

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



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OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

June 12, 2020

To: Town Council
From: Jamie Hellen, Town Administrator
Re: **FY20 Budget Appropriation Transfers**

As the Town staff closes out the fiscal year, I request the Council approve a few minor transfers in the budget to close out certain accounts. It's important to note departments have done a great job managing their budgets with so few requested transfers for unexpected costs. These are interdepartmental transfers to cover costs in the current fiscal year in FY20.

1. The Fire Department is requesting \$60,000 to cover additional expenses incurred over the past fiscal year.
2. The Human Resources Department is requesting \$8,000 in additional funds to cover additional expenses incurred over the course of fiscal year 2020.

There is a total of \$68,000 in appropriation transfers requested at this time. This resolution will transfer \$68,000 from the Regional Dispatch Expense lineitem and transfer \$60,000 to the Fire Expenses line item and \$8,000 to the Human Resources line item for a total of \$68,000 to be transferred out of 01225200 Regional dispatch expense line item.

If you have any additional questions let me know.



RESOLUTION 20-32

APPROPRIATION: Appropriation Transfers FY20

PURPOSE: to transfer FY20 appropriations to cover unanticipated shortfalls as follows:

Sources:

01225200 Regional Dispatch Expense \$68,000

Uses:

01220200 Fire Expenses \$60,000

01152200 Human Resources Expenses \$8,000

\$68,000

MOTION

Be It Moved and Voted by the Town Council that the sum of Sixty-Eight Thousand Dollars (\$68,000) be transferred from the Regional Dispatch Expense account to the above named Expense accounts in the amounts stated prior to June 30th 2020.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2019

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council