted this statute. He stated the agendas will still be posted in the Town Clerk's office window. ► Ms. Pellegrini expressed concern about having the website be the official method of notice posting and asked who will be monitoring the website to confirm all agendas are being posted. ► Mr. Hellen stated the Town Clerk will monitor that. ► Mr. Padula, Mr. Kelly, Mr. Jones, and Ms. Hamblen expressed support for this change. ► Mr. Earls confirmed the agenda notice will continue to be posted in the Town Clerk's office. ► Mr. Cerel confirmed the official posting will be the electronic posting, but it must still be physically posted with the Town Clerk. ► Chairman Mercer reiterated nothing will be changed about the way agendas are posted, only that the legal posting will now be the website. ► **VOTE: Yes-9, No-0, Absent-0.**
- b. ***Resolution 19-60: Revision of 2019 Town Council Meeting Schedule (Motion to Approve Resolution 19-60 - Majority Vote (5)).*** ► Mr. Jones read the resolution. ► **MOTION to Approve** Resolution 19-60: Revision of 2019 Town Council Meeting Schedule by **Kelly. SECOND** by **Padula. Discussion:** ► Mr. Hellen reviewed the change to eliminate the November 27, 2019 meeting and have the Tax Rate hearing on December 4, 2019. ► **VOTE: Yes-9, No-0, Absent-0.**
- c. ***Resolution 19-61: Gift Acceptance-Franklin Police Department (Motion to Approve Resolution 19-61 - Majority Vote (5)).*** ► Mr. Jones read the resolution. ► **MOTION to Approve** Resolution 19-61: Gift Acceptance-Franklin Police Department by **Kelly. SECOND** by **Padula. Discussion:** ► Mr. Hellen thanked Shaw's Supermarket for the \$250 donation for the Police Department's annual Halloween party. ► **VOTE: Yes-9, No-0, Absent-0.**
- d. ***Resolution 19-62: Acceptance of Easement for Traffic Signal Equipment on Property at 876 King Street (Motion to Approve Resolution 19-62 - Majority Vote (5)).*** ► **MOTION to Waive** the reading by **Padula. SECOND** by **Kelly. No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0.** ► **MOTION to Approve** Resolution 19-62: Acceptance of Easement for Traffic Signal Equipment on Property at 876 King Street by **Kelly. SECOND** by **Dellorco. Discussion:** ► Mr. Hellen stated the Charter School opened last week. A condition of their Special Permit with the Planning Board was that they had to redesign the intersection and put in a traffic light. He stated Michael Maglio, Town Engineer, is here to answer any questions. ► Mr. Maglio confirmed it would be a fully functional standard traffic signal. ► **VOTE: Yes-9, No-0, Absent-0.**
- e. ***Bylaw Amendment 19-844 As Amended: 225 Plain Street - Sewer System Extension - Second Reading (Motion to Adopt Bylaw Amendment 19-844 As Amended: Sewer System Extension - Majority Roll Call Vote (5)).*** ► Mr. Jones read the bylaw amendment as amended. ► **MOTION to Adopt** Bylaw Amendment 19-844 As Amended: 225 Plain Street - Sewer Extension by **Kelly. SECOND** by **Dellorco. Discussion:** ► Mr. Hellen stated this is the second reading of the amendment that the Town Council approved at the last meeting. He noted this amended version indicates it is for one single-family residence. ► Mr. Maglio, Town Engineer, stated he spoke with the Town Planner and DPW Director of Bellingham. They noted that long-term, they may be interested in tying into the Franklin town sewer.

► Town Council members asked questions about the bylaw. ► Mr. Cerel reviewed the process for connecting to the sewer line and noted only one single-family residence can be built. ► **ROLL CALL VOTE:** Casey-YES; Dellorco-YES; Earls-YES; Hamblen-YES; Jones-YES; Kelly-YES; Mercer-YES; Padula-YES; Pellegrini-YES. ► **VOTE: Yes-9, No-0, Absent-0.**

TOWN ADMINISTRATOR'S REPORT: ► *Town Council Bi-Annual Goals Update.* ► Mr. Hellen noted there are only a few meetings left before the next election. He stated he provided Town Council members with a memo updating the goals that were set a few years ago. He stated he will give a copy to Steve Sherlock to post online. He reviewed a few points about EEE. He said he is working with the state representatives and monitoring the situation closely. There is information on the Town website. Currently, the Town is at a moderate risk. No evening events have been cancelled, yet. He advised people to wear mosquito repellent when going out and provided other protection advice. He advised residents to call the Town offices with any questions. ► Mr. Cerel provided a review of voting on bylaw adoptions. He stated the Charter requires two readings; a second reading requires a roll call vote. Zoning bylaws must have a two-thirds majority which would be six. All other bylaws are usually a simple majority which would be five. This is listed in the procedure's manual.

FUTURE AGENDA ITEMS: ► *None.*

COUNCIL COMMENTS: ► Ms. Hamblen reminded everyone that October 1st is the deadline to apply for Chapter 61. The Agriculture Commission is holding the 2019 Zucchini Races at the Farmers' Market on September 13th; more information is available on the Town website. ► Mr. Dellorco noted Walpole was designated as critical risk for EEE. ► Mr. Earls mentioned the fire on July 6th at the Water Treatment Plant that affected the water ban. He asked when the ban would be lifted. He suggested that signboards on the road may be a way to alert residents to upcoming board and committee meetings. ► Mr. Hellen said the water ban would probably be lifted at the end of the month. ► Ms. Pellegrini stated the flowers on the bridge were nice but died very quickly. She asked if this was due to the water ban. She encouraged residents to run for office for any of the open seats. ► Mr. Kelly wished Happy Birthday to former Town Council member Andrew Bissanti. ► Town Council members wished Mr. Casey good luck on his wedding ceremony on September 14th.

EXECUTIVE SESSION: *None.*

ADJOURN: ► **MOTION to Adjourn by Kelly. SECOND by Dellorco. No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0. Meeting adjourned at 8:45 PM.**

Respectfully submitted,

Judith Lizardi
Recording Secretary

FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120
FRANKLIN, MA 02038-1352
TELEPHONE: 508-520-4907
FAX: 508-520-4906

MEMORANDUM

TO: JEFFREY D. NUTTING, TOWN ADMINISTRATOR
FROM: BRYAN W. TABERNER, AICP, DIRECTOR
RE: ZONING BY-LAW AMENDMENT 19-837, ZONING MAP CHANGES
FROM GENERAL RESIDENTIAL V TO SINGLE FAMILY RESIDENTIAL IV,
AN AREA ON OR NEAR WEST CENTRAL STREET
CC: JAMIE HELLEN, DEPUTY TOWN ADMINISTRATOR
MARK CEREL, TOWN ATTORNEY; AMY LOVE, PLANNER
DATE: FEBRUARY 14, 2019

As you know, at their February 13th meeting the Economic Development Committee voted to send Zoning Bylaw Amendment 19-837 to the full Council for consideration. The proposed Zoning Map Amendment would change five parcels on West Central Street from General Residential V to Single Family Residential IV.

Attached are the following for review and consideration:

- A list of parcels proposed for rezoning;
- Zoning By-law Amendment 19-837: Zoning Map Changes From General Residential V to Single Family Residential IV, An Area On Or Near West Central Street; and
- A diagram with two maps: one showing the current zoning in the area, and one showing proposed Zoning Map changes.

If Town Council supports the proposed zoning map amendment, DPCD recommends they refer Zoning By-law Amendment 19-837 to the Planning Board for a Public Hearing.

Please let me know if you have questions or require additional information.

Proposed Zoning Map Amendment

19-837

From General Residential V to Single Family Residential IV An Area On Or Near West Central Street

Parcel	Location	Size (acres)	Owners	From	To
278-031-000-000	278 West Central Street	1.019	Double J Development LLC	GRV	SFRIV
278-032-000-000	280 West Central Street	0.815	Joel Derrico	GRV	SFRIV
278-033-000-000	286 West Central Street	0.147	Max Roche and Lauren Schaejbe	GRV	SFRIV
278-034-000-000	290 West Central Street	0.140	Eberle and Gracia Pierre-Louis	GRV	SFRIV
278-035-000-000	300 West Central Street	1.310	Dennis R. Foley Trust and Foley Family Trust	GRV	SFRIV

Total Acres 2.412

SFRIV = Single Family Residential IV

GRV = General Residential V

2/7/2019
Franklin DPCD

**TOWN OF FRANKLIN
ZONING BY-LAW AMENDMENT 19-837
ZONING MAP CHANGES FROM GENERAL RESIDENTIAL V
TO SINGLE FAMILY RESIDENTIAL IV
AN AREA ON OR NEAR WEST CENTRAL STREET**

**A ZONING BY-LAW AMENDMENT TO THE CODE OF THE TOWN OF
FRANKLIN AT CHAPTER 185 SECTION 5, ZONING MAP**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT: The Code of the Town of Franklin is hereby amended by making the following amendments to §185-5, Zoning Map:

That the Zoning Map of the Town of Franklin be amended by changing from General Residential V to Single Family Residential IV an area containing 2.412± acres, comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Number

278-031-000

278-033-000

278-035-000

278-032-000

278-034-000

The area to be rezoned is shown on the attached map ("Proposed Zoning Map Changes, An Area On Or Near West Central Street").

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED: _____, 2019

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

ABSTAIN _____

**Teresa M. Burr
Town Clerk**

ABSENT _____

RECUSED _____

Glenn Jones, Clerk

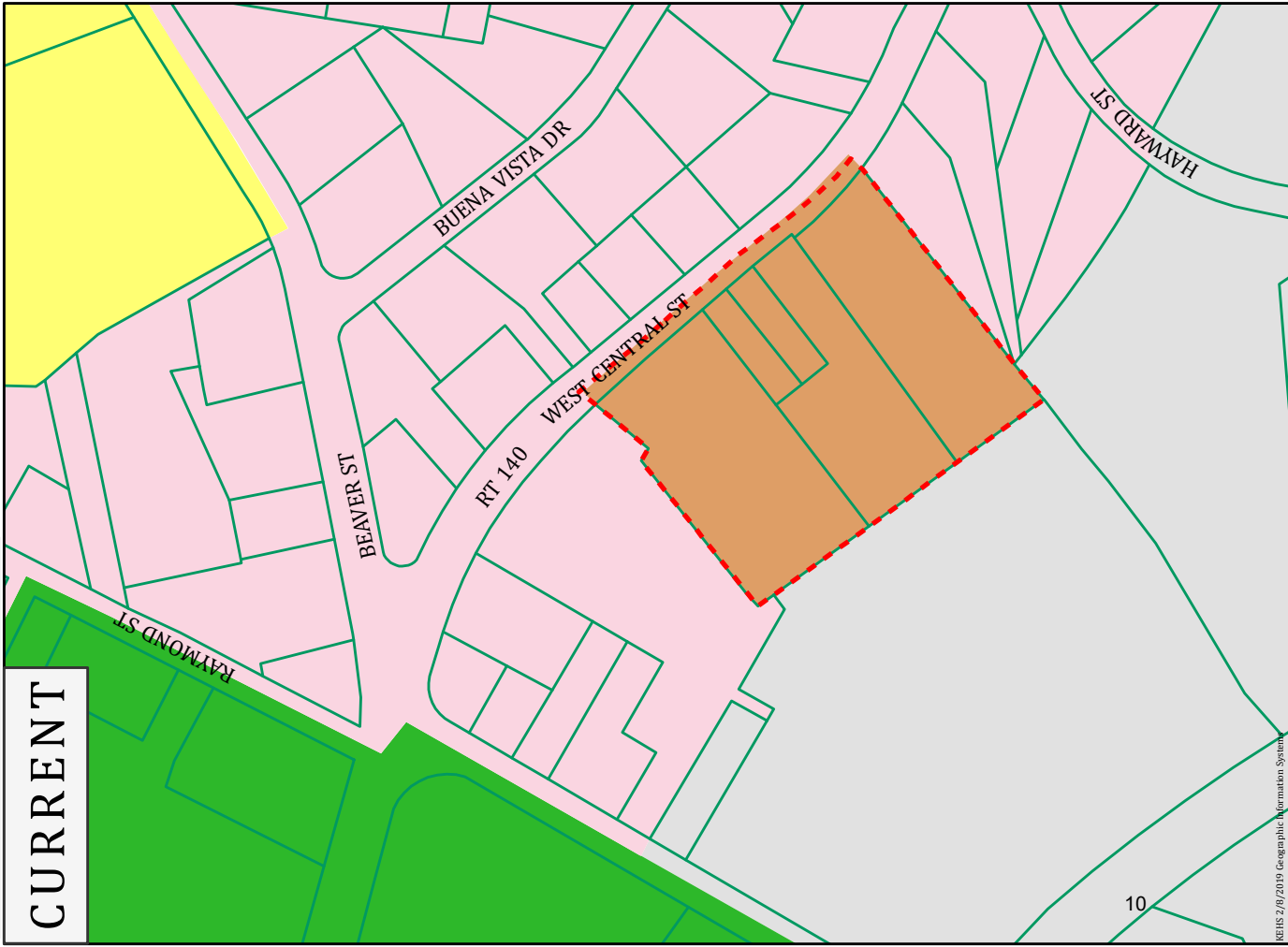
Proposed Zoning Map Changes

General Residential V to Single-Family IV

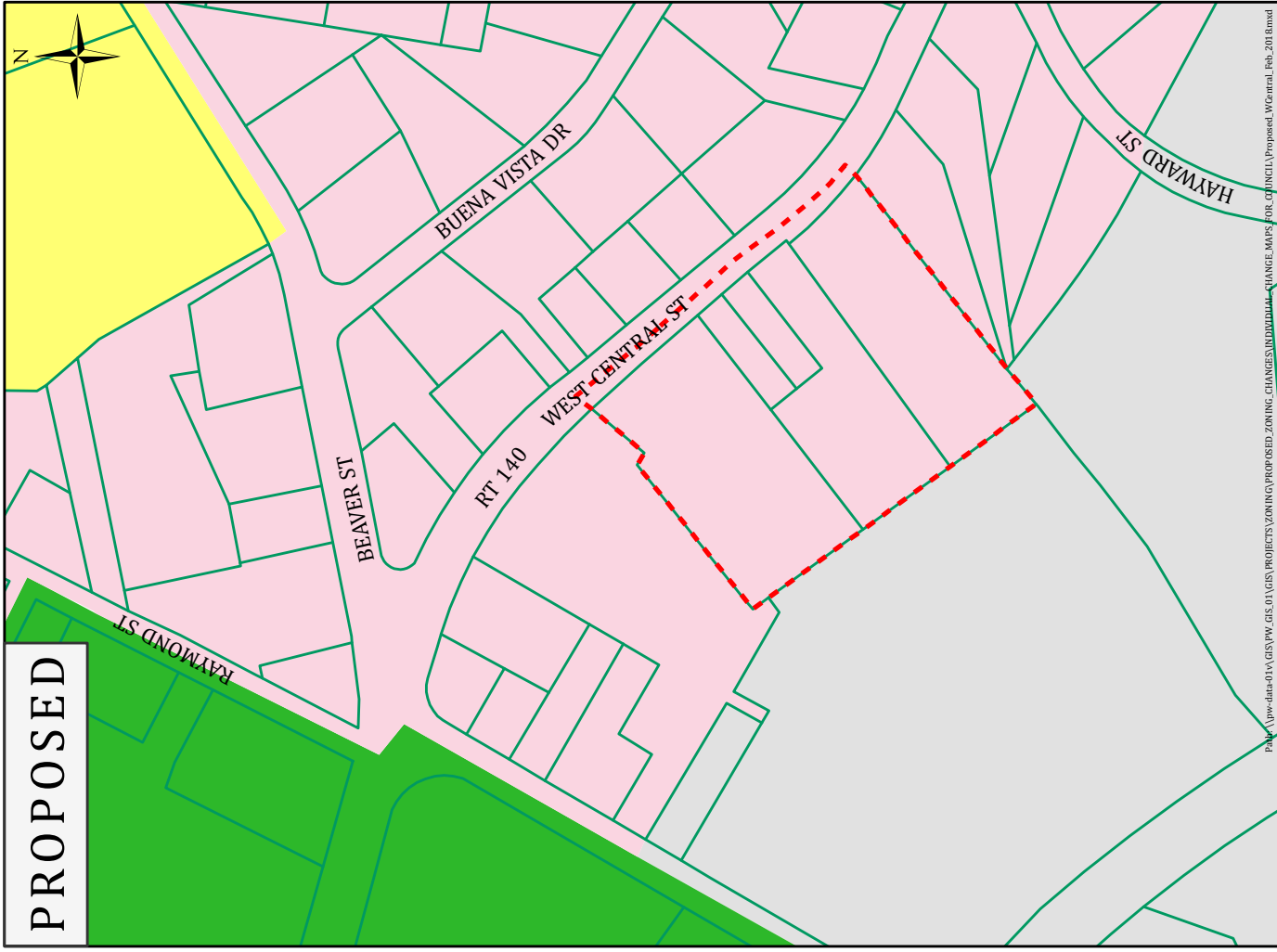
- Commercial II
- General Residential V
- Industrial
- Rural Residential II
- Single-Family IV
- Area of Proposed Change 19-837
- Parcel Line

0 125 250 500 Feet

CURRENT



PROPOSED



Town of Franklin



TOWN OF FRANKLIN
TOWN CLERK

2019 MAR 19 A 8:33

Planning Board

RECEIVED

PUBLIC HEARING NOTICE

The following notice will be published in the Milford Daily Newspaper
on March 25, 2019 and again on April 1, 2019.

In accordance with the provisions of M.G.L. Chapter 40A, Section 5, notice is hereby given that the Planning Board will hold a Public Hearing on April 8, 2019 at 7:30 PM and the Town Council will hold a Public Hearing on April 10, 2019, at 7:10 PM in the Town Council Chambers of the Municipal Building, 355 East Central Street, to consider amending Chapter 185, Sections 5 of the Code of the Town of Franklin, Zoning By-Law as follows:

ZONING BY-LAW AMENDMENT PROPOSED BY THE FRANKLIN TOWN ADMINISTRATION TO THE FRANKLIN TOWN CODE CHAPTER 185, SECTIONS 5.

Zoning By-Law Amendment 19-837: Changes from General Residential V to Single Family Residential IV in an Area on or Near West Central Street:

Chapter 185 of the Code of the Town of Franklin is hereby amended by making the following amendments to §185-5, of the Code of the Town of Franklin, Zoning Map:

The Zoning Map of the Town of Franklin be amended by changing from General Residential V to Single Family Residential IV to an area containing 3.43 ± acres, comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Number

278-033-000 278-034-000
278-031-000 278-032-000 278-035-000

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

The exact map of said amendment may be reviewed in the Department of Planning and Community Development during normal business hours (Monday, Tuesday and Thursday - 8:00 AM to 4:00 PM, Wednesday - 8:00 AM to 6:00 PM, and Friday - 8:00 AM to 1:00 P.M).

Please contact the Department of Planning & Community Development at 508-520-4907 if you require further information or if you need to make arrangements to provide translation services for the hearing impaired or for persons with language barriers.

Anthony Padula, Chairman
Franklin Planning Board

Thomas Mercer, Chairman
Franklin Town Council

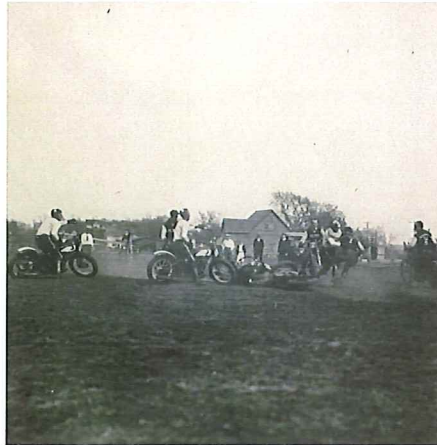
Franklin Historical Museum

Who we are and where we are going

Where do you start?

- Inventory the collection as a whole
- Write up-to-date museum policies
- Create templates for finding aids and processing plans
- Start creating individual collections

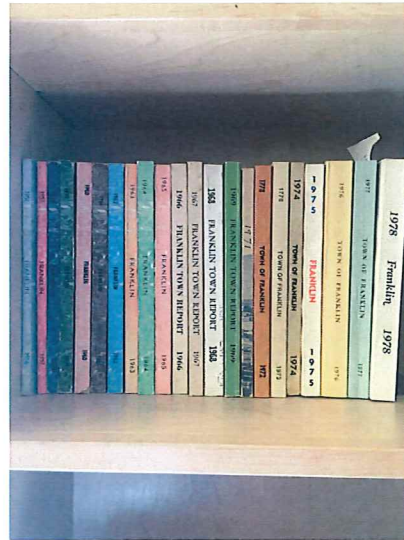




- [illegible]

Looking Ahead

- Rehouse materials so that the museum is organized, catalogued, and labeled to professional standards
- Create a more prominent digital presence through social media and by putting finding aids online
- Become a thriving community center for everyone from the advanced researcher to the novice elementary school student



Thank You!



Town of Franklin

Town Administrator
Tel: (508) 520-4949



Fax: (508) 520-4903

355 East Central Street
Franklin, Massachusetts 02038-1352

Memorandum

September 12, 2019

To: Town Council

From: Jamie Hellen, Town Administrator

Re: PEG Grant

The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find attached resolution to appropriate \$176,594.74 PEG funds received for Second Quarter from Comcast and Verizon to the Cable Access Corporation.

Please feel free to call with any questions.



TOWN OF FRANKLIN

RESOLUTION NO.: 19-63

APPROPRIATION: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4

TOTAL REQUESTED: \$176,594.74

PURPOSE: To appropriate \$176,594.74 from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, representing the amount received in the previous quarter, to be paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.

MOTION

Be it Moved and Voted by the Town Council that the sum of \$176,594.74 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2019

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: ____ **NO:** ____

ABSTAIN: ____ **ABSENT:** ____

RECUSED: _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department:
ADMINISTRATION
123

Date: August 14, 2019

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123		
	One Day Beer/Wine Licenses	1BR123		
	Alcoholic Beverage Licenses	ALC123		
	Amusement Licenses	AMU123		
	Auctioneer Licenses	AUC123		
	Cable TV Franchise Fee	CAB123		
	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123		
	Common Victual Licenses	CVC123		
	Departmental Fees	DEP123		
	Permits - Administration	PER123		
	Rentals - Administration	REN123		
	Taxi Cab Licenses Amusement	TXI123		
	Daniels Assoc Populatic St Deposits	DAN123		
	Town Common - Gift	COM123		
	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		
	Recreation Improvements - Gift	REC123		
	Populatic St Improvements - Gift	POP123		
	Insurance Recovery	INS123		
	Transportation - Gift	TRN123		
	Welcome Sign - Gift	WEL123		
	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Second Quarter fees	Verizon Cable TV	VERCBL		\$ 93,774.18
TOTAL				\$ 93,774.18

PEG Grant Report 2nd Quarter 2019

Town of Franklin

Verizon - fBA

Massachusetts

PEG Fee Rate:

5.00%

	April	May	June	Quarter Total
Monthly Recurring Cable Service Charges (e.g. Basic, Enhanced Basic, Premium and Equipment Rental)	\$526,606.40	\$532,158.02	\$532,634.50	\$1,591,398.92
Usage Based Charges (e.g. PayPer View, Installation)	\$23,062.45	\$18,486.78	\$19,699.23	\$61,248.46
Advertising	\$59,392.51	\$27,186.14	\$35,551.85	\$122,130.50
Home Shopping	\$1,461.12	\$827.18	\$773.79	\$3,062.09
Late Payment	\$0.00	\$0.00	\$0.00	\$0.00
Other Misc. (Leased Access & Other Misc.)	\$4,851.86	\$2,433.19	\$4,312.67	\$11,597.72
License Fee Billed	(\$1.17)	(\$0.70)	(\$0.14)	(\$2.01)
PEG Fee Billed	\$31,416.19	\$31,343.20	\$31,484.14	\$94,243.53
Less:				
Bad Debt	(\$2,093.25)	(\$3,077.57)	(\$3,024.86)	(\$8,195.68)
Total Receipts Subject to PEG Fee Calculation	\$644,696.10	\$609,356.22	\$621,431.18	\$1,875,483.50

PEG Grant	\$32,234.81	\$30,467.81	\$31,071.56	\$93,774.18
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Verizon New England Inc. is hereby requesting that this information be treated as confidential and proprietary business information in accordance with the terms of the Cable Television Final License granted to Verizon New England Inc. This information is not otherwise readily ascertainable or publicly available by proper means by other persons from another source in the same configuration as provided herein, would cause substantial harm to competitive position of Verizon in the highly competitive video marketplace if disclosed, is intended to be proprietary confidential business information and is treated by Verizon as such.

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department:
ADMINISTRATION
123

Date: August 20, 2019

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123		
	One Day Beer/Wine Licenses	1BR123		
	Alcoholic Beverage Licenses	ALC123		
	Amusement Licenses	AMU123		
	Auctioneer Licenses	AUC123		
	Cable TV Franchise Fee	CAB123		
	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123		
	Common Victual Licenses	CVC123		
	Departmental Fees	DEP123		
	Permits - Administration	PER123		
	Rentals - Administration	REN123		
	Taxi Cab Licenses Amusement	TXI123		
	Daniels Assoc Populatic St Deposits	DAN123		
	Town Common - Gift	COM123		
	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		
	Recreation Improvements - Gift	REC123		
	Populatic St Improvements - Gift	POP123		
	Insurance Recovery	INS123		
	Transportation - Gift	TRN123		
	Welcome Sign - Gift	WEL123		
	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Second Quarter fees	Comcast Cable TV	VERCBL		\$ 82,505.53
TOTAL				\$ 82,505.53

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Eighty Two Thousand Five Hundred Five Dollars and Fifty Three Cents

for the period ending August 20, 2019
Town Treasurer, whose receipt I hold therefor.

which I have paid to the

Signature 

Alecia Alleyne, Administrative Assistant



System Name: Comcast of Massachusetts II, Inc.
 Email: Patrick_Moore@cable.comcast.com
 Phone: 610-665-2575

Vendor ID: 150328
 Contract Name: Franklin MA
 Statement Period: Apr - Jun, 2019
 Payment Amount: \$82,505.53
 Statement Number: 595746
 CUID: MA0152
 System ID: 8773-1000-0160

FRANKLIN TOWN OF MA
 355 EAST CENTRAL STREET
 FRANKLIN, MA, 02038

This statement represents your payment for the period listed above.

Revenue Category	Amount
Expanded Basic Video Service	\$466,774.88
Limited Basic Video Service	\$283,529.80
Digital Video Service	\$409,147.12
Pay	\$247,116.10
PPV / VOD	\$48,611.05
Digital Video Equipment	\$72,038.29
Video Installation / Activation	\$5,626.49
Franchise Fees	\$79,211.85
PEG Fees	\$10,147.21
State Assessment	\$2,836.61
Guide	\$100.80
Other	\$6,360.96
Late Fees	\$2,719.61
Write-offs / Recoveries	(\$4,238.05)
Ad Sales	\$80,021.85
Home Shopping Commissions	\$8,860.99
Total	\$1,718,865.56
Franchise Fee %	4.80 %
Franchise Fee	\$82,505.53

To the best of my knowledge and belief, the above is a true and correct statement for the accounting of the gross revenues received by this corporation for the period.

Chad Mackey

Chad Mackey

Sr. Analyst

Town Administrator
Tel: (508) 520-4949

Town of Franklin



Fax: (508) 520-4903

355 East Central Street
Franklin, Massachusetts 02038-1352

Memorandum

September 13, 2019

To: Town Council

From: Jamie Hellen, Town Administrator

Re: By-Law Amendment 19-845: Downtown Parking Map Handicap Spaces

I am asking the Town Council to consider bylaw amendment 19-845, to amend the code of the Town of Franklin at Chapter 170 to add 3 handicap spaces (shown on map) and take away one that was mistakenly added to a street that does now allow street parking.

A citizen came to me two weeks ago suggesting the Town should have at least two dedicated handicap spaces on the Town Common. After talking to the staff, we all agreed. I use this as a great example of our government in action. Our staff are excellent, not perfect every moment. But it's a great example of feedback we get and being able to do something better than we did before.

I am very appreciative of this gentleman coming to me at the monthly Senior Center office hours to offer this suggestion.

Additionally, two other small oversights were made when the original downtown parking map was complete and we are cleaning up the map. Those changes are:

- removing a handicap symbol on West Central in between East Street and Cottage Street where there is no on street parking allowed.
- adding a handicap symbol to East Central Street on the right hand side just after Alpine Row where there is currently a handicap spot.

If you have any additional questions please feel free to ask.



Sponsor: Administration

**TOWN OF FRANKLIN
BYLAW AMENDMENT 19-845
CHAPTER 170, VEHICLES AND TRAFFIC**

A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN AT CHAPTER 170, VEHICLES AND TRAFFIC AT ARTICLE IV, STOPPING, STANDING AND PARKING, §170-15 PARKING PROHIBITIONS AND LIMITATIONS D. PARKING PROHIBITED.

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL that Chapter 170 of the Code of the Town of Franklin Vehicles and Traffic, Article IV, Stopping, Standing and Parking, §170-15 Parking Prohibitions and Limitations D. Parking Prohibited is hereby amended as follows:

§170-15 Parking prohibitions and limitations.

No person shall stand or park any vehicle at any time:

- A. Upon streets or parts thereof where such a prohibition is posted.
- B. At bus stops, except buses, and no person shall park a bus within a business district at any place other than a bus stop when a nearby bus stop is available.
- C. At taxicab stands, except taxicabs, and no person shall park a taxicab upon any street within a business district at any place other than the taxicab stand or stands designated for the use of this taxicab or taxicabs, except while engaged or while waiting for an opportunity to use a taxicab stand designated for his use.
- D. Parking prohibited.
 - (1) Downtown Parking District: Boundaries are those contained on map captioned "Downtown Parking District" prepared by Town of Franklin Engineering Department and created July 13, 2016 and revised on July 31, 2018 and further revised on November 14, 2018 **and further revised as of the effective date of this legislation** on file with the Town Clerk, a copy of which is appended hereto as "Attachment 1"; prohibitions and limitations on streets contained within the district are shown on said map.

This bylaw amendment shall become effective according to the provisions of the Franklin Home Rule Charter.

DATED: _____, 2019

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

ABSTAIN _____

Teresa M. Burr, CMC
Town Clerk

ABSENT _____

Glenn Jones, Clerk
Franklin Town Council

	Merchant Permit 6am-2pm, M-F		Downtown Parking District
	2 HR 6am-10am, M-F		Building
	2 HR 8am-2pm, M-F		Parcel
	No Parking		

