

Town of Franklin

Town Administrator
Tel: (508) 520-4949

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355 East Central Street
Franklin, Massachusetts 02038-1352

Memorandum

August 30, 2019

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Resolution 19-59: Open Meeting Law Compliance

I am asking the Council to consider a resolution to adopt the municipal website as the official method of notice posting, in order to comply with Commonwealth's open meeting law regulations. Section 29.03 of G.L. Chapter 30A, Notice Posting Requirements, authorizes a municipality to adopt its website as the official method of notice posting by action of its Chief Executive Officer (the Town Administrator).

The municipal website is a popular resource for the public to access agendas and a variety of other community-related information. We have grown the website substantially during my tenure here and have a variety of features that should help inform and engage residents. Due to the extensive reach of the website, I ask that you consider adopting the Franklin Town Website as the official method of notice posting in order to comply with Open Meeting Law regulations.

Please note that all agendas will continue to be posted in the Town Clerk's Office board as a customer service for folks who view them as they come to the Municipal Building for other business.

Adoption of the website as the primary method of posting will be organization wide and will require all Boards and Committees to do the same.

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 19-59

**OPEN MEETING LAW COMPLIANCE:
AUTHORIZATION TO ADOPT MUNICIPAL
WEBSITE AS OFFICIAL METHOD OF NOTICE POSTING**

WHEREAS, G.L. Chapter 30A Sections 18-25, the Open Meeting Law, authorizes the Attorney General to promulgate regulations to implement the law and the Attorney General has done so, said regulations being codified at 940 C.M.R. Section 29, and

WHEREAS, Section 29.03 Notice Posting Requirements Subsection 2(3) authorizes a municipality to adopt its website as the official method of notice posting, by action of its Chief Executive Officer, as defined in G.L. Chapter 4 Section 7, and

WHEREAS, G.L. Chapter 4 Section 7 provides that a municipality's Chief Executive Officer is designated by local charter and Franklin's Home Rule Charter designates the Town Administrator, and

WHEREAS, The Town Administrator seeks the Franklin Town Council's authorization for him to adopt the Town's website as the official method of notice posting for purposes of Open Meeting Law compliance.

NOW THEREFORE, BE IT RESOLVED that the Franklin Town Council hereby authorizes the Town Administrator to adopt the Town of Franklin's website as the official method of notice posting, for purposes of Open Meeting Law compliance, as provided in 940 C.M.R. 29.03(2)(b).

This resolution shall become effective in accordance with the provisions of the Franklin Home Rule Charter.

DATED: _____, 2019

VOTED:

UNANIMOUS _____

YES _____ NO _____

ABSTAIN _____

ABSENT _____

A True Record Attest:

Teresa M. Burr
Town Clerk

Glenn Jones, Clerk
Franklin Town Council