

Town of Franklin

Town Administrator
Tel: (508) 520-4949

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355 East Central Street
Franklin, Massachusetts 02038-1352

Date: December 7, 2018

To: Town Council, Board of Health

From: Jamie Hellen

Re: Vacancy of an Elected Official

The Town recently received notice of a resignation from the Board of Health.

Per the Town Charter section 3-3-1, any vacancy of an elected official "shall be filled by the Town Council jointly with the remaining members of the respective board until the next regular town election."

The remaining Board of Health members will attend the Council meeting and are required to open a public meeting to consider the Town Administrator's nomination to the Board of Health.

The term that is being filled expires in the next election, November 5, 2019. Any citizen can take out nomination papers and run for this seat when the Town Clerk comes out with the annual election calendar, which is typically the first Monday of August 2019.



APPOINTMENTS

Joint Council- Board of Health Filling of Board of Health Vacancy

WHEREAS, a vacancy presently exists on the Board of Health as a result of the resignation of Philip Brunelli, effective December 3, 2018, and

WHEREAS, the Franklin Home Rule Charter Article Three, Section 3 Vacancies, Sub Section 3-3-1 provides for a vacancy on an elected board to be filled by the Town Council jointly with the remaining members of the respective board, and

WHEREAS, the Town Council and remaining member of the Board of Health have held a duly posted joint public meeting for said purpose,

NOW THEREFORE, BE IT VOTED that Ciera Maffei of 30 Southgate Road fill the vacancy on the Board of Health created by the resignation of Phillip Brunelli until the next regular Town election as provided in Article Three, Section 3 Vacancies, Subsection 3-3-1 of the Franklin Home Rule Charter.

DATED: _____, 2018

VOTED: BOARD OF HEALTH

VOTED: TOWN COUNCIL

UNANIMOUS _____

UNANIMOUS _____

YES _____ NO _____

YES _____ NO _____

ABSTAIN _____

ABSTAIN _____

ABSENT _____

ABSENT _____

Donald Raneri Jr., Chair
Board of Health

Glenn Jones, Clerk
Franklin Town Council

A True Record Attest:

Teresa M. Burr
Town Clerk

To Whom It May Concern:

My name is Ciera Maffei and I am writing to express my interest in joining the Franklin Board of Health. I am a pediatric nurse practitioner with six years of experience providing primary care to children and adolescents. After living in Cambridge, Cape Cod, and Nashville TN, my family relocated to Franklin in 2016, and we've thoroughly enjoyed exploring the town. Now, I seek to engage in efforts to improve and expand upon the community.

I have a passion for preventative health and evidence-based practices. Ensuring safe housing, food safety, and disease prevention/control are key functions of the Franklin Health Department. As a clinician, community member, and a mother, I view these functions as paramount: they constitute a foundation upon which the community, and its inhabitants, can thrive.

If offered the opportunity to serve on the Board of Health, I would strive to align Franklin policies with those at the state and federal levels, and to support innovation and initiatives aimed at improving community health and well-being within our town. I work well as a member of a multidisciplinary team and would look forward to collaboration with fellow community members.

In short, I respectfully request your consideration for appointment to the Board of Health. Please don't hesitate to contact me if you have any questions.

Sincerely,

Ciera Maffei
30 Southgate Road, Franklin MA 02038

Ciera Maffei, MS, CPNP, RN, CLC

30 Southgate Road, Franklin MA |

Education

Boston College, Chestnut Hill, MA

May 2012

- Master of Science in Nursing, pediatric primary care specialty

Tufts University, Medford, MA

May 2007

- Bachelor of Science in Electrical Engineering, 2nd major: Biomedical Engineering

Professional Experience

Pediatric Nurse Practitioner, Alan Bulotsky & Associates, Brockton, MA

August 2016—present

- Provide evidence-based primary healthcare to a diverse patient population ranging from birth to 21 years of age
- Integrate clinical expertise, evidence-based practice guidelines, and strong communication skills to assess, formulate diagnoses, and execute family-centered care plans for sick and well patients
- Collaborate with families and multidisciplinary teams to deliver culturally-competent care with a focus on health promotion as well as disease prevention and control.

Pediatric Nurse Practitioner, Cape Cod Pediatrics, Forestdale, MA

June 2012—August 2015

- Provided primary health care for sick and well patients ages 0 to 23
- Applied scientific expertise to translate key concepts for patients and their families on clinical topics including anatomy, growth & development, pathophysiology, and pharmacology

Medical Writer, Ora, Andover, MA

July 2007—July 2010

- Interfaced with clinicians and scientists for successful completion of scientific abstracts, peer-reviewed journal articles, and medical trade journal articles
- Performed clinical research staff responsibilities including documenting medical histories, scribing for investigators, and assisting with various clinical tests in a variety of ophthalmic clinical trials

Academic Experience

Affiliated Faculty, Union Institute & University, Cincinnati, OH

December 2013—2017

- Taught online courses in medical terminology, maternal and child health, and human anatomy & physiology as part of curriculum for Bachelor's program in *Maternal Child Health: Human Lactation*
- Incorporated clinical knowledge base to augment students' understanding of practical applications of course content
- Enhanced course design to facilitate the application of key concepts to maternal and child health field

Licensure

- *Registered Nurse*, Massachusetts and Tennessee
- *Certified Nurse Practitioner*, Massachusetts
- *Controlled Substance Registration*, Massachusetts

Certifications

- *Certified Pediatric Nurse Practitioner-Primary Care*, Pediatric Nurse Certification Board
- *Certified Lactation Counselor*, Academy of Lactation Policy and Practice
- *Protecting Human Research Participants*, National Institutes of Health
- *Basic Life Support for Healthcare Provider*, American Heart Association

Professional Affiliations

- Massachusetts Coalition of Nurse Practitioners
- National Association of Pediatric Nurse Practitioners

December 3, 2018

Teresa Burr
Town Clerk
Municipal Building
355 East Central Street
Franklin, MA 02038

Dear Teresa,

Please be advised that I am resigning my position as a member of the Franklin Board of Health effective Today, December 3, 2018.

Regards,



Philip Brunelli

CC: Board of Health
Town Administrator