

Town of Franklin

Town Administrator
Tel: (508) 520-4949

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355 East Central Street
Franklin, Massachusetts 02038-1352

MEMORANDUM

To: Town Council

From: Jamie Hellen

Re: Fire Department salaries

We are requesting the Town Council approve the transfer of \$20,000 from health care accounts to fill a small gap in salaries for the Fire Department for FY17. See the Fire Chief's attached memo.

Jeff and I are available for any questions you may have.



FRANKLIN FIRE DEPARTMENT

TO : JEFFREY D. NUTTING, TOWN ADMINISTRATOR
JAMIE HELLEN, DEPUTY TOWN ADMINISTRATOR

FROM : G. B. MCCARRAHER, FIRE CHIEF

DATE : 20 JUNE 2017

RE : REQUEST FOR TRANSFER FUNDS TO FY'17 SALARY LINE

The purpose of this memorandum is to request the transfer of \$20,000 into the Fire Department Salary line item to cover an anticipated shortfall in salary funds.

As we have discussed, this anticipated shortfall is due to a myriad of incidents experienced over the course of the fiscal year. In brief, we experienced the long term illness of a firefighter due to last stage cancer and were required to cover his open shifts. Another firefighter was absent due to a duty related injury and eventually retired in January. The department also suffered the tragic loss of a full time dispatcher which caused several weeks of coverage to allow personnel to manage the stress resulting from this incident. The opening created by retirement of personnel on injury leave, sickness and routine retirement lead to the intake of several new personnel causing the department to run three personnel orientation programs; the excessive number of new personnel orientations were not foreseen during the development of the FY'17 budget.

Thank you for your attention regarding this matter. Please contact me should you have any questions or require any additional information.

cc: S. Gagner, Comptroller
file



Sponsor: Administrator

TOWN OF FRANKLIN

RESOLUTION NO.: 17-47

APPROPRIATION: FY 2017 Operating Budget Transfers

AMOUNT REQUESTED: \$ 20,000

PURPOSE: To transfer from the FY 2017 Employee Benefits- Health Insurance Accounts to the following FY 2017 Operating Budgets:

| | | |
|---------------|-----------------|----------|
| Fire Salaries | 01220100-511260 | \$20,000 |
|---------------|-----------------|----------|

MOTION

Be It Moved and Voted by the Town Council that the sum of Twenty Thousand dollars (\$20,000.00) be transferred from Employee Benefits – Health Insurance Accounts to the above mentioned FY 2017 Operating Budget.

DATED: _____, 2017

VOTED:

UNANIMOUS _____

YES _____ **NO** _____

A True Record Attest:

ABSTAIN _____

ABSENT _____

Teresa M. Burr
Town Clerk

Judith Pond Pfeffer, Clerk
Franklin Town Council