

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

May 26, 2022

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
7:00 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for May 26, 2022 Town Council Meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/86884948996>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 868 8494 8996** --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. HEARINGS - 7:00 pm

- [FY23 Town Council Annual Operating Budget Hearing](#)
 - [FY23 Voting Document](#)
 - [FY23 Town Administrator Budget Message \(per Town Charter Section 6-4-1\)](#)
 - [Appendix A1 - Town Administrator Recommended Budget Voting Document & Budget Book \(per Town Charter provision 6-5-1 and 6-5-2\)](#)
 - [Appendix B1 - Franklin School Committee Recommended FY22 Budget Executive Summary](#)

4. LICENSE TRANSACTIONS

- [La Cantina Winery - Farmer-Winery, Farmer's Market License](#)

5. LEGISLATION FOR ACTION

- a. [Resolution 22-31: Departmental FY23 Expenditure Limits, Town Code Chapter 73, MGL Chapter 44, Section 53E1/2](#) (**Motion to Approve Resolution 22-31 - Majority Vote**)
- b. [Resolution 22-32: Salary Schedule: Full-Time Elected Official - Town Clerk](#) (**Motion to Approve Resolution 22-32 - Majority Roll Call Vote**)
- c. [Resolution 22-33: Adoption of the FY23 Budget](#) (**Motion to Approve Resolution 22-33 - Majority Vote**)

6. TOWN ADMINISTRATOR'S REPORT

7. COUNCIL COMMENTS

8. EXECUTIVE SESSION

- a. *Exemption #3: Collective Bargaining (all Town unions) - To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.*
- b. *Exemption #6: To consider the purchase, exchange, lease or value of real property, because an open meeting may have a detrimental effect on the negotiating position of the public body and the chair so declares.*
 - i. *Schmidt's Farm, Prospect Street*

9. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

LEGAL NOTICE - TOWN OF FRANKLIN, MA
FY23 PROPOSED BUDGET AND NOTICE OF BUDGET HEARINGS

The Franklin Town Council will hold Public Hearings on **Wednesday, May 25, 2022 and Thursday, May 26, 2022 at 7:00 p.m. on the proposed FY 2023 budget. These meetings will be held in the Council Chambers, 2nd floor, Franklin Municipal Building, 355 East Central St., Franklin, and also remotely via the “ZOOM” platform.** A detailed budget document is available on the Town’s official website budget page. Copies of the budget are available for inspection in the Office of the Town Administrator and the Office of the Town Clerk located in the Franklin Municipal Building during our normal business hours. A copy is also available at the Franklin Public Library, 118 Main St., Franklin. Any questions or comments can be directed to Chris Sandini, Franklin Finance Director, at (508) 553-4864. A general summary of the budget follows:

Category	FY 2022 Budget	FY 2023 Administration Recommendations
General Government	10,663,355	11,145,583
Public Safety	13,451,669	13,706,329
Education	70,307,712	72,827,683
DPW	5,401,385	5,752,227
Human Services	834,944	1,038,276
Culture & Recreation	1,691,467	1,717,779
Debt & Interest	6,788,069	6,449,120
Employee Benefits	13,830,577	15,023,035
Liability Insurance	636,540	700,000
Total General Fund:	\$123,605,718	\$128,360,032
Sewer Enterprise	5,249,396	5,004,318
Water Enterprise	6,591,279	6,460,282
Solid Waste Enterprise	2,663,800	2,566,954
Total Enterprise Funds:	\$14,504,475	\$14,031,554
Total All Budgets:	\$138,110,193 \$	\$142,391,586

Submitted by,
Julie McCann

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
111	TOWN COUNCIL						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
123	TOWN ADMINISTRATOR						
	PERSONAL SERVICES	377,228	390,485	391,083	391,083	391,083	-
	EXPENSES	13,700	33,750	34,532	34,532	34,532	-
		390,928	424,235	425,615	425,615	425,615	-
131	FINANCE COMMITTEE						
	EXPENSES	1,500	1,500	1,500	1,500	1,500	-
		1,500	1,500	1,500	1,500	1,500	-
135	COMPTROLLER						
	PERSONAL SERVICES	471,065	493,285	491,450	491,450	491,450	-
	EXPENSES	70,150	75,150	81,300	81,300	81,300	-
		541,215	568,435	572,750	572,750	572,750	-
141	BOARD OF ASSESSORS						
	PERSONAL SERVICES	368,803	327,321	327,321	327,321	327,321	-
	EXPENSES	94,350	99,900	99,900	99,900	99,900	-
		463,153	427,221	427,221	427,221	427,221	-
147	TREASURER/COLLECTOR						
	PERSONAL SERVICES	328,401	390,892	379,142	379,142	379,142	-
	EXPENSES	91,105	91,105	91,105	91,105	91,105	-
		419,506	481,997	470,247	470,247	470,247	-
151	LEGAL SERVICES						
	PERSONAL SERVICES	107,584	109,736	109,736	109,736	109,736	-
	EXPENSES	60,000	60,000	60,000	60,000	60,000	-
		167,584	169,736	169,736	169,736	169,736	-
152	HUMAN RESOURCES						
	PERSONAL SERVICES	170,845	174,261	241,532	241,532	241,532	-
	EXPENSES	28,630	53,650	34,750	34,750	34,750	-
		199,475	227,911	276,282	276,282	276,282	-
155	INFORMATION TECHNOLOGY						
	PERSONAL SERVICES	-	37,500	37,645	37,645	37,645	-
	EXPENSES	293,693	307,706	384,597	384,597	384,597	-
		293,693	345,206	422,242	422,242	422,242	-
161	TOWN CLERK						
	PERSONAL SERVICES	175,851	208,014	198,019	198,019	198,019	-
	EXPENSES	16,746	20,550	19,650	19,650	19,650	-
		192,597	228,564	217,669	217,669	217,669	-
164	ELECTION & REGISTRATION						
	PERSONAL SERVICES	107,795	15,620	26,791	26,791	26,791	-
	EXPENSES	36,518	31,800	34,800	34,800	34,800	-
		144,313	47,420	61,591	61,591	61,591	-
176	ZONING BOARD OF APPEALS						
	EXPENSES	8,000	8,000	10,000	10,000	10,000	-
		8,000	8,000	10,000	10,000	10,000	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
177	PLANNING & GROWTH MGMT						
	PERSONAL SERVICES	323,636	316,227	395,971	395,971	395,971	-
	EXPENSES	32,300	32,300	32,300	32,300	32,300	-
		355,936	348,527	428,271	428,271	428,271	-
184	AGRICULTURAL COMMISSION						
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		1,000	1,000	1,000	1,000	1,000	-
192	PUBLIC PROPERTY & BUILDINGS						
	PERSONAL SERVICES	2,930,726	2,861,523	2,967,959	2,967,959	2,967,959	-
	EXPENSES	4,109,949	4,400,000	4,539,000	4,539,000	4,539,000	-
		7,040,675	7,261,523	7,506,959	7,506,959	7,506,959	-
196	CENTRAL SERVICES						
	EXPENSES	128,000	118,700	150,500	150,500	150,500	-
		128,000	118,700	150,500	150,500	150,500	-
	Subtotal, General Government	10,351,576	10,663,975	11,145,583	11,145,583	11,145,583	-
210	POLICE						
	PERSONAL SERVICES	5,438,989	5,751,420	5,866,231	5,866,231	5,866,231	-
	EXPENSES	302,485	296,340	316,140	316,140	316,140	-
		5,741,474	6,047,760	6,182,371	6,182,371	6,182,371	-
220	FIRE						
	PERSONAL SERVICES	5,690,085	5,921,247	5,930,474	5,930,474	5,930,474	-
	EXPENSES	459,076	520,500	538,800	538,800	538,800	-
		6,149,161	6,441,747	6,469,274	6,469,274	6,469,274	-
225	REGIONAL DISPATCH						
	EXPENSES	447,355	435,074	610,664	610,664	610,664	-
		447,355	435,074	610,664	610,664	610,664	-
240	INSPECTION DEPARTMENT						
	PERSONAL SERVICES	395,731	426,676	340,608	340,608	340,608	-
	EXPENSES	23,820	22,712	22,712	22,712	22,712	-
		419,551	449,388	363,320	363,320	363,320	-
292	ANIMAL CONTROL						
	EXPENSES	76,700	77,700	80,700	80,700	80,700	-
		76,700	77,700	80,700	80,700	80,700	-
	Subtotal, Public Safety	12,834,241	13,451,669	13,706,329	13,706,329	13,706,329	-
300	FRANKLIN PUBLIC SCHOOLS						
	EXPENSES	65,658,500	67,820,825	70,216,996	70,220,825	70,220,825	-
		65,658,500	67,820,825	70,216,996	70,220,825	70,220,825	-
390	TRI-COUNTY REGIONAL SCHOOL						
	EXPENSES	2,504,543	2,449,637	2,540,198	2,540,198	2,540,198	-
		2,504,543	2,449,637	2,540,198	2,540,198	2,540,198	-
395	NORFOLK AGGIE VOC ED TUITION						
	EXPENSES	47,250	37,250	66,660	66,660	66,660	-
		47,250	37,250	66,660	66,660	66,660	-
	Subtotal, Education	68,210,293	70,307,712	72,823,854	72,827,683	72,827,683	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
422	DPW - HIGHWAY						
	PERSONAL SERVICES	589,535	502,198	631,136	631,136	631,136	-
	EXPENSES	679,860	553,730	545,100	545,100	545,100	-
		1,269,395	1,055,928	1,176,236	1,176,236	1,176,236	-
422	DPW - PARK & TREE						
	PERSONAL SERVICES	585,499	516,792	529,825	529,825	529,825	-
	EXPENSES	531,630	517,510	516,750	516,750	516,750	-
		1,117,129	1,034,302	1,046,575	1,046,575	1,046,575	-
422	DPW - SNOW & ICE						
	PERSONAL SERVICES	221,000	203,000	203,000	203,000	203,000	-
	EXPENSES	859,411	853,500	853,500	853,500	853,500	-
		1,080,411	1,056,500	1,056,500	1,056,500	1,056,500	-
422	DPW - CENTRAL MOTORS						
	PERSONAL SERVICES	186,054	192,486	200,935	200,935	200,935	-
	EXPENSES	626,300	594,800	667,900	667,900	667,900	-
		812,354	787,286	868,835	868,835	868,835	-
422	DPW - RECYCLING						
	PERSONAL SERVICES	63,537	81,355	84,528	84,528	84,528	-
	EXPENSES	115,000	125,000	133,000	133,000	133,000	-
		178,537	206,355	217,528	217,528	217,528	-
422	DPW - ADMINISTRATION						
	PERSONAL SERVICES	337,136	181,369	180,839	180,839	180,839	-
	EXPENSES	242,100	162,100	211,300	211,300	211,300	-
		579,236	343,469	392,139	392,139	392,139	-
422	DPW - STORM WATER						
	PERSONAL SERVICES	-	265,545	252,414	252,414	252,414	-
	EXPENSES	-	602,000	677,000	677,000	677,000	-
		-	867,545	929,414	929,414	929,414	-
422	DPW - STREET LIGHTING						
	EXPENSES	-	-	65,000	65,000	65,000	-
		-	-	65,000	65,000	65,000	-
424	DPW - STREET LIGHTING						
	EXPENSES	100,000	50,000	-	-	-	-
		100,000	50,000	-	-	-	-
	Subtotal, Dept of Public Works	5,137,062	5,401,385	5,752,227	5,752,227	5,752,227	-
510	BOARD OF HEALTH						
	PERSONAL SERVICES	170,484	205,235	257,056	257,056	257,056	-
	EXPENSES	64,000	43,500	48,400	48,400	48,400	-
		234,484	248,735	305,456	305,456	305,456	-
541	COUNCIL ON AGING						
	PERSONAL SERVICES	263,887	334,595	460,951	460,951	460,951	-
	EXPENSES	6,100	6,100	6,700	6,700	6,700	-
		269,987	340,695	467,651	467,651	467,651	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
543	VETERANS SERVICES						
	PERSONAL SERVICES	-	73,814	89,054	89,054	89,054	-
	EXPENSES	68,023	15,700	11,115	11,115	11,115	-
	VETERANS SERVICES	184,817	158,000	165,000	165,000	165,000	-
		252,840	247,514	265,169	265,169	265,169	-
	Subtotal, Human Services	757,311	836,944	1,038,276	1,038,276	1,038,276	-
610	LIBRARY						
	PERSONAL SERVICES	542,963	687,373	705,524	705,524	705,524	-
	EXPENSES	362,382	352,000	352,000	352,000	352,000	-
		905,345	1,039,373	1,057,524	1,057,524	1,057,524	-
630	RECREATION						
	PERSONAL SERVICES	292,168	327,986	336,147	336,147	336,147	-
	EXPENSES	219,628	273,400	273,400	273,400	273,400	-
		511,796	601,386	609,547	609,547	609,547	-
690	HISTORICAL MUSEUM						
	PERSONAL SERVICES	29,125	29,708	29,708	29,708	29,708	-
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		30,125	30,708	30,708	30,708	30,708	-
691	HISTORICAL COMMISSION						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
695	CULTURAL COUNCIL						
	EXPENSES	15,000	15,000	15,000	15,000	15,000	-
		15,000	15,000	15,000	15,000	15,000	-
696	CULTURAL DISTRICT COMMITTEE						
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		1,000	1,000	1,000	1,000	1,000	-
	Subtotal, Culture & Recreation	1,467,266	1,691,467	1,717,779	1,717,779	1,717,779	-
710	DEBT SERVICE - PRINCIPAL						
	EXPENSES	4,164,000	4,387,900	4,199,000	4,199,000	4,199,000	-
		4,164,000	4,387,900	4,199,000	4,199,000	4,199,000	-
750	DEBT SERVICE - INTEREST						
	EXPENSES	2,497,741	2,400,169	2,250,120	2,250,120	2,250,120	-
		2,497,741	2,400,169	2,250,120	2,250,120	2,250,120	-
	Subtotal, Debt & Interest	6,661,741	6,788,069	6,449,120	6,449,120	6,449,120	-
910	EMPLOYEE BENEFITS						
	EXPENSES	12,969,739	13,827,957	15,023,035	15,023,035	15,023,035	-
		12,969,739	13,827,957	15,023,035	15,023,035	15,023,035	-
	Subtotal, Employee Benefits	12,969,739	13,827,957	15,023,035	15,023,035	15,023,035	-
945	RISK MANAGEMENT						
	EXPENSES	575,000	636,540	700,000	700,000	700,000	-
		575,000	636,540	700,000	700,000	700,000	-
	Subtotal, Liability Insurance	575,000	636,540	700,000	700,000	700,000	-
TOTAL ALL GENERAL FUND		\$118,964,229	\$123,605,718	\$128,356,203	\$128,360,032	\$128,360,032	\$-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
434	SOLID WASTE BUDGET						
	PERSONAL SERVICES	106,857	120,800	99,954	99,954	99,954	-
	EXPENSES	2,365,000	2,543,000	2,467,000	2,467,000	2,467,000	-
		2,471,857	2,663,800	2,566,954	2,566,954	2,566,954	-
	Subtotal, Solid Waste Disposal	2,471,857	2,663,800	2,566,954	2,566,954	2,566,954	-
440	SEWER BUDGET						
	PERSONAL SERVICES	742,609	768,946	802,798	802,798	802,798	-
	EXPENSES	3,684,002	3,880,750	3,828,510	3,828,510	3,828,510	-
	DEBT PRINCIPAL	277,000	347,000	288,000	288,000	288,000	-
	DEBT INTEREST	53,990	252,700	85,010	85,010	85,010	-
		4,757,601	5,249,396	5,004,318	5,004,318	5,004,318	-
	Subtotal, Sewer	4,757,601	5,249,396	5,004,318	5,004,318	5,004,318	-
450	WATER BUDGET						
	PERSONAL SERVICES	1,400,158	1,434,375	1,479,850	1,479,850	1,479,850	-
	EXPENSES	2,113,180	2,267,700	2,306,000	2,306,000	2,306,000	-
	DEBT PRINCIPAL	1,494,325	2,168,654	2,070,065	2,070,065	2,070,065	-
	DEBT INTEREST	620,528	720,550	604,367	604,367	604,367	-
		5,628,191	6,591,279	6,460,282	6,460,282	6,460,282	-
	Subtotal, Water	5,628,191	6,591,279	6,460,282	6,460,282	6,460,282	-
TOTAL ALL ENTERPRISE FUNDS		\$12,857,649	\$14,504,475	\$14,031,554	\$14,031,554	\$14,031,554	\$-
TOTAL OPERATING BUDGET		\$131,821,878	\$138,110,193	\$142,387,757	\$142,391,586	\$142,391,586	\$-

License Transactions:

Robert Vozzella
La Cantina Winery
355 Union Street



This is a request for a Farmer-Winery, Farmer's Market License to allow samples and sale of bottled wine at the Franklin Farmers Market pursuant to Chapter 138, §15F.

MOTION to approve the issuance of a Farmer Winery, Farmer's Market License to Robert Vozzella, La Cantina Winery Company.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

KATHLEEN A. THEOHARIDES
Secretary

JOHN LEBEAUX
Commissioner

May 3, 2022

La Cantina Winery
Robert Vozzella
355 Union Street
Franklin, MA 02038

Re: Franklin Farmers Market 2022

Dear Robert Vozzella:

Please be advised that your application for certification of the Franklin Farmers Market on Fridays from June 4, 2022 to October 28, 2022 and from 2:00pm to 6:00pm, as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

A handwritten signature in black ink, appearing to read "John Lebeaux".

John Lebeaux, Commissioner

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Application for Certification of an Agricultural Event for the Sale of Wine Pursuant to M.G.L. c. 138, Section 15F

*To be completed by the licensed farm-winery and returned to:

By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114

By Email: Katelyn.Rozenas@mass.gov with the subject line "Agricultural Event Certification"

(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

- ☒ Signed and dated application with farm-winery license number
- ☒ List of vendors with brief descriptions of products **for current year/season**
- ☒ Event operational guidelines or rules **for current year/season**
- ☒ Resume of event manager **or** description of experience
- ☒ Plan depicting the premises and specific location where the license will be exercised. **See Template 1.**
- ☒ Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. **See Template 2.**

1. Applicant Information

Name of Licensed Farm-Winery	La Cantina Winery Company				
Farm-Winery License Number	FW-110	State of Issue	MA		
Contact Person	Robert Vozzella				
Address	355 Union St				
City	Franklin	State	MA	Zip	02038
[Redacted]					
Correspondence preference		<input type="checkbox"/> Regular Mail		<input checked="" type="checkbox"/> Email	
Note: Approval/denial letters will be sent regular mail.					
Do you intend to sell, sample, or both? Check all that apply.					
<input checked="" type="checkbox"/> Sell		<input type="checkbox"/> Sample			

2. Event Information

Name of Agricultural Event	Franklin Farmers Market				
Type of Event	<input type="checkbox"/> Agricultural Fair (as defined by MDAR policy)	<input checked="" type="checkbox"/> Farmers Market (as defined by MDAR policy)	<input type="checkbox"/> Other Agricultural Event		
If you selected "Other Agricultural Event", how does this event promote local agriculture?					
Event Address	Town Common Corner of Main and High St				
City	Franklin	State	MA	Zip	02038
Event Phone Number	508-498-8325	Event Website	www.franklinfarmersmarketma.com		

3. Event Description

What are the date(s) and time(s) of the event?

Start date 6 /04 /22 End date 10 /28 /22 Time 2:00-6:00
Month Day Year Month Day Year

If this is a weekly event, on what day of the week does the event occur? Friday

If the event is an agricultural fair, does the event include competitive agriculture?

☐ Yes

☐ No

☒ N/A

Is the event sponsored or run by an agricultural/horticultural society, grange, agricultural commission or association whose primary purpose is the promotion of agriculture and its allied industries?

☐ Yes

☒ No

If yes, identify:

4. Event Management

Name of Event Manager Lauren kloos

Is this person the on-site manager?

☒ Yes

☐ No

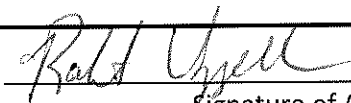
If no, identify on-site manager (include contact information):

If there are multiple managers, list them and include contact information:

Attach on-site manager(s) resume(s) or list any credentials or training of the on-site manager(s):
Relevant credentials include, but are not limited to, experience as a market manager, attendance at any market manager workshops, and experience with other agricultural events.

5. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. See *template for necessary elements to include*.



Signature of Applicant

Robert Vozzella

Name (please print)

FW-110

Farm-Winery License Number

5/3/22

Date

Owner

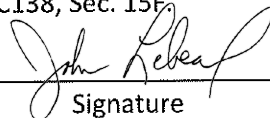
Title (please print)

MA

State

FOR DEPARTMENT USE ONLY**APPROVAL**

The event listed above is an approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. C138, Sec. 15F.



Signature

5/3/2022

Date

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):

Signature

Date

Full Season

Vendor	Product Description
A Basket Full of Herbs	culinary herb and spice blend packets
Amado Ceramics	Hand made an wheel thrown ceramic vessels - Unique pieces - Safe for food, oven, microwave and dishwasher
Angel Hair Alpacas	Environmentally friendly, highly efficient and luxurious alpaca fiber products. We sell what may be the world's most comfortable socks, incredible hats, scarfs, gloves and mittens. Also the cutest alpaca fleece bears and alpacas ever!
A Night Owl Farm	Vegetables grown using organic practices - Eggs from happy hens, small batch flowers
Barbara Sherman w/ Fish from Boston Sword and Tuna	I offer fresh prepackaged fish for sale each week. Depending on the availability, I will bring arctic char, bluefish, cod, haddock, halibut, salmon, sea scallops, striped, swordfish and frozen salmon burgers. All fish will fall under the fin and scallop category. Other fish may be added if available.
BirchTree Bread Comp.	Naturally leavened breads made with local grains, pastries, cookies, house made spreads
Bread Guy Breads	Artisan Sourdough Breads and Bread Products.
Cook's Valley Farm	Our own fresh fruits and vegetables; fresh cut flowers
Dugu, Inc	Fresh pressed ginger drinks that can be enjoyed hot or cold, mixed or as is. It adds flavor and body to anything it is mixed with such as seltzer, kombucha or spirits and it is high in vitamins and has great digestive health qualities.
Eric's Sharper Edge	Sharpening knives, scissors, garden tools etc...
Everything Jalapeno and NOT	Home made Jams, Pickles, Relish and Salsa Hot and not Hot
Fairmount Fruit Farm	Vegetables, Fruit, Eggs
Franklin Honey	Raw, unprocessed honey, honey bee related products (lip balm, hand cream, soap, candles)
Grace Eternal Design	We offer custom designed onesies, t-shirts and home decor. We personalize apparel with names, teams, groups and more.
Hearts of Hope	Handmade Wood American flags, custom furniture, wood toys and more
La Cantina Winery	locally produced wine with grapes from around the globe
Leona's Baking Comp.	Fresh Baked Products: Cookies, Muffins, Cupcakes, Breads
Lonequilter	Fabric pouches and tote bags. Handy for holding and organizing anything you can think of.

Montville Candy	popcorn.fudge.candy.woopie pies
Old Exit 17 Farm	-Cut flowers & market bouquets -Potted vegetable, herb, & flower plants -Handcrafts
Peace Bee and Rainbow Song Henna	Henna body art, henna kits, beaded hair accessories
Pearls and Peridot	House plants, handmade home decor, handmade plant accessories
Pinebrook Farm LLC	happy hanks natural gluten free dog treats and clothing apparel
PT Color Market	A husband and wife team who work together to make leather and wood earrings and accessories in their Franklin home studio.
Pumpkin Farm, The	Pasture Raised Meat & Eggs Beef, Pork, Chicken, Lamb, Goat & Turkey Eggs from Farm Roaming Hens
Sweet Willow Naturals	Handmade all natural soaps, scrubs, body butters and other body products
Urban Spice World	We at Urban Spice World believe in the concept of Curry in hurry. We curate ready to cook meal kit for Busy families. We make cooking easy and bring families come together. Our Meal kits provide unique cooking experience and create memories. Wright Old School Chocolate brings to you locally made bars with the boldest flavors from cocoa nibs and organic sugarcane. The cocoa beans are sourced from farms that are the friendly to the farmers and to our earth. There are no allergens. The products are vegan friendly.
Wright Old School Chocolate	- sustainably grown vegetables - local seasonal produce
Zeigler's Market Garden	
Partial Season	
Vendor	
Ackermann Maple Farm	Wood fired Maple Syrup, family owned, Vermont!
Angus Art	My original art is put on 2.5 inch square magnets. Alida creates products made with resins and oils collected by indigenous communities in the Amazon Rainforest in Peru, where she and her husband run a company since 2012. All products are 100% natural with the goal to keep you healthy or reestablish your health. The products are the perfect complement to Alida's healing sessions with Energy Medicine and Biomagnetism
Ayamams	Wrapped fresh flowers bouquets Small arrangements Dried flower bouquets Bouquet bar
Be Grow Co	Homemade Baked goods and sweet treats! Gourmet Caramel-Chocolate covered apples, Baklava, Specialty Brownies, Cookies, Krispy treats, Marshmallows, Oreos, Pretzels and more!
Cafe NutMegs	

CK Custom	Handmade custom wood products including bowls, signs, cutting boards
Crave Mead	Mead which is alcohol made with fermented honey and water. We add only natural juices, fruits, and spices. Naturally Gluten Free. Boho and Nautical Jewelry designs. Hand forged, hand stamped & personalized; Some designs with genuine seaglass,. Inspired by my love of nature & the ocean.
Darby By Design	Hand crocheted wire gemstone necklaces *Handcrafted earrings, bracelets, and necklaces using Sterling silver or vermeil and Venetian blown glass *Fresh water pearl, gemstone jewelry
Definitely Annie	Organic, ethically sourced coffee Espresso and cold brew bar that includes nitro cold brew Sell organic coffee products from packaged coffee to their small batch bottled cold brew
Doglio Coffee	Top 9 allergen free and vegan baked goods. Cannoli, brownies, pretzels, donuts, cookies, cupcakes, and sweet breads. And for savory we have an assortment of calzones, and pasta bowls.
Jennifer Lee's Bakery	Herbal Tea Blends - Crafted with organic herbs
Lumi Tea -Mary Pratt Wellness	Curated gift boxes of constituted solely of products from local small businesses. Gift items include pottery, blown glass, coasters, soap, bath bombs, tea, honey, oatcakes, coffee, and more.
Monji Gifts, LLC	Premium handcrafted, small batch granola. Made with local ingredients wherever we can. A perfect mix of high quality nuts, organic oats, and local maple syrup and honey
Nutty Bird Granola	-hand poured 100% soy wax candle with wooden wick -book lover themed
PaperBack Candles	Handmade dog accessories(leashes, Bandanas, toys, blankets, outfits and harnesses) Handmade motivation creative clips
Pardon my Frenchie	The tastiest AND healthiest peanut butter on the market!, A complete meal in a jar, loaded with nutrition!; Introducing a 4th variety THIS season!
Sanobe Superfoods	wood cutting boards and cheese boards resin cutting boards all items are food safe
Sides of the Road	Coiling off an afternoon with Summer Ice! Fluffy Shaved ice, Creative Fruit Flavors
Summer ICE Comp.	Locally made FoMu scooped to order. FoMu is a delicious premium vegan ice cream. Individual servings and pints will be available.
TC Scoops	We pride ourselves on food inclusivity. Our small batch baked goods are handmade without gluten or nuts that everyone loves and enjoys.
Three Wishes Bakery	

Time Peace Studio	We screen print artisan tee shirts and tops with images of nature, music, animals and ecologically conscious designs. Our practice uses water-based ink for a sustainable practice method.
Uanhme	Timeless New England Beach pebble art. Low maintenance Fabric pet chickens :) *Graduation Leis (only on June 3rd if space is available)
V V Alchemy	Herbalist offering a variety of handmade tintured/gummy medicinals, salves, and tea blends.
Who is Coffee	Who Is Coffee personally sources specialty coffee from single-farms to help small Colombian farmers reach the US market. We roast locally in Northborough MA. - We tackle the financial, ethical and environmental issues by redefining the coffee supply chain at a more human level and paying coffee farmers substantially above market prices. One of a kind macramé art. Unique baskets of every size. Handmade items for everyday use.
Wooven Waves	
Zen Bear Foods	BBQ Sauce, Ketchup and mustards, Gluten Free Cookies, and more.

Rules and Regulations

The Franklin Farmers' Market operates with permission of the Town of Franklin, Massachusetts. The following regulations have been formulated with the cooperation and approval of the Town of Franklin.

The market is located on the Franklin Town Common, and operates every Friday beginning June 3rd, and ending October 28th (no market July 1st). Operating hours are from 2:00pm to 6:00pm. Vendors are requested not to arrive earlier than 1:00pm or later than 1:45pm on the day of the market. Vendors must remain at the market until 6pm unless otherwise approved by the market manager.

Any vendor wishing to sell processed foods, baked goods, meat, fish, etc. must obtain a Board of Health certificate from the Town of Franklin and provide proof of their licenses to the market manager with this registration. These items shall be wrapped, covered, and/or refrigerated as deemed necessary by the Town of Franklin Board of Health Agent and the market manager.

Prices shall be predominately displayed by pound, bunch or piece.

All scales are to have a Massachusetts Weights and Measures Inspection seal dated for the current market year.

Product dumping, price gouging, and loud hawking are prohibited.

The market is considered a class "B" market; defined as vendors growing or creating their own products, or selling the products of other New England producers that are previously approved by the market manager. In the event, there is reasonable doubt that a vendor is not adhering to this definition, the market manager will have the right to conduct an on-site inspection of the vendor's farm, kitchen or workshop at a mutually agreeable time. At this inspection, the market manager will verify that the vendor is capable of creating the products that they offer for sale.

No vendor shall have the right to sub-lease, sell, transfer, or permit any other person the use of their market space without prior approval of the market manager.

Vendors should park their cars on the Union St side of the common after unloading.

Tent weights are required on all tents for every market.

Vendors are required to clean their spaces and remove all debris prior to leaving.

Any market disputes should be brought to the attention of the market manager. All questions or concerns shall be directed to the market manager.

Vendors will be required to comply with health and safety regulations set by the State of Massachusetts, Town of Franklin and Market Manager. These will be provided once available.

The market manager reserves the right to cancel the privileges of any vendor who willfully violates any of these rules, *without reimbursement of market fees paid.*

The seasonal fee for attendance is \$250.00/year. Due by May 15th. Check made payable to "Franklin Farmers Market".

Lauren E. Kloos

EDUCATION

Farmers Market Nutritional Program (FMNP), Massachusetts
Training and Certification, 2021

Licensed Independent Clinical Social Worker, Massachusetts
License # 116556

Simmons College, Boston, MA
Master in Social Work, 2009

Assumption College, Worcester, MA
Bachelor of Arts in Sociology, 2006

EXPERIENCE

Franklin Farmers Market, Franklin, MA
Manager

2021-Present

- Manage the operation of the farmers market that runs weekly from June to October, incorporating vendors, entertainers and community groups.

Franklin Honey Company, INC, Franklin, MA
Owner and Manager

2010-Present

- Manage day to day runnings of small agricultural business.

Lauren Kloos, LLC, Franklin, MA
Independent Clinician

October 2015-Present

- Deliver individual therapy to patients presenting with different issues including but not limited to anxiety, depression, PTSD, ADHD, marital issues, etc.

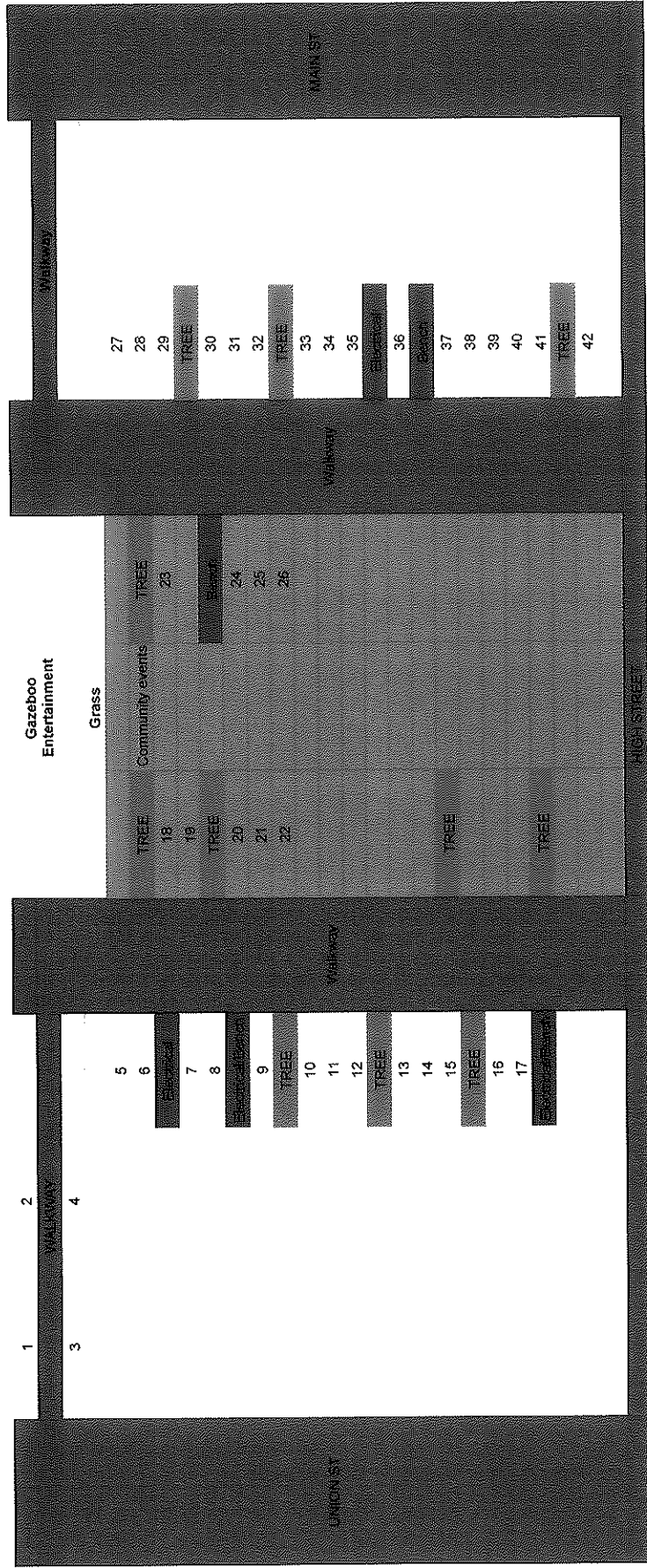
League School, Walpole, MA
Clinician & Supervisor

Dec 2013-October 2015

- Manage clinical cases for children ages four to twenty two with emotional and behavioral problems in a school setting.
- Supervise MSW interns to provide clinical oversight to cases, to promote personal and professional social work growth and development, and to enhance learning in school environment.

PROFESSIONAL AFFILIATIONS

Member: National Association of Social Workers, 2007 - Present





Franklin Farmers' Market
200 Main Street
Franklin MA

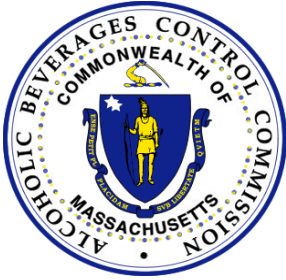
May 3, 2022

Hello La Cantina Winery

Thank you all for taking the time to fill out the application. La Cantina Winery has been accepted as a vendor to the Franklin Farmers Market, pending all necessary licenses and permits. The Market takes place on Fridays 2-6PM from June 3rd to Oct 28th at the Franklin Town Common, 200 Main St, Franklin MA, 02038.

Sincerely
Lauren Kloos and Roger Trahan
Market Managers

franklinfarmersmarketma@gmail.com



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

FARMER-WINERY LICENSE

M.G.L. c. 138, § 19B

This Farmer-Winery License authorizes the following licensee to produce, rectify, blend, or fortify, keep and expose for sale and to sell wine containing not more than twenty-four percent alcohol by weight:

La Cantina Winery Company

355-357 Union Street
Franklin, MA 02038

Approved by the Alcoholic Beverages Control Commission on September 01, 2021

Jean Lorizio, Chairman

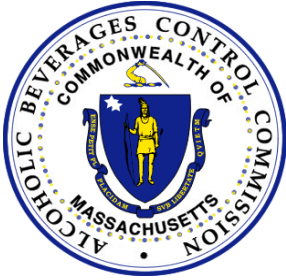
Crystal Matthews, Commissioner

Deborah Baglio, Commissioner

License Number: **FW-LIC-000110**
Record Number: **2021-000005-FW-REN**
Capacity: **5K Gallons or Less**

THIS LICENSE WILL EXPIRE DECEMBER 31, 2022 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

SALESMAN'S PERMIT

M.G.L. c. 138, §§ 19A & 22

This Permit authorizes the following permittee to act as a Salesman:

ROBERT VOZZELLA

355 Union St.
Franklin, MA 02038

La Cantina Winery Company

Approved by the Alcoholic Beverages Control Commission on August 26, 2021

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

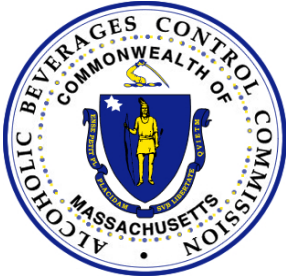
Deborah Baglio, Commissioner

License Number: **SP-LIC-007608**

Record Number: **2021-000028-SP-REN**

THIS PERMIT WILL EXPIRE DECEMBER 31, 2022 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS PERMIT SHALL BE CARRIED BY THE PERMITTEE AT ALL TIMES



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

TRANSPORTATION & DELIVERY PERMIT

M.G.L. c. 138, § 22

This Permit hereby authorizes the use of the following vehicle for transportation and delivery of alcoholic beverages:

Vehicle Plate Number

7143SF

Related License:

ROBERT VOZZELLA

ABCC License Number: SP-LIC-007608

License Type: Salesman Permit

Approved by the Alcoholic Beverages Control Commission on August 26, 2021

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

Deborah Baglio, Commissioner

License Number: **TR-LIC-003667**

Record Number: **2021-000028-SP-REN**

THIS PERMIT WILL EXPIRE DECEMBER 31, 2022 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS PERMIT SHALL BE CARRIED IN THE VEHICLE AT ALL TIMES

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 20, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator
Re: Resolution 22-31: Town Council FY23 Expenditure Limits

MGL Chapter 44 §53E½ states that the Town Council shall, on an annual basis, set the expenditure limit for each revolving fund established under Franklin Town Code, Chapter 73.

For FY23, expenditure limits are as follows:

- Section 5.1 Senior Center Respite Program: Thirty Thousand Dollars (\$30,000)
- Section 5.2 Senior Center Activities Program: One Hundred Thousand Dollars (\$100,000)
- Section 5.3 Senior Center Supportive Day Program: One Hundred Thousand Dollars (\$100,000)
- Section 5.4 Use of Facilities Account: One Hundred Thousand Dollars (\$100,000)
- Section 5.5 Fire Department Rescue Training Program: Ten Thousand Dollars (\$10,000)
- Section 5.6 Community Policing Programs: Twenty-Five Thousand Dollars (\$25,000)

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 22-31

**EXPENDITURE LIMITS FOR FY2023 ON DEPARTMENTAL
REVOLVING FUNDS ESTABLISHED BY FRANKLIN TOWN CODE
CHAPTER 73, AS PROVIDED IN MGL CHAPTER 44, §53E½, AS
AMENDED**

WHEREAS, the Franklin Town Council has adopted a bylaw establishing a chapter of the Franklin Town Code: Chapter 73 Departmental Revolving Funds, as provided in MGL Chapter 44, §53E½, as amended by Chapter 218 of the Legislative Acts of 2016, and

WHEREAS, MGL Chapter 44, §53E½, as amended, further provides that the municipality's legislative body shall annually set the expenditure limit for each revolving fund established under the local bylaw,

NOW THEREFORE, BE IT MOVED AND VOTED THAT The Franklin Town Council hereby sets the expenditure limit for each revolving fund established under Franklin Town Code: Chapter 73 Departmental Revolving Funds for Fiscal Year 2023, as follows:

Section 5.1 Senior Center Respite Program: Thirty Thousand Dollars (\$30,000)

Section 5.2 Senior Center Activities Program: One Hundred Thousand Dollars (\$100,000)

Section 5.3 Senior Center Supportive Day Program: One Hundred Thousand Dollars (\$100,000)

Section 5.4 Use of Facilities Account: One Hundred Thousand Dollars (\$100,000)

Section 5.5 Fire Department Rescue Training Program: Ten Thousand Dollars (\$10,000)

Section 5.6 Community Policing Programs: Twenty-Five Thousand Dollars (\$25,000)

As provided in Massachusetts General Laws Chapter 44, Section §53E½, as amended.

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 20, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Resolution 22-32: Town Clerk's Salary

I am asking the Town Council to consider the Town Clerk's FY23 proposed Salary. As an elected official the Town Clerk's salary must be approved by the Town Council by statute.

We are requesting an increase in the Town Clerk's Salary from \$88,608 in FY22 to \$90,475 in FY23. This increase represents the COLA that will be applied for all municipal employees.

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 22-32

SALARY SCHEDULE: FULL-TIME ELECTED OFFICIAL

A Resolution Amending Appendix A, Chapter 4 of the Code of the Town of Franklin, entitled "Salary Schedule - Full-Time Elected Official".

BE IT RESOLVED BY THE FRANKLIN TOWN COUNCIL THAT: Appendix A Salary Schedule - Full-Time Elected Official, Chapter 4 of the Code of the Town of Franklin is amended as follows:

APPENDIX A

SALARY SCHEDULE - FULL-TIME ELECTED OFFICIAL

OFFICE	INCUMBENT SALARY	FY23 SALARY
Town Clerk	\$88,608	<u>\$90,475</u>

This resolution is effective for the fiscal year beginning on July 1, 2022.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 20, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator
Re: Resolution 22-33: Final Recommendation Voting Document

I am asking the Town Council to consider the FY23 proposed budget. This budget has been unanimously approved by the Finance Committee.

A quick summary of the FY23 budget is as follows:

- Total General Fund (recommended) \$ 128,360,032
- Total Enterprise Funds (recommended) \$ 14,031,554
- Total Operating Budget (recommended) **\$ 142,391,586**

This resolution is to accept the General Fund budget, Water Enterprise Fund budget, Sewer Enterprise Fund budget and Solid Waste Enterprise Fund budget as voted with a total appropriation of \$142,391,586.

For all budget materials, please visit the [Town's budget page here](#).

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 22-33

ADOPTION OF FY 2023 BUDGET

WHEREAS, The Town Council conducted two public hearings on the FY 2023 Budget on May 25, 2022 and May 26, 2022 after due notice was given in the Milford Daily News; and

WHEREAS, The Finance Committee issued printed recommendations with copies made available at each public hearing; and

WHEREAS, The Town Council considered the FY 2023 budget on a departmental basis, and by vote so determined the size of the appropriations for each department on May 26, 2022.

NOW, THEREFORE, BE IT MOVED AND VOTED to adopt said General Fund budget, Water Enterprise Fund budget, Sewer Enterprise Fund budget and Solid Waste Enterprise Fund budget as voted on May 26, 2022 with a total appropriation of \$142,391,586 of which \$128,360,032 is to be raised and appropriated and the balance transferred from Enterprise Fund revenues to be appropriated as follows:

WATER FEES (ENTERPRISE FUND)	\$6,460,282
SEWER FEES (ENTERPRISE FUND)	\$5,004,318
SOLID WASTE FEES (ENTERPRISE FUND)	<u>\$2,566,954</u>
TOTAL ENTERPRISE FUND:	\$14,031,554

This Resolution shall become effective according to provisions of the Town of Franklin Home Rule Charter.

FINANCE COMMITTEE ACTION

Meeting Date: May 12, 2022

Vote: 8-0

Recommended Amount: \$142,391,586

DATED: _____, 2022

VOTED:

UNANIMOUS _____

YES _____ NO _____

ABSTAIN _____

ABSENT _____

A True Record Attest:

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council