

# Town of Franklin

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OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

June 16, 2023

To: Town Council  
From: Jamie Hellen, Town Administrator

Re: **Resolution 23-41: Appropriation Transfers FY23**  
**Resolution 23-42: Sewer Enterprise Fund Supplemental Appropriation FY23**  
**Resolution 23-43: Transfer of FY23 Regional Dispatch Appropriation to the MECC/Public Safety Stabilization Fund**

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I am asking the Town Council to approve Resolutions 23-41, 23-42, and 23-43, as described below, to close out the books on FY23. As usual, the town looks at its budget and requests needed transfers between accounts to ensure a fully balanced FY23 budget.

- **23-41: Appropriation Transfers FY23:** This resolution will approve FY23 Appropriation Transfers to cover unanticipated budgetary shortfalls from unanticipated savings. A total of \$427,925 will be transferred from accounts with surpluses to accounts with budgetary shortfalls. Please note the most substantial shortfall is from Facilities due to the rise in electricity rates by 4 cents/kw mid year. \$400,000 of the \$427,925 in shortfalls is due to electricity rates and other utility increases due to inflation. As discussed in the FY24 budget hearings, those costs are now baked into the fixed costs of the town budget. What about other department budget surpluses? Any unspent operating budget revenues goes to free cash to be certified in the fall for the FY24 capital program.
- **23-42: Sewer Enterprise Fund Supplemental Appropriation FY23:** This resolution will allocate \$50,000 from "retained earnings" to ensure the budget is balanced at year end. What happens if the department does not need this revenue to pay the year end bills? Unspent money resorts back to retained earnings. This vote is a safety net to ensure we pay the bills by June 30th. We are not even convinced it's needed, but we'd rather be safe than sorry. DPW has done a great job managing the sewer budget through the year to accommodate for inflation. It's going to be a very close call to the finish line and this ensures we are financially sound.
- **23-43: Transfer of FY23 Regional Dispatch Appropriation to the MECC/Public Safety Stabilization Fund:** This resolution will add \$230,857 to the stabilization account. Why? The state grant for the MECC saved the town this money and as we have for the past few years, we've saved funds for FY25 and FY26 when the towns are back on the hook for the full assessment. If approved, the Town will have approximately \$850,000 in the stabilization fund.

If you have any questions please let me know.



## RESOLUTION 23-41

### APPROPRIATION: Appropriation Transfers FY23

**PURPOSE:** To transfer FY23 appropriations to cover unanticipated shortfalls as follows:

Sources:	Department	
123	Town Administrator Expenses	\$7,500
135	Comptroller Salaries	15,000
147	Treasurer Salaries	20,000
151	Legal Expenses	5,000
152	Human Resources Salaries	30,000
155	IT Salaries	19,000
240	Inspection Salaries	15,000
510	Board of Health Salaries	10,000
541	Council on Aging Salaries	31,425
910	Benefits Expenses	275,000
		\$427,925
Uses:	Department	
192	Facilities Expenses	\$400,000
196	Central Services Expenses	10,000
395	Norfolk Aggie Expenses	1,925
210	Fire Salaries	7,500
630	Recreation Salaries	8,500
		\$427,925

Be It Moved and Voted by the Town Council that the sum of Four Hundred Twenty-Seven Thousand Nine Hundred Twenty-Five Dollars (\$427,925) be transferred from the sources indicated above to the uses indicated above in the amounts stated prior to June 30th 2023.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2023

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

\_\_\_\_\_  
Nancy Danello, CMC  
Town Clerk

\_\_\_\_\_  
Glenn Jones, Clerk  
Franklin Town Council