



FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

August 17, 2022

Meeting will be held at the **Municipal Building**

2nd floor, Council Chambers

355 East Central Street

7:00 PM

ACTIONS TAKEN

Absent: Councilor Hamblen

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for August 17, 2022 Town Council Meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/83082012472>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 830 8201 2472** --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. APPROVAL OF MINUTES - None Scheduled.

4. PROCLAMATIONS / RECOGNITIONS

5. APPOINTMENTS

- [Cultural Council - Brianna Cummings](#)

ACTION: The Town Council voted to appoint Brianna Cummings to serve as a Member of the Cultural Council with a term to expire on June 30, 2024.

Approved 8-0. (Absent: Councilor Hamblen)

- [Cultural Council - Lauren Sanford](#)

ACTION: The Town Council voted to appoint Lauren Sanford to serve as a Member of the Cultural Council with a term to expire on June 30, 2024.

Approved 8-0. (Absent: Councilor Hamblen)

- c. [Design Review - Cassandra Bethoney](#)
ACTION: The Town Council voted to appoint Cassandra Bethoney to serve as a Member of the Design Review Commission with a term to expire on June 30, 2024.
Approved 8-0. (Absent: Councilor Hamblen)
- d. [Design Review - Paul Lopez](#)
ACTION: The Town Council voted to appoint Paul Lopez to serve as a Member of the Design Review Commission with a term to expire on June 30, 2025.
Approved 8-0. (Absent: Councilor Hamblen)
- e. [Finance Committee - Stephanie Koke](#)
ACTION: The Town Council voted to appoint Stephanie Koke to serve as a Member of the Finance Committee with a term to expire on June 30, 2025.
Approved 8-0. (Absent: Councilor Hamblen)
- f. [Historical Commission - Scott Mason](#)
ACTION: The Town Council voted to appoint Scott Mason to serve as a Member of the Historical Commission with a term to expire on June 30, 2024.
Approved 8-0. (Absent: Councilor Hamblen)
- g. [Historical Commission - Janice Prentice](#)
ACTION: The Town Council voted to appoint Janice Prentice to serve as a Member of the Historical Commission with a term to expire on June 30, 2025.
Approved 8-0. (Absent: Councilor Hamblen)
- h. [Historical Commission - William Lee - Associate](#)
ACTION: The Town Council voted to appoint William Lee to serve as an Associate Member of the Historical Commission with a term to expire on June 30, 2023.
Approved 7-1. (Abstained: Councilor Pellegrini) (Absent: Councilor Hamblen)
- i. [Housing Authority Tenant Seat - Christopher Lennon](#)
ACTION: The Town Council voted to appoint Christopher Lennon to serve on the Housing Authority with a term to expire on June 30, 2023.
Approved 8-0. (Absent: Councilor Hamblen)

6. **HEARINGS - 7:00 pm - None Scheduled.**

7. **LICENSE TRANSACTIONS**

- a. [Transfer of Section 12 Restaurant Common Victualer All Alcohol License and Approval of Arthur Tgibedes as the Manager - ACT Hospitality, Inc. d/b/a Box Seats, Located at 391 East Central Street](#)
ACTION: The Town Council voted to approve the Transfer of Section 12 Restaurant Common Victualer All Alcohol License for ACT Hospitality, Inc. d/b/a Box Seats, Located at 391 East Central Street, and to approve the manager, Arthur Tgibedes.
Approved 8-0. (Absent: Councilor Hamblen)

8. **PRESENTATIONS / DISCUSSION**

- a. [Discussion: Franklin Cultural Council - Kaye Kelly, Chair, Franklin Cultural Council](#)
- b. [Presentation: Green Community Status - Jamie Hellen, Town Administrator & Alecia Alleyne, Assistant to the Town Administrator](#)

9. **LEGISLATION FOR ACTION**

- a. [Bylaw Amendment 22-881: Chapter 7 Affordable Housing Trust Fund: Add Vice Chair and Clerk Positions, 2nd Reading](#) (**Motion to Approve Bylaw Amendment 22-881 - Majority Roll Call Vote**)

ACTION: The Town Council voted to approve Bylaw Amendment 22-881, to create the positions of Vice Chair and Clerk on the Municipal Affordable Housing Trust and update some of the language as seen in the proposed revised paragraph in the bylaw amendment.

Approved 8-0. (Absent: Councilor Hamblen)

- b. [Bylaw Amendment 22-882: Chapter 4 Admin. of Govt.: Authorize Town Clerk to Make Format Changes, 2nd Reading](#) (**Motion to Approve Bylaw Amendment 22-882 - Majority Roll Call Vote**)

ACTION: The Town Council voted to approve Bylaw Amendment 22-882, to authorize the Town Clerk to renumber or otherwise renumber, re-letter, and/or to take any other action necessary to reformat the amendment within an existing chapter of the code of the Town of Franklin to fit within the established format of the Code.

Approved 8-0. (Absent: Councilor Hamblen)

- c. [Bylaw Amendment 22-883: Amendment to Water System Map, 1st reading](#) (**Motion to Move Bylaw Amendment 22-883 to Second Reading - Majority Vote**)

ACTION: The Town Council voted to move Bylaw Amendment 22-883, to amend the Water System Map by extending a water service line from 20 Ridgeview Rd. for a single water service connection to the existing main on Old Farm Road.

Approved 8-0. (Absent: Councilor Hamblen)

- d. [Resolution 22-56: Gift Acceptance - Police Department \(Equipment Donation, 3 Drones and Related Equipment\)](#) (**Motion to Approve Resolution 22-56 - Majority Vote**)

ACTION: The Town Council voted to approve Resolution 22-56, to accept a generous donation of 3 drones and related equipment on behalf of the Police Department.

Approved 8-0. (Absent: Councilor Hamblen)

- e. [22-57: Gift Acceptance - Veterans' Services Dept. \(\\$800\), Fire Dept. \(\\$100\), Police Dept. \(\\$100\)](#) (**Motion to Approve Resolution 22-57 - Majority Vote**)

ACTION: The Town Council voted to approve Resolution 22-57, to accept generous gifts on behalf of the Veterans' Services Dept. (\$800 to be applied toward the Monument Restoration Fund), and the Fire and Police Departments (\$100 for each respective department to be used at the discretion of each department towards the purchase of safety and other related equipment and to fund departmental programs).

Approved 8-0. (Absent: Councilor Hamblen)

- f. [Resolution 22-58: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4](#) (**Motion to Approve Resolution 22-58 - Majority Vote**)

ACTION: The Town Council voted to approve Resolution 22-58, to appropriate \$93,363.08 from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, representing the amount received from Comcast in the previous quarter, to be paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.

Approved 8-0. (Absent: Councilor Hamblen)

10. TOWN ADMINISTRATOR'S REPORT

11. SUBCOMMITTEE & AD HOC COMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

12. FUTURE AGENDA ITEMS

13. COUNCIL COMMENTS

14. EXECUTIVE SESSION

15. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting