Town of Franklin

355 East Central Street Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949 www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

February 27, 2020

To: Town Council From: Jamie Hellen, Town Administrator

Re: Resolution 20-15: Cable Funds in Support of PEG Service

The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find the attached resolution to appropriate \$ 180,942.35 in PEG funds received from the Fourth Quarter of 2019 from Comcast and Verizon to the Cable Access Corporation.

Please feel free to call with any questions.

Sponsor: Administration



TOWN OF FRANKLIN RESOLUTION 20-15

APPROPRIATION: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4

TOTAL REQUESTED: \$180,942.35

- **PURPOSE:** To appropriate \$180,942.35 from the PEG Access and Cable Related Funds created under MGL Ch. 44, §53F3/4, representing the amount received in the previous quarter, to be paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.
- **MOTION:** Be it Moved and Voted by the Town Council that the sum of \$180,942.35 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED:, 2020	VOTED:
	UNANIMOUS:
A TRUE RECORD ATTEST:	YES: NO:
	ABSTAIN:ABSENT:
Teresa M. Burr, CMC	RECUSED:
Town Clerk	Glenn Jones, Clerk

Glenn Jones, Clerk Franklin Town Council

Expanded Basic Video Service \$466,004. Limited Basic Video Service \$275,467. Digital Video Service \$231,188. Pay \$223,1188. Pay \$424,422. Piy/ VOD \$74,661. Digital Video Equipment \$5,472. Video Installation / Activation \$77,536. Franchise Fees \$100,058. PEG Fees \$28,133. State Assessment \$100,058. Guide ' \$7,814. Other \$26,755. Late Fees \$28,813. Yothe-offs / Recoveries \$28,813. Ad Sales \$95,817. Ad Sales \$95,817. Ad Sales \$95,817. Franchise Fee % \$4,800.				
Contract realition Out- Dec, 2019 System Name: Concast of Massachusetts II, Inc. Email: Patrick_Moore@cable.comcast.c om Statement Number: 646128 CUID: Phone: 610-665-2575 FRANKLIN TOWN OF MÅ 355 EAST CENTRAL STREET FRANKLIN, MA, 02038 This statement represents your payment for the period Revenue Category Amour Expanded Basic Video Service State Digital Video Service State Digital Video Service State Pry Video Instalation / Adivation Provideo Instalation / Adivation State Provideo Instalation / Adivation State Provideo Instalation / Adivation State State Anessment State			Vendor ID:	150328
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System Name: Comcast of Massachusetts II, Inc. Statement Number: 646126 Email: Patrick_Moore@cable.comcast.c CUID: MA0152 Phone: 610-665-2575 8773-1000-0160 FRANKLIN TOWN OF MA 355 EAST CENTRAL STREET This statement represents your payment for the period listed above. FRANKLIN, MA, 02038 This statement represents your payment for the period listed above. Expanded Basic Video Service S466.004. Limited Basic Video Service S466.004. Umited Basic Video Service S466.004. Digital Video Service S466.004. Pay S466.004. Prov S466.004. Digital Video Service S475.467.2 Umited Basic Video Service S475.467.2 Pay S466.004. Prov S466.004. Digital Video Service S475.467.2 State Assessment S57.758. Gidda i S57.758. State Assessment S57.758. Gidda i S57.758. Video Service S57.758. State Assessment S57.758. Gidda i S57.758. Video Service S57.758. State Assessment S57.758.758.77.368.77.368.77.368.77.368.77.368.77.368.77.368.77.368.77.368.77.368.77.368.77.368.	\cup	VICASI	Payment Amount:	\$81,727.28
Email: Patrick_Moore@cable.comcast.c CUID: MA0152 System ID: 8773-1000-0160 System ID: 8773-1000-0160 Phone: 610-665-2575 CUID: MA0152 FRANKLIN TOWN OF MA 355 EAST CENTRAL STREET This statement represents your payment for the period isted above. Statement represents your payment for the period Statement represents your payment for the period Expanded Basic Video Service \$466.004 Statement represents your payment for the period Expanded Basic Video Service \$466.004 Statement represents your payment for the period Digital Video Service \$466.004 Statement represents your payment for the period Basic Video Service \$466.004 Statement represents your payment for the period Digital Video Service \$466.004 Statement represents your payment for the period Digital Video Service \$466.004 Statement represents your payment for the period Digital Video Service \$5472 \$640.004 Digital Video Equipment \$5472 \$640.004 State Assessement \$577.556 \$610.0058 Guide ' \$7.756	System Name	Comcast of Massachusetts II, Inc.		646126
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Franchise Fee % 4.80 \$81,727.		issions .		\$1,702,653.
\$81.727.				4.80
				\$81,727.2

To the best of my knowledge and belief, the above is a true and correct statement for the accounting of the gross revenues received by this corporation for the period.

Cur /2

Chad Mackey

Sr. Analyst

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department:

Date: February 24, 2020

FROM WHOM	123 DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123	0 1	
	One Day Beer/Wine Licenses	1BR123		
·	Alcoholic Beverage Licenses	ALC123		
	Amusement Licenses	AMU123		
	Auctioneer Licenses	AUC123		
	Cable TV Franchise Fee	CAB123	- l - r	
	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123	· .	9 19
2 ^{- 4}	Copy Fee Admin	CPY123	× 1	
	Common Victual Licenses	CVC123		
	Departmental Fees	DEP123	-	
	Permits - Administration	PER123	•	
	Rentals - Administration	REN123	6	
	Taxi Cab Licenses Amusement	TXI123		· · · · ·
e	Daniels Assoc Populatic St Deposits	DAN123		
	Town Common - Gift	COM123		· · · ·
6 ¥	Assistance Account Gift	AST123		e ² ² e e
• 8	Cable Gift Revenues	VERCBL		
	Recreation Improvements - Gift	REC123	•	29 1 1
	Populatic St Improvements - Gift	POP123		
	Insurance Recovery	INS123		
·	Transportation - Gift	TRN123	· ·	
	Welcome Sign - Gift	WEL123	ر. ر	
×	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Fourth Quarter Cable fees	Comcast Cable TV	VERCBL		\$ 81,727.28
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		a * a		
1			2	*
TOTAL				\$ 81,727.28

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Eighty One Thousand Seven Hundred Twenty Seven Dollars and Twenty Eight Cents

February 24, 2020 for the period ending Town Treasurer, whose receipt I hold therefor.

which I have paid to the

Signature

Title

allyse

Alecia Alleyne Administrative Assistant

PEG Grant Report 4th Quarter 2019

Town of Franklin

Verizon - fBA

Massachusetts

PEG Fee Rate:

0.500%

	October	November	December	Quarter Total
Monthly Recurring Cable Service Charges (e.g. Basic, Enhanced Basic, Premium and Equipment Rental)	\$525,213.47	\$524,026.97	\$521,196.91	\$1,570,437.35
Usage Based Charges (e.g. PayPer View, Installation)	\$18,573.89	\$18,292.21	\$19,948.14	\$56,814.24
Advertising	\$23,439.89	\$21,909.48	\$25,319.58	\$70,668.95
Home Shopping	\$850.83	\$963.92	\$1,186.09	\$3,000.84
Late Payment	\$0.00	(\$10.00)	\$0.00	(\$10.00)
Other Misc. (Leased Access & Other Misc.)	\$5,133.87	\$6,558.12	\$6,293.02	\$17,985.01
License Fee Billed	\$0.00	\$0.00	\$0.00	\$0.00
PEG Fee Billed	\$31,074.23	\$31,032.82	\$30,952.37	\$93,059.42
Less:				
Bad Debt	(\$2,632.56)	(\$2,798.57)	(\$2,614.37)	(\$8,045.50)
Total Receipts Subject to PEG Fee Calculation	\$601,653.63	\$599,974.94	\$602,281.74	\$1,803,910.31
Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
PEG Grant	\$3,008.27	\$2,999.87	\$3,011.41	\$9,019.55

Verizon New England Inc. is hereby requesting that this information be treated as confidential and proprietary business information in accordance with the terms of the Cable Television Final License granted to Verizon New England Inc. This information is not otherwise readily ascertainable or publicly available by proper means by other persons from another source in the same configuration as provided herein, would cause substantial harm to competitive position of Verizon in the highly competitive video marketplace if disclosed, is intended to be proprietary confidential business information and is treated by Verizon as such.

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department: <u>ADMINISTRATION</u> 123

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
s s * s	One Day Alcoholic Licenses	1AL123	2) 2)	х
	One Day Beer/Wine Licenses	1BR123		
-	Alcoholic Beverage Licenses	ALC123		
1 y	Amusement Licenses	AMU123		2
ά ά	Auctioneer Licenses	AUC123		5.
· · ·	Cable TV Franchise Fee	CAB123		
· · · ·	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123	-	
	Common Victual Licenses	CVC123		
τ.	Departmental Fees	DEP123		
	Permits - Administration	PER123		
	Rentals - Administration	REN123		
· · · · · · · · · · · · · · · · · · ·	Taxi Cab Licenses Amusement	TXI123		
	Daniels Assoc Populatic St Deposits	DAN123	÷	•
4	Town Common - Gift	COM123		: ÷
	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		5 F
· · · · · · · · · · · · · · · · · · ·	Recreation Improvements - Gift	REC123		19
A 4	Populatic St Improvements - Gift	POP123		2
	Insurance Recovery	INS123		3 . *
r.	Transportation - Gift	TRN123		
λ	Welcome Sign - Gift	WEL123		
•	Otherwise Unclassified Revenue - Other	UNC980	-	
	Downtown Manager - Gift Revenue	DTN177		
wind Quarter fees (4th)	Verizon Cable TV	VERCBL		\$ 9,019.55
б , •				4
				1
a a a			8 8	
TOTAL	5			\$ 9,019.55

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Nine Thousand Nineteen Dollars and Fifty Five Cents

for the period ending February 10, 2020 Town Treasurer, whose receipt I hold therefor. which I have paid to the

Signature

Date: February 10, 2020

Alecia Alleyne, Administrative Assistant

PEG Grant Report 4th Quarter 2019

Town of Franklin

Verizon - fBA

Massachusetts

PEG Fee Rate:

5.00%

	October	November	December	Quarter Total
Monthly Recurring Cable Service Charges (e.g. Basic, Enhanced Basic, Premium and Equipment Rental)	\$525,213.47	\$524,026.97	\$521,196.91	\$1,570,437.35
Usage Based Charges (e.g. PayPer View, Installation)	\$18,573.89	\$18,292.21	\$19,948.14	\$56,814.24
Advertising	\$23,439.89	\$21,909.48	\$25,319.58	\$70,668.95
Home Shopping	\$850.83	\$963.92	\$1,186.09	\$3,000.84
Late Payment	\$0.00	(\$10.00)	\$0.00	(\$10.00)
Other Misc. (Leased Access & Other Misc.)	\$5,133.87	\$6,558.12	\$6,293.02	\$17,985.01
License Fee Billed	\$0.00	\$0.00	\$0.00	\$0.00
PEG Fee Billed	\$31,074.23	\$31,032.82	\$30,952.37	\$93,059.42
Less:				
Bad Debt	(\$2,632.56)	(\$2,798.57)	(\$2,614.37)	(\$8,045.50)
Total Receipts Subject to PEG Fee Calculation	\$601,653.63	\$599,974.94	\$602,281.74	\$1,803,910.31
PEG Grant	\$30,082.68	\$29,998.75	\$30,114.09	\$90,195.52

Verizon New England Inc. is hereby requesting that this information be treated as confidential and proprietary business information in accordance with the terms of the Cable Television Final License granted to Verizon New England Inc. This information is not otherwise readily ascertainable or publicly available by proper means by other persons from another source in the same configuration as provided herein, would cause substantial harm to competitive position of Verizon in the highly competitive video marketplace if disclosed, is intended to be proprietary confidential business information and is treated by Verizon as such.

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department: <u>ADMINISTRATION</u> 123

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123	2	
	One Day Beer/Wine Licenses	1BR123		
	Alcoholic Beverage Licenses	ÁLC123		а на <u>в</u> на
•	Amusement Licenses	AMU123		a =
	Auctioneer Licenses	AUC123	. *	8 321 - 2
	Cable TV Franchise Fee	CAB123		
	Class II 2nd Hand Car Licenses	CAR123		14
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123		
4	Common Victual Licenses	CVC123	ž	
	Departmental Fees	DEP123		· · · · · · · · · · · · · · · · · · ·
u	Permits - Administration	PER123		
*	Rentals - Administration	REN123	1.9	
	Taxi Cab Licenses Amusement	TXI123		
а	Daniels Assoc Populatic St Deposits	DAN123		*
	Town Common - Gift	COM123	,	
*	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		
	Recreation Improvements - Gift	REC123		
	Populatic St Improvements - Gift	POP123		
е 4	Insurance Recovery	INS123		
	Transportation - Gift	TRN123	2	
· · · · · · · · · · · · · · · · · · ·	Welcome Sign - Gift	WEL123		
Č,	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Quarter fees (4th)	Verizon Cable TV	VERCBL	*	\$ 90,195.52
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a ² . V				
		× ×		
TOTAL		-		\$ 90,195.52

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Ninety Thousand One Hundred Ninety Five Dollars and Fifty Two Cents

for the period ending February 14, 2020 Town Treasurer, whose receipt I hold therefor. which I have paid to the

NR Signature

Alecia Alleyne, Administrative Assistant

Date: February 14, 2020