

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

February 16, 2021

To: Town Council
From: Jamie Hellen, Town Administrator
Chrissy Whelton, Assistant to the Town Administrator

Re: Community Preservation Committee (CPC) Appointments

Standing Committee Appointments

The Conservation Commission, Historical Commission, Housing Authority, Planning Board and Recreation Advisory voted unanimously to send forward the following members to be appointed by the Council to serve on the CPC. The five nominees to be ratified this evening are:

- Chris Feeley - Housing Authority
- Joseph Halligan - Planning Board
- Phyllis Malcolm - Historical Commission
- Wayne Samarran - Recreation Advisory Board
- Jeff Livingstone - Conservation Commission

Note: these appointments will be automatically renewed in June for the upcoming fiscal year and the staggered terms will begin July 1, 2021. All appointments to expire June 30, 2022. The five standing committees are annual appointments.

At-Large Membership

The Town received thirty (30) applications for the four At Large members of the CPC. We interviewed twenty-eight out of the 30. Two applicants did not get back to us for scheduling. Interviews were held virtually on Monday February 1st and Tuesday February 2nd for approximately twenty minutes each. Nine of the 30 applicants currently serve on another board or committee in Franklin.

The Town Administrator nominates the following candidates for ratification by the Town Council for the four Citizens at Large seats on the CPC as follows:

1. At-Large Seat #1 (2-year Term) - Michael Giardino.

Mr. Giardino is a lifelong resident and open space, recreation and athletics advocate for Franklin seeking to volunteer and give back to the community that gave so much to him.

He is no stranger to Franklin athletics, youth sports and recreation. As many in town know, he has been heavily involved with Franklin Youth Sports and years of running little league baseball and Franklin High School athletics. Michael has volunteered his time for years to St. Rocco's Festival. As an avid outdoorsman, Michael wants to help preserve Franklin's open space, recreation and historical assets.

2. At-Large Seat #2 (2-year term) - Lisa Oxford.

Ms. Oxford is a lifelong, third generation resident in Franklin with an interest in preserving open space and trail networks in town for outdoor recreation. Lisa has worked closely with the elderly community and understands the need for affordable housing for seniors and less fortunate or disabled populations. Lisa has strong collaboration skills and looks forward to assisting and adopting a vision for this committee on affordable housing and recreation, trails and open space.

3. At-Large Seat #3 (1-year term) - David McNeill.

Mr. McNeill is a lifelong resident of Franklin currently working as the Legislative Director for the House Committee on Environment, Natural Resources and Agriculture where he works on policy and legislation on the topic of the environment. As a child who attended swim lessons at Beaver Pond, he has a strong commitment to preserving the Town's natural resources for future generations, as well as Franklin's unique historical character. As a lifelong Franklin resident who cannot afford a house in Franklin, he hopes to bring a different perspective to the committee.

4. At-Large Seat #4 (1-year term) - Monique Doyle.

Ms. Doyle is a longtime resident of Franklin with a strong interest in preserving open space, creating additional recreation spaces and expanding the community garden. Ms. Doyle worked with the CPA committee to educate the public on how the CPA would be an asset to Franklin. Throughout the process, we heard from several individuals who wished to have a member of the grassroots CPA Coalition to have a representative for the inaugural CPC committee.

Summary

After interviewing all of the candidates, we believe this group of nominees reflects a great diversity of interest to get the inaugural committee started. The committee nominees have representation and interest on all of the issues the CPC will be looking at: open space and trails, recreation and ballfields, historical preservation and affordable housing for all residents. All of the candidates expressed a sincere interest in preserving open space and were vested in being advocates for all of the uses and needs of CPC. All candidates expressed a commitment to share their expertise or interests, but also maintain an open mind on matters they may not be as familiar with.

We are happy to answer any questions you may have.



APPOINTMENTS

Community Preservation Committee

Conservation Commission (1 year term)
Jeffrey Livingstone 68 Daniels Street

MOTION to ratify the appointment of Jeffrey Livingstone by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

A True Record Attest:

Nancy Danello
Temporary Town Clerk

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Historical Commission (1 year term)
Phyllis Malcolm 37 Uncas Ave

MOTION to ratify the appointment of Phyllis Malcom by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Housing Authority (1 year term)
Christopher Feeley 56 Jefferson Road

MOTION to ratify the appointment of Christopher Feeley by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Planning Board (1 year term)
Joseph Halligan 1 Newell Drive

MOTION to ratify the appointment of Joseph Halligan by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Recreation Advisory Board (1 year term)
Wayne Simarian 204 Jordan Road

MOTION to ratify the appointment of Wayne Simarian by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Citizen at Large Seat # 1 (2 year term)
Michael Giardino 18 Sherman Ave

MOTION to ratify the appointment of Michael Giardino by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2022.

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Citizen at Large Seat # 2 (2 year term)
Lisa Oxford 18 Lincoln Street

MOTION to ratify the appointment of Lisa Oxford by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2022.

DATED: _____, 2021

A True Record Attest:

Nancy Danello
Temporary Town Clerk

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Citizen at Large Seat # 3 (1 year term)
David McNeill 85 Cross Street

MOTION to ratify the appointment of David McNeill by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

Nancy Danello
Temporary Town Clerk

Glenn Jones, Clerk
Franklin Town Council



APPOINTMENTS

Community Preservation Committee

Citizen at Large Seat # 4 (1 year term)
Monique Doyle 3 Greensfield Road

MOTION to ratify the appointment of Monique Doyle by the Town Administrator to serve as a member of the Community Preservation Committee with a term to expire on June 30, 2021.

DATED: _____, 2021

A True Record Attest:

Nancy Danello
Temporary Town Clerk

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

Glenn Jones, Clerk
Franklin Town Council



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: January 7, 2021

Name: Michael Giardino

Home Address: 18 Sherman Ave
Franklin, MA 02038

Mailing Address: 18 Sherman Ave
Franklin, MA 02038

Phone Number(s):

Email Address:

Current Occupation/Employer: Sales Executive, Coventry Inc.

Narrative: I am semi-retired and work from home so have early mornings, late afternoons, or nights to contribute.

I have been involved in community service for the town of Franklin for 20 years when my two sons were growing up. I coached baseball, basketball, and soccer. I have been involved St Rocco's and CYO.

I was born and raised in this great town and enjoy the parks and conservation areas. Over the past year during this pandemic, I have explored every trail in Franklin and probably made a few new ones.

I am looking to give back to my community and help preserve and save conservation land through out my town.

Board(s) / Committee(s): ___ COMMUNITY PRESERVATION COMMITTEE



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: January 4, 2021

Name: Lisa M Oxford

Home Address: 18 Lincoln Street
Franklin, MA 02038

Mailing Address: 18 Lincoln Street
Franklin, MA 02038

Phone Number(s):

Email Address:

Current Occupation/Employer: Teacher, Franklin Children's School

Narrative: I have approximately 5 hours of availability per week. My education includes a BS in Human Development and an MA in Early Childhood Education.

Board(s) / Committee(s): ___ COMMUNITY PRESERVATION COMMITTEE



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: January 20, 2021

Name: Dave McNeill

Home Address: 85 Cross Street
FRANKLIN

Mailing Address: 85 Cross Street
FRANKLIN

Phone Number(s):

Email Address:

Current Occupation/Employer: Legislative Director at the Massachusetts House of Representatives

Narrative: I work a 9-5 schedule and have free time after work hours and on weekends.

In my job, I regularly research and draft legislation, which requires me to meet with stakeholders and listen to a variety of perspectives on a number of issues to craft informed policy solutions. I believe my experience in the legislature has provided me with a number of skills that I could apply to the Community Preservation Committee. See attached resume for details and experience.

Board(s) / Committee(s): ___ COMMUNITY PRESERVATION COMMITTEE

David McNeill
85 Cross Street ♦ Franklin, MA 02038

Summary of Qualifications

Conduct public policy research, legislative drafting, and meetings with stakeholders to understand issues and develop policy. Write reports, summaries, and op-eds for Representative as well as provide resources and solutions for constituents. Work to understand interrelated topics from a variety of perspectives to craft legislative solutions. Experience with project management, scheduling, giving presentations, and office administration.

Experience

Legislative Director – Massachusetts House of Representatives; Boston, MA **2020-Present**

- Research public policy topics, suggest legislation, and draft bills for Representative Smitty Pignatelli
- Monitor legislation and advise and inform representative on relevant bills and amendments
- Work with other offices, government agencies, and stakeholders to formulate and strategize policy
- Write reports, summaries, and op-eds for representative
- Problem-solve and provide solutions for constituents

Research Analyst – Massachusetts House of Representatives; Boston, MA **2019-2020**

- Research bills and topics before environment committee and redraft legislation as necessary (including the 2050 roadmap and environmental justice provision recently enacted by legislature)
- Meet with legislators, staff, advocates, and interest groups to discuss and research legislation
- Advise chair on bills before committee
- Maintain database of committee bills and monitor their progress
- Conduct administration of bill hearings, legislative reports, and other committee functions

Intern for Rep. Carlos Gonzalez – Massachusetts House of Representatives; Boston, MA **2018-2019**

- Conduct legislative research and bill drafting for Representative
- Schedule and conduct meetings with policy stakeholders
- Write press releases, policy summaries, citations, and statements on Representative's behalf
- Meet with other legislative staff and discuss our offices' mutual policy interests
- Answer constituent calls and solve their matters of concern

Director of Public Policy – Connecticut Center for Social Innovation; New Haven, CT **2016-2017**

- Met with DOC and non-profits to improve recidivism reduction programs
- Helped design survey for York Correctional Institution to better reentry programs and services
- Prepared workshop on data analytics and visualization for non-profits

Research Assistant – GESIS; Mannheim, Germany **2015-2016**

- Managed large survey dataset on adult reading competencies and job market outcomes
- Produced descriptive analyses, visualizations, and models of survey results
- Prepared publications that were distributed to OECD for improving educational policies
- Created presentations of results that were given at Princeton and the University of Hamburg
- Conducted literature reviews and background research to improve future iterations of the study

Education

University of Mannheim; Mannheim, Germany **2016**

M.A. Political Science, Research Focus

Framingham State University; Framingham, MA **2013**

B.A. Sociology *Magna Cum Laude* (3.72 GPA), Concentration: Social Justice

Volunteer Experience

Franklin Education Foundation **2019-Present**

- Plan and promote initiatives to support Franklin schools as board member and social media coordinator

Franklin Democratic Town Committee **2019-Present**

- Organize community building and outreach events as the Affirmative Action Outreach Coordinator



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: January 12, 2021

Name: Monique B Doyle

Home Address: 3 Greensfield Road
FRANKLIN, MA 02038

Mailing Address:

Phone Number(s):

Email Address:

Current Occupation/Employer: Retired

Narrative: I have no current resume. Instead, I have participated in organizations, forums, and volunteer work that would make me, I believe, a viable candidate for the CPC. In my final years of teaching I earned my National Teacher Certification. I was a member of the Medway High school Crisis Team and the Certification Team.

After retiring, I was an high school MCAS tutor and a private tutor focusing on writing and college essays.

I have been on the Franklin Library Board for 12 years; I have been serving as chair and co-chair for six years; in addition, I served on the Library Building; Committee.

Working with Alan Earls, I helped to establish Franklin in Focus. Alan and I held several political forums which served to bring current issues to the citizens of Franklin.

Finally, I worked with the CPA committee and served as the Chair. I am elated that the ballot passed and would like to continue serving the town as a member of the CPC.

My work has given me ample opportunity to lead groups, work with the public, chair meetings, communicate, write to the press, and serve.

I look forward to a future interview. Monique Doyle

Board(s) / Committee(s): ___ COMMUNITY PRESERVATION COMMITTEE
