

TO: Jeff Nutting
FROM: Susan Gagner *SG*
DATE: August 3, 2017
RE: Town Clerk Prior Year bills

The Town Clerk has two invoices for FY 2017 that are unpaid due to a shortfall in the Expense budget.

Town Bookbindery, Inc.	\$1,215.00	Binding of vital records, resolutions, etc
Community Newspapers	\$ 990.69	advertising

The reason for the shortfall is unanticipated increase in advertisements in FY 2017. The advertising line item had a budget of \$4,000 with expenditures of almost \$7,200.

There is \$712.61 left in the Total Town Clerk Expense budget.

The request is for \$1,493.08 so that the two bills can be paid from the Town Clerks 2018 budget.



Sponsor: Administration

TOWN OF FRANKLIN

RESOLUTION NO.: 17-51

APPROPRIATION: Town Clerk Prior Year Bills

TOTAL REQUESTED: \$ 1,493.08

PURPOSE: To Pay for prior bills for the Town Clerk for FY 2017.

MOTION

- Be It Moved and Voted by the Town Council that Prior Year bills in the amount of One Thousand Four Hundred and Ninety-three Dollars and Eight cents (\$1,493.08) be paid from the FY 2018 Town Clerk Operating Budget.

DATED: _____, 2017

VOTED:

UNANIMOUS _____

YES _____ **NO** _____

A True Record Attest:

ABSTAIN _____

ABSENT _____

Teresa M. Burr
Town Clerk

Judith Pond Pfeffer, Clerk
Franklin Town Council

