

# OFFICE OF THE TOWN ADMINISTRATOR

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## MEMORANDUM

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**DATE:** February 7, 2019  
**TO:** Town Council  
**FROM:** Jeffrey D. Nutting, Town Administrator  
**RE:** Vote on Bylaw Amendment 19-836

A handwritten signature in blue ink, appearing to be "J. Nutting", is written over the "FROM:" line of the memorandum.

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This Bylaw Amendment will bring the Library Board in compliance with the Franklin Town Charter.

I am happy to answer any questions you may have.



TOWN OF FRANKLIN

Sponsor: Administrator

## BYLAW AMENDMENT 19-836

### A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN BY ADDING A NEW CHAPTER: CHAPTER 108 LIBRARY BOARD OF DIRECTORS

BE IT ENACTED by the Franklin Town Council that the CODE of the Town of Franklin is amended by adding Chapter 108 Library Board of Directors, as follows:

#### Chapter 108 Library Board of Directors

§108-1 Purpose. There is hereby created a Library board of Directors for the purpose of providing input and ideas to the Town Administrator related to Library Services provided by the Town of Franklin.

§108-2 Appointment. The Library Board of Directors shall consist of five (5) persons appointed by the Town Administrator, subject to ratification by the Town Council and serving without pay. Members must be residents of the Town of Franklin and interested in the promotion of the Town of Franklin Library. Elected officials or library employees of the Town of Franklin will not be appointed as members of the Board. The Franklin Library Director will be an ex-officio member of the Board.

§108-3 Term of Office. Term of office shall be for three years or until the appointment of a qualified successor. When first constituted, one members shall be appointed for a one year term, two members for a two year term and two members for a three year term. Thereafter the term of office shall expire after a three year term. Vacancies occurring otherwise than by expiration of a term shall be filled by the Town Administrator for the unexpired term.

§108-4 Functions - The Board, through the Town Administrator will:

1. Provide recommendations for the operation of the library services and programs.
2. Promote a coordination of efforts between agencies providing library services within and outside the Town.
3. Sponsor surveys of facilities, programs, and services within the Town for the purpose of assessing library needs, including the need for capital improvements to the, or in the library.
4. Respond to the Town Administrator's request to review and recommend the annual Capital and Operating budget to the Town Administrator.
5. Respond to the Town Administrator's request to assist in recruiting a Library Director.
6. With approval of the Town Council, solicit and receive grants, gifts and donations to be applied for library purposes.
7. Coordinate with community groups or organizations that support the mission of the Library.
8. Recommend appropriate space use in existing facilities.
9. Make policy and program recommendations to the Town Administrator.

This bylaw supercedes Town Council Resolution 90-44, which is hereby rescinded.

This bylaw amendment shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2019

**VOTED:**  
**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**A True Record Attest:**

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**RECUSED** \_\_\_\_\_

**Teresa M. Burr**  
**Town Clerk**

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**Glenn Jones, Clerk**  
**Franklin Town Council**