

Franklin Council on Aging Meeting

April 19, 2022 @ 10:00am

Agenda

Meeting will be held at the Senior Center
10 Daniel McCahill Street

Join Zoom Meeting

<https://us06web.zoom.us/j/87579043124?pwd=aFBCUTV1UEtPT0RPUEwwV2srZlVzZz09>

Meeting ID: 875 7904 3124

Passcode: 678033

Call In Number: 646-558-8656

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1. Call to order; 10:00 a.m.
 2. Minutes of last meeting
 3. Citizen's Comments
 4. Correspondence
 5. Director's Report
 6. Chairman's Comments
 - o Open Board Member position
 7. FOFE Liaison Report
 8. Old Business
 - o Review Existing Committees
 9. New Business
 - o Bylaw Committee: Mission Statement and Job Responsibilities
 10. Comments
 11. Agenda for Next Meeting
 12. Adjournment

Next Meeting – May 10, 2022 @ 10:00am

Director's Report

- Common Grounds Cafe
 - New Chef- Anne Scungio
 - Opened up Monday- will be a work in progress
 - Kitchen was deep cleaned, still working on tables/chairs
- Community Needs Assessment
 - We have a suggestion box
 - Strategic Planning Survey
 - Community Needs Forums scheduled
 - Office hours with the director's (Tues/thurs)
- Events at Senior Center and Upcoming
 - Hearing clinic- 1x/mo, 20 min slots to sign up for
 - April Party: April Showers Luncheon @ 4/22
 - Cribbage Tournament 4/25
 - New exercise class- series with Steve Avellino
 - Ending Zoom Exercise Classes
 - We continue to see more interest in the Senior Center, more sign ups, and events have been going well!
 - Cinco De Mayo- close cafe for lunch- doing a luncheon for First Responders of the town to say thank you
 - Volunteer Luncheon- scheduled in June
 - Working with Veterans Services for Memorial Day
- Gave FOFE budget for year which they reviewed in March

Social Services Statistics

Services provided between 03/01/2022 and 03/31/2022

Filters:

Age: >=0

Site(s): All

Category	Duplicated	Unduplicated
Alexa Socialization Grant	5	2
Benefits/ financial assistance	21	9
Caregiver Support	4	2
Comfort/Social	3	3
Food	2	1
Fuel Assistance Application	42	15
Fuel/heating	4	2
Health Insurance	1	1
Hearing	2	1
Housing	50	19
In home services	2	1
Legal	1	1
Low Vision	25	12
Masshealth	7	4
Medical	7	4
Mental health	3	2
Other	9	8
Safelink Wireless	2	1
Safety	12	4
SNAP	3	3
Social Security / Retirement	2	2
Tax abatement/ relief	14	11
Taxes- income	1	1
Transportation	6	3
Utilities	1	1
Totals	229	78

Services provided between 03/01/2022 and 03/31/2022

Filters:

Age: >=0

Site(s): All

Interaction	Duplicated	Unduplicated
Email Consultation	7	7
Home Consultation	10	6
Office Consultation	58	28
Phone Consultation	154	70
Totals	229	78

Budget Overview

- General Fund
 - Financial Committee Meetings to approve FY '23 budget happening May 9-12, not sure when doing FSC.
- Grants
 - Elder Affairs Formula Grant: Received the grant monies for FY '23 \$52,788.00
 - MABVI Grant- \$10,000 used for Vision Program
 - Looking at a specific grant for transportation: will be doing trainings in April to get more of an understanding.
- Revolving Funds
 - Activities Fund = about \$24,000.00
 - Sunshine Club = about \$48,000.00
- Other Special Revenue Funds
 - Using FOFE Donation from 2016 to help renovate the cafe! Very appreciative

Franklin Council on Aging

Current Mission Statement:

The mission of the Franklin Council on Aging is to enhance the independence and quality of life for Franklin older adults by:

Identifying the needs of this population and creating programs that meet those needs.

Offering the knowledge, tools and opportunities to promote mental, social and physical well-being.

Advocating for relevant programs and services in our community.

Serving as a community focal point for aging issues and as liaison to local, state and Federal resources for older adults and their families.

NEW PROPOSED Mission Statement:

The mission of the Franklin Council on Aging, with the support of the community, is to identify, advocate, and implement meaningful educational, cultural, social, health/wellness activities and services for our aging population.

Position: Board Member for COA

CURRENT: Purpose

The Board accepts the responsibility for the major long- term decision affecting the Agency's survival

CURRENT: Specific Functions and Responsibilities

1. Attend required meetings (Three absences without a legitimate excuse shall mean immediate removal from the board)
2. Recruit and recommend new Board Members
3. Every Board Member is required to read through Board Orientation Manual
4. Every Board Member shall serve on a committee, as assigned by the Chairman, every year.
5. The Board will cooperate with the Commonwealth of Massachusetts and be aware of all State and Federal legislation concerning funding information, exchanges, and program planning which exists in the Elderly network.
6. No member of the Board or Council shall make written or oral representation for the Council, unless authorized by Council vote.
7. The board members shall do all business communication through the Executive Director
8. No single Board Member shall make requests of any staff or assign duties to the staff.
9. The Board Members will promote and support in a positive way, all programs, which will enhance the life of the community's elderly population.
10. The Board Members shall educate and enlist community support and participation of all citizens concerning the needs of the elderly.

NEW PROPOSED: Purpose

The COA Board's purpose is to advise the Executive Director and the Community of Franklin in matters concerning the well being and sustainability of the Senior Center.

NEW PROPOSED: Specific Functions and Responsibilities:

- Attend required meetings as indicated in the Town of Franklin/Council of Aging By-Laws.
- Recruit and recommend new board members.
- Every Board Member is required to be familiar with the Franklin COA Orientation Manual and to attend a MA COA sponsored orientation for board members.
- Every Board Member shall serve on a committee, as assigned by the Chairman annually.
- No Board Member shall participate in written or oral representation of the Council, unless authorized by Council vote.
- Board Members will promote, support, and review programs and services affiliated with the Senior Center to enhance the lives of the aging population.