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**Meeting Date:** October 9, 2019

**Present:**  ChairmanDufour, Clerk Conley, Dewsnap, Wiech, Grace, Moses, Kasberg, Corbosiero

**1. Call to order:** 6:00 PM

**2. Introduction of New Members:** Nicole Corbosiero and Mike Kasberg

**3. Vote for Officers:**  On a motion duly made and seconded the current slate of officers were re-elected to their current positions for the fiscal year: Mike Dufour as Chair, Bill Dowd as Vice Chair and George Conley as Clerk.

**4. Approval of minutes:** Minutes of April 25, 2019 – Voted 8-0

**5. Citizen Comments:** None

**6. Capital Appropriation:** As has been the case for several years the revenue derived from the hotel/motel tax is used for roads. This year’s appropriation is $600,000 which will bring the total roads infrastructure appropriation to $1,000,000. Voted 8-0

**7. Town Administrator Supplemental Budget Message:** Additional revenues of $1,471,300 have come from three sources:

* Additional state aid totaling $568,222 primarily centered around charter school reimbursement. The hard work of our legislative delegation bore fruit.
* Local receipts are up $33,078 due to unanticipated licensing and permits.
* New growth was $870,000 more than anticipated. New growth is at a 20 year high due to the favorable real estate and home improvement market but this should not be counted in future years.

**8. FY20 Budget Adjustments:**

* **School Department - $231,500:**
  + Funding of council approved $102,500 to include $50,000 for Davis Thayer closing study, $54,000 to restore site-based supplies and $25,000 to restore funds for professional development.
  + $129,000 for district wide enrollment and facilities study also related to the Davis Thayer project.
* **Communication Specialist - $50,000:**
  + Shard position (Schools $27,000 Town $23,000) to enhance communication with residents about a variety of issues.
* **Facilities Department - $110,000:**
  + Fund assistant facilities director.
* **Senior Center - $11,500:**
  + Hired a respite nurse after an unanticipated retirement
  + Increase of $1.00/hour on Senior Tax Work Off Program to $12.00/hour
* **Veteran’s Services Department - $13,000:**
  + Updated contractual obligations with Norfolk County in addition to shifting VSO’s assistant to permanent part time at 19 hours.
* **Fire Department – 20,300:**
  + Affiliate agreement for EMT/Paramedics at Milford Regional Medical Center for required rounds at the hospital.
  + Unanticipated promotion of FF Blanchard to EMS Lieutenant to more closely monitor the ambulance billing.
* **Assessors Department - $60,000:**
  + Hire a third assessor – position clearly will pay for itself.
* **Legal Department - $75,000:**
  + Collective bargaining, solar agreements and unanticipated personnel costs.

**9 - Open Space Stabilization - $900,000:**

* + Current balance is $1,120,000. This fund is dedicated to acquiring open space when available.

**10 – Adjourn:**  7:30PM