

# Town of Franklin

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## OFFICE OF HUMAN RESOURCES

### JOB POSTING NOTICE

**POSITION:** Recycling Center Laborer - Part time position (up to 19 hours per week)  
**SALARY:** \$16.75 to \$19.00 per hour  
**POSTED:** August 17, 2020 until filled

The Town of Franklin's Department of Public Works (DPW) is seeking candidates for part-time Recycling Center Laborers. The selected employees will work up to 19 hours per week at the Franklin Recycling Center.

Franklin's Recycling Center is located at 445 Beaver Street. The center provides the opportunity for the residents of Franklin to recycle a wide variety of items that do not belong in curbside pick-up.

The center is open for the following hours each week and employees must be willing to work some combination of the hours below:

Tuesday	12:00 - 3:00 (April through November only)
Friday	8:00 - 3:00
Saturday	8:00 - 3:00
Sunday	9:00 - 1:00

The Recycling Center Laborer provides excellent customer service to Franklin residents dropping off items at the Center. Duties include:

- collecting appropriate fees
- identifying acceptable recyclable items
- verifying customer items prior to disposal and directing customers to proper drop off area
- notifying supervisor of potential and recognized adverse situations
- safely reorganizing items within the appropriate container, using personal protective equipment as needed
- identifying and eliminating illegal disposal

The Recycling Center Laborer must be able to work in all weather conditions, stand and walk about the transfer station, and lift up to 50 pounds to assist customers. They should also have a friendly disposition and excellent customer service skills. The preferred candidate will have a working knowledge of recycling protocol.

Interested candidates shall email a resume and cover letter in Microsoft Word or PDF format or a [Town of Franklin employment application](#) to [apply@franklinma.gov](mailto:apply@franklinma.gov). Please put "Recycling Center Laborer" in the subject line of the email.

*The selected candidate will be required to successfully complete a background investigation and a pre-employment physical exam, including a drug test.*