Town of Franklin

Town Administrator Tel: (508) 520-4949



MEMORANDUM

March 22, 2017

To: Economic Development Subcommittee

From: Jamie Hellen

RE: Zoning bylaws - Brewery, Distillery, Winery with a tasting room

The proposal before the Economic Development subcommittee is to create a new use in the Town's zoning code by allowing for the production of beer, wine and spirits with an option of establishing a retail on premises (tasting room bar) or off-premises (take home, bottle, can, growler) business.

The following are some bullet points to consider:

- 1. The proposed zoning will allow for the production of beer, wine or spirits and/or an optional tasting room in the following zoning districts: Business, Commercial I, Commercial II, Industrial, and Downtown Commercial District.
- 2. Production and retail will be prohibited in all residential districts.
- 3. The proposed zoning will allow for any producer to have a tasting room at no more than 33% of the total square footage of the structure.
- 4. A manufacturer may also have a restaurant or serve food prepared on site, but will need to go through the normal Board of Health related procedures for kitchens and receive a Common Victualler's license from the Administrator's Office. Keep in mind one note:
 - a. If a producer desires to serve on premises and obtain a Common Victualler's License to prepare food on site, they will be limited to selling *only* their manufactured beer, wine, or spirit products. They may not import and sell any other alcoholic products because the law would require them to seek a traditional "Section 12" alcohol on-premises license like every other restaurant in town.

Fax: (508) 520-4903

- 5. There is nothing in the bylaw that would prohibit a "BYOF" ("Bring Your Own Food") policy at an establishment. But this feature is a policy that would be put in place by each establishment.
- 6. Entertainment licenses may also be granted through normal procedures through the Town Administrator's office (TV's, juke box, live entertainment, etc.).
- 7. The following is the process for someone who <u>ONLY</u> desires to produce beer, wine or spirits:
 - a. Receive a Farmer's Farmer Series Production License from the state Alcohol Beverages Control Commission (ABCC).
 - b. Proceed through traditional Special Permit process in Town.
- 8. The following is the process for someone who wants <u>BOTH</u> to produce and serve the manufactured products on the premises with a tasting room bar:
 - a. Receive a Farmer's Farmer Series Production License from the state Alcohol Beverages Control Commission (ABCC).
 - b. Proceed through the traditional special permit process in Town.
 - c. Apply for a "Farmer Series Pouring License" to the Local Licensing Authority (Town Council)
 - The process to receive this license is the same as every other Section 12 license restaurant in town, including legal notification, abutters' notification, liquor liability insurance, and other requirements outlined in the application and town policy.

SPONSOR: Administration



TOWN OF FRANKLIN

ZONING BY-LAW AMENDMENT 17-788

DEFINITIONS. BREWERY, DISTILLERY, OR WINERY WITH TASTING ROOM

A ZONING BY-LAW TO AMEND THE FRANKLIN TOWN CODE AT CHAPTER 185, SECTION 3.

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:

Chapter 185 of the Code of the Town of Franklin is hereby amended by adding the following text at §185-3 Definitions:

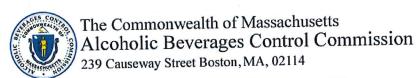
BREWERY, DISTILLERY, OR WINERY PRODUCTION WITH TASTING ROOM: A business located in a building where the primary use is for the production and distribution of malt, spirituous, or vinous beverages with a tasting room and which holds a Commonwealth of Massachusetts issued Farmer Series Production License. Any such facility that sells alcoholic beverages to be consumed on the premises shall have a Commonwealth of Massachusetts issued Farmer Series Pouring License approved by the Local Licensing Authority. The facility may host marketing events, special events, and factory tours. The facility may only sell beverages produced by, and commercial goods branded by, the brewery, distillery or winery. The facility may sell permitted beverages by the bottle to consumers for consumption off the brewery premises.

TASTING ROOM: A room attached to a brewery, distillery, or winery that allows patrons to sample or consume wine, beer, or other alcoholic beverages that are produced on-site in accordance with M.G.L. c. 138.

A tasting room may not be greater than thirty-three (33) percent of the main building's gross square footage.

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED:, 2017	VOTED: UNANIMOUS
A True Record Attest:	YES NO
	ABSTAIN
Teresa M. Burr Town Clerk	ABSENT
	Judith Pond Pfeffer, Clerk Town Council



Contact Us 617-727-3040

Home

Licensing Division Enforcement Division

Download Forms

RETAIL LICENSE APPLICATION

Congratulations on your decision to begin the application process for a retail alcoholic beverages license! Below, you will find the forms necessary to complete this process. Please be sure to read the instructions on the front of the application carefully, as some required documents have changed.

New License / Transfer of Existing Retail License

REQUIRED FORMS

- Monetary Transmital Form AND a \$200 check made out to the ABCC OR confirmation that you paid online through our online payment page (found here)
- New/Transfer Application
- Beneficial Interest Individual

Complete one for each individual with benefical interest in the entity that is applying.

Beneficial Interest - Organization

Complete one for each organization/parent company with beneficial interest in the entity that is applying.

CORI Authorization Form

Complete one for each individual with beneficial interest in the entity that is applying AND one for the proposed manager of record. This form must be notarized with a stamp or raised seal.

ADDITIONAL REQUIREMENTS

Vote of the Corporate Board

Include a vote to apply for a new/transfer of license AND a vote appointing the manager of record, signed by an authorized signatory for the entity.

<u>Proof of Citizenship for the proposed Manager of Record</u> Passport, Birth Certificate, Voter Registration

Business Structure Documents

- If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth
 If partnership, Partnership Agreement
- If Sole Proprietor, Business Certificate
- Purchase & Sale Agreement

Only required for a transfer of license.

Supporting Financial Records
 For all financing and or loans, including pledge documents, if applicable.

Legal Right to Occupy

Lease or Deed.

Floor Plan

Only required for a new license.

Abutter's Notification

Only required for a new license.

Advertisement

*Officers/Directors of non-profit clubs with no ownership do not need to fill out CORI applications

New / Transfer Farmer Series Pouring Permit

REQUIRED FORMS

- Monetary Transmital Form AND a \$200 check made out to the ABCC OR confirmation that you paid online through our online payment page (found here)
- New/Transfer Application

Search Input Search Query Select an Area to Search ABCC Submit

Email & Bookmark

More

Public Record Request Form Por



Rvan Melville

Supervisor of Licensing

Ext 718 - melville@tre. tre.state.ma.us

Deron Egbuche

Ext 723 - degbuche@tre.state.ma.us

Hurshel Langham Ext 719 - hlangham@tre.state.ma.us

Sabrina Luc

Ext 721 - sluc@tre.state.ma.us

Ivy Maiorino

Ext 749 -imaiorino@tre.state.ma.us

<u>Beneficial Interest - Individual</u>
 Complete one for each individual with benefical interest in the entity that is applying.

<u>Beneficial Interest - Organization</u>
 Complete one for each organization/parent company with beneficial interest in the entity that is applying.

Complete one for the proposed manager of record. This form must be notarized with a stamp or raised

ADDITIONAL REQUIREMENTS

Include a vote to apply for a new/transfer of license <u>AND</u> a vote appointing the manager of record, signed by an authorized signatory for the entity.

Proof of Citizenship for the proposed Manager of Record Passport, Birth Certificate, Voter Registration, Naturalization Papers

- Business Structure Documents
 If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth
 If partnership Agreement
 Color Partnership Agreement

 - If Sole Proprietor, Business Certificate
- · Purchase & Sale

If applying for a transfer of license.

Supporting Financial Records
 For all financing and or loans, including pledge documents, if applicable.

Legal Right to Occupy

Lease or Deed.

Floor Plan
 Only required for a new license.

Abutter's Notification
Only required for a new license.

· Copy of your current Farmer Series License



The Commonwealth of Massachusetts Alcoholic Beverages Control Commission 239 Causeway Street Boston, MA 02114

www.mass.gov/abcc

APPLICATION FOR A RETAIL ALCOHOLIC BEVERAGES LICENSE

Congratulations on your decision to begin the application process for a retail alcoholic beverages license, either for on-premises consumption under M.G.L. c. 138, § 12 (a restaurant, tavern, general-on-premises, club, hotel, war veterans' club, or continuing care retirement community), or for off-premises consumption under M.G.L. c. 138, § 15 (a package store). Below you will find a step-by-step explanation of the application process. <u>Please read this entire page before you apply for a license as it provides critical information on the license approval process.</u>

The ABCC urges you to reach out to the Local Licensing Authority ("LLA") in the city or town in which you are applying for a license **before applying for a retail license**. While state law requires you to submit certain documents, your LLA may have other documents and/or fees required of you before it will consider your application, and failure to contact them before you apply for a license may delay the consideration of your application.

The granting of a retail license involves a three-step process under M.G.L. c. 138, §§ 15A & 16B:

- 1. Step One is the granting of an application by the LLA;
- 2. Step Two is approval by the ABCC;
- 3. Step Three is the issuance of the retail license by the LLA.

Each step has certain legal requirements:

<u>Step One</u>. In Step One, when you submit your application with the LLA, the LLA is required by law to note the date and hour your application is filed with it. Then, they must publish an advertisement noticing a public hearing on your application, if their regulations require, within 10 days of your application being filed. Then, no sooner than 10 days after advertising the hearing, the hearing will be held. The LLA must act on an application within 30 days of it being filed.

If the LLA grants the license, the application shall be forwarded to the ABCC no later than 3 days following such approval.

<u>Step Two</u>. In Step Two, when the ABCC receives an application that has been approved by the LLA, an investigator will be assigned. The investigator will investigate the proposed licensed premises, if required, as well as the proposed applicant and the source(s) of financing for the transaction. Parties to an application must respond promptly to investigators' inquiries. Failure to do so will result in a delay of the approval and may result in a denial of the application.

When the ABCC receives an application for a transfer of license it is immediately forwarded to the Department of Revenue ("DOR") and the Division of Unemployment Assistance ("DUA"). Both agencies will research the issue of any outstanding tax obligations of both the buyer and the seller for all types of taxes, including sales, meals, withholding, corporate excise, room occupancy, personal income taxes, unemployment insurance, and employer fair share contributions. The ABCC will not approve a license transfer until DOR and DUA attest that the parties have no outstanding tax liabilities to the Commonwealth. The parties are responsible for resolving all tax questions.

Step Three. Once the LLA receives the ABCC's approval of an application, it must issue the license within 7 days.

It is important to know that an applicant for an alcoholic beverages license may not operate a licensed premise until all three steps have taken place and the LLA has actually <u>issued</u> the license.

If the application is for a transfer of the license, the license seller (the current licensee) is still legally liable and responsible for the operation of the premises until the third step of the approval process is completed. An applicant who operates licensed premises before all three steps have taken place may create serious ramifications for both the buyer and the seller. Operation without a license may be considered evidence of that applicant's unfitness for a license. It may also lead to revocation of an existing license. In certain circumstances, it opens both the buyer and the seller to possible criminal liability.



The Commonwealth of Massachusetts Alcoholic Beverages Control Commission 239 Causeway Street Boston, MA 02114

www.mass.gov/abcc

APPLICATION FOR A RETAIL ALCOHOLIC BEVERAGES LICENSE

The following documentation is required as a part of your retail license application.

AE	BCC investigators reserve the right to request additional documents as a part of their investigation.
	Monetary Transmittal Form with \$200 fee You can PAY ONLINE or include a \$200 check made out to the ABCC
	Retail Application (this packet)
	Beneficial Interest - Individual Form For any individual with direct or indirect interest in the proposed licensee
	Beneficial Interest - Organization Form For any organization with direct or indirect interest in the proposed licensee
	CORI Authorization Form For the manager of record AND any individual with direct or indirect interest in the proposed licensee. This form must be notarized with a stamp*
	Proof of Citizenship for proposed manager of record Passport, US Birth Certificate, Naturalization Papers, Voter Registration
	Vote of the Corporate Board A corporate vote to apply for a new / transfer of license and a corporate vote to appointing the manager of record, signed by an authorized signatory for the proposed licensed entity
	Business Structure Documents If Proposed Licensee is applying as: - A Corporation or LLC - Articles of Organization from the Secretary of the Commonwealth - A Partnership - Partnership Agreement - Sole Proprietor - Business Certificate
	Purchase and Sale Documentation Required if this application is for the <u>transfer</u> of an existing retail alcoholic beverages license
	Supporting Financial Documents Documentation supporting any loans or financing, including pledge documents, if applicable
	Floor Plan Detailed Floor Plan showing square footage, entrances and exits and rooms
	Lease Signed by proposed licensee and landlord. If lease is contingent upon receiving this license, a copy of the unsigned lease along with a letter of intent to lease, signed by licensee and landlord
	Additional Documents Required by the Local Licensing Authority

Print Form



The Commonwealth of Massachusetts Alcoholic Beverages Control Commission 239 Causeway Street Boston, MA 02114 www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION MONETARY TRANSMITTAL FORM

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

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☐ Alteration of Licensed Pr	remises	Cordials/Liqueurs Permit		☐ New Officer/Director	Transfer of License
☐ Change Corporate Nar		☐ Issuance of Stock		New Stockholder	☐ Transfer of Stock
☐ Change of License Type		Management/Operating A	Agreement	☐ Pledge of Stock	☐ Wine & Malt to All Alcohol
☐ Change of Location		More than (3) §15		☐ Pledge of License	6-Day to 7-Day License
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THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION P. O. BOX 3396 BOSTON, MA 02241-3396



The Commonwealth of Massachusetts Alcoholic Beverages Control Commission 239 Causeway Street Boston, MA 02114

www.mass.gov/abcc

APPLICATION FOR A RETAIL ALCOHOLIC BEVERAGES LICENSE

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D. Purchase Price of Inventory	Т	otal:		
E. L. W. L. Custo	Source of Financing			
E. Initial Start-Up Costs F. Other (Please specify)	Name of Lender	Amount	Does the lender hold an interest in any MA alcoholic beverages licenses?	If yes, please provide ABCC license number of lender
G. Total Cost (Add lines A-F)				
Please note, the total amount of Cash Investment (top right table) plus the total amount of Financing (bottom right table) must be equal to or greater than the Total Cost (line G above).			Total:	
10. PLEDGE INFORMATION				
Are you seeking approval for a pledge? OYes No	To whom is the pledge is b			
Please indicate what you are seeking to pledge (check all that apply)	Does the lender have a bel license? Does the lease require a pl		, (Yes No
☐ License ☐ Stock / Beneficial Interest ☐ Inventory				,

ADDITIONAL SPACE

il referrencing ti	іс арріісаціон, рісаз	0.00.00.00.00.00.00.00.00.00.00.00.00.0	mber of the question to whic	
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APPLICANT'S STATEMENT

١,	the: Sole proprietor; partner; corporate principal; LLC/LLP member
of	, hereby submit this application for
(herein:	after the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the and together with the LLA collectively the "Licensing Authorities") for approval.
I do her Applica	reby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the tion, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. er submit the following to be true and accurate:
(1)	I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
(2)	I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
(3)	I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
(4)	I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
(5)	I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
(6)	I understand that all statements and representations made become conditions of the license;
(7)	I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
(8)	I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
(9)	I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
	Date:
Sig	nature:
Titl	e: