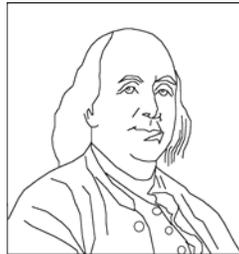


Town of Franklin
MASSACHUSETTS



FISCAL YEAR 2019 BUDGET

PROPOSAL



**A LOOK
at the
BUDGET**

TOWN ADMINISTRATOR

JEFF NUTTING

DEPUTY TOWN ADMINISTRATOR

JAMIE HELLEN

COMPTROLLER

CHRIS SANDINI, SR.

TREASURER COLLECTOR

KERRI BERTONE

FY 2019
Voting Document
& Funding

Fiscal Year 2019 Budget Funding

	Final FY17	Final FY18	Proposed FY19
I. AVAILABLE RESOURCES:			
TAX LEVY			
Prior Year Levy Limit plus 2 1/2%	65,827,571	68,688,434	71,922,237
New Growth	1,185,535	1,479,602	900,000
Prop 2 1/2 override			
Unused Levy			
	67,013,106	70,168,036	72,822,237
Debt Exclusions:			
Horace Mann (2,000,000)	123,680	115,680	112,830
Lincoln Street (bond)	483,710	470,410	457,110
Horace Mann (bond)/FY 06 premium	355,990	343,650	335,850
HS bonds	2,877,713	2,877,888	2,876,588
HS bans	(54,868)	80,946	161,723
	3,786,225	3,888,574	3,944,101
	70,799,331	74,056,610	76,766,338
STATE REVENUE (Net of Offsets)			
Chapter 70 School Aid (Net)	27,903,911	28,078,451	28,191,931
Charter Tuition/Capital Assessment Reimb	342,912	406,677	450,582
Unrestricted Aid	2,375,806	2,468,462	2,554,858
All Other (net of offsets)	344,816	356,421	359,332
	30,967,445	31,310,011	31,556,703
	30,967,445	31,310,011	31,556,703
OTHER REVENUES			
Local Receipts - General Fund	8,387,500	8,500,000	8,800,000
Hotel/Motel Tax Earmarked	525,000		
	8,912,500	8,500,000	8,800,000
Other Available Funds			
Parking Meter Receipts Reserved	40,000		
Enterprise Fund (Indirects)	1,076,000	1,098,000	1,103,000
Free Cash			
	1,116,000	1,098,000	1,103,000
TOTAL REVENUES & OTHER FIN SOURCES	\$ 111,795,276	\$ 114,964,621	118,226,041
LESS AMOUNTS TO BE RAISED:			
School Choice (Est.) - Deduction from CH 70	200,450	238,272	256,228
State Assessments (Est.)	414,633	423,073	431,910
County Assessment (Est.)	228,867	226,552	232,215
Charter School Assessment	4,165,155	4,115,429	4,123,249
Provision for Abatements & Exemptions (Overlay)	676,683	673,811	650,000
	5,685,788	5,677,137	5,693,602
TOTAL AVAILABLE FUNDING FOR BUDGETS	\$ 106,109,488	\$ 109,287,484	112,532,439
TOTAL BUDGETS RECOMMENDED	104,806,717	108,675,315	114,018,874
surplus/unused levy	\$ 1,302,771	\$ 612,169	(1,486,435)
votes	(1,261,000)	(604,664)	
unused levy	41,771	7,505	

OPERATING BUDGET		FY 2018	FY 2019	FY 2019
TOWN OF FRANKLIN		Town Council	TA	Fin Comm
FY 2019		Final	Recommend	to Vote
111	Town Council			
	expenses	<u>4,000</u>	<u>4,000</u>	
		4,000	4,000	-
123	Town Administration			
	salaries	461,299	481,171	
	expenses	<u>25,000</u>	<u>22,800</u>	
		486,299	503,971	-
131	Finance Committee			
	expenses	<u>1,500</u>	<u>1,500</u>	
135	Comptroller			
	salaries	424,777	443,474	
	expenses	<u>70,050</u>	<u>61,750</u>	
		494,827	505,224	-
141	Assessors			
	salaries	276,694	284,813	
	expenses	<u>75,000</u>	<u>75,700</u>	
		351,694	360,513	-
147	Treasurer-Collector			
	salaries	391,532	363,697	
	expenses	57,305	58,000	
	tax title expenses	<u>32,000</u>	<u>35,000</u>	
		480,837	456,697	-
151	Legal			
	salaries	101,000	104,030	
	expenses	<u>46,500</u>	<u>46,500</u>	
		147,500	150,530	-
152	Human Resources			
	salaries	143,000	152,740	
	expenses	<u>16,950</u>	<u>22,750</u>	
		159,950	175,490	-
155	Information Technology			
	expenses	<u>205,000</u>	<u>255,700</u>	
		205,000	255,700	-
161	Town Clerk			
	elected official salary	81,000	84,000	
	salaries	67,816	73,129	
	expenses	<u>26,050</u>	<u>22,250</u>	
		174,866	179,379	-
164	Elections & Registration			
	salaries	28,514	36,337	
	expenses	<u>23,000</u>	<u>23,000</u>	
		51,514	59,337	-
176	Appeals Board			
	expenses	<u>5,000</u>	<u>3,000</u>	
		5,000	3,000	-
177	Planning & Growth Manage			
	salaries	250,090	236,421	
	expenses	<u>39,650</u>	<u>35,300</u>	
		289,740	271,721	-

OPERATING BUDGET		FY 2018	FY 2019	FY 2019
TOWN OF FRANKLIN		Town Council	TA	Fin Comm
FY 2019		Final	Recommend	to Vote
192	Public Property & Buildings			
	salaries	2,640,604	2,741,851	
	expenses	<u>4,272,300</u>	<u>4,478,500</u>	
		6,912,904	7,220,351	-
196	Central Service			
	expenses	<u>115,100</u>	<u>136,000</u>	
		115,100	136,000	-
	Subtotal, General Government	9,880,731	10,283,413	-
210	Police			
	salaries	5,079,656	5,110,118	
	expenses	<u>297,364</u>	<u>317,137</u>	
		5,377,020	5,427,255	-
220	Fire			
	salaries	4,946,066	5,014,150	
	expenses	<u>413,800</u>	<u>423,700</u>	
		5,359,866	5,437,850	-
225	Regional Dispatch			
	expenses	<u>94,000</u>	<u>723,080</u>	
		94,000	723,080	-
240	Inspection			
	salaries	373,120	387,898	
	expenses	<u>23,000</u>	<u>22,200</u>	
		396,120	410,098	-
292	Animal Control			
	expenses	<u>69,428</u>	<u>71,628</u>	
		69,428	71,628	-
	Subtotal, Public Safety	11,296,434	12,069,911	-
300	Town Schools	60,235,000	63,235,000	
390	Regional School	2,373,202	2,296,455	
395	Norfolk Aggie	38,000	29,475	
	Subtotal, Education	62,646,202	65,560,930	-
440	DPW-Highway Dept			
	salaries	1,679,657	1,780,646	
	expenses	2,824,840	2,847,740	
		4,504,497	4,628,386	-
424	Street Lighting			
	expenses	<u>165,000</u>	<u>175,000</u>	
		165,000	175,000	-
	TOTAL DPW - Hwy	4,669,497	4,803,386	-
510	Health			
	salaries	203,179	158,620	
	expenses	<u>4,250</u>	<u>29,250</u>	
		207,429	187,870	-
525	Public Health Services			
	expenses	<u>20,000</u>	<u>20,000</u>	
		20,000	20,000	-
541	Council on Aging			
	salaries	190,469	204,200	

OPERATING BUDGET		FY 2018	FY 2019	FY 2019
TOWN OF FRANKLIN		Town Council	TA	Fin Comm
FY 2019		Final	Recommend	to Vote
	expenses	<u>5,800</u>	<u>5,930</u>	
		196,269	210,130	-
543	Veterans Services			
	expenses	43,250	44,200	
	veterans assistance	<u>225,000</u>	<u>200,000</u>	
		268,250	244,200	-
	Subtotal, Human Services	691,948	662,200	-
610	Library			
	salaries	574,477	590,301	
	expenses	<u>262,000</u>	<u>310,000</u>	
		836,477	900,301	-
630	Recreation			
	salaries	303,340	309,050	
	expenses	<u>248,380</u>	<u>272,400</u>	
		551,720	581,450	-
691	Historical Commission			
	salaries	4,000	7,000	
	expenses	<u>3,000</u>	<u>4,000</u>	
		7,000	11,000	-
692	Memorial Day			
	expenses	<u>1,200</u>	<u>1,300</u>	
		1,200	1,300	-
695	Cultural Council			
	expenses	<u>3,000</u>	<u>8,000</u>	
		3,000	8,000	-
	Subtotal, Culture & Recreation	1,399,397	1,502,051	-
710	Retirement of Debt			
	general fund	2,006,000	2,135,000	
	general fund excluded	<u>1,870,000</u>	<u>1,977,000</u>	-
750	Interest			
	general fund	538,080	455,858	
	general fund excluded	<u>1,937,628</u>	<u>1,967,101</u>	-
	new ban's	250,000	308,142	
	new ban's excluded	-	-	-
	short term interest general fund	<u>8,000</u>	<u>-</u>	
	Subtotal, Debt Service	6,609,708	6,843,101	-
Benefits:				
910	Retirement & Pension	4,771,398	5,223,882	-
	Health/Life Insurance Benefits	2,750,000	2,875,000	-
	Retired Teacher Health Insurance	910,000	950,000	-
	Non-GIC School Retirees	950,000	1,035,000	-
	Workers Compensation	550,000	550,000	-
	Unemployment Compensation	110,000	110,000	-
	Medicare	315,000	325,000	-
	OPEB	500,000	550,000	-
	Compensation Reserve	<u>100,000</u>	<u>75,000</u>	-
	Subtotal Benefits	10,956,398	11,693,882	-
945	Liability Insurance	525,000	600,000	
	TOTAL ALL BUDGETS	108,675,315	114,018,874	-
	Surplus/(Deficit)	612,169	(1,486,435)	-

OPERATING BUDGET		FY 2018	FY 2019	FY 2019
TOWN OF FRANKLIN		Town Council	TA	Fin Comm
FY 2019		Final	Recommend	to Vote
	Other use of levy capacity	604,664	-	-
	Surplus	7,505	(1,486,435)	-
ENTERPRISE FUNDS:				
434	Solid Waste Disposal			
	salaries	70,129	76,105	-
	expenses	1,871,813	1,918,031	-
		1,941,942	1,994,136	-
440	Sewer			
	salaries	674,009	701,932	-
	expenses	409,750	439,750	-
	charles river assesment	3,651,680	3,645,250	-
	OPEB	6,000	6,000	-
	principal & interest	373,711	363,746	-
		5,115,150	5,156,678	-
450	Water			
	salaries	1,208,202	1,241,140	-
	expenses	2,051,000	2,064,600	-
	OPEB	16,000	16,000	-
	principal & interest	1,594,701	2,028,394	-
		4,869,903	5,350,134	-
TOTAL ENTERPRISE FUNDS		11,926,995	12,500,948	-
TOTAL OPERATING BUDGET		120,602,310	126,519,822	-

Town Administrator Budget Statement

Town of Franklin

Massachusetts

**Fiscal Year 2019
Budget Statement**

April 2018

Town Council

Matthew Kelly, Chair
Thomas Mercer, Vice Chair
Glen Jones, Clerk
Patrick Casey
Robert Dellorco
Eamon McCarthy Earls
Melanie Hamblen
Peter Padula
Deborah Pellegrini

Town Administrator

Jeffrey Nutting

Deputy Town Administrator

Jamie Hellen

Comptroller

Christopher Sandini, Sr.

Treasurer-Collector

Kerri Bertone

Executive Summary FY 2019 Budget

While fiscal challenges remain, our resolve to overcome them is relentless.

The FY 19 proposed budget will be balanced with use of approximately \$1,500,000 from our Budget Stabilization Fund (Rainy Day account). **While this will work for one year the FY 20 budget will require policy decisions on how to handle the budget shortfall.**

We continue to face challenges in properly funding the annual operating budget, Other Post Employment Benefits (OPEB) and roads. We should continue to maintain the capital plan and debt capacity in the annual operating budget to fund capital improvements.

The Town's property tax revenue (not including debt exclusions) will increase by 2½ % plus new growth, or about \$2.65 million. Local receipts, which include the excise tax and permit and license fees, etc., will increase \$300,000, mostly due to increased motor vehicle commitments. Net State Aid (based on the Governor's budget) will increase by \$206,000. The FY 19 "net" revenue increase is estimated at \$3.2 million.

Proposed FY 19 Highlights

Treasurer Collector – The budget partially funds a Deputy Treasurer Collector in preparation of the retirement of the current Deputy Treasurer Collector in 2019.

Police – We are reviewing the options to staff the police department when the Dispatch center moves in the middle of the fiscal year.

Regional Dispatch – The target date to open the new center is January 2019. The building is currently under construction.

Franklin Schools – We have provided the largest year over year increase (\$3,000,000) in school funding in a decade. This will help relief much of the pressure of the school use of revolving funds but will not resolve the long term funding issues the Town/school face.

The Benjamin Franklin Classical Charter School – The school is relocating to its new location on Washington Street in 2019. This may increase busing costs for the schools when they open.

DPW – We increased the snow and ice Budget by \$50,000 for a total of \$1,003,500. This is still below the five year rolling average.

Board of Health – The Health office is merging with the Inspectional services. This will eliminate a part time clerk while providing full office coverage for the Health Department. Further we will be contracting for percolation tests and septic inspections.

Library – The opening of the renovated/addition to the library requires additional staffing. Further we are trying to close the gap between our current funding and the Minimum Appropriation Requirement (MAR) of the State Library Board. If the budget is approved we will close the gap from .85% to 90% of the minimum. We would need an additional \$100,000 to meet the requirement. The last time we were in compliance was FY 09.

Employee Wages/Benefits –Wages are generally increasing 3%, Pension costs increased by about 10% or about \$450,000, OPEB is funded at \$550,000 and health insurance

continues to be a challenge. Thanks once again to the employees for working together to constrain health insurance increases. This is critical to maintaining staffing levels.

Budget Overview

In compliance with Article Six, Sections 6-3-1 through 6-5-2 of the Franklin Town Charter, I am submitting the proposed FY 19 budget to the Town Council and Finance Committee.

Process

Each department is required to submit a proposed budget to the Town Administrator. The Town Administrator, the Comptroller, and the individual Department Heads review their budget request.

The Town Administrator also reviews the highlights of the Town's fiscal plan with the budget subcommittee of the Town Council. Based on input and the meetings with the Department Head, the Town Administrator makes a budget recommendation to the Town Council and the Finance Committee. The Finance Committee reviews the Town Administrator's proposed budget and forwards their recommendations to the Town Council. The Town Council holds two public hearings prior to adopting the budget.

Financial Policy Summary

While the budget process identifies issues and concerns that the Town will address on an annual basis, it also must do so based in a framework of sound financial management. The Town Council has adopted fiscal policies in the past and should continue to update and review them on a regular basis. Below is a summary of current policies:

Balanced Budget

- Annual costs funded from current revenues.
- Do not defer current costs to future years.

Current status – Whenever possible we refrain from using one time funds to balance the budget. FY19 is an exception due to extra challenges we face.

We have not addressed our GASB 45 obligation (post-retirement health insurance) although this year we have budgeted \$550,000 to continue to fund the obligation of about \$70 million (2017 actuarial study).

Compensation and benefits

- Budget with current revenues
- Compensate at market rates

Current status – We have nine municipal unions. All unions have collective bargaining agreements through June 30, 2019.

Revenues

- Estimate annual revenues in detail and project for the following three years.
- Maintain full and fair market value of property assessments.
- Ensure fees charged cover costs incurred.

Current status – Future revenue projections are included in the budget. New growth and local receipts have been adjusted to reflect the trends in actual collections. Included in the projection are the enterprise funds direct and indirect charges that pay back the

general fund for costs attributable to those funds. Again this year we are charging the water and sewer enterprise accounts for their OPEB obligation.

Financial Reserves

- Adequately fund and maintain reserves (Stabilization, Free Cash, Overlay Surplus)
- Maintain Stabilization account at \$5 million or 5% of recurring general fund revenue (less debt exclusions and SBA reimbursement).
- Short-term revenue surpluses shall fund non-recurring projects.
- Free Cash will be used to fund the capital budget and for unforeseen expenses.
- Overlay surplus will be used for capital budgets and non-recurring expenses.

Current status - the General Stabilization fund balance is just about \$5.1 million dollars which is slightly under the Town’s policy of 5% of general fund revenue.

Long-Term Debt - Proposed

- Reserved for large capital projects.
- Net general fund debt service (not including debt exclusions) shall be targeted at not more than 3.5% of recurring general fund revenue. We are currently well below that number.

Current Status - The FY 19 budget calls for a general fund debt service of\$6,843,101. According to the independent bond rating agency Standard and Poor’s, our debt level is moderate and manageable. Our debt plan will help to obtain our goal of improving the infrastructure of the Town without the need for debt exclusions (except schools) while maintaining a reasonable debt level. We were recently upgraded to AA+ one grade below the highest rating of AAA.

**Change in Debt Service
FY 2018 to FY 2019**

	Fiscal Year	Principal	Interest	Total
School	FY 2018	2,210,000	2,110,218	4,320,218
	FY 2019	2,317,000	2,049,349	4,366,349
	Change	107,000	(60,869)	46,131
Municipal	FY 2018	1,675,000	606,490	2,281,490
	FY 2019	1,795,000	681,752	2,476,752
	Change	120,000	75,262	195,262
SUBTOTAL GENERAL FUND				
	FY 2018	3,885,000	2,716,708	6,601,708
	FY 2019	4,112,000	2,731,101	6,843,101
	Change	227,000	14,393	241,393
Sewer	FY 2018	96,696	15,420	112,116
	FY 2019	96,696	12,570	109,266
	Change	-	(2,850)	(2,850)
Water	FY 2018	1,135,002	435,609	1,570,612
	FY 2019	1,511,373	513,611	2,024,984
	Change	376,371	78,002	454,373

SUBTOTAL ENTERPRISE FUNDS

FY 2018	1,231,698	451,029	1,682,728
FY 2019	1,608,069	526,181	2,134,250
Change	376,371	78,002	454,373

TOTAL BUDGET SERVICE

FY 2018	5,116,698	3,167,737	8,284,435
FY 2019	5,720,069	3,257,281	8,977,351

TOTAL NET CHANGE	603,371	89,545	692,916
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Capital Improvement Program

- A five-year plan updated annually shall be maintained.
- Budget operating costs associated with CIP projects.
- Delaying maintenance on existing assets results in higher costs in future years.
- Postponing improvements to buildings/infrastructure results in higher costs.
- Free Cash, Overlay Surplus, and short-term revenues shall be used for the recurring capital items and smaller one-time purchases or projects.
- Bonds will be used for large capital projects.

Current Status: The CIP subcommittee of the Council meets each fall/winter to review the requests of each department. The Town Administrator presents the CIP to the Finance Committee and Town Council for review and adoption. The Town Council adopted the FY 18 Capital plan in February. **It is critical that we maintain a Capital Budget to ensure that the departments have the proper equipment and technology, etc. to perform their duties.**

Financial Resources

Proposition 2 ½, passed by the voters in 1980, caps revenue growth to the largest portion of our revenues (property tax) to 2½% of the previous year's tax levy plus new tax revenues from construction/improvements of buildings.

The vast majority of revenues collected by the Town are controlled by state law or by the annual appropriation of State Aid. During difficult financial times, State Aid growth may be curtailed or reduced.

Further, fixed costs (health insurance, general insurance, energy, pensions, etc.) continue to increase and must be paid with limited growth in revenues. These forces all combine to place additional financial pressure on the overall municipal budget.

Estimated Revenues

Property Taxes - The primary source of revenue for Franklin is the property tax. Property taxes account for approximately 65% of net revenues (excludes use of reserves and enterprise funds). State Aid accounts for approximately 27% and local receipts 7% of the overall revenues. The remaining 1% are other available funds.

The Town's Board of Assessors determines the value of all taxable real and personal property under guidelines established by the Massachusetts Department of Revenue. For the purpose of taxation, real property includes: land, buildings, and improvements erected on/or affixed to land. Personal property includes: stock, inventory, furniture, fixtures, and

machinery. The Assessors determine the full and fair market value every three years and update the values annually.

There are three major factors affecting real and personal property taxes:

1. **Automatic 2.5% increase** - Each year, a community's levy limit can increase by 2.5% over the previous year's tax levy limit. This accounts for approximately \$1.75 million for FY 19 in new tax revenues (excluding new growth estimated at \$900,000).
2. **New Growth** - A community is able to increase its tax levy limit each year to reflect new growth in the tax base. Assessors are required to submit information on growth in the tax base for approval by the Department of Revenue as part of the Tax rate setting process. The estimated new growth for FY 19 is \$900,000. Below is the historical growth for the past several years:

**TOWN OF FRANKLIN
New Growth
FY 2008 to FY 2019**

Fiscal Year	Amount	Fiscal Year	Amount
FY2008	\$713,346	FY2014	\$1,047,493
FY2009	806,561	FY2015	716,096
FY2010	687,763	FY2016	820,004
FY2011	513,322	FY2017	1,185,535
FY2012	854,509	FY2018	1,479,602
FY2013	844,102	FY2019 (EST)	900,000

3. **Overrides/Debt Exclusions** – A community can permanently increase its tax levy limit by approving an override of a certain dollar amount by approval of the voters at the ballot. Franklin voters approved an override of Proposition 2 ½ in 2007, the only approval of an override question since Proposition 2 ½ began in 1980.

Debt Exclusions are a temporary increase in a community's levy limit for the life of the debt to pay for the project. The voters have approved four debt exclusions to construct new schools since 1995. The cost of these debt exclusions is reflected in the current tax bill and in FY19 will cost the average residence approximately \$307 per year.

State Aid

Massachusetts General Laws provides that the Commissioner of Revenue estimate the State's funding of local assistance programs authorized by law and appropriated annually by the legislature. State Aid line items are based on pre-established formulas, but the amount of funding is subject to annual review by the Governor and the Legislature.

There are many different categories of state aid. A few of the categories (Library Aid, School Lunch, and School Choice) restrict funds for a specific purpose. All other state aid is considered a general receipt that can be used to fund the Town's overall general fund

budget as long as we meet the minimum spending requirements of the Education Reform Act. The preliminary FY 19 net school spending is \$66,568,873. Franklin currently exceeds the minimum spending requirement for FY 18 by just over \$6.1 million.

Franklin has reaped the benefit of the funding formula for Chapter 70 State Aid as the result of the tremendous growth in the student population over the years. This has resulted in a shift of support for public education from the property tax to state aid. In 2009, the Town's state aid was at a high of just over \$33 million; the projection for 2019 is \$28.2 million. In 1993, state aid paid for about 30% of the School budget. In FY 19, it will be 44.5% of the School budget.

The current revenue estimates (on which this budget is based) proposed for FY 19 Chapter 70 State Aid for education is \$28.2 million and non-school aid is \$2.9 million. The Charter School tuition reimbursement is \$450,000, and the assessment for the Charter School is \$4,1 million.

Below is the history of Local Aid:

Town of Franklin FY19 Cherry Sheet Analysis

<u>Fiscal Year</u>	<u>Total State Revenue</u>	<u>Percentage Increase (Decrease)</u>	<u>Total State Assessments</u>	<u>Percentage Increase (Decrease)</u>	<u>Total Net State Revenue</u>	<u>Percentage Increase (Decrease)</u>
2010	\$31,774,158		\$4,171,894		27,602,264	
2011	30,135,522	-5.16%	4,450,304	6.67%	25,685,218	-6.95%
2012	30,031,549	-0.35%	4,705,622	5.74%	25,325,927	-1.40%
2013	30,308,270	0.92%	4,837,457	2.80%	25,470,813	0.57%
2014	30,423,967	0.38%	4,889,668	1.08%	25,534,299	0.25%
2015	30,599,714	0.58%	4,999,151	2.24%	25,600,563	0.26%
2016	30,641,751	0.14%	5,128,575	2.59%	25,513,176	-0.34%
2017	31,043,709	1.31%	5,009,105	-2.33%	26,034,604	2.04%
2018	31,384,347	1.10%	5,003,326	-0.12%	26,381,021	1.33%
2019*	31,608,374	0.71%	5,043,602	0.80%	26,564,772	0.70%

* Proposed

Hotel /Motel Tax

The Town receives a 6% room tax from each hotel room rented. In FY 17 the Town received just over \$650,000 in hotel tax revenue.

The Town filed special legislation, which was approved, to earmark all of the revenue from this source to be used for the purchase of open space and recreation land or the construction of recreation facilities. The Town Council may also vote to use the new revenues for any other purposes.

The current balance in the open space account is approximately \$1,100,000.

Local Receipts

This is a broad category of revenues including motor vehicle excise tax, ambulance fees, permit fees, fines, and interest income, etc. The estimated FY 19 local receipts are \$8.8 million. The motor vehicle excise tax accounts for a little over half (51%) or \$4.49 million. See the Historic Data Tab for a history of Local Receipts.

Enterprise Accounts (Water, Sewer, Solid Waste)

These accounts are self-supporting and set up as enterprise accounts in accordance with Mass General Laws. Changes to these budgets do not affect the general fund budget. If there are any excess funds at the end of the fiscal year, they are automatically closed to their respective account's fund balance. The Town charges these accounts indirect costs that are transferred to the general fund to offset expenses paid for by the general fund.

Refuse

The FY19 proposed refuse fee will increase from \$204 to \$208 for a 65 gallon totter and Further we will need to use about \$140,000 in reserves to mitigate any further increase.

Water

A 10% water rate increase was approved by the Council effective 7/1/18 A further increase will be required in a few years to fund the water treatment plant and other improvements.

Sewer

A 10% sewer rate increase has been approved effective July 1, 2018 and another \$10% increase effective July 1, 2019. This should stabilize our sewer budget until a large capital expenditure is required.

Operating Budget

The Town Council sets annual and long-term goals for the Town and the Administrator. In turn, the Town Administrator meets with Department heads and they jointly establish goals for their department. The proposed budget attempts to meet the goals established by the Council and the Town Administrator. The fiscal constraints limit the ability of some departments to accomplish their established goals.

Future Outlook

As demand for services rise and costs rise, there are two unpleasant solutions to the problem: reduce services and/or increase taxes. The Town will face difficulty in funding a level services budget in FY20. There is no one single answer to the problem of sharing services, changing the way we do business, eliminating outdated State laws or increasing revenues, etc. All need to be discussed if we are to continue to provide high quality service. Budget drivers include but are not limited to,

- **Employee/retiree benefits – Wages, Health Insurance, OPEB**
- **School enrollment and mandates**
- **Expected service levels**
- **A huge backlog of road work without any funding source**
- **Potential Storm water fee to pay for mandated cost**

Acknowledgements

The preparation of this budget would not be possible without the hard work of our Finance Director Chris Sandini, the Treasurer-Collector Kerri Bertone, the Deputy Administrator

Jamie Hellen and the Human Resource Director Karen Bratt and the cooperation of all the department heads and employees. I am proud of all of our employees. They are dedicated in their working lives and in many cases they donate their free time to make Franklin a great community to live and work. We can't solve all the problems, but each employee gives their all in an effort to provide the highest quality of life for the least amount of money. Finally thanks to the Finance Committee for their role in the budget process. The more eyes and ears that participate in our Government the stronger we become as a community.

Please feel free to call me or visit if you have any questions or suggestions.

Jeff Nutting, Town Administrator

Historical Data

Budget Breakdown

	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY2019</u>	<u>% growth</u>
	<u>Budget</u>	<u>Budget</u>	<u>over 8 years</u>						
Police	4,263,800	4,396,711	4,570,523	4,786,099	4,893,168	5,094,785	5,377,020	5,427,255	27.3%
Fire	4,213,252	4,336,124	4,428,776	4,518,325	4,912,700	5,181,660	5,359,866	5,437,850	29.1%
DPW	3,892,012	3,970,832	3,998,901	4,144,423	4,237,369	4,321,978	4,669,497	4,803,386	23.4%
Library	550,172	609,069	637,949	676,076	690,996	731,463	836,477	900,301	63.6%
Facilities	6,353,485	6,373,258	6,421,653	6,430,294	6,561,839	6,660,750	6,912,904	7,220,351	13.6%
Other Municipal **	3,653,623	3,857,378	4,120,061	4,546,201	4,808,604	4,591,913	4,882,243	5,531,818	51.4%
Fixed Costs (non-excl Debt-Benefits)	11,077,809	11,196,334	11,423,485	12,296,194	12,839,344	13,728,217	14,102,532	15,192,882	37.1%
Total Municipal budgets	34,004,153	34,739,706	35,601,348	37,397,612	38,944,020	40,310,766	42,140,539	44,513,843	30.9%
Fixed Costs as % of Municipal Budgets	32.6%	32.2%	32.1%	32.9%	33.0%	34.1%	33.5%	34.1%	6.0%
Municipal budgets as % of Total Budgets	39.2%	38.9%	38.7%	39.3%	39.7%	39.9%	40.2%	40.4%	0.9%
School K-12	51,060,000	52,710,000	54,310,000	55,600,000	56,950,000	58,412,350	60,235,000	63,235,000	23.8%
Regional	1,730,992	1,871,415	2,146,638	2,218,453	2,172,832	2,297,376	2,411,202	2,325,930	34.4%
Total Budget	86,795,145	89,321,121	92,057,986	95,216,065	98,066,852	101,020,492	104,786,741	110,074,773	26.8%
School K-12 as % of Total Budget	58.8%	59.0%	59.0%	58.4%	58.1%	57.8%	57.5%		

**Debt: exempt debt and MSBA reimburseable are excluded from Fixed Costs
Fiscal 11 SFSF Grant to School \$522,605

non GIC teachers
health insurance removed from
school budget
moved to municipal budget

Eight Year Operating Budget Revenue Summary

	<u>FY 2012</u> <u>Budgeted</u>	<u>FY 2013</u> <u>Budgeted</u>	<u>FY 2014</u> <u>Budgeted</u>	<u>FY 2015</u> <u>Budgeted</u>	<u>FY 2016</u> <u>Budgeted</u>	<u>FY 2017</u> <u>Budgeted</u>	<u>FY 2018</u> <u>Budgeted</u>	<u>FY 2019</u> <u>Budgeted</u>
Property Tax	54,099,090	56,327,438	58,600,829	61,139,530	63,402,017	65,827,571	68,688,434	71,922,237
New Growth	854,509	844,102	1,047,493	716,096	820,004	1,185,535	1,479,602	900,000
Prop 2 1/2 override								
	<hr/> 54,953,599	<hr/> 57,171,540	<hr/> 59,648,322	<hr/> 61,855,626	<hr/> 64,222,021	<hr/> 67,013,106	<hr/> 70,168,036	<hr/> 72,822,237
State Aid	29,819,987	30,129,463	30,265,501	30,469,332	30,554,710	30,967,445	31,310,011	31,556,703
Local Estimated Receipts (LER)	6,700,000	7,050,000	7,217,500	7,830,000	8,040,000	8,387,500	8,500,000	8,800,000
Other Available funds	365,000	358,889	17,600	38,000	40,000	40,000		
Transfer from Enterprise Indirects (from 2005-2009 indirects in LER)	966,000	993,000	997,500	1,000,000	1,042,000	1,076,000	1,098,000	1,103,000
total revenues	<hr/> 92,804,586	<hr/> 95,702,892	<hr/> 98,146,423	<hr/> 101,192,958	<hr/> 103,898,731	<hr/> 107,484,051	<hr/> 111,076,047	<hr/> 114,281,940
budget(less MSBA/Debt exclusion)	<hr/> 86,745,145	<hr/> 90,135,526	<hr/> 92,507,986	<hr/> 95,208,065	<hr/> 98,058,852	<hr/> 101,020,492	<hr/> 104,786,741	<hr/> 110,074,773
balance to fund assessments	<hr/> 6,059,441	<hr/> 5,567,366	<hr/> 5,638,437	<hr/> 5,984,893	<hr/> 5,839,879	<hr/> 6,463,559	<hr/> 6,289,306	<hr/> 4,207,167
vote to stabilization/projects	665,000	-		265,000	12,032	736,000	604,664	
overlay/other	679,478	696,317	748,083	687,667	663,607	676,683	673,811	650,000
state assess	712,739	725,141	762,705	748,874	777,305	843,950	887,897	920,353
charter school	3,992,883	4,112,316	4,126,963	4,250,277	4,351,270	4,165,155	4,115,429	4,123,249
	<hr/> 6,050,100	<hr/> 5,533,774	<hr/> 5,637,751	<hr/> 5,951,818	<hr/> 5,804,214	<hr/> 6,421,788	<hr/> 6,281,801	<hr/> 5,693,602
unused levy	9,341	33,592	686	33,075	35,665	41,771	7,505	(1,486,435)
diff	<hr/> (9,341)	<hr/> (33,592)	<hr/> (686)	<hr/> (33,075)	<hr/> (35,665)	<hr/> (41,771)	<hr/> (7,505)	<hr/> -
	(0)	-	(1)	-	(0)	0	-	(1,486,435)

<u>Fixed Costs History</u>	<u>FY 2012</u> <u>Budget</u>	<u>FY 2013</u> <u>Budget</u>	<u>FY 2014</u> <u>Budget</u>	<u>FY 2015</u> <u>Budget</u>	<u>FY 2016</u> <u>Budget</u>	<u>FY 2017</u> <u>Budget</u>	<u>FY 2018</u> <u>Budget</u>	<u>FY 2019</u> <u>Budget</u>	<u>% growth</u> <u>over 8 years</u>
Liability Insurance	385,000	410,000	400,000	460,000	520,000	510,000	525,000	600,000	55.8%
Employee Benefits:									
Pensions	3,341,223	3,506,741	3,662,597	3,661,686	3,947,535	4,351,658	4,771,398	5,223,882	56.3%
Health/Life Insurance/non school	2,423,000	2,275,000	2,335,000	2,463,000	2,500,000	2,610,000	2,750,000	2,875,000	18.7%
Retired Teacher Health Ins	1,240,000	1,230,000	1,175,000	1,050,000	910,000	890,000	910,000	950,000	-23.4%
Non GIC - School Retirees				555,700	750,000	855,000	950,000	1,035,000	86.3%
Workers Compensation	300,000	330,000	375,000	480,000	600,000	620,000	550,000	550,000	83.3%
Unemployment Compensation	185,000	185,000	185,000	185,000	125,000	125,000	110,000	110,000	-40.5%
OPEB	68,000	100,000	200,000	400,000	400,000	450,000	500,000	550,000	708.8%
Medicare	200,000	220,000	226,000	240,000	260,000	280,000	315,000	325,000	62.5%
Total Emp Benefits	7,757,223	7,846,741	8,158,597	9,035,386	9,492,535	10,181,658	10,856,398	11,618,882	44.8%
General Fund Debt (less debt funded through override or MSBA funds)	2,935,586	2,939,593	2,864,888	2,800,808	2,826,809	3,036,559	2,721,134	2,899,000	-1.2%
Total Fixed Costs	11,077,809	11,196,334	11,423,485	12,296,194	12,839,344	13,728,217	14,102,532	15,117,882	36.5%
Total Operating Budget	86,795,145	89,321,121	92,057,986	95,216,065	98,066,852	101,020,492	104,786,741	110,074,773	26.8%
Fixed Costs as % of Total Budget	12.8%	12.5%	12.4%	12.9%	13.1%	13.6%	13.5%	13.7%	7.6%
Total Operating Budget	86,795,145	89,321,121	92,057,986	95,216,065	98,066,852	101,020,492	104,786,741	110,074,773	26.8%
less Education appropriation	(51,060,000)	(52,710,000)	(54,310,000)	(55,600,000)	(56,950,000)	(58,412,350)	(60,235,000)	(63,235,000)	23.8%
less Regional Schools appropriation	(1,730,992)	(1,871,415)	(2,106,638)	(2,218,453)	(2,172,832)	(2,297,376)	(2,411,202)	(2,325,930)	34.4%
Municipal Appropriation	34,004,153	34,739,706	35,641,348	37,397,612	38,944,020	40,310,766	42,140,539	44,513,843	30.9%
Fixed costs as % of Municipal appropriation	32.6%	32.2%	32.1%	32.9%	33.0%	34.1%	33.5%	34.0%	4.2%

Local estimated receipts history

	<u>FY 2011</u> <u>budget</u>	<u>FY 2011</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>	<u>FY 2012</u> <u>budget</u>	<u>FY 2012</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>	<u>FY 2013</u> <u>budget</u>	<u>FY 2013</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>	<u>FY 2014</u> <u>budget</u>	<u>FY 2014</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>
Motor Vehicle	3,500,000	3,742,702	242,702	3,450,000	3,889,569	439,569	3,525,000	3,989,677	464,677	3,517,000	4,544,568	1,027,568
Other Excise (hotel/meals)	682,500	839,558	157,058	760,000	912,227	152,227	780,000	964,913	184,913	895,000	998,928	103,928
Penalties and Interest	240,000	295,682	55,682	250,000	341,636	91,636	310,000	266,969	(43,031)	240,000	238,595	(1,405)
Payments in Lieu of taxes	15,000	17,201	2,201	15,000	16,128	1,128	15,000	16,101	1,101	15,000	20,178	5,178
Fees	1,194,700	1,319,617	124,917	1,230,000	1,372,788	142,788	1,250,000	1,321,953	71,953	1,190,000	1,413,359	223,359
Recreation	470,000	447,508	(22,492)	440,000	458,403	18,403	450,000	493,418	43,418	440,000	534,873	94,873
Other Departmental	500	785	285	500	875	375	500	875	375	500	415	(85)
Licenses and Permits	725,000	691,562	(33,438)	635,000	910,373	275,373	825,000	924,996	99,996	840,000	931,358	91,358
Special Assessments	6,000	5,884	(116)	4,700	5,942	1,242	5,500	3,856	(1,644)	3,000	2,440	(560)
Fines and Forfeits	88,300	86,041	(2,259)	79,000	122,803	43,803	109,000	158,550	49,550	124,000	189,806	65,806
Investment Income	150,000	75,429	(74,571)	50,000	140,733	90,733	130,000	238,277	108,277	190,000	259,031	69,031
Miscellaneous Recurring	120,000	292,581	172,581	185,800	214,637	28,837	50,000	296,787	246,787	238,000	150,251	(87,749)
Miscellaneous Non-Recurring	-	163,821	163,821	-	256,340	256,340	-	301,838	301,838	-	632,933	632,933
	7,192,000	7,978,371	786,371	7,100,000	8,642,454	1,542,454	7,450,000	8,978,210	1,528,210	7,692,500	9,916,735	2,224,235
	<u>FY 2015</u> <u>budget</u>	<u>FY 2015</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>	<u>FY 2016</u> <u>budget</u>	<u>FY 2016</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>	<u>FY 2017</u> <u>budget</u>	<u>FY 2017</u> <u>actual</u>	<u>difference</u> <u>surplus(shorfall)</u>	<u>FY 2018</u> <u>budget</u>	<u>FY 2019</u> <u>budget est</u>	<u>DIFFERENCE</u> <u>FY18-FY19</u>
Motor Vehicle	4,110,000	4,311,193	201,193	4,126,000	4,913,245	787,245	4,254,384	4,864,864	610,480	4,490,000	4,490,000	-
Other Excise(hotel/meals)	920,000	1,034,788	114,788	955,000	1,126,474	171,474	970,000	1,151,501	181,501	975,000	975,000	-
Penalties and Interest	213,000	260,681	47,681	250,000	281,411	31,411	240,000	269,744	29,744	228,000	228,000	-
Payments in Lieu of taxes	18,000	20,073	2,073	20,000	20,276	276	17,000	20,213	3,213	18,000	18,000	-
Fees	1,259,000	1,480,767	221,767	1,420,000	1,635,537	215,537	1,438,000	1,992,373	554,373	1,591,100	1,591,100	-
Recreation	500,000	508,407	8,407	500,000	487,925	(12,075)	450,000	530,346	80,346	500,000	500,000	-
Other Departmental	500	560	60	500	470	(30)	400	245	(155)	245	245	-
Licenses and Permits	822,200	821,404	(796)	800,000	1,308,872	508,872	1,000,000	1,039,699	39,699	880,600	1,200,855	320,255
Special Assessments	1,300	5,937	4,637	4,000	1,762	(2,238)	600	1,582	982	800	800	-
Fines and Forfeits	141,000	149,655	8,655	139,000	142,278	3,278	116,000	128,179	12,179	110,255	90,000	(20,255)
Investment Income	200,000	118,349	(81,651)	112,000	86,619	(25,381)	78,000	121,205	43,205	75,000	75,000	-
Misc Recurring - Medicaid/epyle:	145,000	296,384	151,384	214,000	245,627	31,627	202,500	280,427	77,927	181,000	181,000	-
Miscellaneous Non-Recurring	-	79,949	79,949	-	469,911	469,911	145,616	174,016	28,400	-	-	-
	8,330,000	9,088,147	758,147	8,540,500	10,720,407	2,179,907	8,912,500	10,574,394	1,661,894	9,050,000	9,350,000	300,000

includes hotel motel capital votes

Local Aid History

	<u>FY 2011</u> <u>budget</u>	<u>FY 2011</u> <u>actual</u>	<u>difference</u>	<u>FY 2012</u> <u>budget</u>	<u>FY 2012</u> <u>actual</u>	<u>difference</u>	<u>FY 2013</u> <u>budget</u>	<u>FY 2013</u> <u>actual</u>	<u>difference</u>	<u>FY 2014</u> <u>budget</u>	<u>FY 2014</u> <u>actual</u>	<u>difference</u>
Chapter 70	26,714,222	26,714,222	-	26,857,636	26,857,636	-	27,111,396	27,111,396	-	27,268,946	27,268,946	-
Charter Tuition Reimbursement	801,929	837,016	35,087	712,745	659,515	(53,230)	604,444	539,647	(64,797)	528,105	596,007	67,902
Charter School Capital Facility												
Education	27,516,151	27,551,238	35,087	27,570,381	27,517,151	(53,230)	27,715,840	27,651,043	(64,797)	27,797,051	27,864,953	67,902
Lottery	2,089,973	2,089,973	-	1,938,859	2,089,973	151,114	2,089,973	2,089,973	-	2,139,376	2,139,376	-
Police Career Incentive	17,428	17,456	28	0	0	-	0	0	-	0	0	-
Veterans' Benefits	125,099	94,430	(30,669)	127,899	118,583	(9,316)	145,010	139,961	(5,049)	141,479	140,196	(1,283)
Exemptions: Vets, Blind, SS	61,708	95,995	34,287	85,955	71,635	(14,320)	71,635	78,474	6,839	78,474	80,142	1,668
State Owned Land	93,509	93,509	-	96,853	96,853	-	107,005	107,005	-	109,121	109,121	-
General Gov't	2,387,717	2,391,363	3,646	2,249,566	2,377,044	127,478	2,413,623	2,415,413	1,790	2,468,450	2,468,835	385
total (no offsets)	29,903,868	29,942,601	38,733	29,819,947	29,894,195	74,248	30,129,463	30,066,456	(63,007)	30,265,501	30,333,788	68,287

	<u>FY 2015</u> <u>budget</u>	<u>FY 2015</u> <u>actual</u>	<u>difference</u>	<u>FY 2016</u> <u>budget</u>	<u>FY 2016</u> <u>actual</u>	<u>difference *</u>	<u>FY 2017</u> <u>budget</u>	<u>FY 2017</u> <u>actual</u>	<u>difference *</u>	<u>FY 2018</u> <u>budget</u>	<u>FY 2019</u> <u>Estimate</u>	<u>budget to budget</u> <u>difference</u>
Chapter 70	27,423,796	27,423,796	-	27,575,946	27,575,946	-	27,903,911	27,903,911	-	28,078,451	28,191,931	113,480
Charter Tuition Reimbursement	537,727	672,139	134,412	374,167	360,290	(13,877)	342,912	326,633	(16,279)	406,677	450,582	43,905
Education	27,961,523	28,095,935	134,412	27,950,113	27,936,236	(13,877)	28,246,823	28,230,544	(16,279)	28,485,128	28,642,513	157,385
Lottery/Unrestricted Aid	2,198,705	2,198,705	-	2,277,858	2,277,858	-	2,375,806	2,375,806	-	2,468,462	2,554,858	86,396
Veterans' Benefits	118,728	122,224	3,496	128,125	129,652	1,527	140,469	147,452	6,983	153,141	134,597	(18,544)
Exemptions: Vets, Blind, SS	79,321	87,559	8,238	87,559	88,857	1,298	94,613	94,779	166	93,650	101,878	8,228
State Owned Land	111,055	111,025	(30)	111,055	101,800	(9,255)	109,734	100,589	(9,145)	109,630	122,857	13,227
General Gov't	2,507,809	2,519,513	11,704	2,604,597	2,598,167	(6,430)	2,720,622	2,718,626	(1,996)	2,824,883	2,914,190	89,307
total (no offsets)	30,469,332	30,615,448	146,116	30,554,710	30,534,403	(20,307)	30,967,445	30,949,170	(18,275)	31,310,011	31,556,703	246,692

State Assessment History

	<u>FY2012</u> <u>Actual</u>	<u>FY2013</u> <u>Actual</u>	<u>FY2014</u> <u>Actual</u>	<u>FY 2015</u> <u>Actual</u>	<u>FY 2016</u> <u>Actual</u>	<u>FY 2017</u> <u>Actual</u>	<u>FY 2018</u> <u>Actual</u>	<u>FY 2019</u> <u>Projected</u>
County Assessment	213,429	218,765	214,628	219,993	223,285	228,867	226,552	232,215
Retired Employee Health Ins	-	-	-	-	-	-	-	-
Retired Teacher Health Ins	-	-	-	-	-	-	-	-
Mosquito Control	100,340	103,371	105,784	108,770	112,388	115,298	117,753	121,923
Air Pollution	9,558	9,763	9,895	9,936	10,139	10,393	10,544	10,798
MAPC	9,761	9,966	10,215	16,187	16,120	16,523	16,953	17,269
RMV non-renewal	21,120	21,980	25,840	27,000	27,000	27,000	23,820	23,820
MBTA	21,515	23,145	1,219	-	-	-	-	-
Regional Transit	177,897	182,344	205,903	216,050	221,452	232,487	238,299	244,257
SPED	63	218	7,124	4,995	12,435	12,932	15,704	13,843
Total	553,683	569,552	580,608	602,931	622,819	643,500	649,625	664,125
Retired Teacher Health Ins removed	-	-	-	-	-	-	-	-
Total	553,683	569,552	580,608	602,931	622,819	643,500	649,625	664,125
Percentage increase over previous year	0.0%	2.9%	1.9%	3.8%	3.3%	6.7%	1.0%	2.2%
School Choice Sending Tuition	155,589	180,472	157,267	151,265	218,665	200,450	238,272	256,228
Charter School Sending Tuition	3,992,883	4,112,316	4,126,963	4,250,277	4,204,277	4,165,155	4,115,429	4,123,249
	4,148,472	4,292,788	4,284,230	4,401,542	4,422,942	4,365,605	4,353,701	4,379,477
Percentage increase over previous year	6.6%	3.5%	-0.2%	2.7%	0.5%	-0.8%	-0.3%	0.6%
Total Assessments	4,702,155	4,862,340	4,864,838	5,004,473	5,045,761	5,009,105	5,003,326	5,043,602
Charles River Assessment - budget	2,543,870	2,654,880	2,157,040	2,272,730	2,943,810	3,618,260	3,651,680	3,645,250
	2.7%	4.4%	-18.8%	5.4%	29.5%	22.9%	0.9%	-0.2%
* School Choice Received	127,685	108,001	81,858	50,468	40,017	40,017	37,553	15,000

New Growth History

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Parcel count	11,509	11,391	11,424	11,436	11,452	11,492	11,520	11,529	11,555
Class 1 Residential value	3,399,580,062	3,328,919,630	3,255,806,450	3,217,480,235	3,371,434,850	3,552,506,315	3,726,279,795	3,874,399,665	4,059,785,510
Class 2 Open Space	-	-	-	-	-	-	-	-	-
Class 3 Commercial	333,182,926	310,222,034	308,003,593	309,624,420	325,825,247	328,874,548	341,949,596	359,534,699	358,798,507
Class 4 Industrial	489,851,380	437,809,300	410,483,000	407,055,540	407,305,100	411,898,150	455,361,180	456,515,020	466,888,250
Class 5 Personal Property	132,142,780	115,345,280	134,461,850	144,635,680	152,029,910	139,805,150	143,307,330	162,606,840	169,074,130
Total Value	4,354,757,148	4,192,296,244	4,108,754,893	4,078,795,875	4,256,595,107	4,433,084,163	4,666,897,901	4,853,056,224	5,054,546,397
New Growth:									
Residential	379,819	302,728	427,461	424,622	416,329	367,721	390,464	450,975	899,734
Commercial	25,485	42,284	8,699	82,159	68,952	29,033	23,845	43,011	33,187
Industrial	11,828	18,141	2,056	13,705	35,440	5,566	32,034	69,791	4,071
Personal Property	270,631	150,169	416,293	323,616	526,772	313,776	373,661	621,758	542,910
Total New Growth	687,763	513,322	854,509	844,102	1,047,493	716,096	820,004	1,185,535	1,479,902
Tax Rate	12.03	12.95	13.73	14.34	14.45	14.84	14.50	14.58	14.65

	Free Cash
7/1/1997	3,198,271
7/1/1998	3,645,310
7/1/1999	2,376,856
* 7/1/2000	7,315,684
7/1/2001	3,802,432
7/1/2002	3,882,685
7/1/2003	1,586,454
7/1/2004	2,707,379
7/1/2005	2,104,083
7/1/2006	656,535
7/1/2007	1,858,230
7/1/2008	2,328,614
7/1/2009	2,385,242
7/1/2010	2,133,006
7/1/2011	2,935,840
7/1/2012	3,580,481
7/1/2013	2,001,830
7/1/2014	3,073,946
7/1/2015	2,359,365
7/1/2016	3,643,540
7/1/2017	2,821,988

average Free cash FY 13-17 2,780,134

average Free Cash all yrs
Not including 7/1/2000 2,654,104

*7/1/2000 Free Cash large legal settlement in favor of the Town.

FREE CASH HISTORY

Certified	General Fund	Water Enterprise	Sewer Enterprise	Solid Waste Enterprise	Total
7/1/1997	3,198,271				3,198,271
7/1/1998	3,645,310				3,645,310
7/1/1999	2,376,856				2,376,856
7/1/2000	7,315,684				7,315,684
7/1/2001	3,802,432				3,802,432
7/1/2002	3,882,685				3,882,685
7/1/2003	1,586,454				1,586,454
7/1/2004	2,707,379				2,707,379
7/1/2005	2,104,083				2,104,083
7/1/2006	656,535	2,176,995	2,864,197	183,451	5,881,178
7/1/2007	1,858,230	1,647,411	2,561,047	61,500	6,128,188
7/1/2008	2,328,614	2,460,244	3,345,138	122,289	8,256,285
7/1/2009	2,385,242	1,554,884	1,343,434	351,058	5,634,618
7/1/2010	2,133,006	2,384,106	1,282,996	382,606	6,182,714
7/1/2011	2,935,840	2,030,319	1,386,149	624,111	6,976,419
7/1/2012	3,580,481	3,045,246	862,396	331,426	7,819,549
7/1/2013	2,001,830	4,275,163	1,359,927	383,173	8,020,093
7/1/2014	3,073,946	2,693,223	1,500,456	432,094	7,699,719
7/1/2015	2,359,365	2,348,202	2,673,720	396,933	7,778,220
7/1/2016	3,643,541	2,391,123	1,560,327	379,567	7,974,558
7/1/2017	2,821,988	2,481,336	904,612	380,888	6,588,824

	Free Cash	General Stabilization	DPW Stabilization	Debt Stabilization	OPEB Stabilization/Trust	Fire Truck Stabilization	Sr Ctr Stabilization	Ath Field Stabilization	Budget Stabilization	Prop Aqui/proj/fac	Open Space
7/1/1997	3,198,271	1,339,009									
7/1/1998	3,645,310	1,673,736									
7/1/1999	2,376,856	1,807,364									
7/1/2000	7,315,684	1,974,618									
7/1/2001	3,802,432	5,748,117									19,253
7/1/2002	3,882,685	5,936,016									55,158
7/1/2003	1,586,454	9,576,189									315,354
7/1/2004	2,707,379	9,454,329	-	850,000							568,071
7/1/2005	2,104,083	6,957,001	1,124,062	865,052							880,177
7/1/2006	656,535	5,010,290	1,171,988	535,458	-						1,225,295
7/1/2007	1,858,230	5,233,861	924,285	551,700							1,615,168
7/1/2008	2,328,614	4,136,999	792,076	567,579	-						1,668,813
7/1/2009	2,385,242	4,573,205	727,622	577,867	-						1,788,782
7/1/2010	2,133,006	4,647,074	129,558	379,754	-						1,816,639
7/1/2011	2,935,840	4,736,327	274,846	-	1,000						1,503,984
7/1/2012	3,580,481	4,794,063	275,603	-	69,816	75,000	150,000	150,000			1,531,936
7/1/2013	2,001,830	4,839,053	276,201	-	619,039	175,650	351,301	351,301	1,003,688		1,542,876
7/1/2014	3,073,946	4,879,035	276,727	-	823,902	277,103	910,207	454,038	1,312,496		1,064,636
7/1/2015	2,359,365	4,922,636	277,281	-	1,455,552	379,813	-	658,546	1,324,442	251,476	813,636
7/1/2016	3,755,586	4,977,201	-	-	2,172,234	485,387	-	868,280	1,342,956	254,991	1,085,668
7/1/2017	2,821,988	5,035,178	-	-	3,325,974	4,630	-	6,762	1,364,443	259,071	1,095,297

average Free cash FY 13-17 2,802,543

average Free Cash all yrs
Not including 7/1/2000 2,659,707

*7/1/2000 Free Cash large legal settlement in favor of the Town.

Franklin, MA

Legal Expenses	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Actual FY 2017	Budget FY 2018	Budget FY 2019
Wages	91,320	92,335	94,182	96,537	96,545	98,933	101,000	104,030
Other Contractual								
Expert Appraisals & Testimonies								
Legal								
Special Counsel								
Phone								
Office Equipment								
Office Supplies				43				
Books & Publications	3,866	3,969	4,706	4,110	6,212	399,462	6500	6500
Training & Travel						-	-	-
Dues								
Subtotal	95,186	96,304	98,888	100,690	102,757	498,395	107,500	110,530
Labor Relations	23,195	26,197	66,638	137,687	41,496	13,847	40,000	40,000
Settlement of Claims								
Court Judgement								
Subtotal	23,195	26,197	66,638	137,687	41,496	13,847	40,000	40,000
Total	118,381	122,500	165,526	238,377	144,253	512,242	147,500	150,530

NOTE

Town changed from contracted legal services to part time in house counsel (employee) in January 2002
 The Town Counsel works 3 days per week along with a 12 hour per week clerk- Clerk moved to TA budget in FY2010
 Does not include Health Insurance of \$10,516 in FY 10
 Former Town Counsel (Special) continued to represent the town on three ongoing cases until the last one was concluded in 2007.
 There is additional savings from" in house" council as a result of:
 Meets with chair of boards, committees, commissions prior hearings and may assist in writing decisions that will stand to court (avoided costs)
 Meets with staff when drafting revisions to rules, regulations as well as updating bylaws
 Is available to staff on any issue that may require advise or "wisdom"
 Allows the town to be better position in disputes when the other side knows we do not pay legal fees if we have to go to court. (improves bargaining position)
 Represents assessors at ATB
 Represent town in all court cases not handled by insurance company
 Handles land issues - easements, takings, real estate, recordings, etc
 Provides additional contract language when dealing the engineers, architects, etc that protects town better than standard contracts
 Is a member of the city/town solicitors association and can call on colleagues with questions

Town has nine labor unions - we use outside labor council for labor matters

SCHOOL BUDGET INCREASES AND CHAPTER 70 AID INCREASES

Fiscal Year	School Budget	School Budget Incr/(Decr)	%	State (Ch70) Funding	State Funding Incr/(Decr)	% of Budget	Local Funding	Local Funding Incr/(Decr)	% of Budget
1994	\$15,908,808	*		\$ 4,534,442		28.5%	\$ 11,374,366		71.5%
1995	17,483,332	*	1,574,524 9.9%	5,520,924	986,482	31.6%	11,962,408	588,042	68.4%
1996	19,340,633	*	1,857,301 10.6%	7,004,980	1,484,056	36.2%	12,335,653	373,245	63.8%
1997	24,572,845	*	5,232,212 27.1%	8,885,397	1,880,417	36.2%	15,687,448	3,351,795	63.8%
1998	26,939,984	*	2,367,139 9.6%	10,390,202	1,504,805	38.6%	16,549,782	862,334	61.4%
1999	30,341,306	*	3,401,323 12.6%	13,231,707	2,841,505	43.6%	17,109,599	559,818	56.4%
2000	34,511,191	*	4,169,884 13.7%	16,112,827	2,881,120	46.7%	18,398,364	1,288,764	53.3%
2001	38,104,160	*	3,592,970 10.4%	17,457,993	1,345,166	45.8%	20,646,167	2,247,804	54.2%
2002	39,530,198		1,426,038 3.7%	19,332,689	1,874,696	48.9%	20,197,509	(448,658)	51.1%
2003	39,882,198		352,000 0.9%	20,413,071	1,080,382	51.2%	19,469,127	(728,382)	48.8%
2004	41,232,198		1,350,000 3.4%	21,308,583	895,512	51.7%	19,923,615	454,488	48.3%
2005	45,310,000		4,077,802 9.9%	22,117,905	809,322	48.8%	23,192,095	3,268,480	51.2%
2006	47,723,000		2,413,000 5.3%	23,359,339	1,241,434	48.9%	24,363,661	1,171,566	51.1%
2007	50,486,000		2,763,000 5.8%	25,494,597	2,135,258	50.5%	24,991,403	627,742	49.5%
2008	54,626,000		4,140,000 8.2%	26,478,420	983,823	48.5%	28,147,580	3,156,177	51.5%
** 2009	49,940,242		(4,685,758) -8.6%	28,726,706	2,248,286	57.5%	21,213,536	(6,934,044)	42.5%
*** 2010	50,297,820		357,578 0.7%	28,152,172	(574,534)	56.0%	22,145,648	932,112	44.0%
2011	49,875,000		(422,820) -0.8%	26,714,222	(1,437,950)	53.6%	23,160,778	1,015,130	46.4%
2012	51,060,000		1,185,000 2.4%	26,857,636	143,414	52.6%	24,202,364	1,041,586	47.4%
2013	52,710,000		1,650,000 3.2%	27,111,396	253,760	51.4%	25,598,604	1,396,240	48.6%
2014	54,340,000		1,630,000 3.1%	27,268,946	157,550	50.2%	27,071,054	1,472,450	49.8%
**** 2015	55,600,000		1,260,000 2.3%	27,423,796	154,850	49.3%	28,176,204	1,105,150	50.7%
2016	56,950,000		1,350,000 2.4%	27,575,946	152,150	48.4%	29,374,054	1,197,850	51.6%
2017	58,412,350		1,462,350 2.6%	27,903,911	327,965	47.8%	30,508,439	1,134,385	52.2%
2018	60,235,000		1,822,650 3.1%	28,078,451	174,540	46.6%	32,156,549	1,648,110	53.4%
2019	63,235,000		3,000,000 5.0%	28,191,931	113,480	44.6%	35,043,069	2,886,520	55.4%
Budget Growth	5 years	\$8,895,000		\$	922,985	10.38%	\$	7,972,015	89.62%

* In FY 02, the School Dept's Health Insurance and Medicare costs were shifted from the Town budget to the School Budget. The adjustment was equal to 6% of the budget. For purposes of analysis, the prior years ('94 - '01) budget amount has been adjusted by 6% in order to properly reflect the cost of school employees' benefits previously budgeted in the town's budget.

** School Facilities budget of \$5,515,758 was transferred to Town in FY 2009

*** Medicare revenues of \$300,000 included in annual budget going forward

**** Retiree Health Insurance moved from School Budget to Town budget (approx \$450,000)

In FY 18 Retiree Health insurance (non GIC) \$930,000

2 Charter School Costs are not included in budget values

Net School Spending

	Total Required	Net School Spending	Difference	%	
FY 01					
FY 02	36,193,830	40,971,605	4,777,775	1.13	actual
FY 03	38,402,640	42,009,561	3,606,921	1.09	actual
FY 04	39,991,114	43,103,497	3,112,383	1.08	actual
FY 05	41,909,928	48,057,509	6,147,581	1.15	actual
FY 06	44,517,161	50,353,876	5,836,715	1.13	actual
FY 07	48,378,503	54,081,622	5,703,119	1.12	actual
FY 08	50,722,742	56,221,730	5,498,988	1.11	actual
FY 09	51,170,321	55,511,970	4,341,649	1.08	actual
FY 10	56,480,127	58,834,382	2,354,255	1.04	actual
FY 11	55,222,105	59,023,920	3,801,815	1.07	actual
FY 12	56,131,079	61,017,525	4,886,446	1.09	actual
FY 13	57,376,441	61,445,237	4,068,796	1.07	actual
FY 14	58,490,655	63,447,892	4,957,237	1.08	actual
FY 15	60,049,864	65,555,643	5,505,779	1.09	actual
FY 16	61,898,313	67,936,235	6,037,922	1.10	actual
FY 17	63,347,834	68,836,568	5,488,734	1.09	actual
FY 18	64,847,925	70,949,817	6,101,892	1.09	estimated

Snow & Ice History

	<u>Appropriation</u>	<u>Transfer</u>	<u>FEMA/MEMA</u>	<u>Total</u>	<u>Expended</u>	<u>Unexpended Balance</u>
2019	\$ 1,003,500.00			\$ 1,003,500.00		
2018	953,500			953,500	1,010,971	(57,471)
2017	953,500	85,000		1,038,500	1,031,929	6,571
2016	953,500	(200,695)		752,805	712,348	40,457
2015	953,500	505,759		1,459,259	1,432,098	27,161
2014	903,500	280,000		1,183,500	1,182,021	1,479
2013	903,500			934,625	934,625	-
2012	903,500	(563,694)	31,125	339,806	307,073	32,733
2011	748,500	470,000		1,218,500	1,214,610	3,890
2010	744,250	231,252		975,502	969,442	6,060
2009	694,500	564,086		1,258,586	1,258,586	-
2008	551,500	499,218		1,050,718	1,046,849	3,869

Last five years

	<u>Expended</u>
average	\$ 1,081,048.86
high	1,432,097.71
low	712,347.67

Nine Year

average	\$ 1,079,347.78
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Charles River Pollution Control Assessment

Year	amount	growth
FY 14	2,158,040	-
FY 15	2,272,730	114,690
FY 16	2,943,810	671,080
FY 17	3,593,880	650,070
FY 18	3,651,680	57,800
FY 19	3,645,250	(6,430)
Growth \$		758,330
		59.20%

Sewer Fund Balance

Year	amount	growth
7/1/2012	862,439	
7/1/2013	1,359,971	497,532
7/1/2014	1,500,499	140,528
7/1/2015	2,673,763	1,173,264
7/1/2016	1,560,369	(1,113,394)
7/1/2017	904,614	(655,755)
7/1/2018	-	-

<u>Department</u>	<u>Account</u>	<u>Page</u>
<i>General Government:</i>		
Town Council	111	1
Town Administrator	123	2
Finance Committee	131	4
Comptroller	135	6
Assessors	141	8
Treasurer/Collector	147	10
Legal	151	12
Human Resources	152	14
Information Systems	155	16
Town Clerk	161	18
Elections & Registration	164	20
Appeals Board	176	22
Planning & Growth Management	177	23
Public Property & Buildings	192	25
Central Services	196	34

ANNUAL BUDGET SUMMARY

FY: 2019

FUNCTION: General Government **DEPARTMENT:** Town Council **DEPT. NO.:** 111

DESCRIPTION: Legislative body of the Town of Franklin vested with all general, corporate and appropriation powers of the town including authority to enact bylaws, rules, regulations and others in accordance with the Franklin Home Rule Charter and not inconsistent with the Charter.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services Expenses	3,537	3,625	4,000	4,000	-
Total	<u>3,537</u>	<u>3,625</u>	<u>4,000</u>	<u>4,000</u>	-

Massachusetts Municipal Association Annual Dues

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Town Administration 123 **FY: 2019**

DESCRIPTION: Office of the Chief Administrative Officer of the Town of Franklin.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	381,040	419,292	461,299	481,171	19,872
Expenses	12,139	11,659	25,000	22,800	(2,200)
Total	393,179	430,951	486,299	503,971	17,672
Personnel:					
Permanent	3	3	3	4	
Part-time	2	2	2	1	
Total	5	5	5	5	

FUNCTION: General Government **DEPARTMENT:** Town Administrator 123 **FY: 2019**

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN COMM RECOM.
Salaries:						
Town Administrator	511010	209,791	214,085	210,830	219,268	
Administrative Personnel	511520	44,262	97,254	103,000	110,000	
Other Clerical Support	511580	119,960	107,953	131,469	145,903	
Seasonal Staff	512280	7,028		6,000	6,000	
Total Salaries		381,040	419,292	451,299	481,171	-
				<u>10,000</u>		
				461,299		
Expenses:						
Other Prof Services	530900	6,228	4,095	16,000	15,000	
Telephone	534020	227	533			
Advertising	534030	83	81	200	200	
Printing	534040	1,088	1,823	1,500	1,500	
Office Supplies	542010	1,849	2,909	3,500	2,500	
Meetings & Conferences	571100	2,664	2,218	3,500	3,000	
Dues & Memberships	57010	-	-	300	600	
Total Expenses		12,139	11,659	25,000	22,800	-
Comptroller Total		393,179	430,951	486,299	503,971	-
Staffing:						
Town Administrator		1	1	1	1	1
Deputy Administrator					1	1
Other Clerical Support		3	3	3	3	3

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Finance Committee
 131 **FY: 2019**

DESCRIPTION: This Board is responsible for the review of all financial matters that are to come before the Town Council as specified in the Charter.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services Expenses	670	1,150	1,500	-	(1,500)
Total	670	1,150	1,500	-	(1,500)

FUNCTION:

General Government

DEPARTMENT: Finance Committee**DEPT. NO.:**

131

FY: 2019

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	FY 2019 REQUEST	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Expenses:							
Advertising	534030		250	500	500	500	
Office Supplies	542010	337	567	500	500	500	
Meetings & Conferences	577110	-	-	200	200	200	
Dues & Memberships	573010	333	333	300	300	300	
Total Expenses		670	1,150	1,500	1,500	1,500	-

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Town Comptroller **DEPT. NO.:** 135 **FY: 2019**

DESCRIPTION: This department is responsible for all the financial records and material for the Town. It operates primarily under the provisions of Chapter 41 and 44 of the General Laws and is responsible for the enforcement of them.

This department oversees and coordinates the preparation and administration of the annual budget and performs various other financial analyses as requested by the Town Administrator and Town Council.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	FY 2019 REQUEST	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:						
Personal Services	396,015	408,761	428,954	443,474	443,474	14,519
Expenses	57,069	53,888	70,050	69,750	61,750	(8,300)
Total	453,084	462,649	499,004	513,224	505,224	6,219
Personnel:						
Permanent Full Time	6	6	6	6	6	
Total	6	6	6	6	6	

FUNCTION: General Government **DEPARTMENT:** Town Comptroller **DEPT. NO.:** 135 **FY: 2019**

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	FY 2019 REQUEST	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:							
Comptroller	511010	111,389	114,906	118,000	124,000	124,000	
Administrative Personnel	511520	206,686	213,437	221,000	227,630	227,630	
Other Clerical Support	511580	76,883	79,637	83,077	89,144	89,144	
Seasonal Staff	512280	-	-	-	-	-	
Non-Scheduled OT	513140	358	81	2,000	2,000	2,000	
Education Incentive	514050	700	700	700	700	700	
Longevity	515050	-	-	-	-	-	
Total Salaries		396,015	408,761	424,777	443,474	443,474	-
Expenses:							
Audit	530200	42,750	41,500	48,500	48,000	45,500	
Financial Services	530250	1,500	1,500	5,800	6,000	2,000	
Advertising	534030	2,561	953	4,000	4,000	3,000	
Printing	534040	1,655	1,396	1,800	1,800	1,800	
Office Supplies	542010	1,604	1,560	2,800	2,800	2,300	
Office Equipment	542080	405	269	350	350	350	
Meetings & Conferences	571100	6,063	6,000	6,000	6,000	6,000	
Dues & Memberships	570100	530	710	800	800	800	
Total Expenses		57,069	53,888	70,050	69,750	61,750	-
Comptroller Total		453,084	462,649	494,827	513,224	505,224	-
Staffing:							
Comptroller		1	1	1	1	1	
Administrative Personnel		3	3	3	3	3	
Other Clerical Support		2	2	2	2	2	

FUNCTION:	General Government	DEPARTMENT:	Assessors	DEPT. NO.:	141	FY: 2019
		FY 2016	FY 2017	FY 2018	TOWN ADMIN.	FIN. COM.
CLASSIFICATION	ACCT	EXPENDED	EXPENDED	BUDGET	RECOM.	RECOM.
Salaries:						
Director of Assessing	511010	87,432	89,250	93,000	97,446	
Administrative Personnel	511520	127,890	130,560	138,000	140,760	
Other Clerical Staff	511580	44,093	44,800	45,694	46,607	
Total Salaries		259,415	264,610	276,694	284,813	-
Expenses:						
Office Equip Maint	524040	21,500	23,625	24,200	25,500	
Appraisals	530600	16,950	17,900	14,000	14,000	
Architects & Engineers	530700	10,000	10,000	9,900	10,000	
Other Prof Services	530900	14,000	26,700	16,000	16,000	
Advertising	534030		275	-	-	
Printing	534040	644	1,500	1,500	1,500	
Registry/Tax Taking	538010	3,602	3,000	3,500	3,500	
Office Supplies	542010	4,178	2,500	2,500	1,700	
Meetings & Conferences	571100	845	2,000	2,400	2,500	
Dues & Memberships	573010	990	1,000	1,000	1,000	
Total Expenses		72,709	88,500	75,000	75,700	-
Assessor Total		332,124	353,110	351,694	360,513	-
Staffing:						
Director		1	1	1	1	
Admin- Appraisers		2	2	2	2	
Other Clerical Support		1	1	1	1	

ANNUAL BUDGET SUMMARY

FUNCTION: General Gov **DEPARTMENT:** Treasurer-Collector **DEPT. NO.:** 147 **FY:** 2019

DESCRIPTION: A number of years ago, the town combined the positions of Tax Collector and the Town Treasurer into the current Treasurer-Collector. This office serves two functions. The Collector is responsible for collecting all receivables. We bill and collect real estate, personal property, and motor vehicle excise taxes and water/sewer/trash bills. We also collect fines on parking tickets. The Treasurer is responsible for receiving and depositing all department receipts, state and federal payments and investing those funds in safe but liquid investments. The Treasurer is responsible for the disbursement of payments to vendors, of payroll and payroll deductions, and quarterly State and Federal income tax reporting. The Treasurer is also the custodian of all tax title accounts and serves as custodian of performance bonds set by the DPW, Planning Board, ZBA and Conservation Commission. The Treasurer prepares the towns official statement, is responsible for presentations to the bond rating agencies, and borrows all temporary notes and permanent bonds for Town of Franklin. The Treasurer also serves as the towns Parking Clerk.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2019 REQUEST	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	343,691	381,420	374,697	363,697	(27,835)
Expenses	42,291	45,051	58,455	58,000	695
Tax Title	24,356	29,096	35,000	35,000	3,000
Total	410,338	455,567	468,152	456,697	(24,140)
Personnel:					
Permanent	6	6	6	6	
Part-time	0	0	0	0	
Total	6	6	6	6	

FUNCTION: General Government **DEPARTMENT:** Treasurer/Collector
DEPT. NO.: 147 **FY: 2019**

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:						
Dept Head	511010	98,403	101,907	104,500	93,000	
Administrative Personnel	511520	69,445	125,019	139,500	124,565	
Other Clerical Support	511580	176,397	141,932	137,082	132,132	
Seasonal Staff	512280	8,714	10,953	9,000	13,000	
Non-Scheduled OT	513140	60	659	500	1,000	
Education Incentive	514050	950	950	950	-	
Sick leave incentive	514080					
Longevity	515050	-	-	-	-	
Total Salaries		353,969	381,420	391,532	363,697	-
Expenses:						
Equip Maint	524040	389	205	500	500	
Other Contractual Serv	524090	32,135	30,136	35,000	36,000	
Prof Services - Tax Title	530130	28,330	29,096	32,000	35,000	
Prof Services - Financial	530250	1,500	1,500	1,600	1,600	
Data Processing/IT	530490	2,045	2,600	4,000	4,000	
Advertising	534030	564	1,768	2,000	2,000	
Printing/Binding	534040	2,533	998	2,600	2,600	
Redemption/Recording Fee	538015	2,809	2,978	5,000	5,000	
Office Equip	542080	472	298	350	500	
Office Supplies	542010	1,344	1,597	2,500	2,045	
Meetings & Conferences	571100	2,184	2,316	3,075	3,075	
Dues & Memberships	573010	515	655	680	680	
Total Expenses		74,820	74,147	89,305	93,000	-
Treas/CollTotal		428,790	455,567	480,837	456,697	-

Staffing:						
Treasurer/Collector		1	1	1	1	
Assistant Treas/Coll		1	1	1	1	
Clerical		4	4	4	4	

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Legal **DEPT. NO.:** 151 **FY:** 2019

DESCRIPTION: Counsel represents various boards and departments in legal matters, renders opinions on various items as requested by the Town Administrator. This budget also contains the costs of the attorneys involved in collective bargaining and labor issues.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	96,545	98,933	101,000	104,030	3,030
Expenses	47,708	17,841	46,500	46,500	-
add'l approp	-	-			
Total	144,253	116,774	147,500	150,530	3,030
Personnel:					
Permanent	1	1	1	1	
Part-time	0	0	0	0	
Total	1	1	1	1	0

FUNCTION: General Government **DEPARTMENT:** Legal **DEPT. NO.:** 151
FY: 2019

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:						
Department Head	511010	96,545	98,933	101,000	104,030	
Total Salaries		96,545	98,933	101,000	104,030	-
Expenses:						
Other Contactual Services	524090	41,496	13,847	40,000	40,000	
Legal Serv-Labor Counsel	530120					
Books & Publications	555015	6,212	3,994	6,500	6,500	
Total Expenses		47,708	17,841	46,500	46,500	-
add'l approp						
<i>Legal Total</i>		144,253	116,774	147,500	150,530	-
Staffing:						
Attorney		1	1	1	1	

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Human Resources **DEPT. NO.:**152 **FY:** 2019

DESCRIPTION: This department is responsible for the review and coordination of personnel matters and issues.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	143,777	185,062	143,000	152,740	9,740
Expenses	15,601	20,815	16,950	22,750	5,800
Total	159,378	205,877	159,950	175,490	15,540
Personnel:					
Permanent	1	1	1	2	
Part-time	1	1	1	0	
Total	2	2	2	2	

FUNCTION:

General Government

DEPARTMENT: Human Resources**DEPT. NO.:** 152**FY:** 2019

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:						
Department Head	511010	103,694	126,210	85,000	93,000	
Other Clerical Support	511580	40,083	58,852	58,000	59,740	
Total Salaries		143,777	185,062	143,000	152,740	-
Expenses:						
Tuition Reimb	519030	-		500	500	
Health/Medical Services	530300	10,660	15,426	10,000	16,000	
Advertising	534030	3,078	3,595	4,100	3,600	
Office Supplies	542010	467	973	850	850	
Meetings & conferences	571100	766	372	1,000	1,200	
Dues & Memberships	573011	630	449	500	600	
Total Expenses		15,601	20,815	16,950	22,750	-
add'l approp						
<i>Human Resources Total</i>		159,378	205,877	159,950	175,490	-
Staffing:						
Director		1	1	1	1	
Administrator		1	1	1	1	

ANNUAL BUDGET SUMMARY

FUNCTION: General Government Information Systems **DEPT. NO.:** 155

FY: 2019

DESCRIPTION: This budget provides for web administration, maintenance on financial software, upkeep and replacement of town computers

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	135,718	145,551	205,000	255,700	50,700
Total	135,718	145,551	205,000	255,700	50,700

FUNCTION:	General Govern	DEPARTMENT:	Information Technology	DEPT. NO.:	155	
		FY 2016	FY 2017	FY 2018	TOWN ADMIN.	FIN. COM.
CLASSIFICATION	ACCT	EXPENDED	EXPENDED	REQUEST	RECOM.	RECOM.
Expenses:						
Hardware Maint Serv	530450	114,802	119,702	172,450	220,156	
IT Service Contracts	530490	9,480	12,789	10,700	14,899	
Consulting Service	530950	1,615		6,000	3,000	
Telephone	534020					
Office Supplies	542010	756	649	1,000	650	
Hardware Maint Serv	542050	8,174	10,559	10,000	12,000	
Software	542060	231	1,752	3,900	3,995	
IT Supplies	542070	660		-		
Meeting & Confernces	571100	-	100	950	1,000	
Dues & Memberships	573010	-				
Total Expenses		135,718	145,551	205,000	255,700	-

ANNUAL BUDGET SUMMARY

FUNCTION: General Gov **DEPARTMENT:** Town Clerk **DEPT. NO.:** 161 **FY: 2019**

DESCRIPTION: Maintains official records and documents for the Town including Planning & Zoning Decisions, minutes, postings and law suits against the Town. Issues licenses, vital records/certificates, underground storage permits, business licenses raffle and bazaar permits, dog licenses and certificates of identification. Maintains the Laws of the Town in the Municipal Code and updates local, zoning and subdivision laws annually. Answers inquiries from other departments and citizens, including research for departments and the public, geneology and processes passports(adding additional revenue for the Town. This department supplements its budget with passport receipts. We also update the Town Code Book yearly (all bylaws), puts together the Town Report, edits and updates street map directory.

CLASSIFICATION	FY2016 EXPENDED	FY2017 EXPENDED	FY2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services- Dept Head	78,145	77,000	81,000	84,000	3,000
Personal Services- Other	62,008	66,358	67,816	73,129	5,313
Expenses	13,720	20,937	24,550	22,250	(2,300)
Total	153,873	164,295	173,366	179,379	6,013
Personnel:					
Permanent	2	2	2	2	
Part-time	2	2	2	2	
Total	4	4	4	4	

FUNCTION:

General Government

DEPARTMENT: Town Clerk**DEPT. NO.:**

161

FY: 2017

CLASSIFICATION	ACCT	FY2016 EXPENDED	FY2017 EXPENDED	FY2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:						
Town Clerk	511010	78,145	77,000	81,000	84,000	
Administrative Personnel	511520	59,478	66,246	65,246	73,129	
Other Clerical Support	511580	2,530	112	2,570		
Total Salaries		140,153	143,358	148,816	157,129	-
Expenses:						
Office Equip Maint	524040	254	206	600	600	
Other Contractual Serv	524090	-	900	1,000	1,000	
Prof Services/code book	530950	2,670	5,290	4,000	4,000	
Advertising	534030	2,891	7,144	4,000	4,000	
Printing & Town Report	534040	2,472	837	6,800	5,000	
Office Supplies	542010	1,348	1,501	2,500	2,000	
Office Equipment	542080	225	83	700	700	
Meetings & Conferences	571100	3,650	4,501	4,400	4,400	
Dues & Memberships	573010	210	475	550	550	
Total Expenses		13,720	20,937	24,550	22,250	-
Town Clerk Total		153,873	164,295	173,366	179,379	-
Staffing:						
Town Clerk	ft	1	1	1	1	
Assistant Town Clerk	ft	1	1	1	1	
Administrative Personnel	pt	1	1	1	1	
Other Clerical Support	pt	1	1	1	1	

ANNUAL BUDGET SUMMARY

FUNCTION: Elections & Registrations

DEPT. NO.: 164

FY: 2019

DESCRIPTION:

CLASSIFICATION	F 2016 EXPENDED	F 2017 EXPENDED	F 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	31,784	33,665	28,514	36,337	7,823
Expenses	21,491	17,086	23,000	23,000	-
Total	53,275	50,751	51,514	59,337	7,823
Personnel:					
Permanent	0	0	0	0	
Permanent PT	1	1	1	1	
Total	1	1	1	1	

FUNCTION:

General Government

DEPARTMENT: Elections 164**FY: 2019**

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:						
Registrars	512020	1,400	1,850	2,000	2,000	
Election Workers	512025	12,291	17,190	10,221	15,160	
Seasonal Staff	512280	18,093	14,625	16,293	19,177	
Total Salaries		31,784	33,665	28,514	36,337	-
Expenses:						
Other Contractual Serv	524090	5,911	4,378	3,500	3,500	
Advertising	534030	-	4,643	200	200	
Printing	534040	4,207	1,774	6,500	6,500	
Other Communications	534090	8,700	3,807	10,500	10,500	
Office Supplies	542010	1,240	593	1,000	1,000	
Office Equipment	542080	-	116	100	100	
Other General Supplies	542090	1,433	1,775	1,200	1,200	
Total Expenses		21,491	17,086	23,000	23,000	-
Comptroller Total		53,275	50,751	51,514	59,337	-
Staffing:						
Part time (seasonal)		1	1	1	1	

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Appeals Board
DEPT. NO.: 176 **FY: 2019**

DESCRIPTION: This Board hears all appeals for zoning variances for the town in accordance with the General Laws.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	2,797	3,347	5,000	3,000	(2,000)
Total	<u>2,797</u>	<u>3,347</u>	<u>5,000</u>	<u>3,000</u>	<u>(2,000)</u>

Department of Planning and Community Development Budget FY19

Expenses	Expended FY16	Expended FY17	Budget FY18	Hrs	Revised FY18	Hrs	Town Admin Recom.
Salaries							
Director	97,906	99,944	102,000	35	102,000	35	105,060
Administrative Personnel	124,341	132,676	143,870	35,19,19,19	115,871	35, 19	94,873
Clerical Support	32,765	33,249	34,220	25 & 2	34,219	35 & 2	36,488
Subtotal	255,012	265,869	280,090		252,090		236,421
Other Salary Related Expenses							
Non-Scheduled OT	59						
Subtotal	59	0	0		0		0
Personnel Totals	255,071	265,869	280,090		252,090		236,421
Operational Expenses							
Consulting Services	5,000	3,557	5,000		5,000		5,000
Advertising	27,044	21,403	11,500		11,500		11,500
Marketing			9,500		9,500		11,500
Printing Services	2,212	2,283	2,250		2,250		2,250
Office Supplies	3,898	3,372	3,850		3,850		3,850
Books & Subscriptions	691	924	700		700		950
Dues & Memberships	1,265	1,000	1,250		1,250		1,250
Meetings & Conferences	4,111	3,208	5,600		5,600		5,000
Other Expenses	23	0	0		0		0
Operational Expense Totals	44,244	35,747	39,650		39,650		41,300
TOTAL	299,315	301,616	319,740		291,740		277,721

2019 FACILITIES BUDGET

	<u>FY18 REQUEST</u>		<u>FY19 REQUEST</u>	
511390 OTHER PROFESSIONAL STAFF				
19100 ALL TOWN BUILDINGS	\$	298,678	\$	311,750
511530 ADMIN STAFF				
19100 ALL TOWN BUILDINGS	\$	104,443	\$	110,805
511640 MAINTENANCE/TRADESMAN				
19100 ALL TOWN BUILDINGS	\$	206,821	\$	214,412
511650 CUSTODIANS				
19100 ALL TOWN BUILDINGS	\$	212,513	\$	225,635
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	28,632	\$	28,568
19311 DAVIS THAYER ELEMENTARY	\$	97,698	\$	99,829
19312 JEFFERSON ELEMENTARY	\$	112,881	\$	117,414
19313 KENNEDY ELEMENTARY	\$	144,554	\$	147,728
19314 OAK STREET ELEMENTARY	\$	128,845	\$	128,557
19315 PARMENTER ELEMENTARY	\$	144,554	\$	147,728
19316 KELLER ELEMENTARY	\$	136,808	\$	138,395
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	136,808	\$	138,395
19322 REMINGTON MIDDLE SCHOOL	\$	112,880	\$	117,414
19323 HORACE MANN MIDDLE SCHOOL	\$	128,845	\$	128,557
19331 FRANKLIN HIGH SCHOOL	\$	474,744	\$	487,014
Summer Help	\$	44,000	\$	44,000
Sick Incentive	\$	1,900	\$	1,900
TOTAL CUSTODIANS		\$ 1,905,662		\$ 1,951,134
512170 SUBSTITUTE CUSTODIANS				
19340 SCHOOLS - CENTRAL OFFICE	\$	65,000	\$	66,950
513140 NON-SCHEDULED OVERTIME				

19100 ALL TOWN BUILDINGS				
19350 ALL SCHOOL BUILDINGS				
TOTAL NON-SCHEDULED OVERTIME	\$	60,000	\$	86,800
TOTAL SALARIES		<u>\$ 2,640,604</u>		<u>\$ 2,741,851</u>

	<u>FY18 REQUEST</u>	<u>FY19 REQUEST</u>
521010 ELECTRICITY		
19010 MUNICIPAL BUILDING	\$ 62,000	\$ 71,300
19015 RECREATION	\$ 6,000	\$ 6,900
19020 POLICE STATION	\$ 43,000	\$ 49,450
19030 CENTRAL FIRE STATION	\$ 40,000	\$ 46,000
19035 KING ST FIRE STATION	\$ 19,000	\$ 21,850
19040 DPW ADMIN BUILDING	\$ 15,000	\$ 17,250
19045 DPW GARAGE	\$ 42,000	\$ 48,300
19050 SENIOR CENTER	\$ 36,000	\$ 41,400
19060 RAY MEMORIAL LIBRARY	\$ 43,000	\$ 49,450
19070 HISTORICAL MUSEUM	\$ 5,500	\$ 6,325
19100 ALL TOWN BUILDINGS	\$ 29,000	\$ 33,350
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$ 20,000	\$ 23,000
19311 DAVIS THAYER ELEMENTARY	\$ 37,000	\$ 42,550
19312 JEFFERSON ELEMENTARY	\$ 90,000	\$ 103,500
19313 KENNEDY ELEMENTARY	\$ 51,000	\$ 58,650
19314 OAK STREET ELEMENTARY	\$ 88,000	\$ 101,200
19315 PARMENTER ELEMENTARY	\$ 55,000	\$ 63,250
19316 KELLER ELEMENTARY	\$ 94,000	\$ 108,100
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$ 94,000	\$ 108,100
19322 REMINGTON MIDDLE SCHOOL	\$ 90,000	\$ 103,500
19323 HORACE MANN MIDDLE SCHOOL	\$ 90,000	\$ 103,500
19331 FRANKLIN HIGH SCHOOL	\$ 325,000	\$ 373,750
TOTAL ELECTRICITY	\$ 1,374,500	\$ 1,580,675
521020 NATURAL GAS		
19010 MUNICIPAL BUILDING	\$ 19,000	\$ 22,500
19015 RECREATION	\$ 6,000	\$ 8,000
19020 POLICE STATION	\$ 8,500	\$ 9,000
19030 CENTRAL FIRE STATION	\$ 16,000	\$ 18,000
19035 KING ST FIRE STATION	\$ 13,000	\$ 12,500
19040 DPW ADMIN BUILDING	\$ 4,000	\$ 4,000
19045 DPW GARAGE	\$ 30,000	\$ 31,000
19050 SENIOR CENTER	\$ 17,000	\$ 22,000
19060 RAY MEMORIAL LIBRARY	\$ 17,000	\$ 18,000
19070 HISTORICAL MUSEUM	\$ 4,000	\$ 4,000
19080 FACILITIES BLDG (269 Fisher)		\$ 4,500
19100 ALL TOWN BUILDINGS	\$ 10,000	\$ 5,000
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$ 10,000	\$ 9,000
19311 DAVIS THAYER ELEMENTARY	\$ 21,000	\$ 23,000
19312 JEFFERSON ELEMENTARY	\$ 34,000	\$ 35,000
19313 KENNEDY ELEMENTARY	\$ 29,000	\$ 28,000
19314 OAK STREET ELEMENTARY	\$ 34,000	\$ 38,000
19315 PARMENTER ELEMENTARY	\$ 30,000	\$ 30,000
19316 KELLER ELEMENTARY	\$ 52,000	\$ 53,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$ 52,000	\$ 53,000
19322 REMINGTON MIDDLE SCHOOL	\$ 34,000	\$ 36,000
19323 HORACE MANN MIDDLE SCHOOL	\$ 34,000	\$ 38,000
19331 FRANKLIN HIGH SCHOOL	\$ 80,000	\$ 75,000
TOTAL NATURAL GAS	\$ 554,500	\$ 576,500

	<u>FY18 REQUEST</u>		<u>FY19 REQUEST</u>	
521040 PROPANE GAS				
TOTAL PROPANE GAS	\$	3,000	\$	3,000
523010 WATER				
19100 ALL TOWN BUILDINGS	\$	50,000	\$	50,000
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	5,000	\$	5,000
19311 DAVIS THAYER ELEMENTARY	\$	5,000	\$	5,000
19312 JEFFERSON ELEMENTARY	\$	13,000	\$	13,000
19313 KENNEDY ELEMENTARY	\$	6,000	\$	6,000
19314 OAK STREET ELEMENTARY	\$	15,000	\$	15,000
19315 PARMENTER ELEMENTARY	\$	6,000	\$	6,000
19316 KELLER ELEMENTARY	\$	10,000	\$	10,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	10,000	\$	10,000
19322 REMINGTON MIDDLE SCHOOL	\$	25,000	\$	25,000
19323 HORACE MANN MIDDLE SCHOOL	\$	15,000	\$	15,000
19331 FRANKLIN HIGH SCHOOL	\$	100,000	\$	100,000
TOTAL WATER	\$	260,000	\$	260,000
523020 SEWER				
19100 ALL TOWN BUILDINGS	\$	60,000	\$	60,000
524010 BUILDING MAINTENANCE				
19100 ALL TOWN BUILDINGS	\$	170,000	\$	170,000
524030 EQUIPMENT MAINTENANCE				
19100 ALL TOWN BUILDINGS	\$	110,000	\$	110,000
EQUIPMENT MAINTENANCE CONTRACTED HEAT				
524090 OTHER CONTRACTUAL SERVICES				
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	12,000	\$	12,000
19311 DAVIS THAYER ELEMENTARY	\$	15,000	\$	15,000
19312 JEFFERSON ELEMENTARY	\$	22,000	\$	22,000
19313 KENNEDY ELEMENTARY	\$	16,000	\$	16,000
19314 OAK STREET ELEMENTARY	\$	22,000	\$	22,000
19315 PARMENTER ELEMENTARY	\$	16,000	\$	16,000
19316 KELLER ELEMENTARY	\$	22,000	\$	22,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	22,000	\$	22,000
19322 REMINGTON MIDDLE SCHOOL	\$	22,000	\$	22,000
19323 HORACE MANN MIDDLE SCHOOL	\$	22,000	\$	22,000
19331 FRANKLIN HIGH SCHOOL	\$	60,000	\$	60,000
19350 ALL SCHOOL BUILDINGS	\$	20,000	\$	20,000
TOTAL OTHER CONTRACTUAL SERVICES	\$	271,000	\$	271,000
524100 BLDG MAINT SVCS-HVAC				
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	5,000	\$	5,000
19312 JEFFERSON ELEMENTARY	\$	7,000	\$	7,000
19313 KENNEDY ELEMENTARY	\$	5,000	\$	5,000
19314 OAK STREET ELEMENTARY	\$	5,000	\$	5,000
19315 PARMENTER ELEMENTARY	\$	5,000	\$	5,000
19316 KELLER ELEMENTARY	\$	5,000	\$	5,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	5,000	\$	5,000
19322 REMINGTON MIDDLE SCHOOL	\$	5,000	\$	5,000
TOTAL BLDG MAINT SVCS-HVAC	\$	42,000	\$	42,000

	<u>FY18 REQUEST</u>	<u>FY19 REQUEST</u>
524102 BLDG MAINT SVCS-PLUMBING		
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$ 3,000	\$ 3,000
19311 DAVIS THAYER ELEMENTARY	\$ 7,000	\$ 7,000
19312 JEFFERSON ELEMENTARY	\$ 3,500	\$ 3,500
19314 OAK STREET ELEMENTARY	\$ 3,500	\$ 3,500
19316 KELLER ELEMENTARY	\$ 3,500	\$ 3,500
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$ 3,000	\$ 3,000
19322 REMINGTON MIDDLE SCHOOL	\$ 3,500	\$ 3,500
19331 FRANKLIN HIGH SCHOOL	\$ 10,000	\$ 10,000
TOTAL BLDG MAINT SVCS-PLUMBING	\$ 37,000	\$ 37,000
524103 BLDG MAINT SVCS-ELECTRICAL		
19312 JEFFERSON ELEMENTARY	\$ 5,000	\$ 5,000
19313 KENNEDY ELEMENTARY	\$ 5,000	\$ 5,000
19314 OAK STREET ELEMENTARY	\$ 5,000	\$ 5,000
19315 PARMENTER ELEMENTARY	\$ 5,000	\$ 5,000
19316 KELLER ELEMENTARY	\$ 5,000	\$ 5,000
19322 REMINGTON MIDDLE SCHOOL	\$ 5,000	\$ 5,000
19331 FRANKLIN HIGH SCHOOL	\$ 5,000	\$ 5,000
TOTAL BLDG MAINT SVCS-ELECTICAL	\$ 35,000	\$ 35,000
524105 BLDG MAINT SVCS-DOORS/WINDOWS WOOD AND METAL		
19310 EARLY CHILDHOOD DEVELOPMENT CTR	\$ 2,000	\$ 2,000
19311 DAVIS THAYER ELEMENTARY	\$ 2,000	\$ 2,000
19312 JEFFERSON ELEMENTARY	\$ 2,000	\$ 2,000
19313 KENNEDY ELEMENTARY	\$ 2,000	\$ 2,000
19314 OAK STREET ELEMENTARY	\$ 2,000	\$ 2,000
19315 PARMENTER ELEMENTARY	\$ 2,000	\$ 2,000
19316 KELLER ELEMENTARY	\$ 2,000	\$ 2,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$ 2,000	\$ 2,000
19322 REMINGTON MIDDLE SCHOOL	\$ 2,000	\$ 2,000
19323 HORACE MANN MIDDLE SCHOOL	\$ 2,000	\$ 2,000
19331 FRANKLIN HIGH SCHOOL	\$ 2,000	\$ 2,000
TOTAL BLDG MAINT SVCS-DOORS/WINDOWS	\$ 22,000	\$ 22,000
524108 BLDG MAINT SVCS-ROOF		
19311 DAVIS THAYER ELEMENTARY	\$ 2,500	\$ 2,500
19312 JEFFERSON ELEMENTARY	\$ 3,000	\$ 3,000
19313 KENNEDY ELEMENTARY	\$ 3,000	\$ 3,000
19314 OAK STREET ELEMENTARY	\$ 2,500	\$ 2,500
19315 PARMENTER ELEMENTARY	\$ 2,500	\$ 2,500
19316 KELLER ELEMENTARY	\$ 2,500	\$ 2,500
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$ 2,500	\$ 2,500
19322 REMINGTON MIDDLE SCHOOL	\$ 3,000	\$ 3,000
19323 HORACE MANN MIDDLE SCHOOL	\$ 2,500	\$ 2,500
19331 FRANKLIN HIGH SCHOOL	\$ 2,500	\$ 2,500
TOTAL BLDG MAINT SVCS-ROOF	\$ 26,500	\$ 26,500

	<u>FY18 REQUEST</u>		<u>FY19 REQUEST</u>	
524109 BLDG MAINT SVCS-PEST CONTROL				
19311 DAVIS THAYER ELEMENTARY	\$	1,200	\$	900
19312 JEFFERSON ELEMENTARY	\$	1,200	\$	900
19313 KENNEDY ELEMENTARY	\$	1,200	\$	900
19314 OAK STREET ELEMENTARY	\$	1,200	\$	900
19315 PARMENTER ELEMENTARY	\$	1,200	\$	900
19316 KELLER ELEMENTARY	\$	1,200	\$	900
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	1,200	\$	900
19322 REMINGTON MIDDLE SCHOOL	\$	1,200	\$	900
19331 FRANKLIN HIGH SCHOOL	\$	1,200	\$	900
TOTAL BLDG MAINT SVCS-PEST CONTROL		\$ 10,800		\$ 8,100
524112 BLDG MAINT SVCS-FIRE/ALARM				
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	6,000	\$	6,000
19311 DAVIS THAYER ELEMENTARY	\$	6,000	\$	6,000
19312 JEFFERSON ELEMENTARY	\$	14,000	\$	14,000
19313 KENNEDY ELEMENTARY	\$	6,500	\$	6,500
19314 OAK STREET ELEMENTARY	\$	14,000	\$	14,000
19315 PARMENTER ELEMENTARY	\$	7,000	\$	7,000
19316 KELLER ELEMENTARY	\$	14,000	\$	14,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	14,000	\$	14,000
19322 REMINGTON MIDDLE SCHOOL	\$	14,000	\$	14,000
19323 HORACE MANN MIDDLE SCHOOL	\$	14,000	\$	14,000
19331 FRANKLIN HIGH SCHOOL	\$	14,000	\$	14,000
19350 ALL SCHOOL BUILDINGS	\$	42,000	\$	42,000
TOTAL BLDG MAINT SVCS-FIRE/ALARM		\$ 165,500		\$ 165,500
527010 BUILDINGS RENTAL/LEASE				
19100 ALL TOWN BUILDINGS	\$	26,500	\$	27,500
529010 CUSTODIAL SERVICES				
19100 ALL TOWN BUILDINGS	\$	35,000	\$	35,000
529060 DISPOSAL SERVICES				
19100 ALL TOWN BUILDINGS	\$	36,000	\$	36,000
19350 ALL SCHOOL BUILDINGS	\$	97,000	\$	97,000
TOTAL DISPOSAL SERVICES		\$ 133,000		\$ 133,000
529085 OTHER MONITORING SERVICES SECURITY				
19312 JEFFERSON ELEMENTARY	\$	3,000	\$	2,000
19313 KENNEDY ELEMENTARY	\$	3,000	\$	2,000
19315 PARMENTER ELEMENTARY	\$	3,000	\$	2,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	3,000	\$	2,000
TOWN BUILDINGS SECURITY	\$	10,000	\$	6,000
TOTAL OTHER MONITORING SERVICES		\$ 22,000		\$ 14,000
530950 CONSULTING SERVICES				
19100 ALL TOWN BUILDINGS	\$	10,000	\$	8,000

	<u>FY18 REQUEST</u>		<u>FY19 REQUEST</u>	
534020 TELEPHONE	\$	204,000	\$	204,000
543010 BUILDINGS - M & R SUPPLIES				
19100 ALL TOWN BUILDINGS	\$	42,000	\$	36,000
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	3,000	\$	3,000
19311 DAVIS THAYER ELEMENTARY	\$	7,000	\$	7,000
19312 JEFFERSON ELEMENTARY	\$	6,000	\$	6,000
19313 KENNEDY ELEMENTARY	\$	7,000	\$	7,000
19314 OAK STREET ELEMENTARY	\$	6,000	\$	6,000
19315 PARMENTER ELEMENTARY	\$	7,000	\$	7,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	6,000	\$	6,000
19322 REMINGTON MIDDLE SCHOOL	\$	6,000	\$	6,000
19323 HORACE MANN MIDDLE SCHOOL	\$	6,000	\$	6,000
19331 FRANKLIN HIGH SCHOOL	\$	10,000	\$	10,000
TOTAL BUILDINGS - M & R SUPPLIES		\$ 106,000		\$ 100,000
543040 EQUIPMENT - M&R SUPPLIES				
19340 SCHOOLS - CENTRAL OFFICE	\$	68,000	\$	55,000
543050 PAINTING - M&R SUPPLIES				
19311 DAVIS THAYER ELEMENTARY	\$	1,500	\$	1,300
19312 JEFFERSON ELEMENTARY	\$	1,500	\$	1,300
19313 KENNEDY ELEMENTARY	\$	1,500	\$	1,300
19314 OAK STREET ELEMENTARY	\$	1,500	\$	1,300
19316 KELLER ELEMENTARY	\$	1,500	\$	1,300
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	1,500	\$	1,300
19322 REMINGTON MIDDLE SCHOOL	\$	1,500	\$	1,300
19323 HORACE MANN MIDDLE SCHOOL	\$	1,500	\$	1,300
19331 FRANKLIN HIGH SCHOOL	\$	1,500	\$	1,300
TOTAL PAINTING - M&R SUPPLIES		\$ 13,500		\$ 11,700
543110 LIGHTING/ELECTRICAL SUPPLIES				
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	3,000	\$	3,000
19311 DAVIS THAYER ELEMENTARY	\$	5,000	\$	5,000
19312 JEFFERSON ELEMENTARY	\$	5,000	\$	5,000
19314 OAK STREET ELEMENTARY	\$	5,000	\$	5,000
19315 PARMENTER ELEMENTARY	\$	5,000	\$	5,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	5,000	\$	5,000
19322 REMINGTON MIDDLE SCHOOL	\$	5,000	\$	5,000
19323 HORACE MANN MIDDLE SCHOOL	\$	5,000	\$	5,000
19331 FRANKLIN HIGH SCHOOL	\$	6,000	\$	6,000
TOTAL LIGHTING/ELECTRICAL SUPPLIES		\$ 44,000		\$ 44,000

	<u>FY18 REQUEST</u>		<u>FY19 REQUEST</u>	
543120 PLUMBING SUPPLIES				
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	4,000	\$	5,000
19311 DAVIS THAYER ELEMENTARY	\$	4,000	\$	5,000
19312 JEFFERSON ELEMENTARY	\$	6,000	\$	6,000
19314 OAK STREET ELEMENTARY	\$	5,000	\$	7,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	7,000	\$	7,000
19322 REMINGTON MIDDLE SCHOOL	\$	6,000	\$	7,000
19323 HORACE MANN MIDDLE SCHOOL	\$	7,000	\$	9,000
19331 FRANKLIN HIGH SCHOOL	\$	4,000	\$	9,000
TOTAL PLUMBING SUPPLIES		\$ 43,000		\$ 55,000
543250 WINDOWS & GLASS SUPPLIES				
19310 EARLY CHILDHOOD DEVELOPMENT CTR	\$	1,500	\$	1,500
19312 JEFFERSON ELEMENTARY	\$	1,500	\$	1,500
19313 KENNEDY ELEMENTARY	\$	1,500	\$	1,500
19314 OAK STREET ELEMENTARY	\$	1,500	\$	1,500
19315 PARMENTER ELEMENTARY	\$	1,500	\$	1,500
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	1,500	\$	1,500
19322 REMINGTON MIDDLE SCHOOL	\$	1,500	\$	1,500
19323 HORACE MANN MIDDLE SCHOOL	\$	1,500	\$	1,500
19331 FRANKLIN HIGH SCHOOL	\$	1,500	\$	1,500
TOTAL WINDOWS & GLASS SUPPLIES		\$ 13,500		\$ 13,500
543290 W/M BUILDING SUPPLIES				
19310 EARLY CHILDHOOD DEVELOPMENT CTR	\$	5,000	\$	5,000
19311 DAVIS THAYER ELEMENTARY	\$	7,000	\$	7,000
19312 JEFFERSON ELEMENTARY	\$	7,000	\$	7,000
19313 KENNEDY ELEMENTARY	\$	7,000	\$	7,000
19314 OAK STREET ELEMENTARY	\$	7,000	\$	7,000
19315 PARMENTER ELEMENTARY	\$	7,000	\$	7,000
19316 KELLER ELEMENTARY	\$	7,000	\$	7,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	7,000	\$	7,000
19322 REMINGTON MIDDLE SCHOOL	\$	7,000	\$	7,000
19323 HORACE MANN MIDDLE SCHOOL	\$	7,000	\$	7,000
19331 FRANKLIN HIGH SCHOOL	\$	25,000	\$	25,000
TOTAL W/M BUILDING SUPPLIES		\$ 93,000		\$ 93,000

	<u>FY18 REQUEST</u>		<u>FY19 REQUEST</u>	
545010 CUSTODIAL SUPPLIES				
19100 ALL TOWN BUILDINGS	\$	60,000	\$	60,000
19310 EARLY CHILDHOOD DEVELOPMENT CENTER	\$	10,000	\$	10,000
19311 DAVIS THAYER ELEMENTARY	\$	16,000	\$	16,000
19312 JEFFERSON ELEMENTARY	\$	22,000	\$	22,000
19313 KENNEDY ELEMENTARY	\$	16,000	\$	16,000
19314 OAK STREET ELEMENTARY	\$	22,000	\$	22,000
19315 PARMENTER ELEMENTARY	\$	16,000	\$	16,000
19316 KELLER ELEMENTARY	\$	20,000	\$	20,000
19321 ANNIE SULLIVAN MIDDLE SCHOOL	\$	20,000	\$	20,000
19322 REMINGTON MIDDLE SCHOOL	\$	20,000	\$	20,000
19323 HORACE MANN MIDDLE SCHOOL	\$	20,000	\$	20,000
19331 FRANKLIN HIGH SCHOOL	\$	52,000	\$	52,000
		<hr/>		<hr/>
TOTAL CUSTODIAL SUPPLIES		\$ 294,000		\$ 294,000
573040 OTHER EXPENSES FACILITIES OFFICE				
19350 ALL SCHOOL BUILDINGS	\$	25,000	\$	23,525
		\$ 25,000	\$	23,525
		<hr/>		<hr/>
TOTAL EXPENSES		\$ 4,272,300		\$ 4,478,500
		<hr/>		<hr/>
GRAND TOTAL		\$ 6,912,904		\$ 7,220,351

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Central Services
DEPT. NO.: 196 **FY: 2019**

- DESCRIPTION:** The following expenditures are charged to this account:
1. Copier maintenance and service repair contracts.
 2. Permanent record storage, retrieval and purge expense for departments, shredding services
 3. Mail machine meter
 4. Postage for all Town Offices, first class sort, (1) box rental
 5. Copier/Postage machine supplies (paper, toner, staples ink/water)

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	117,537	114,683	115,600	136,000	20,400
Total	117,537	114,683	115,600	136,000	20,400

FUNCTION:

General Government

DEPARTMENT: Central Services**DEPT. NO.:**

196

FY: 2019

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Expenses:						
Office Eq. & Printer Maintenance	524040	1,362	943	2,000	16,500	
Other Contractual Services	524090	10,300	9,524	11,000	12,000	
Equipment Rental/Lease	527030	2,079	1,128	2,100	1,500	
Postage	534010	90,929	89,215	90,000	95,000	
Printing Services	534040	3,510	3,470	-		
Copier/Postage Meter Supplies	542010	9,357	10,404	\$10,000	\$11,000	
Total Expenses		117,537	114,683	115,100	136,000	-

Public Safety:

<u>Department</u>	<u>Account</u>	<u>Page</u>
Police Department	210	36
Fire Department	220	44
Regional Dispatch	225	52
Inspection Department	240	53
Animal Control	292	55

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR		
Public Safety	Police	FY 2018		210	2019		
POLICE DEPARTMENT REQUEST							
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	Position	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend
Chief	1	Police Chief		445.8630x365		162,740	
		01210100-511010 DEPARTMENT HEAD	156,060		01210100-511010 DEPARTMENT HEAD	162,740	-
T	1	Deputy Chief		304.7671x365x1		111,240	
	3	Lieutenants		286.3562x365x2		209,040	
				276.3973x365x1		100,885	
		01210100-511520 ADMINISTRATIVE PERSONNEL	402,457		01210100-511520 ADMINISTRATIVE PERSONNEL	421,165	-
SGT - 1	8	Sergeants		3054.13x26.1x8		637,702	
P-1 P-2 Max	27	Patrol Officer		2558.12x26.1x27		1,802,707	
P-2 Step 6	1	Patrol Officer		2484.02x26.1x1		64,833	
P-2 Step 3	1	Patrol Officer		2246.78x26.1x1		58,641	
P-2 Step 2	2	Patrol Officer		2173.02x26.1x2		113,432	
P-2 Minimum	2	Patrol Officer		2032.86x26.1x2		106,115	
P-2 Step 3	3	Patrol Officer		2246.78X15.6X3		105,149	
P-2 Minimum	3	Patrol Officer		2246.78X3.6X3		24,265	
		Patrol Officer		2558.12x1		2,558	
		Vacation Payout		255.82x50		12,791	
	47	TOTAL					
		01210100-511250 POLICE OFFICERS	2,775,251		01210100-511250 POLICE OFFICERS	2,928,194	-
CIVILIAN PERSONNEL							
G - 10	1	Admin. Asst.		164.80x365		60,152	
G - 10	1	Admin. Asst.		141.10x365		51,500	
	1	P.C.O. - Part Time		1x19x19.06x52		18,831	130,483
DSP1 Step 7	1	Dispatcher		2191.40x13.5x1		29,584	
DSP2 Step 7	2	Dispatchers		2000.15x13.5x2		54,004	
DSP2 Step 6	1	Dispatcher		1905.95x13.5x1		25,730	
DSP2 Step 2	1	Dispatchers		1571.90x13.5x1		21,221	
	4	Dispatchers - Part Time Shifts		306x8x19.06		46,659	
		Less: 911 Support Grant				-62,376	114,822
	13	TOTAL					
		01210100-511280 CIVILIAN PERSONNEL	434,542		01210100-511280 CIVILIAN PERSONNEL	245,305	-
		01210100-511760 RESERVE / MATRON	1,000		01210100-511760 RESERVE / MATRON	1,000	-
		Personal Days - Sergeants		15x458.12		6,872	
		Personal Days - Patrol Officers		61x383.72		23,407	
		Personal Days - NEW HIRES		12X383.72		4,605	
		Less: 50% Patrol Officers				(14,006)	20,878
		Web Site Manager		1x8x12x57.2649		5,497	5,497
		Staff Meetings - Sergeants		6x16x1x57.2649		5,497	5,497
		Elections - Sergeant		32x57.2649		1,832	
		Elections - Patrol Officer		32x47.9648		1,535	3,367
		Special Functions / Ceremonies Sgt.		24x57.2649		1,374	
		Special Functions / Ceremonies Ptl.		72x47.9648		3,453	4,828
		01210100-513120 SCHEDULED OVERTIME	35,439		01210100-513120 SCHEDULED OVERTIME	40,068	-

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR		
Public Safety	Police	FY 2018		210	2019		
POLICE DEPARTMENT REQUEST							
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	Position	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend
01210100-513140 NON-SCHEDULED OVERTIME			65,493		01210100-513140 NON-SCHEDULED OVERTIME	67,458	-
		CIVILIAN OVERTIME					
		5 Dispatcher - Vacation	89x300.02			26,702	
		5 Dispatcher - Holidays	40x300.02			12,001	
		5 Dispatcher - Personal Days	10x300.02			3,000	
		5 Dispatcher - Sick Days	30x300.02			9,001	
		2 Dispatcher - Training	2x160x17.00			5,440	
		2 Dispatcher - Training	2x160x1.25			400	
		Meetings	5x14x37.5029			750	
		Non Scheduled Overtime	20*37.5029			750	
01210100-513160 CIVILIAN OVERTIME			80,804		01210100-513160 CIVILIAN OVERTIME	58,043	-
		HOLIDAY OVERTIME					
		Sergeants	55x458.12		25,197		
		Patrol Officers	264x383.72		101,302		
		Patrol Officers - NEW HIRES	21X383.72		8,058		
		Less: 50% Patrol Officers			(54,680)		
						79,877	
01210100-513170 HOLIDAY OVERTIME			71,589		01210100-513170 HOLIDAY OVERTIME	79,877	-
		VACATION COVERAGE					
		Sergeants	140x458.12		64,137		
		Patrol Officers	480x383.72		184,186		
		Patrol Officers - NEW HIRES	15X383.72		5,756		
		Less: 50% Patrol Officers			(94,971)		
						159,107	
01210100-513210 VACATION COVERAGE			152,610		01210100-513210 VACATION COVERAGE	159,107	-
		ILLNESS COVERAGE					
		Sergeants	30x458.12		13,744		
		Patrol Officers	138x383.72		52,953		
		Less: 50% Patrol Officers			(26,477)		
						40,220	
01210100-513220 ILLNESS COVERAGE			39,049		01210100-513220 ILLNESS COVERAGE	40,220	-
01210100-513240 COURT APPEARANCES			26,530		01210100-513240 COURT APPEARANCES	30,000	-
		TRAINING COVERAGE					
		In-Service - Sergeants	24x458.12		10,995		
		In-Service - Patrol Officer	72x372.54		26,823		
		Less: 50% Patrol Officers			(13,411)		
						24,406	
		Accident Reconstruction - Sgt.	1x40x57.2649		2,291		
		Accident Reconstruction - Ptl.	2x32x47.9648		3,070		
						5,360	

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR		
Public Safety	Police	FY 2018		210	2019		
POLICE DEPARTMENT REQUEST							
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	Position	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend
		Armorer Unit - Patrol Officer		3x16x47.9648	2,302	2,302	
		Breath Test Recertifications - Sergeant		3x8x57.2649	1,374		
		Breath Test Recertifications - Ptl.		4x8x47.9648	1,535	2,909	
		Taser Instructor Certification - Ptl.		2x24x47.9648	2,302		
		Taser Instructor Recertification - Ptl.		2x16x47.9648	1,535		
		Taser Operator Recertification - Sgt.		8x6x57.2649	2,749		
		Taser Operator Recertification - Ptl.		33x8x47.9648	12,663	19,249	
		Firearms Instructor Training - Ptl.		3x16x47.9648	2,302		
		Firearms Training - Sergeants		8x16x57.2649	7,330		
		Firearms Training - Patrol Officers		33x16x47.9648	25,325		
		Firearms Training - Patrol Instructor		4x24x47.9648	4,605	39,562	
		Field Training		198x47.9648	9,497	9,497	
		K-9 Training		1x12x12x47.9648	6,907	6,907	
		Metro - Patrol Officers		2x16x12x47.9648	18,418		
		Metro - MOP Training - Sergeant		1x6x12x57.2649	4,123	22,542	
		Sergeants - Professional Development		8x40x57.2649	18,325		
		Patrol Officers - Professional Development		17x8x47.9648	6,523	24,848	
		01210100-513260 TRAINING COVERAGE		143,863	01210100-513260 TRAINING COVERAGE	157,582	-
		01210100-513290 F.L.S.A. SHIFT DIFFERENTIAL		2,500	01210100-513290 F.L.S.A. SHIFT DIFFERENTIAL	2,500	-
		SHIFT DIFFERENTIAL					
		Police Officers		22.5x26x144	84,240		
		Police Officers - NEW HIRES		3X12.5X144	5,400		
		Dispatchers		567x10.00	5,670	95,310	
		01210100-514010 SHIFT DIFFERENTIAL		92,115	01210100-514010 SHIFT DIFFERENTIAL	95,310	-
		HOLIDAY DIFFERENTIAL					
		Sergeants		77x152.71	11,759		
		Patrol Officers		264x127.91	33,768		
		Patrol Officers - NEW HIRES		21X112.30	2,359		
		Dispatchers		5x8x100.01	4,000	51,886	
		01210100-514030 HOLIDAY DIFFERENTIAL		49,540	01210100-514030 HOLIDAY DIFFERENTIAL	51,886	-

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR				
Public Safety	Police	FY 2018		210	2019				
POLICE DEPARTMENT REQUEST									
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	Position	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend		
EDUCATION INCENTIVE PAY									
Command Staff Education									
				2 Masters Degree	53,940				
				1 Bachelors Degree	20,904				
				1 Associates Degree	10,089	84,933			
Police Officers - Bi-Weekly Education									
				8 Masters Degree	143,239				
				17 Bachelors Degree	178,917				
				13 Associates Degree	87,344	409,500			
Police Officers - Bi-Weekly Education									
				3 Bachelors Degree	12,051				
				3 Bachelors Degree	2,781	14,832			
Civilian									
				2 Bachelors Degree	987				
				2 Associates Degree	727	1,713			
01210100-514050	EDUCATION INCENTIVE PAY		492,820			01210100-514050	EDUCATION INCENTIVE PAY	510,978	-
ADDITIONAL ASSIGNED DUTIES									
Court Officer									
				1x100x26	2,600				
Community Service Officer									
				3x100x26	7,800				
K-9 Officer									
				1x100x26	2,600				
Motorcycle Officer									
				4x100x26	10,400				
Computer Tech									
				1x100x26	2,600				
Training Officer									
				1x100x26	2,600				
Firearms Instructor									
				2x50x26	2,600				
Accident Reconstruction									
				1x50x26	1,300				
Medical Equipment Officer									
				1x50x26	1,300	33,800			
01210100-514060	ADDITIONAL ASSIGNED DUTIES		33,800			01210100-514060	ADDITIONAL ASSIGNED DUTIES	33,800	-
STIPENDS									
Detective Sergeants									
				1x100x26	2,600				
Detective Patrol Officers									
				6x100x26	15,600	18,200			
01210100-514090	STIPENDS		18,200			01210100-514090	STIPENDS	18,200	-
HOLIDAY PAY									
Sergeants									
				11x305.4128	3,360				
Patrol Officers									
				13x255.8120	3,326	6,685			
01210100-515010	HOLIDAY PAY		5,994			01210100-515010	HOLIDAY PAY	6,685	-
SICK LEAVE BUYBACK									
01210100-519020	SICK LEAVE BUYBACK		-			01210100-519020	SICK LEAVE BUYBACK	-	-
TOTAL SALARY			5,079,656	TOTAL SALARY			5,110,118	-	

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR		
Public Safety	Police	FY 2018		210	2019		
POLICE DEPARTMENT REQUEST							
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	POSITION	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend
EXPENSES							
TUITION REIMBURSEMENT							
		Police Officers		50% of College tuition costs		24,055	24,055
01210200-517040		TUITION REIMBURSEMENT	<u>20,194</u>		01210200-517040 TUITION REIMBURSEMENT	<u>24,055</u>	<u>-</u>
UNIFORM ALLOWANCES							
		Dispatchers		6x400	6x400		2,400
01210200-517070		UNIFORM ALLOWANCES	<u>2,400</u>		01210200-517070 UNIFORM ALLOWANCES	<u>2,400</u>	<u>-</u>
01210200-524020		VEHICLES MAINTENANCE	<u>4,000</u>		01210200-524020 VEHICLES MAINTENANCE	<u>6,000</u>	<u>-</u>
01210200-524030		EQUIPMENT MAINTENANCE	<u>6,000</u>		01210200-524030 EQUIPMENT MAINTENANCE	<u>6,000</u>	<u>-</u>
OFFICE EQUIPMENT MAINTENANCE							
		Copier Maintenance	Ricoh			1,700	
		Hunter Systems Group	Booking Camera			300	
		Portable BT	Lifeloc Tech			525	
		Shredder Maintenance	Cummins-Allison			550	3,075
01210200-524040		OFFICE EQUIPMENT MAINTENANCE	<u>3,000</u>		01210200-524040 OFFICE EQUIPMENT MAINTENANCE	<u>3,075</u>	<u>-</u>
COMPUTER MAINTENANCE							
		Computer Software	Pamet/Bio Key	19% Purchase		30,800	
		Computer Hardware	Maintech			6,000	
		Software Maintenance	Pamet / Misc.			4,532	
		Licensing	Dell			5,025	
		Recorder Maintenance	Acorn			1,350	
		Antivirus Support	Sonic Wall			3,750	
		Teletype Maintenance	IPC			1,000	
		POSS Support	Visual Computer			3,500	
		Policy & Procedures Support	Navex			850	
		AFIS	Cross-Match			1,200	
		Less: Pamet CAD 1/2 year				-3,850	
							54,157
01210200-524050		COMPUTER MAINTENANCE	<u>56,820</u>		01210200-524050 COMPUTER MAINTENANCE	<u>54,157</u>	<u>-</u>
COMMUNICATIONS EQUIPMENT MAINTENANCE							
		Maintenance for radio system				3,500	
		Maintenance for repeater system				2,500	6,000
01210200-524060		COMMUNICATIONS EQUIP. MAINT.	<u>6,000</u>		01210200-524060 COMMUNICATIONS EQUIP. MAINT.	<u>6,000</u>	<u>-</u>

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR	
Public Safety	Police	FY 2018		210	2019	
POLICE DEPARTMENT REQUEST						
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend
OTHER CONTRACTUAL SERVICES						
	Interpreter for arrests			500		
	Transcription Service			1,400		
	Cell Block cleaning			1,200		
	Range Fee Bellingham Police			600		
	Range Trailer			4,500		
	Sergeant Exam			2,950		
					11,150	
01210200-524090	OTHER CONTRACTUAL SERVICES	8,200		01210200-524090 OTHER CONTRACTUAL SERVICES	11,150	-
EQUIPMENT RENTAL / LEASE						
01210200-527030	EQUIPMENT RENTAL / LEASE	-		01210200-527030 EQUIPMENT RENTAL / LEASE	0	-
HEALTH / MEDICAL SERVICES						
	Medical services			750	750	
01210200-530300	HEALTH / MEDICAL SERVICES	750		01210200-530300 HEALTH / MEDICAL SERVICES	750	-
01210200-534020	TELEPHONE	36,000		01210200-534020 TELEPHONE	36,000	-
01210200-534040	PRINTING SERVICES	3,000	Folders, forms, stationary etc.	01210200-534040 PRINTING SERVICES	3,000	-
01210200-542010	OFFICE SUPPLIES	10,000		01210200-542010 OFFICE SUPPLIES	5,500	-
OFFICE EQUIPMENT						
			Chair replacement, file cabinets	500	500	
01210200-542080	OFFICE EQUIPMENT	500		01210200-542080 OFFICE EQUIPMENT	500	-
01210200-549030	PRISONER MEALS	700		01210200-549030 PRISONER MEALS	700	-
01210200-549050	FOOD - DEPARTMENTAL	900	Conferences / Water	01210200-549050 FOOD - DEPARTMENTAL	1,000	-
01210200-550010	HEALTH / MEDICAL SUPPLIES	4,000		01210200-550010 HEALTH / MEDICAL SUPPLIES	4,000	-
	Ammunition		Ammunition	30,000		
	Tasers		Tasers	6,000		
01210200-552020	AMMUNITION SUPPLIES	36,000		01210200-552020 AMMUNITION SUPPLIES	36,000	-
SAFETY EQUIPMENT						
	Police Officers		Replacement/repair/new	7,000		
			NEW HIRES - UNIFORMS	3,500	21,000	
			VEST / RADIO / TASER	5,925	35,550	
					63,550	
01210200-552030	SAFETY EQUIPMENT	35,850		01210200-552030 SAFETY EQUIPMENT	63,550	-
01210200-552040	PHOTO / FINGERPRINT SUPPLIES	3,000		01210200-552040 PHOTO / FINGERPRINT SUPPLIES	3,000	-

FUNCTION	DEPARTMENT	ACTIVITY	ACCOUNT NAME	DEPT. NO.	FISCAL YEAR		
Public Safety	Police	FY 2018		210	2019		
POLICE DEPARTMENT REQUEST							
SCHEDULE/ GRADE	NO EMPLOYEES 7/1/2017	Position	SALARY 6/30/2017	CALCULATION Salary Rate x Weeks	ACCOUNT NUMBER	Department Request	Town Admin Recommend
		CANINE SUPPLIES					
		Food/Medical/Equipment	4,000			4,000	4,000
		01210200-552090 OTHER PUBLIC SAFETY SUPPLIES	13,000		01210200-552090 OTHER PUBLIC SAFETY SUPPLIES	4,000	-
		OTHER EQUIPMENT					
		Misc. / Replacement				1,500	1,500
		01210200-553900 OTHER EQUIPMENT	1,500		01210200-553900 OTHER EQUIPMENT	1,500	-
		BOOKS & SUBSCRIPTIONS					
		Other books and subscriptions				1,400	1,400
		01210200-555015 BOOKS & SUBSCRIPTIONS	1,400		01210200-555015 BOOKS & SUBSCRIPTIONS	1,400	-
		MEETINGS & CONFERENCES					
		Training - Not provided by MCJTC			16,500		
		Training - Sergeants - Collective Bargaining			6,000		
		MPTC			3,000		
		Training - Pamet			1,500		27,000
		01210200-571100 MEETINGS & CONFERENCES	33,000		01210200-571100 MEETINGS & CONFERENCES	27,000	-
		DUES & MEMBERSHIPS					
		METRO-LEC		Tactical Team		4,000	
		NESPIN		Advanced Technology		150	
		South Suburban Police Inst.		Police Training		4,500	
		Greater Boston Police Council		Baypern Radio Agreement		2,250	
		Others				5,500	16,400
		01210200-573010 DUES & MEMBERSHIPS	11,150		01210200-573010 DUES & MEMBERSHIPS	16,400	-
TOTAL EXPENSES			297,364		TOTAL EXPENSES	317,137	-
TOTAL BUDGET			5,377,020		TOTAL BUDGET	5,427,255	-

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
001	Personal Services						
511010	Department Head: Funds for the salary of the Fire Chief.	120,715	123,750	133,604	140,862	142,800	150,000
511260	Fire fighters: Funds in this account are used to compensate all uniformed career personnel in the emergency services and non-emergency services to include Captain, Lieutenants, and Fire fighter - paramedics. The requested amount includes step increases for junior personnel as required by the collective bargaining agreement. Level Service Budget reflects 48 Emergency Response personnel and 2 Fire Administrative position (Prevention Officer and EMS Officer). Requested Budget reflects an additional 8 firefighter - paramedics hired throughout the fiscal year to improve emergency response and promotion of 4 Lieutenants to reduce the department's span of supervisory control.	2,393,277	2,342,000	2,862,874	2,832,952	3,054,560	3,162,200
511280	Civilian Personnel The funds in this account are used to compensate Uniformed Dispatch and Clerical Personnel in accordance with their collective bargaining agreement. Amount reflects a reduction due to transferring dispatch service to Regional Dispatch. - Dispatchers = \$ 109,380 - Clerical Support = \$ 43,429	247,018	240,000	262,102	266,287	263,200	153,000
511520	Administrative Personnel: This account funds the salaries of the department's Deputy Fire Chief.	101,000	103,525	107,461	110,154	112,920	118,000
513120	Scheduled Overtime: Funds are used to maintain shift staffing when personnel use personal days in accordance with the Collective Bargaining Agreement, as well as assistance required for various incidental business needs of the department. Requested budget lines includes funding requested for the Major goal initiative of providing physical examinations for Firefighter/paramedics, as well as accommodating the additional 8 requested firefighter-paramedic positions.	39,716	63,000	65,183	108,546	73,000	88,000
513140	Non Scheduled Overtime (Fire Callback): Funds in this account are used to compensate personnel responding off-duty to provide coverage during large-scale emergencies or when the department receives several simultaneous emergencies. The amount requested is typically the average amount expended over the last several fiscal years.	73,371	70,000	61,935	63,365	65,000	72,100

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
513150	On Call/Standby (Ambulance Callback): These funds are needed to compensate off-duty personnel who respond to augment on-duty staffing when multiple, simultaneous ambulance calls (44%) are received. The increase usage of funds from this account in previous years was due to the ramifications of down-staffing. We anticipate down-staffing to be eliminated in the beginning of the fiscal year and thus maintain the level request. The amount requested is required to compensate for the off-duty response for large-scale medical emergencies and trauma calls, as well as serious medical emergencies requiring more than 2 paramedics to manage.	84,525	25,000	217,076	60,881	34,500	40,000
513160	Civilian Personnel Overtime Funds in this account are used to maintain adequate staffing levels when civilian dispatch personnel are absent on leave (sick, vacation, personnel time off). Amount reflects a reduction due to transferring dispatch service to Regional Dispatch.	32,279	46,000	36,521	34,510	50,402	22,350
513170	Holiday Overtime This account is needed to provide funds to maintain adequate shift staffing for emergency operations for personnel using holiday leave as outlined in the collective bargaining agreement. The increased amount is in response to experience gained from the implementation of a new provision in the collective bargaining agreement. Requested amount includes costs associated with the hiring of an additional 8 firefighter - paramedics.	18,142	42,100	19,315	14,138	9,384	29,000
513210	Vacation Coverage Funds in this account are used to compensate for the coverage of Uniformed fire personnel using vacation leave in accordance with the collective bargaining agreement.	120,432	231,000	149,825	239,981	146,000	151,000
513210	Illness Coverage These funds are used to maintain adequate shift staffing levels for emergency service operations when on-duty personnel are absent due to non job related illness or injury.	31,307	59,600	54,823	85,623	51,000	53,000
513225	Fire Safety Education Program These fund were historically provided in the form of a grant from the Commonwealth of Massachusetts and provides funding necessary to continue school based safety and survival training. This heightened level of funding combined with state funding will insure classroom access for all grades K-5.	5,106	15,000	18,866	16,957	18,000	19,000
513260	Training Coverage These funds are used to compensate off-duty personnel in the attendance of mandatory department training. This includes training necessary to maintain emergency medical services (Paramedic and EMT) certifications. Additionally funds are used to allow the department's training officer to complete in-service training with on-duty personnel.	60,036	86,650	65,798	88,841	121,000	124,000

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
514010	Shift Differential These funds are used to meet our obligations under the collective bargaining agreement with department dispatch personnel who receive premium pay for working 3PM to 11PM and 11 PM to 7 AM shifts.	6,486	6,200	6,188	7,126	7,300	7,300
514030	Holiday Differential These funds are used to compensate personnel who work during state and national holidays in accordance with the collective bargaining agreement. - Uniformed Personnel = \$ 50,384 - Dispatch Personnel = \$ 1,808 Requested budget line includes funds to accommodate 8 newly requested firefighter - paramedics.	33,174	39,200	37,273	38,967	52,000	52,200
514050	Education Incentives: These funds are used to compensate personnel who have attained college degrees in accordance with the collective bargaining agreement. Requested budget line includes funds to accommodate 8 newly requested firefighter - paramedics.	58,700	55,000	55,900	85,912	107,000	136,000
514060	Additional Assigned Duties: These funds are used to compensate personnel for temporarily working out of category (e.g. A fire fighter working in the capacity of acting Lieutenant)	1,852	2,100	6,106	2,984	2,500	3,300
514070	Other Additional Pay (EMT/PARAMEDIC Stipend) These funds are used to compensate personnel for maintaining EMS certifications in accordance with the collective bargaining agreements. Requested budget line includes funds to accommodate 8 newly requested firefighter - paramedics.	292,474	282,800	300,370	334,868	337,000	325,000
514080	Sick Leave Incentive These funds are used to compensate personnel who use limited amounts of sick time as outlined in the collective bargaining agreements and based upon experience data.	8,000	10,000	6,600	7,000	10,000	10,000
514090	Stipends (Non-line Administrative Functions) Funds in this account compensate for specialty positions in accordance with our collective bargaining agreements.	16,500	16,500	14,338	18,986	16,500	16,500
515010	Holiday Pay: These funds are used to compensate personnel for holidays and in accordance with the collective bargaining agreement. - Uniformed Personnel = \$ 216,626 - Civilian Dispatch Personnel = \$ 4,273 Requested budget line includes funds to accommodate 8 newly requested firefighter - paramedics.	123,476	120,600	139,176	174,454	211,000	221,200

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
515040	Line of Duty Injury This account is requested to compensate for coverage of firefighter who are injured while on duty.	64,394	80,000	8,914	1,150	10,000	10,000
51505	Longevity Funds have not been requested as they have been eliminated from the Collective Bargaining Agreement.	30,825	32,700	125	-		-
542110	Uniforms These funds are required to purchase uniforms for uniformed personnel in accordance with various collective bargaining agreements. Due to collective bargaining provisions this account has been transferred from Expenses to Salary. Requested budget line includes funds to accommodate 8 newly requested firefighter - paramedics.			-	900	51,000	51,000
Total Personnel Services (001)		\$ 3,962,806	\$ 4,092,725	\$ 4,630,373	\$ 4,735,442	\$ 4,946,066	\$ 5,014,150
002	Expenses						
519030	Tuition Reimbursement This is the first year these funds have been requested and is needed to satisfy the requirements of the collective bargaining agreement. Employees receive 50% tuition reimbursement for achieving an average mark on college level course work.	9,231	11,000	3,230	3,564	3,500	3,500
519040	Uniform Allowance: These funds are needed to purchase uniforms for dispatch personnel in accordance with the collective bargaining agreement.	1,700	3,800	442	2,000	1,900	1,900
519050	Uniform Cleaning Allowance: These funds are required in accordance with the collective bargaining agreement and used to compensate personnel for cleaning and maintaining work uniforms. Requested: Includes funds for newly requested firefighter - paramedic positions.	30,300	28,200	28,905	28,250	31,200	31,200
524020	Vehicle Maintenance These funds are required to purchase services of a third party vendor to supply vehicle repair services for the department's fleet vehicles and fire apparatus and EMS vehicles.	68,268	70,000	67,134	93,616	80,000	90,000
524030	Equipment Maintenance – Other These funds are used to maintain miscellaneous fire and EMS equipment including (SCBA) and the purchase of oxygen for EMS operations.	6,635	8,000	6,436	8,374	6,500	6,500
524040	Office Equipment Maintenance These funds are used to maintain miscellaneous office equipment associated with the department's administrative services.	326	600	469	354	600	600
524050	Computer Equipment Maintenance Funds in this account are used to maintain computer network equipment and devices.	11,378	3,000	366	190	600	600
524060	Communications Equipment Maintenance These funds are necessary to obtain services to maintain the department's radio communications system. Devices covered under this account include radio pagers, portable radios, mobile radios, base station radios and radio repeaters.	7,666	6,000	17,391	4,562	10,500	10,500

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
524090	Other Contractual Services These funds are used to purchase maintenance contracts for equipment associated with the department emergency medical services and includes equipment such as cardiac monitors and IV pumps. Additionally, funds are used for service contracts for the department's software system and EMS medical control.	37,684	35,000	49,010	43,927	52,000	52,000
527030	Equipment Rental These funds are used for the rental associated with telephone pagers for department personnel.						
530300	Health/Medical Services These funds are used to compensate for medical services associated with the department's infectious control program which includes annual inoculations, vaccinations and infectious testing. Both Level Service and Requested Budgets includes funds to hire a Medical Director to oversee the department's Clinical Emergency Medical Services operations in compliance with regulation of the Commonwealth. Requested funds for the program to providing physical examinations and fitness testing for department employees.	4,969	14,000	4,058	2,515	5,000	3,000
530375	Ambulance Billing This new account is to compensate a private contractor to complete the billing functions associated with the department's Emergency Medical Services. Compensation to the vendor is made on a percentage basis of net revenues.	25,457	30,000	35,589	43,279	42,900	45,000
534020	Telephone These funds are needed for the purchase of mobile and static broadband and cellular telephone services. Additional funds are necessary to provide mobile data to additional department vehicles.	4,814	4,100	6,980	7,053	7,000	7,200
534040	Printing & Binding These funds are used to purchase various print items for the department. These items include stationary, report forms, envelopes and like supplies.	642	1,500	1,280	404	1,500	1,000
542010	Office Supplies These funds are necessary to purchase various clerical supplies for the department's administrative functions.	2,021	4,000	4,273	2,611	3,000	2,000
542080	Office Equipment The funds in this account are used for the purchase and replacement of miscellaneous office equipment for use by the department.	400	1,000	-	799	1,000	1,000
542110	Uniforms and Clothing These funds are required to purchase uniforms for uniformed personnel in accordance with various collective bargaining agreements. Requested: Includes funds to purchase initial clothing allotment for 8 newly requested personnel.	25,405	38,400	44,106	16,555	1,000	1,000
548010	Vehicular Parts & Accessories These funds are needed for the routine maintenance supplies for the department's fleet of vehicles. These supplies include filters, tires, batteries and like items.	6,496	10,000	5,123	4,609	10,000	6,000
548020	Vehicular Tires & Tubes	186	-	15	75		-

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
	These funds are needed to tires, tubes and similar materials for the department's fleet vehicles, fire apparatus and ambulances.						
549050	Food – Departmental	2,771	2,500	2,903	3,864	3,200	3,200
	These funds are used to purchase food and other rehabilitation supplies needed to sustain emergency services personnel while operating at prolonged operations. Additionally, funds are used to purchase refreshments for various department events.						
550010	Health/Medical Supplies	67,349	83,000	67,417	86,012	83,000	90,000
	These funds are used to purchase expendable medical supplies used in the providing Emergency Medical Services. These supplies include bandages, splitting materials, oxygen tubing and similar supplies. The requested increase is due to increasing costs of supplies and anticipated increase in usage.						
552050	Firefighting Supplies	9,409	20,000	14,091	19,460	20,000	20,000
	These funds are used to purchase various items used in emergency service operations. Funding in this requested will be used to purchase individual hearing protection for employees associated with the hearing conservation program major goal initiative. Requested: Includes funds to purchase initial protective clothing 8 newly requested personnel.						
552070	Fire Alarm Supplies	-	500	-	-	500	500
	These funds are used to purchase services and supplies needed to maintain the Town's municipal fire alarm systems.						
552090	Other Public Safety Materials and Supplies	2,206	2,000	2,425	4,409	3,000	3,000
	The funds are needed to purchase public education materials used in the school programs, open houses and various information sessions presented by the department.						

Account #	Title/Description	FY'14 Expended	FY'15 Approved	FY'16 Expended	FY'17 Expended	FY'18 Approved	FY'19 Level Service
553040	Instructional Materials These funds are used to purchase materials used in the department's in-service education programs.	241	5,000	-	24	1,000	1,000
555015	Books & Subscriptions The funds in this account are used to purchase books used to support training and continuing education efforts of department members.	432	1,000	305	1,105	1,000	1,000
571100	Meetings & Conferences (Training and In-State Travel) These funds are used to compensate external contractors which provide instructional services in both Fire and EMS continuing education session. Additionally, funds cover the costs associated with the attendance of conferences, schools and seminars for department personnel. Requested funds include funds to accommodate the major goal initiative of skills days.	26,198	38,000	40,388	38,069	40,000	40,000
573010	Dues & Memberships These funds are used to purchase memberships in various trade organizations trade related subscriptions to periodicals. Funding in this account also compensates for the medical control necessary to maintain the department's paramedic services.	6,299	5,000	2,675	1,893	3,500	2,000
Total Expenses (002)		\$ 358,482	\$ 425,600	\$ 405,013	\$ 417,572	\$ 413,400	\$ 423,700
Total Operating Budget		\$ 4,321,288	\$ 4,518,325	\$ 5,035,385	\$ 5,153,014	\$ 5,359,466	\$ 5,437,850
Variance from FY'18 Approved							78,384
Percent variance from FY'18 Approved							1.4%

ANNUAL BUDGET SUMMARY

FUNCTION: Public Safety

DEPARTMENT: Regional Dispatch

DEPT. NO.:

225

FY: 2019

DESCRIPTION: This is the assessment upon the town for the operation and maintenance of the Regional Dispatch

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGETED	FY 2019 REQUESTED	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:						
Personal Services Expenses	-	47,000	94,000	723,080	723,080	629,080
Total	-	47,000	94,000	723,080	723,080	629,080

ANNUAL BUDGET SUMMARY

FUNCTION: Public Safety **DEPARTMENT:** Inspection Departme **DEPT. NO.:** 240 **FY:2019**

DESCRIPTION: Perform all inspections as required by Massachusetts Building, Plumbing, Gas and electrical codes. Test and seal all gas pumps, oil trucks, scales and others as required by Chapter 98. Responsible for the enforcement of the zoning bylaws of the town. Prosecute all violation of the above code and bylaws.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	348,374	355,433	373,120	387,898	14,778
Expenses	21,674	22,335	23,000	22,200	(800)
Total	370,047	377,768	396,120	410,098	13,978
Personnel:					
Permanent	5	5	5	5	
Part-time	2	2	2	2	
Intermittent	3	3	3	3	
Total	10	10	10	10	0

FUNCTION: Public Safety

DEPARTMENT: Inspection

DEPT. NO.:

240

FY:2019

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:						
Building Commissioner	511010	92,587	94,945	97,000	100,940	
Inspectors	511270	49,325	37,216	63,476	65,208	
Part time Inspectors	511277	17,496	32,136	12,000	12,000	
Administrative Personnel	511520	66,097	68,959	71,000	73,130	
Other Clerical Support	511580	122,168	121,477	127,049	134,025	
Non-Scheduled OT	513140			1,895	1,895	
Education Incentive	514050	700	700	700	700	
Sick Leave Incentive	514080					
Longevity	515050	-	-	-		
Total Salaries		348,374	355,433	373,120	387,898	-
Expenses:						
Office Equipment Maint	524040	-	-	200	200	
Other Contractual Serv	530250	7,000	7,050	7,500	7,500	
Telephone	534030	1,602	1,140	1,200	1,200	
Printing	534040			200	200	
Office Supplies	542010	3,056	3,885	3,500	2,700	
Office Equipment	542080			300	300	
Other PS Supplies	552090	236	78	400	400	
Book & Subscriptions	555015	-		300	300	
Meetings & Conferences	571100	9,465	9,742	8,700	8,700	
Dues & Memberships	570310	315	440	700	700	
Total Expenses		21,674	22,335	23,000	22,200	-
Inspections Total		370,047	377,768	396,120	410,098	-
Staffing:						
Building Commissioner		1	1	1	1	
Inspector		1	1	1	1	
Inspectors (pt)		2	2	2	2	
Other Clerical		4	4	3	3	
Intermittent Inspectors		3	3	3	3	

ANNUAL BUDGET DETAIL

FUNCTION: Public Safety

DEPARTMENT: Animal Control

292

Animal Control

		FY 2016 Expended	FY 2017 Expended	FY 2018 Budget	TA Recommend
01292200-524090	Other Contractual Services (Bellingham Assesment)	62,026	63,526	65,728	67,928
01292200-530900	Other Professional Services (veterinary, disposal)	1,002	901	2,500	2,500
01292200-534030	Advertising	-		100	100
01292200-552090	Other Public Safety Supplies	590	315	1,000	1,000
01292200-571100	Meetings & conferences	-	-	100	100
		63,618	64,742	69,428	71,628

Education:

<u>Department</u>	<u>Account</u>	<u>Page</u>
Franklin Schools	300	57
Tri County Regional	390	69
Norfolk Agricultural School	395	70

ANNUAL BUDGET SUMMARY

FUNCTION: Education **DEPARTMENT:** Public Schools **DEPT. NO.:** 300

DESCRIPTION: **FY: 2019**

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGETED	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Budgets:					
Personal Services Expenses	56,783,074	58,301,925	60,235,000	63,235,000	
Total	<u>56,783,074</u>	<u>58,301,925</u>	<u>60,235,000</u>	<u>63,235,000</u>	-



Franklin Public Schools

Office of the Superintendent
355 East Central Street, Suite 3
Franklin, Massachusetts 02038

March, 2018

Dear Franklin Community,

We are pleased to present the School Committee's FY 19 Budget to the community. This budget is the culmination of many steps in the development process, beginning with the School Committee's Budget Workshop on October 10, 2017. Since then, the Superintendent, Central Office team, building principals, and School Committee have been working collaboratively to develop a budget for the 2018-2019 school year. The School Committee's Budget includes an appropriation of \$63,235,000, which represents a 4.98% increase over FY 18.

The main drivers of the increased budget include increases to salaries and contractual obligations, health insurance rate increases, and a reduction in the amount of revolving funds used to offset the budget.

The FY 19 budget reflects a predominantly Level Service Budget with a few additions to support Critical Needs of our students. These Critical Needs include professional development and assessment resources for Social-Emotional Learning, a program review of counseling services, and a modest increase in staffing for special education programs (1.3 FTE teaching staff and 6.0 Education Support Professionals). Additionally, the budget includes the development of two strategic programs including an additional revenue generating PreKindergarten classroom at the Francis X. O'Reagan Early Childhood Development Center (ECDC) and a partner program with the New England Center for Children (NECC) at the Parmenter Elementary School, allowing for students to remain within their home community of Franklin for their education.

The development of the FY 19 budget was a challenge, given the reduced availability to support the operating budget with funds from revolving accounts. A Level Service Budget means that there are many unmet, critical needs for students across the district - primarily but not limited to the area of social-emotional learning, including additional counseling supports. The forecast for the development of the FY 20 budget will also present challenges given the continued unmet needs across the district and continued limited revolving funds.

We are thankful for the collaboration with the Town Administrator's office in the development of this budget and the collaborative work with Town Council and the Finance Committee. We want to thank the community of Franklin for support in the public education of Franklin's children.

Sincerely,


Sara E. Ahern, Ed.D.
Superintendent of Schools


Anne K. Bergen, Ed.D.
Chair, Franklin School Committee


Miriam Goodman
School Business Administrator

The proposed school district budget is typically driven by some key factors:

Personnel Salaries and Contractual Obligations:

The FY2019 proposed budget includes funding for all known collective bargaining increases. The overall salary recommendation does not include costs for employees who are expected to be absent for the year due to an unpaid leave of absence. The net increase in personnel costs amounts to \$1,805,469, of which, \$538,174 is attributable to the reduction in the application of one-time revolving funds in FY18 as they are no longer available based on FY2018 projected spending.

Similar to prior years, human resources continue to be our most valuable asset as indicated by the fact that eighty-five percent of the FY2019 budget is comprised of salaries and health benefits. The remaining fifteen percent accounts for payment for students attending out-of-district placements, transportation, and other expenses, mainly supplies and contracted services.

Health Care Benefits:

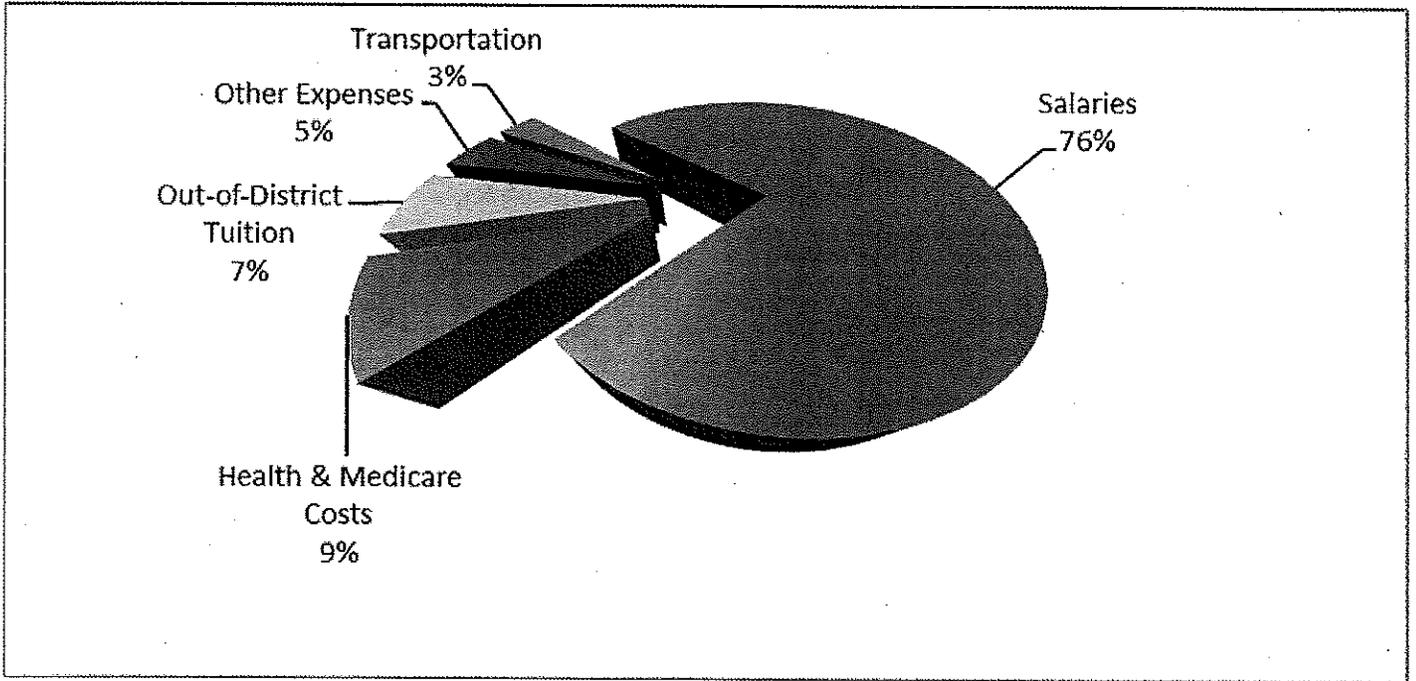
For FY2019, health care premiums are expected to increase. Preliminary renewal rates approached a 14% increase, however, the Town and School administration and the Insurance Advisory Committee continue to explore ways to reduce health care costs while at the same time improve overall health and wellness of employees. With plan design changes currently being considered, we remain hopeful that premium increases will be minimal. At this time Franklin's Insurance Advisory Committee continues to work towards this goal and recognizes the significant cost savings that the Town and its employees have realized over the past several years. We are encouraged by this level of collaboration and we continue to explore additional cost containment measures.

Reduction in the use of Revolving Funds:

Revolving funds are used to separately account for actual receipts from particular fees or charges that are earmarked to support the activity, program or service that generated the receipts. The FY2019 budget includes the offset of \$4,563,629 in revolving funds, of which, 801,000 are non-recurring. This represents a decrease of \$1,760,306 from the FY2018 budget. The trend of using one-time funds to support the operating budget is one that cannot be sustained over time since it creates a structural deficit. Other sources of funding will need to be secured in upcoming years or reductions to expenses will need to occur.

FY2019 Proposed Budget

\$63,235,000



Major Category	Amount	Percentage of Total
Salaries	\$ 48,026,591	76%
Health and Medicare	\$ 5,711,779	9%
Out-of-District Tuition	\$ 4,261,591	7%
Transportation	\$ 2,258,956	3%
Other Expenses	\$ 2,976,083	5%
Total	\$ 63,235,000	100%

FY2019 Proposed Franklin School District Budget

Summary by Function by Line Item

	FY15 Actual	FY16 Actual	FY17 Actual (unaudited)	FY18 Revised Budget	FY18 Revised Budget	FY19 Proposed Budget	Amount of Increase/ Decrease	Percentage Change	FTE
1110-School Committee	28,720	20,136	55,919	34,000	34,000	37,000	3,000	8.82%	0.0
1210-Superintendent's Office	286,043	313,881	318,620	313,936	313,936	322,871	8,935	2.85%	2.0
1220-Assistant Superintendent's Office	137,252	145,507	147,746	152,538	152,538	178,115	25,577	16.77%	1.0
1410 Business & Finance	331,168	341,939	348,074	360,071	370,529	382,979	12,450	3.36%	5.0
1420-Human Resources	173,965	172,729	153,659	187,941	195,441	201,218	5,777	2.96%	2.0
1430 Legal Services - School Committee	227,432	198,468	161,753	130,000	130,000	130,000	0	0.00%	0.0
1435 Legal Settlements - School Committee	15,000	3,348	0	0	0	0	0		0.0
1450-District-Wide Information Data Processing	296,193	208,938	184,844	256,195	256,195	178,716	(77,479)	-30.24%	0.0
2110-District Wide Curriculum/Instruction	447,206	570,686	601,569	649,444	649,444	662,093	12,649	1.95%	7.3
2120-Department Head/Curriculum Specialist	0	0	0	0	1,018,308	1,117,451	99,143	9.74%	12.4
2210-Principal's Office	3,147,639	3,250,617	3,386,488	3,447,336	3,440,097	3,533,874	93,777	2.73%	43.7
2250-Administrative Technology	866	666	896	3,800	3,800	18,664	14,864	391.16%	0.0
2305-Teachers Classroom	23,223,301	24,032,641	23,633,585	25,430,846	24,091,079	24,840,253	749,174	3.11%	312.5
2310-Teachers Classroom-SPED	6,657,426	7,003,010	7,022,182	7,501,284	6,732,711	6,790,064	57,353	0.85%	93.0
2320-Therapeutic Services	2,006,984	2,260,872	2,683,128	2,417,286	2,447,285	2,845,155	397,870	16.26%	23.7
2325-Substitutes	470,976	563,524	493,682	524,200	524,200	616,200	92,000	17.55%	0.0
2330-Educational Assistants	1,260,752	1,251,330	1,137,005	1,203,989	1,213,990	1,346,014	132,024	10.88%	70.0
2340-Librarians	129,408	132,517	124,005	125,308	125,308	227,660	102,352	81.68%	7.2
2345-Distance Learning	0	0	0	0	0	10,000	10,000		0.0
2352-Instructional Coach	0	0	0	0	1,121,821	1,211,175	89,354	7.97%	14.2
2354-Instructional Coach Stipend	0	0	0	0	153,815	263,540	109,725	71.34%	0.0
2356-Professional Development	0	0	0	0	22,780	248,500	225,720	990.87%	0.0
2357-Professional Development	638,783	823,419	703,128	816,055	535,095	0	(535,095)	-100.00%	0.0
2358-Vendor Professional Development	0	0	0	0	105,000	184,250	79,250	75.48%	0.0
2410-Textbooks/Media/Materials	245,005	288,403	180,638	261,253	259,284	235,841	(23,443)	-9.04%	0.0
2415-Other Instructional Materials-Library	36,597	39,399	25,883	38,900	38,900	36,400	(2,500)	-6.43%	0.0
2420-Instructional Equipment	137,843	112,334	109,118	140,510	129,510	121,279	(8,231)	-6.36%	0.0
2430-General Supplies	479,966	408,262	415,143	359,764	352,569	369,775	17,206	4.88%	0.0
2440-Other Instructional Services	10,249	14,401	8,269	17,250	17,250	15,000	(2,250)	-13.04%	0.0
2451-Instructional Technology	714,041	235,685	190,767	131,239	128,059	102,559	(25,500)	-19.91%	0.0
2453-Library Technology/Hardware	3,583	0	0	1,000	1,000	1,000	0	0.00%	0.0
2455-Instructional Software	33,884	46,674	13,898	21,800	21,800	33,500	11,700	53.67%	0.0
2710-Guidance/Counseling	1,127,486	1,178,110	1,214,512	1,248,094	1,248,094	1,308,002	59,908	4.80%	17.7
2720-Testing and Assessment	58,097	7,537	8,179	17,250	17,250	21,375	4,125	23.91%	0.0
2800-Psychological Services	761,020	768,340	851,604	894,514	894,514	909,547	15,033	1.68%	10.4
3200-Medical/Health Services	683,566	729,025	799,656	858,613	858,613	862,485	3,872	0.45%	15.0
3300-Transportation Services	2,153,246	2,348,645	2,279,659	1,656,079	1,656,079	2,258,956	602,877	36.40%	9.0
3510-Athletics	438,329	467,515	370,134	199,138	199,138	462,251	263,113	132.13%	2.0
3520-Other Student Activities	275,481	248,110	217,645	261,107	261,307	286,623	25,316	9.69%	0.0
3600-School Security	0	31,800	500	10,000	10,000	0	(10,000)	-100.00%	0.0
4450-Technology Maintenance	678,415	692,436	735,952	783,626	783,627	811,745	28,118	3.59%	12.5
5200-Fixed Charges/Insurance	4,782,382	4,995,384	5,415,451	5,642,613	5,642,613	5,711,779	69,166	1.23%	0.0
5500-Other Fixed Charges	79,889	70,960	65,683	79,500	79,500	79,500	0	0.00%	3.0
9000-Out of District	3,078,393	2,805,806	4,243,150	3,998,521	3,998,521	4,261,591	263,070	6.58%	0.0
Total	55,256,584	56,783,074	58,301,925	60,175,000	60,235,000	63,235,000	3,000,000	4.98%	663.6

The FY2019 budget can be further summarized by the eleven categories of spending reported in the DESE Expenditure per Pupil calculations, which follow the order of the DESE chart of accounts. The chart below indicates the amount budgeted for FY2019 as well as the change from the FY2018 budget.

FY2019 Proposed Franklin School District Budget

DESE Function	Description	Amount	Increase/Decrease
1000	Administration	1,430,899	(21,740)
2100 - 2200	Instructional leadership	5,332,082	220,433
2305, 2310	Classroom and specialist teachers	31,630,317	806,527
2315 - 2340	Other teaching services	5,045,029	734,246
2350	Professional development	1,907,465	(31,046)
2400	Instructional materials, technology and equipment	915,354	(33,018)
2700 - 2900	Guidance and psychological	2,238,924	79,066
3000	Pupil services	3,870,315	885,178
4000	Maintenance	811,745	28,118
5000	Employee benefits and fixed charges	5,791,279	69,166
9000	Programs with other school districts (tuition)	4,261,591	263,070
	Total	63,235,000	3,000,000

Administration

Total: \$1,430,899

Accounts for salaries and expenses for central office departments such as Superintendent, Assistant Superintendent, human resource, finance and data processing. Legal fees are also included here as well as any expenses incurred by or for the school committee. This budget category reflects a decrease of \$21,740 due to a reduction of one-time data processing expenses as well as changes to the DESE chart of accounts

Instructional leadership

Total: \$5,332,082

Accounts for salaries and expenses for building and district level leaders such as principals, assistant principals, curriculum leaders and expenses for the Office of Pupil Services. This budget category reflects an increase of \$220,433 primarily due contractual obligations for instructional leaders. It should be noted that this increase includes costs department heads, team chairs which were previously accounted for in DESE function 2305.

Classroom and Specialist Teachers

Total: \$31,630,317

Accounts for salaries for all certified teachers with primary responsibility for teaching designated curriculum to established classes or students in a group instruction setting. This account also includes expenses for providing individualized instruction to students to supplement the services delivered by the student's classroom teachers. This budget category reflects an increase of \$806,527 due to projected contractual obligations. Additionally, the use of one-time school choice revolving funds in FY19 is reduced by \$527,000 over FY19 producing a larger increase in this category.

Other teaching services (library, therapeutic, substitutes, paraprofessionals)

Total: \$5,045,029

Accounts for salaries for all certified and non-certified professionals who provide services as a substitute teacher,

paraprofessional, or therapist. Such individuals are responsible for providing assistance to teachers/specialists in the preparation of instructional materials or classroom instruction. This budget category reflects an increase of \$734,246 due to added costs for therapeutic services for students in out-of-district placements. Additionally, this category includes an addition of 6.0 FTE Educational Support Paraprofessionals throughout the district to support student needs. There were also changes to the DESE chart of accounts which impacted this increase.

Professional development

Total: \$1,907,465

Accounts for professional development expenses for professional staff as directed by the Office of Teaching and Learning. Expenses include teachers being trained to implement new curriculum or instructional practices, teachers targeted for training and support to remedy performance weaknesses, mentor teachers, curriculum coaches, peer coaches, and others who provide in-district professional development. Also includes contractual obligations for course reimbursement. This budget category reflects a decrease of \$31,046 primarily due to changes to the DESE chart of accounts .

Instructional materials, technology and equipment

Total: \$915,354

Expenses include technology and related software/media/materials, workbooks, materials, and accessories, such as CD-ROMs and videos, provided as an integrated package as well as printed manuals used to support direct instructional activities. Also included are reference materials for use in school libraries, lease/purchase of equipment used to produce instructional material, and general supplies and materials such as paper, pens, pencils, crayons, chalk, paint, toner, calculators etc. This budget category reflects a decrease of \$33,018 due to reductions in principals' discretionary accounts and the use of technology revolving funds to offset the budget.

Guidance and psychological services

Total: \$2,238,924

Accounts for salaries and expenses for guidance counselors, school adjustment counselors, psychologists and school adjustment counselors as well as any psychological evaluation, counseling and other services provided by licensed mental health professionals. Also includes any clerical staff as well as related supplies and materials. This budget category reflects an increase of \$79,066 due to contractual obligations and additional psychological testing materials.

Pupil services

Total: \$3,870,315

Accounts for salaries of school nurses and related supplies as well as expenses for the school physician. All salaries, stipends, and expenses for transportation of students, extracurricular activities and athletics are included as well. This budget category reflects an increase of \$885,178 due to the reduction of revolving funds offsetting the transportation services, athletics, and student activities accounts.

Maintenance (technology only)

Total: \$811,745

Includes salaries and expenses of technology specialists and technicians to support the school district's networking and telecommunications infrastructure. This budget category reflects an increase of \$28,118 due to contractual obligations.

Employee benefits and fixed charges

Total: \$5,791,279

Accounts for all employer contributions to Medicare based on payroll expenses. Also includes all employer share cost for healthcare and life insurance premiums for active school employees. This budget category reflects an increase of \$69,166 as a result of an anticipated increase in healthcare premiums and medicare expenses over current projected expenses.

Programs with other school districts (tuition)

Total: \$4,261,591

Includes costs for tuitions for students with special needs to access the curriculum through other public school districts in Massachusetts, out-of-state schools, and non-public schools. Also includes any payments of assessments to member collaboratives for administrative and instructional services in accordance with collaborative agreements. This budget category reflects an increase of \$263,070 with the application of \$2.34M in Circuit Breaker funds. In FY 18, the Circuit Breaker offset was \$2.9M, so the reduction of approximately \$560,000, coupled with a decrease in out-of-district tuition costs projected at this time net to the category's increase.

The information included in the budget proposal book details the resources being requested to continue to provide an educational program for our students, consistent with Franklin's Vision and Mission Statements based on our core values.



∞ Vision Statement ∞

The Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

∞ Mission Statement ∞

The Franklin Public Schools, in collaboration with the community, will cultivate each student's intellectual, social, emotional and physical potential through rigorous academic inquiry and informed problem solving skills within a safe, nurturing and respectful environment.

∞ Core Values ∞

Student Achievement

All students are entitled to academic excellence, appropriate facilities and quality materials and instruction.

Social / Civic Expectations

Students will become engaged, responsible citizens who respect the dignity and diversity of all individuals and cultures.

School Climate

Through our words and our actions, we create a culture of civility, thoughtfulness, appreciation and approachability.

School / Community Relationships

An active commitment among family, community and schools is vital to student learning.

Community Resources for Learning

We partner with all members of the community to exchange ideas, solve problems and build a comprehensive educational experience.

The District Improvement Plan follows.

**FRANKLIN PUBLIC SCHOOLS
FY2019 PROPOSED BUDGET**

Budget Center	FY2015 Actual	FY2016 Actual	FY2017 Actual (Unaudited)	FY2018 Approved Budget	FY2018 Revised Budget	FY2019 Proposed Budget	% Change 2019 Proposed to 2018 Revised
ECDC	1,131,159	979,700	664,541	719,618	719,618	672,927	-6.49%
Davis Thayer Elementary School	2,411,034	2,443,314	2,364,993	2,541,742	2,551,743	2,535,630	-0.63%
Jefferson Elementary School	2,918,959	2,959,165	3,005,661	3,167,011	3,149,053	3,319,009	5.40%
Keller Elementary School	3,244,797	3,341,603	3,381,999	3,544,591	3,627,750	3,547,221	-2.22%
Kennedy Elementary School	3,045,898	3,099,607	3,087,968	3,295,579	3,305,578	3,337,501	0.97%
Oak Street Elementary School	2,869,674	3,040,340	2,984,223	3,197,891	3,114,731	3,196,649	2.63%
Parmenter Elementary School	2,828,930	2,976,598	2,935,361	3,063,642	3,073,642	3,042,279	-1.02%
Sullivan Middle School	3,399,485	3,564,783	3,573,850	3,847,851	3,847,852	4,039,338	4.98%
Remington Middle School	3,870,082	4,026,970	3,946,576	4,338,922	4,338,922	4,204,094	-3.11%
Horace Mann Middle School	3,761,302	3,799,722	3,905,191	4,060,365	4,060,364	4,134,318	1.82%
Franklin High School	10,975,573	11,601,528	11,415,746	11,963,601	11,963,601	13,222,825	10.53%
Central Office	3,210,564	2,729,384	2,674,752	3,131,639	3,149,598	3,034,608	-3.65%
Teaching and Learning	456,104	621,359	504,187	521,292	521,292	552,567	6.00%
Pupil Personnel Services	5,327,332	5,555,909	7,697,715	7,008,344	7,038,344	8,032,699	14.13%
Transportation	1,033,934	1,058,333	754,336	142,399	142,399	663,656	366.05%
	50,484,828	51,798,315	52,897,099	54,544,487	54,604,487	57,535,321	5.37%
Insurance/Benefits	4,771,757	4,984,759	5,404,826	5,630,513	5,630,513	5,699,679	1.23%
Amount of Increase	55,256,584	56,783,074	58,301,925	60,175,000	60,235,000	63,235,000	4.98%
Percent of Increase						3,000,000	4.98%

FY2019 Proposed Franklin School District Budget

	FY15 Actual	FY16 Actual	FY17 Actual (unaudited)	FY18 Approved Budget	FY18 Revised Budget	FY19 Proposed Budget	Amount of Increase/Decrease	Percentage Change	FTE
1110-School Committee	845	2,418	3,389	2,000	2,000	2,000	0	0.00%	0.0
20-Salaries Secretarial	18,050	1,138	37,240	20,000	20,000	20,000	0	0.00%	0.0
40-Contracted Services	2,152	0	0	0	0	0	0	0.00%	0.0
50-Materials and Supplies	14,427	14,427	15,280	12,000	12,000	15,000	3,000	25.00%	0.0
60-Other Expenses	28,720	20,136	55,919	34,000	34,000	37,000	3,000	8.82%	0.0
1110-School Committee Total	170,885	184,044	194,087	186,645	186,645	195,700	7,055	3.74%	1.0
1210-Superintendent's Office	4,200	4,200	4,200	4,200	4,200	4,200	0	0.00%	0.0
10-Travel Stipend	58,680	60,793	63,029	62,670	62,670	64,550	1,880	3.00%	1.0
20-Salaries Secretarial	10,569	21,374	15,695	11,000	11,000	11,000	0	0.00%	0.0
40-Contracted Services	3,327	770	4,000	4,000	4,000	4,000	0	0.00%	0.0
40-Professional Development	14,347	15,630	10,927	15,000	15,000	15,000	0	0.00%	0.0
50-Materials and Supplies	24,035	27,070	28,712	28,421	28,421	28,421	0	0.00%	0.0
60-Other Expenses	286,043	313,881	316,620	313,938	313,938	322,871	8,933	2.85%	2.0
1210-Superintendent's Office Total	134,698	139,507	143,508	145,038	145,038	149,865	4,827	3.33%	1.0
1220-Assistant Superintendent's Office	1,500	1,500	1,500	1,500	1,500	1,500	0	0.00%	0.0
10-Travel Stipend	1,000	6,000	1,880	1,000	1,000	21,750	20,750	2075.00%	0.0
40-Contracted Services	18	0	174	1,000	1,000	1,000	0	0.00%	0.0
50-Materials and Supplies	36	0	692	4,000	4,000	4,000	0	0.00%	0.0
60-Other Expenses	137,252	148,507	147,746	152,538	152,538	178,115	25,577	16.77%	1.0
1220-Assistant Superintendent's Office Total	117,570	126,000	140,000	136,500	136,500	147,290	10,790	7.86%	1.0
1410 Business & Finance	190,072	193,587	190,266	215,048	215,048	225,866	10,918	5.08%	4.0
20-Salaries Secretarial	19,888	11,524	11,500	20,513	20,513	20,513	0	0.00%	0.0
40-Contracted Services	2,827	7,793	3,487	7,210	7,210	6,710	(1,000)	-13.87%	0.0
50-Materials and Supplies	1,069	3,096	2,821	2,000	2,000	3,000	1,000	50.00%	0.0
60-Other Expenses	0	0	0	(20,000)	(20,000)	(20,000)	0	0.00%	0.0
Less Revenue from LLL-Admin offset	331,166	341,939	348,074	360,074	360,074	382,979	22,905	6.36%	5.0
1410 Business & Finance Total	83,083	85,473	84,500	107,113	107,113	110,326	3,213	3.00%	1.0
1420 Human Resources	52,823	56,113	65,916	57,628	67,628	67,628	2,564	3.94%	1.0
20-Salaries Secretarial	34,606	27,002	38,000	38,000	38,000	38,000	0	0.00%	0.0
40-Contracted Services	3,078	3,517	3,152	2,200	2,200	2,200	0	0.00%	0.0
50-Materials and Supplies	375	624	449	3,000	3,000	3,000	0	0.00%	0.0
60-Other Expenses	0	0	0	(20,000)	(20,000)	(20,000)	0	0.00%	0.0
Less Revenue from LLL-Admin offset	173,965	172,729	153,659	187,941	187,941	201,218	13,277	7.07%	2.0
1420 Human Resources Total	227,432	196,468	161,753	130,000	130,000	130,000	0	0.00%	0.0
1430 Legal Services - School Con	27,432	198,468	161,753	130,000	130,000	130,000	0	0.00%	0.0
40-Contracted Services	15,000	3,348	0	0	0	0	0	0.00%	0.0
1435 Legal Settlements - School Committee	15,000	3,348	0	0	0	0	0	0.00%	0.0
1435 Legal Settlements - School Committee Total	296,193	208,938	184,844	256,195	256,195	256,195	0	0.00%	0.0
1450 District-Wide Data Processing	256,193	208,938	184,844	256,195	256,195	256,195	0	0.00%	0.0
2110 Curriculum/PPS Directors	229,327	348,342	371,358	412,725	412,725	411,524	(1,201)	-0.29%	3.3
10-Salaries	196,053	187,584	187,740	209,619	209,619	217,469	7,850	3.74%	4.0
20-Salaries Secretarial	14,055	13,455	25,270	27,100	27,100	32,100	5,000	18.45%	0.0
40-Contracted Services	6,604	7,962	6,274	7,000	7,000	7,000	0	0.00%	0.0
50-Materials and Supplies	11,167	12,343	10,927	13,000	13,000	14,000	1,000	7.69%	0.0
60-Other Expenses	0	0	0	(20,000)	(20,000)	(20,000)	0	0.00%	0.0
Less Revenue from LLL-Admin offset	447,206	570,686	601,569	649,444	649,444	662,093	12,649	1.95%	7.3
2110 District-Wide Curriculum/Instruction Total	0	0	0	0	0	1,117,451	95,143	8.52%	12.4
2120-Department Head/Curriculum	0	0	0	0	0	1,117,451	95,143	8.52%	12.4
10-Salaries Professional	2,364,850	2,452,519	2,545,693	2,602,697	2,584,739	2,666,653	81,924	3.17%	27.7
20-Salaries Secretarial	674,277	713,430	728,527	757,909	757,809	765,760	7,951	1.05%	16.0
34-Salaries Substitute Caller	9,129	10,141	10,197	10,000	10,000	10,000	0	0.00%	0.0
40-Contracted Services	21,539	9,920	18,043	14,255	14,255	15,150	895	6.28%	0.0
50-Materials and Supplies	49,265	36,477	35,090	25,000	35,719	39,750	4,031	11.29%	0.0
60-Other Expenses	28,560	28,130	48,948	37,575	37,575	36,521	(1,054)	-2.81%	0.0
2110-Principal's Office Total	3,147,639	3,250,617	3,386,488	3,447,336	3,440,097	3,533,874	93,777	2.73%	43.7
2250-Administrative Technology	866	666	666	3,800	3,800	18,664	14,864	391.16%	0.0
50-Materials and Supplies	866	666	666	3,800	3,800	18,664	14,864	391.16%	0.0
2250-Administrative Technology Total	866	666	666	3,800	3,800	18,664	14,864	391.16%	0.0
2305-Teachers Classroom	23,223,301	24,032,641	23,633,565	25,699,046	24,359,279	24,604,453	245,174	1.01%	312.5
10-Salaries	0	0	0	141,800	141,800	37,800	(104,000)	-73.34%	0.0
61-Lexington Plan/Stock Day	0	0	0	140,000	140,000	221,000	81,000	57.86%	0.0
62-Degree Advancement	0	0	0	(550,000)	(550,000)	(23,000)	527,000	-95.82%	0.0
Less Revenue School Choice	23,223,301	24,032,641	23,633,565	25,439,846	24,097,079	24,340,253	749,174	3.11%	312.3
2305-Teachers Classroom Total	6,609,183	6,943,814	6,921,194	7,721,012	6,952,439	7,075,064	122,625	1.76%	93.0

FY2019 Proposed Franklin School District Budget

	FY15 Actual	FY16 Actual	FY17 Actual (unaudited)	FY18 Approved Budget	FY18 Revised Budget	FY19 Proposed Budget	Amount of Increase/Decrease	Percentage Change	FTE
30-ESY Salaries	38,028	47,133	89,352	95,000	95,000	95,000	0	0.00%	0.0
31-Home Tutor Salaries	10,215	12,063	11,636	10,000	10,000	10,000	0	0.00%	0.0
Less Revenue Pre K Revolving	0	0	0	(324,728)	(324,728)	(390,000)	(65,272)	20.10%	0.0
2310-Teachers Classroom-SPED Total	6,657,426	7,003,010	7,022,182	7,501,284	6,732,711	6,790,064	57,353	0.85%	93.0
2320-Therapeutic Services	1,631,321	1,683,308	1,734,157	1,841,898	1,841,895	2,021,619	179,724	9.76%	23.7
40-Contracted Services	375,663	577,564	949,971	575,390	605,390	823,536	218,146	36.03%	0.0
2320-Therapeutic Services Total	2,006,984	2,260,872	2,684,128	2,417,288	2,447,285	2,845,155	397,870	16.28%	23.7
33-Salaries-Substitutes	470,976	563,524	493,632	524,200	524,200	616,200	92,000	17.55%	0.0
31-Salaries-EA's	1,241,379	1,237,896	1,117,020	1,389,261	1,389,262	1,416,294	17,032	1.22%	70.0
30-ESY Salaries	19,374	19,985	19,985	20,000	20,000	140,000	120,000	600.00%	0.0
Less Revenue Pre K Revolving	0	0	0	(205,272)	(205,272)	(210,280)	(5,008)	2.44%	0.0
2330-Educational Assistants Total	1,260,752	1,261,330	1,137,005	1,203,989	1,213,930	1,346,914	132,924	10.88%	70.0
10-Salaries	129,408	132,517	124,005	125,308	125,308	91,850	91,850	8.38%	1.0
31-Salaries-EA's	129,408	132,517	124,005	125,308	125,308	135,910	10,602	8.38%	6.2
2340-Librarians Total	0	0	0	0	0	10,000	10,000	100.00%	0.0
2345-Distance Learning	0	0	0	0	0	0	0	0.00%	0.0
2345-Distance Learning	0	0	0	0	0	0	0	0.00%	0.0
2352-Instructional Coach	0	0	0	0	0	0	0	0.00%	0.0
2352-Instructional Coach	0	0	0	0	0	0	0	0.00%	0.0
2352-Instructional Coach Total	0	0	0	0	0	0	0	0.00%	0.0
2354-Instructional Coach Stipend	0	0	0	0	0	0	0	0.00%	0.0
2354-Instructional Coach Stipend Total	0	0	0	0	0	0	0	0.00%	0.0
2356-Professional Development	0	0	0	0	0	0	0	0.00%	0.0
2356-Professional Development Total	0	0	0	0	0	0	0	0.00%	0.0
2357-Professional Development	49,875	176,309	119,975	147,625	66,625	248,500	225,720	990.87%	0.0
10-Salaries	30,496	33,362	31,520	45,000	45,000	0	(45,000)	-100.00%	0.0
33-Salaries-Substitutes for P	70,992	56,365	70,300	92,000	92,000	0	(92,000)	-100.00%	0.0
40-Contracted Services	103,375	207,950	147,106	153,660	56,100	0	(96,100)	-100.00%	0.0
60-Other Expenses	198,541	152,043	146,141	201,050	182,870	0	(182,870)	-100.00%	0.0
50-Materials and Supplies	20,679	20,673	16,500	16,500	1,500	0	(1,500)	-100.00%	0.0
51-Mentors/ Peer Coaches	110,930	69,000	71,031	90,000	90,000	0	(90,000)	-100.00%	0.0
61-Curriculum Teams	47,865	108,729	111,161	70,000	1,000	0	(1,000)	-100.00%	0.0
2357-Professional Development Total	638,783	823,419	703,128	816,052	535,095	0	(638,999)	-100.00%	0.0
2359-Vendor Professional Development	0	0	0	0	0	0	0	0.00%	0.0
50-Materials and Supplies	0	0	0	0	0	0	0	0.00%	0.0
50-Materials and Supplies	0	0	0	0	0	0	0	0.00%	0.0
2359-Vendor Professional Development Total	0	0	0	0	0	0	0	0.00%	0.0
2410-Textbooks/Media/Materials	245,005	288,403	180,638	261,253	259,284	235,841	(23,443)	-9.04%	0.0
2410-Textbooks/Media/Materials Total	245,005	288,403	180,638	261,253	259,284	235,841	(23,443)	-9.04%	0.0
50-Materials and Supplies	36,597	39,166	25,645	36,900	38,900	36,400	(2,500)	-6.43%	0.0
60-Other Expenses	0	233	233	0	0	0	0	0.00%	0.0
2415-Other Instructional Materials-Library Total	36,597	39,399	25,883	36,900	38,900	36,400	(2,500)	-6.43%	0.0
2420-Instructional Equipment	137,843	112,334	109,118	140,510	129,510	121,279	(8,231)	-6.36%	0.0
2420-Instructional Equipment Total	137,843	112,334	109,118	140,510	129,510	121,279	(8,231)	-6.36%	0.0
50-Materials and Supplies	479,966	409,262	415,143	359,764	352,568	369,775	17,206	4.88%	0.0
60-Other Expenses	10,249	14,401	8,269	17,250	17,250	17,206	(4,044)	-23.44%	0.0
2440-Other Instructional Services Total	10,249	14,401	8,269	17,250	17,250	15,960	(2,290)	-13.04%	0.0
2451-Instructional Technology	714,041	235,665	190,767	131,239	128,059	134,164	6,105	4.77%	0.0
Less Revenue Technology Revolving	0	0	0	0	0	(31,605)	(31,605)	-100.00%	0.0
2451-Instructional Technology Total	714,041	235,665	190,767	131,239	128,059	102,559	(28,500)	-19.91%	0.0
2453-Library Technology/Hardware	3,663	0	0	1,000	1,000	1,000	0	0.00%	0.0
2453-Library Technology/Hardware Total	3,663	0	0	1,000	1,000	1,000	0	0.00%	0.0
40-Contracted Services	33,884	46,674	13,698	21,800	21,800	33,500	11,700	53.67%	0.0
40-Contracted Services Total	33,884	46,674	13,698	21,800	21,800	33,500	11,700	53.67%	0.0
2710-Guidance/Counseling	1,089,171	1,136,129	1,174,394	1,204,948	1,204,948	1,265,633	57,585	4.78%	16.7
20-Salaries Secretarial	38,315	39,981	40,116	43,146	43,146	45,669	2,323	5.38%	1.0
10-Salaries	1,127,486	1,176,140	1,214,612	1,248,094	1,248,094	1,309,002	59,508	4.80%	17.7
40-Contracted Services	41,052	4,288	0	0	0	0	0	0.00%	0.0
10-Salaries	12,010	4,288	4,786	0	4,375	7,000	2,625	60.00%	0.0
50-Materials and Supplies	5,926	3,249	3,393	17,250	12,875	14,375	1,500	11.65%	0.0
2720-Testing and Assessment Total	58,097	7,537	6,178	17,250	17,250	21,375	4,125	23.91%	0.0

FY2019 Proposed Franklin School District Budget

	FY15 Actual	FY16 Actual	FY17 Actual (unaudited)	FY18 Approved Budget	FY18 Revised Budget	FY19 Proposed Budget	Amount of Increase/Decrease	Percentage Change	FTE
2800-Psychological Services	714,799	715,220	812,626	836,364	836,364	868,197	31,833	3.81%	10.4
40-Contracted Services	38,460	50,882	36,893	50,000	50,000	25,000	(25,000)	-50.00%	0.0
50-Materials and Supplies	7,761	2,238	2,095	8,150	8,150	16,350	8,200	100.61%	0.0
2800-Psychological Services Total	761,020	768,340	851,604	854,514	894,514	909,547	15,033	1.68%	10.4
3200-Medical/Health Services	641,648	699,211	786,066	809,341	809,341	831,875	22,534	2.78%	15.0
31-Salaries-EA's	10,287	1,241	0	0	0	0	0	0.00%	0.0
40-Contracted Services	18,506	18,076	19,553	33,897	33,897	17,478	(16,419)	-48.44%	0.0
50-Materials and Supplies	12,377	9,178	11,736	13,625	13,625	11,392	(2,243)	-16.46%	0.0
60-Other Expenses	747	1,319	1,368	1,750	1,750	1,750	0	0.00%	0.0
3200-Medical/Health Services Total	683,556	729,925	798,556	858,613	858,613	862,485	3,872	0.45%	15.0
3300-Transportation Services	145,347	119,395	126,222	173,680	173,680	187,000	13,320	7.67%	8.4
30-Trans. Coordinator Salary	26,489	26,603	27,413	27,413	27,413	28,496	1,083	3.95%	0.6
40-Reg. Day Trans Contr. Sv	1,007,445	1,031,730	726,900	1,514,986	1,514,986	1,535,160	20,174	1.33%	0.0
40-Contr. Svcs Out of District	950,108	1,144,203	1,389,016	1,300,000	1,300,000	1,356,000	56,000	4.31%	0.0
40-Contracted Svcs Homele	23,857	26,714	30,085	40,000	40,000	52,300	12,300	30.75%	0.0
Less Revenue Pay to Ride	0	0	0	(1,400,000)	(1,400,000)	(900,000)	500,000	-35.71%	0.0
3300-Transportation Services Total	2,153,246	2,346,845	2,279,553	1,656,079	1,656,079	2,258,956	602,877	36.40%	9.0
3510-Athletics	55,419	210,066	306,004	306,004	306,004	306,004	0	0.00%	0.0
40-Contracted Services	245,673	210,066	197,204	197,204	197,204	200,000	2,796	1.42%	0.0
50-Materials and Supplies	42,100	62,823	37,471	43,335	43,335	40,000	(3,335)	-7.70%	0.0
51-Salaries/Athletic Director	87,357	101,907	140,431	144,291	144,291	156,247	11,956	8.29%	2.0
60-Other Expenses	6,780	9,927	2,109	8,304	8,304	10,000	1,696	20.42%	0.0
Less Revenue Athletics	0	0	0	(500,000)	(500,000)	(250,000)	250,000	-50.00%	0.0
3510-Athletics Total	438,329	467,153	370,134	199,133	199,133	462,251	263,113	132.13%	2.0
3520-Other Student Activities	246,955	211,979	177,441	285,123	285,123	283,623	(1,500)	-0.53%	0.0
50-Graduation	16,165	17,562	11,125	11,125	11,125	17,000	5,875	52.81%	0.0
60-Other Expenses	12,361	18,569	22,082	29,309	29,309	25,000	(4,309)	-14.70%	0.0
50-Materials and Supplies	0	0	1,900	0	0	0	0	-100.00%	0.0
Less Revenue Extracurricular Participation	0	0	0	(64,450)	(64,450)	(39,000)	25,450	-39.49%	0.0
3520-Other Student Activities Total	275,481	246,110	217,645	261,107	261,107	286,623	25,516	9.69%	0.0
3600-School Security	0	31,800	500	10,000	10,000	0	(10,000)	-100.00%	0.0
3600-School Security Total	0	31,800	500	10,000	10,000	0	(10,000)	-100.00%	0.0
4450-Technology Maintenance	302,539	269,593	270,200	307,589	307,589	327,818	20,229	6.58%	3.5
31-Salaries-Tech	373,799	421,801	483,600	483,037	483,037	488,818	5,781	1.20%	9.0
10-Travel Stipend	1,000	1,000	1,000	1,000	1,000	1,000	0	0.00%	0.0
40-Contracted Services	600	0	3,625	3,000	3,000	4,801	1,801	60.03%	0.0
50-Other Expense. In Dist. T	477	1,052	7,527	9,000	9,000	9,308	308	3.42%	0.0
Less Revenue from LLL-Admin offset	0	0	0	(20,000)	(20,000)	(20,000)	0	0.00%	0.0
4450-Technology Maintenance Total	678,415	692,456	735,952	703,626	703,626	811,745	108,119	15.35%	12.5
5200-Fixed Charges/Insurance	10,625	10,625	10,625	12,100	12,100	12,100	0	0.00%	0.0
40-Health Care	4,162,678	4,349,187	4,754,798	5,239,091	5,239,091	5,287,006	47,915	0.91%	0.0
40-Long Term Disability	12,747	13,083	12,638	14,000	14,000	14,000	0	0.00%	0.0
40-Medicare Payroll Tax Exp	596,332	622,489	637,390	677,422	698,673	698,673	21,251	3.14%	0.0
Less Revenue from LLL/Conf/Grants	0	0	0	(300,000)	(300,000)	(300,000)	0	0.00%	0.0
5200-Fixed Charges/Insurance Total	4,762,382	4,995,384	5,415,451	5,642,613	5,642,613	5,711,779	68,166	1.23%	0.0
5500-Other Fixed Charges - Cros	65,284	59,439	51,976	65,500	65,500	65,500	0	0.00%	3.0
5500-Other Fixed Charges - Med	14,605	11,521	13,707	14,000	14,000	14,000	0	0.00%	0.0
5500-Other Fixed Charges Total	79,889	70,960	65,683	79,500	79,500	79,500	0	0.00%	3.0
9100-Out of District Public	126,211	310,260	198,177	380,624	380,624	87,900	(292,724)	-76.91%	0.0
40-Contractual Svcs Out of S	24,000	174,820	280,140	315,980	315,980	461,024	145,044	45.90%	0.0
9300-Private	2,224,256	1,770,197	2,364,259	4,704,839	4,873,497	4,873,497	166,658	3.59%	0.0
40-Contractual Svcs Private	703,926	550,529	1,390,574	1,502,563	1,502,563	1,184,914	(317,649)	-21.15%	0.0
40-Contractual Svcs Collab	0	0	0	(2,905,485)	(2,905,485)	(2,346,544)	558,941	-19.27%	0.0
Less Circuit Breaker	0	0	0	3,998,521	3,998,521	4,261,591	263,070	6.59%	0.0
9000-Out of District Total	3,078,393	2,805,806	4,243,150	3,998,521	3,998,521	4,261,591	263,070	6.59%	0.0

Total District Budget 55,256,584 56,783,074 58,301,925 60,175,000 60,235,000 63,235,000 3,000,000 4.98% 663.6

ANNUAL BUDGET SUMMARY

FUNCTION: Education **DEPARTMENT:** Norfolk Agricultural School **DEPT. NO.:** 395

FY: 2019

DESCRIPTION: This is the assessment upon the town for the operation and maintenance of the Norfolk Agricultural School.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGETED	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services Expenses	26,661	24,295	38,000	29,475	(8,525)
Total	<u>26,661</u>	<u>24,295</u>	<u>38,000</u>	<u>29,475</u>	<u>(8,525)</u>

Department of Public Works:

<u>Department</u>	<u>Account</u>	<u>Page</u>
DPW- Summary	422	71
Highway Division		
Park & Tree Division		
Snow & Ice Division		
Central Motors Division		
Administration		
Recycling Center Division		
Streetlights	424	

ANNUAL BUDGET SUMMARY

FUNCTION: Public Works DEPARTMENT: 440 DIVISION NO.: 40-49 **FY:2019**

Department All Highway Divisions Excluding Street Lighting

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
BUDGETS:					
Personal Services	1,444,731	1,607,684	1,679,657	1,780,646	100,989
Expenses	2,248,638	165,000	2,824,840	2,847,740	22,900
Totals	3,693,369	1,772,684	4,504,497	4,628,386	123,889

Division Street Lighting 424

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
BUDGETS:					
Personal Services					-
Expenses	137,945	142,113	165,000	175,000	10,000
Totals	137,945	142,113	165,000	175,000	10,000

DPW GENERAL FUND FY 2019 BUDGET

HIGHWAY SALARIES

Org: 01440100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
511010	Department Head	Wages for Department Head	25,163	31,831	32,523	13,337	33,707	1,184
511620	Permanant Personnel	Wages for Permanent Personnel	307,530	326,453	404,324	151,649	419,186	14,862
512040	Clericals/Helpers	Wages for Clericals or Helpers to support Permanent Personnel	-	-	2,000	-	2,000	-
512280	Seasonal Staff	Wages for Seasonal Employees	-	-	5,000	-	-	(5,000)
513120	Scheduled Overtime	Wages for Scheduled Overtime	-	-	2,000	-	2,000	-
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	33,966	35,774	55,500	15,051	55,500	-
513250	Special Details	Police Details for Construction Projects - Franklin Police	39,488	53,131	40,000	28,862	40,000	-
514060	Additional Assigned Duties	Additional Assigned Duties	-	-	1,200	-	1,200	-
514050	Education Incentive Pay	Education Incentive Pay Per Union Contract	702	1,000	1,000	654	1,000	-
Highway Salaries Total:			406,849	448,188	543,547	209,553	554,592	11,046

DPW GENERAL FUND FY 2019 BUDGET

HIGHWAY EXPENSES

Org: 01440200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
513250	Special Details	Police Details - out of town police	-	-	-	1,235	5,000	5,000
517050	Professional Licenses	Staff Reimbursement for the Maint. of Professional Licenses	765	1,033	3,620	296	3,620	-
519050	Cleaning Allowance	Cleaning/Clothing Allowance	2,450	2,450	2,450	3,150	2,800	350
521010	Electricity	Electricity for Traffic Signals	16,494	15,750	20,000	5,217	20,000	-
524030	Equipment Maintenance	Traffic Light Repair and Maintenance	28,092	32,827	30,000	5,918	30,000	-
524090	Other Contractual Services	Sidewalk Maintenance, Guardrail Installation and Repair,	116,723	126,869	114,000	58,994	114,000	-
525060	Signs/Post Maintenance	Supplies for the Creation, Maintenance and Installation of Signs	32,640	23,107	35,000	12,862	35,000	-
527030	Equipment Rental /Lease	GPS Devices for Fleet	-	-	-	-	15,100	15,100
530300	Health/Medical Services	Federally Mandated Drug and Alcohol Testing	-	-	1,000	-	1,000	-
530700	Architects & Engineers	Drainage & Stormwater Design and Troubleshooting	-	6,000	10,000	1,875	10,000	-
530900	Other Professional Services	Materials Disposal, Roadside Vegetation Management Execution	11,722	26,432	30,000	6,249	30,000	-
530920	Contracted Services	Street Line Painting, Vegetation Mgmt Plan, Devel. & Permitting	137,172	113,081	117,000	60,224	117,000	-
542110	Uniforms	Safety Equipment	7,059	2,770	5,000	2,917	5,000	-
543010	Buildings - M & R Supplies	Gravel, Concrete, Stone, Brick, Etc.	70,824	45,831	57,000	28,982	57,000	-
543090	General Hardware/Tools	Hand Tools, General Hardware for Repair and Replacement	3,981	9,269	11,000	-	11,000	-
550010	Health/Medical Supplies	First Aid Supplies	17	-	-	-	-	-
553900	Other Equipment	Small Equip Purchases, Chainsaws, Walk Behind Mowers, Etc.	16,375	3,297	10,000	3,912	10,000	-
554010	Construction Materials	Constr. Mat'l's for Roadway and Drainage Repairs and Install.	51,690	62,068	70,000	27,313	70,000	-
554100	Other Public Works Supplies	Flags, Misc Supplies	8,629	9,184	10,000	2,778	10,000	-
571100	Meetings & Conferences	Safety and Training Classes, Seminars, Etc.	1,282	3,460	5,000	1,765	5,000	-
573010	Dues & Memberships	Mass Highway, NEWEA, Etc.	590	195	-	-	-	-
587500	Road Construction Maintenance	Materials and Labor to Improve Road Services	212,357	274,879	225,000	66,464	225,000	-
Highway Expenses Total:			718,861	758,503	756,070	290,150	776,520	20,450
Total Highway:			1,125,710	1,206,691	1,299,617	499,703	1,331,112	31,496

DPW GENERAL FUND FY 2019 BUDGET

GROUNDS SALARIES

Org: 01441100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
511010	Department Head	Wages for Department Head	25,163	31,831	32,523	13,337	33,707	1,184
511620	Permanent Personnel	Wages for Permanent Personnel	339,621	363,917	417,812	163,491	433,004	15,192
512280	Seasonal Staff	Wages for Seasonal Employees	53,386	54,608	50,000	24,698	55,000	5,000
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	36,158	33,917	40,000	24,712	40,000	-
514060	Additional Assigned Duties	Additional Assigned Duties	-	-	600	-	600	-
514050	Education Incentive Pay	Education Incentive Pay Per Union Contract	740	750	750	625	750	-
Grounds Salaries Total:			455,069	485,022	541,685	226,864	563,061	21,376

GROUNDS EXPENSES

Org: 01441200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
517050	Professional Licences	Staff Reimb. for the Maintenance of Professional Licenses	1,209	1,096	3,120	463	3,120	-
519050	Cleaning Allowance	Cleaning/Clothing Allowance	2,100	2,450	2,450	2,450	2,800	350
524015	Grounds Maintenance	Tree Maintenance for Trimming and Removal of Trees	45,595	63,092	75,000	24,689	75,000	-
524090	Other Contractual Services	Other Contractual Services	9,847		-		-	-
530920	Contracted Services	Field Maintenance	28,953	41,250	42,000	2,818	42,000	-
530921	Schl-Contracted Services	Contracted Services for School	53,176	68,105	135,000	94,118	135,000	-
543010	Buildings - M & R Supplies	Gravel, Loam, Lumber, Etc.	37,490	50,991	50,000	19,347	50,000	-
543090	General Hardware/Tools	Hand Tools, General Hardware for Repair and Replacement	635	-	-		-	-
546090	Other Groundskeeping Supplies	Park and Tree Supplies	23,057	44,524	45,000	20,076	45,000	-
546091	Schl-Other Groundskeeping Supplies	Supplies Used in the Maintenance of Public School Grounds	62,615	51,553	70,000	48,031	70,000	-
553900	Other Equipment	Small Equipment Purchases	6,427	2,766	8,000	737	8,000	-
Grounds Expenses Total:			271,105	325,826	430,570	212,729	430,920	350
Total Grounds:			726,174	810,848	972,255	439,593	993,981	21,726

DPW GENERAL FUND FY 2019 BUDGET

SNOW & ICE SALARIES

Org: 01442100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	140,886	219,317	97,000		147,000	50,000
513250	Special Details	Police Details for Snow Removal Operations	368	1,034	3,000	-	3,000	-
Snow & Ice Salaries:			141,254	220,351	100,000	-	150,000	50,000

SNOW & ICE EXPENSES

Org: 01442200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
527030	Equipment Rental/Lease	Private Contractors for Snow Removal Operations	226,987	386,973	375,000	219	375,000	-
534020	Telephone	GPS TRACKING	8,488	15,144	13,300	8,151	15,500	2,200
541010	Gasoline	Fuel for Vehicles During Snow Removal Operations	22,362	44,113	40,000		40,000	-
549050	Food - Departmental	Food and Supplies for Snow Removal Operations	1,401	1,881	1,000	248	1,000	-
553900	Other Equipment	Mailbox Reimbursements & Other	328	1,369	4,000	820	4,000	-
554020	Street Salt	Deicing Salt	307,536	349,905	398,200		396,000	(2,200)
554030	Sand & Gravel	Sand for Traction, Mixed with Street Salt	-	1,458	10,000		10,000	-
554035	Chemicals	Calcium Chloride and Other Anti-Icing Supplies	3,991	10,736	12,000		12,000	-
Snow & Ice Expenses:			571,093	811,578	853,500	9,438	853,500	-
Total Snow & Ice:			712,348	1,031,929	953,500	9,438	1,003,500	50,000

DPW GENERAL FUND FY 2019 BUDGET

CENTRAL MOTORS SALARIES

Org: 01443100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
511620	Permanent Personnel	Wages for Permanent Personnel	170,068	174,455	180,194	72,424	186,582	6,387
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	964	1,002	8,000	104	8,000	-
514060	Additional Assigned Duties	Additional Assigned Duties	-	-	700	-	700	-
Central Motors Salaries:			171,032	175,456	188,894	72,528	195,282	6,387

CENTRAL MOTORS EXPENSES

Org: 01443200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
517060	Non-Professional Licenses	Non-Professional Licenses Per Union Contract	1,146	996	1,500	421	1,500	-
519060	Tool Allowance	Tool Allowance Per Union Contract	1,200	1,200	1,200	-	1,200	-
524020	Vehicle Maintenance	Contracted Services - Transmission Rebuilds, Etc.	1,538	22,253	40,000	30,816	40,000	-
524060	Communications Equip.Maint	Contracted Services - Service and Repair of Vehicular and Handheld Radios	5,267	2,481	5,000	2,516	4,500	(500)
527060	Uniforms Rental	Uniform Rental Per Union Contract	3,309	3,606	3,500	1,548	4,000	500
541010	Gasoline	Fuel - Gasoline & Diesel	250,391	151,502	230,000	65,276	230,000	-
542110	Uniforms	Safety Equipment - Vests, Boots, Goggle, Etc.	280	420	1,500	-	1,500	-
548010	Vehicular Parts & Accessories	Automotive Parts - Batteries, Brakes, Etc.	247,847	210,899	250,000	80,285	250,000	-
548020	Vehicular Tires & Tubes	Vehicle Tires, Tubes, Etc.	36,372	44,713	40,000	14,856	40,000	-
548030	Vehicular Lubricants	Lubricants, Etc.	7,177	7,075	15,000	2,270	15,000	-
548090	Other Vehicular Supplies	Nuts, Bolts, Hand Tools, Locks, Etc.	3,903	12,168	10,000	6,338	10,000	-
553900	Other Equipment	Small Equip - Wheel Balancer, Electrical System Analysis Tools, Etc.	3,076	4,344	6,000	1,471	6,000	-
554100	Other Public Works Supplies	Welding Equipment - Oxyacetylene, Solder, Etc.	1,666	431	5,000	805	5,000	-
571100	Meetings & Conferences	Safety and Training Classes, Seminars, Etc.	-	-	500	-	500	-
Central Motors Expenses:			563,174	462,088	609,200	206,605	609,200	-
Total Central Motors			734,206	637,544	798,094	279,133	804,482	6,387

DPW GENERAL FUND FY 2019 BUDGET

ADMINISTRATION SALARIES

Org: 01449100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
511010	Department Head	Wages for Department Head	113,590	117,267	119,843	49,934	126,319	6,476
511520	Administrative Personnel	Wages for Administrative Personnel	65,580	44,882	63,286	22,562	66,328	3,042
511620	Permanent Personnel	Wages for Permanent Personnel	51,183	71,512	57,402	22,665	60,063	2,662
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	-	-	3,000	-	3,000	-
512280	Seasonal Help	Interns	-	1,210	5,000	990	5,000	-
Administration Salaries:			230,353	234,872	248,531	96,151	260,711	12,179

ADMINISTRATION EXPENSES

Org: 01449200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
524030	Equipment Maintenance	Equipment Maintenance and Repair	2,276	3,113	4,000	551	4,000	-
527030	Equipment Rental & Lease	GPS Devices for Fleet	-	-	-	-	2,100	2,100
530950	Consulting Services	Contracted Survey and Engineering Services	17,412	27,132	37,000	4,724	37,000	-
534020	Telephone	Telephone and Telecommunications	6,420	7,748	6,000	2,922	6,000	-
534030	Advertising-General	Public Notices	4,470	5,389	4,000	211	4,000	-
534040	Printing Services	Large Format Printing Services	4,215	4,052	4,000	-	4,000	-
542010	Office Supplies	Office Supplies	8,650	7,525	12,000	1,624	12,000	-
542080	Office Equipment	Software Purchase and Licensing, Printers, Etc.	12,495	14,778	20,000	7,353	20,000	-
553900	Other Equipment	Other Equipment	519	1,421	2,000	54	2,000	-
571100	Meetings & Conferences	Safety and Training Classes, Seminars, Etc.	10,523	5,124	8,000	2,330	8,000	-
Administration Expenses:			66,982	76,282	97,000	19,769	99,100	2,100
Total Administration			297,334	311,153	345,531	115,920	359,811	14,279

DPW GENERAL FUND FY 2019 BUDGET

BEAVER ST RECYCLING CENTER SALARIES

Org: 01446100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
511520	Administrative Personnel	Wages for Administrative Personnel	-		-		-	-
512050	Part-Time Personnel	Part-Time Personnel to Operate Facility	40,174	43,795	57,000	21,493	57,000	-
Beaver Street Recycling Center Salaries:			40,174	43,795	57,000	21,493	57,000	-

BEAVER ST RECYCLING CENTER EXPENSES

Org: 01446200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
530900	Other Professional Services	<i>Brush Grinding</i>			16,000		16,000	-
		<i>Leaf & Yard Waste Removal</i>						-
		<i>Single Stream</i>			2,000		2,000	-
		<i>Metal</i>						-
		<i>Asphalt, Brick & Concrete</i>			1,500		1,500	-
		<i>TVs & Electronics</i>			15,000		15,000	-
		<i>Fluorescent tubes & bulbs</i>			3,000		3,000	-
		<i>Rigid Plastic</i>			2,000		2,000	-
		<i>Tires</i>			1,000		1,000	-
		<i>Tubs, Toilets & Sinks</i>			2,000		2,000	-
		<i>Carpet, Mattresses & Box Springs</i>			9,000		9,000	-
		<i>Styrofoam</i>			2,000		2,000	-
		Total, Other Professional Services	41,676	41,092	53,500	17,312	53,500	-
530920	Contracted Services	Household Hazardous Waste	9,245	7,650	10,000	779	10,000	-
534020	Telephone	Telephone/Internet	-	-	1,000	-	1,000	-
554100	Other Public Works Supplies	<i>Portable Toilet Rental & Service</i>			1,000		1,000	-
		<i>Tools, Office Supplies, Electricity, Permit Stickers</i>			6,000		6,000	-
		<i>Repairs / Maintenance</i>			7,000		7,000	-
		Total, Other Public Works Supplies	6,502	2,281	14,000	1,197	14,000	-
Beaver Street Recycling Center Expenses:			57,423	51,022	78,500	19,287	78,500	-
Total Beaver Street Recycling:			97,598	94,817	135,500	40,781	135,500	-

DPW GENERAL FUND FY 2019 BUDGET

DPW GENERAL FUND TOTAL

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
General Fund Salaries Subtotal:	1,444,731	1,607,684	1,679,657	626,589	1,780,646	100,988
General Fund Expenses Subtotal:	2,248,637	2,485,299	2,824,840	757,978	2,847,740	22,900
General Fund Total:	3,693,369	4,092,983	4,504,497	1,384,568	4,628,386	123,888

DPW GENERAL FUND FY 2019 BUDGET

STREET LIGHT EXPENSES

Org: 01424200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11/30/17	FY 2019 Proposed Budget	Difference FY18 to FY19
521010	Electricity	Electricity for Street Lights	137,945	123,835	135,000	22,043	135,000	-
524030	Equipment Maint	Repair of Street Lights		16,089	20,000	7,008	30,000	10,000
524090	Other	Underground Excavation, Police Details and Misc.		2,189	10,000	-	10,000	-
Street Lights Expenses:			137,945	142,113	165,000	29,051	175,000	10,000

FY19 DPW General Fund Cost Center Summary								
Object	Highway	Grounds	Snow & Ice	Central Motors	Admin	Beaver St Recycling Center	General Fund Total	
511010	Department Head	33,707	33,707	-	-	126,319	-	193,733
511520	Administrative Personnel	-	-	-	-	66,328	-	66,328
511620	Wages, Permanent Personnel	419,186	433,004	-	186,582	60,063	-	1,098,835
512040	Clericals/Helpers	2,000	-	-	-	-	-	2,000
512050	P-T Custodians/Laborers/Intern	-	-	-	-	-	57,000	57,000
512280	Seasonal	-	55,000	-	-	5,000	-	60,000
513120	Scheduled Overtime	2,000	-	-	-	-	-	2,000
513140	Non-Scheduled Overtime	55,500	40,000	147,000	8,000	3,000	-	253,500
513250	Special Details	40,000	-	3,000	-	-	-	43,000
514050	Education Incentive	1,000	750	-	-	-	-	1,750
514060	Additional Assigned Duties	1,200	600	-	700	-	-	2,500
	Personnel Subtotal:	554,592	563,061	150,000	195,282	260,711	57,000	1,780,646
								-
513250	Special Details	5,000	-	-	-	-	-	5,000
517050	Professional Licenses	3,620	3,120	-	-	-	-	6,740
517060	Non-Professional Licenses	-	-	-	1,500	-	-	1,500
519050	Cleaning Allowance	2,800	2,800	-	-	-	-	5,600
519060	Tool Allowance	-	-	-	1,200	-	-	1,200
521010	Electricity	20,000	-	-	-	-	-	20,000
523120	Natural Gas	-	-	-	-	-	-	-
524010	Building Maintenance & Improv.	-	-	-	-	-	-	-
524015	Grounds Maintenance	-	75,000	-	-	-	-	75,000
524020	Vehicle Maint.-Motor	-	-	-	40,000	-	-	40,000
524030	Equipment Maint.	30,000	-	-	-	4,000	-	34,000
524060	Communications Equip. Maint.	-	-	-	4,500	-	-	4,500
524090	Other Contractual Services	114,000	-	-	-	-	-	114,000
525060	Signs/Post Maintenance	35,000	-	-	-	-	-	35,000
527030	Equipment Rental/Lease	15,100	-	375,000	-	2,100	-	392,200
527060	Uniform Rental	-	-	-	4,000	-	-	4,000
530300	Health/Medical Services	1,000	-	-	-	-	-	1,000
530700	Architects & Engineering	10,000	-	-	-	-	-	10,000
530900	Other Professional Services	30,000	-	-	-	-	53,500	83,500
530920	Contracted Services	117,000	42,000	-	-	-	10,000	169,000
530921	Schl-Contracted Services	-	135,000	-	-	-	-	135,000
530950	Consulting Services	-	-	-	-	37,000	-	37,000
534020	Telephone	-	-	15,500	-	6,000	1,000	22,500
534030	Advertising-General	-	-	-	-	4,000	-	4,000
534040	Printing Services	-	-	-	-	4,000	-	4,000
541010	Fuel - Motor Vehicle	-	-	40,000	230,000	-	-	270,000
542010	Office Supplies	-	-	-	-	12,000	-	12,000
542080	Office Equipment	-	-	-	-	20,000	-	20,000
542110	Uniforms	5,000	-	-	1,500	-	-	6,500
543010	Building - M & R Supplies.	57,000	50,000	-	-	-	-	107,000
543040	Equip.-M&R Supplies	-	-	-	-	-	-	-
543090	Gen. Hardware/Tools Sply.	11,000	-	-	-	-	-	11,000
546090	Other Groundskeeping Supplies	-	45,000	-	-	-	-	45,000
546091	Schl-Other Groundskeeping Sup	-	70,000	-	-	-	-	70,000
548010	Vehicular Parts & Accessories	-	-	-	250,000	-	-	250,000
548020	Vehicular Tires & Tubes	-	-	-	40,000	-	-	40,000
548030	Vehicular Lubricants	-	-	-	15,000	-	-	15,000
548090	Other Vehicular Supplies	-	-	-	10,000	-	-	10,000
549050	Food - Departmental	-	-	1,000	-	-	-	1,000
550010	Health/Medical Supplies	-	-	-	-	-	-	-
553900	Other Equipment	10,000	8,000	4,000	6,000	2,000	-	30,000
554010	Construction Material	70,000	-	-	-	-	-	70,000
554020	Street Salt	-	-	396,000	-	-	-	396,000
554030	Winter Sand & Gravel	-	-	10,000	-	-	-	10,000
554035	Chemicals	-	-	12,000	-	-	-	12,000
554100	Other Public Works Supplies & Equip.	10,000	-	-	5,000	-	14,000	29,000
569100	Other Assessment	-	-	-	-	-	-	-
571100	Meetings & Conferences	5,000	-	-	500	8,000	-	13,500
587500	Road Construction Maint	225,000	-	-	-	-	-	225,000
	Expenses Subtotal:	776,520	430,920	853,500	609,200	99,100	78,500	2,847,740
579030	Charles River Pollution Control District	-	-	-	-	-	-	-
	Debt	-	-	-	-	-	-	-
	OPEB	-	-	-	-	-	-	-
	Assessments Subtotal:	-	-	-	-	-	-	-
	Expenses Total:	776,520	430,920	853,500	609,200	99,100	78,500	2,847,740
	Total:	1,331,112	993,981	1,003,500	804,482	359,811	135,500	4,628,386

Human Services:

<u>Department</u>	<u>Account</u>	<u>Page</u>
Health Department	510	82
Public Health Services	525	84
Council on Aging	541	85
Veteran's Services	543	87

ANNUAL BUDGET SUMMARY

FUNCTION: Human Services **DEPARTMENT:** Health Department **DEPT. NO.:** 510 **FY:** 2019

DESCRIPTION: The Health Department is responsible for administering a comprehensive inspection program which includes enforcement of the State Sanitary Code relative to housing, inspection of all retail and food service establishments, inspection of semi-public pools and spas, inspection of children's recreational camps, local administration of the state childhood vaccine program, inspection of manicure/pedicure establishments, inspection of all Title V septic system installations and witnessing of percolation testing, processing various permits and licenses for all regulated activities.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services- Other	175,474	185,350	203,179	158,620	(44,559)
Expenses	2,305	2,609	4,250	29,250	25,000
Total	177,779	187,959	207,429	187,870	(19,559)
Personnel:					
Permanent	2	2	2	2	
Part-time	1	0	1	3	
Total	3	2	3	5	0

FUNCTION: Human Services **DEPARTMENT:** Health Dept
DEPT. NO.: 510 **FY: 2018**

CLASSIFICATION	ACCT	FY 2015 EXPENDED	FY 2016 EXPENDED	FY 2017 BUDGET	FY 2018 REQUEST	TOWN ADMIN. RECOM.	FIN. COM. RECOM.
Salaries:					1,500	0	
Director	511010	84,000	86,917	88,740	91,000	91,000	
Administrative Personnel	511580	73,435	74,948	81,801	85,467	85,467	
Other Clerical	513140	12,448	13,609	13,515	14,112	14,112	
Total Salaries		169,883	175,474	184,056	192,079	190,579	-
Other Clerical Additional	513140				12,600	12,600	
					204,679	203,179	
Expenses:							
Vehicle Allowance	519090	-	-	300	300	300	
Other Contractual Serv	524090	679	-	-	-	-	
Other Professional Serv	530900	360	400	500	500	500	
Advertising	534030	-	372	200	200	200	
Office Supplies	542010	1,605	987	1,200	1,200	1,200	
Office Equipment	542080	170	-	100	100	100	
Health & Medical Supplies	550010	-	-	100	100	100	
Meetings & Conferences	571100	259	210	1,500	1,500	1,500	
Dues & Memberships	573010	336	336	350	350	350	
Total Expenses		3,409	2,305	4,250	4,250	4,250	-
HealthTotal		173,292	177,779	188,306	208,929	207,429	-

Staffing:							
Health Director	ft	1	1	1	1	1	
Health Agent	ft	1	1	1	1	1	
Environmental Health Insp	pt	0	0	1	1	1	
Other Clerical Support	pt	1	1	1	1	2	

ANNUAL BUDGET SUMMARY

FUNCTION: Human Services **DEPARTMENT:** Public Health Services
DEPT. NO.: 525 **FY: 2019**

DESCRIPTION: This provides for the contract with the Milford Area Visiting Nurses Association.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 BUDGET	FY 2018 REQUEST	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	20,000	20,000	20,000	20,000	-
Total	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>-</u>

ANNUAL BUDGET SUMMARY

FUNCTION: Human Services Council on Aging

DEPT. NO.

541

FY: 2019

DESCRIPTION:

This department is responsible for the operation of the Senior Center including fitness, activities, meals, outreach program, and a Supportive Day program for senior citizens and disabled residents.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 BUDGET	FY 2018 BUDGET	TOWN ADM. RECOM	FIN COM RECOM
Budgets:					
Personal Services	154,285	182,826	190,469	204,200	
Expenses	2,362	4,000	5,800	5,930	
Total	<u>156,647</u>	<u>186,826</u>	<u>196,269</u>	<u>210,130</u>	
Personnel:					
Permanent	2	3	3	3	
Part-time	2	3	4	3	
Total	<u>4</u>	<u>6</u>	<u>7</u>	<u>6</u>	

FUNCTION: **DEPARTMENT:** Council on Aging **DEPT. NO.:** 541 **FY: 2019**

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 BUDGET	FY 2018 BUDGET	TOWN ADM RECOM.	FIN. COM. RECOM.
Salaries:					
Administrative Personnel	131,228	140,422	142,192	153,720	
Clerical/Other	23,058	42,404	48,277	50,480	
Total Salaries	154,285	182,826	190,469	204,200	-
Expenses:					
Companion mileage				1,000	
Postage	490	1,000	1,050	1,050	
Office Supplies	1,872	1,800	3,000	3,000	
Printing		500	1,000	1,000	
Dues		700	750	880	
Total Expenses	2,362	4,000	5,800	5,930	-
<i>Council on Aging Total</i>	<i>156,647</i>	<i>186,826</i>	<i>196,269</i>	<i>210,130</i>	<i>-</i>
Staffing:					
Director	1	1	1	1	
Program Coordinator	1	1	1	1	
Other Clerical Support (pt)	2	2	2	2	
Nurse			1	1	
Social Service Coordinator			1	1	

ANNUAL BUDGET SUMMARY

FUNCTION: Human Services **DEPARTMENT:** Veterans Services
DEPT. NO.: 543 **FY: 2019**

DESCRIPTION: Administering the payment of Veterans Assistance, per Chapter 115, G.L. to recipients and vendors after eligibility has been established and approval of the amounts to be paid have been authorized by the Office of the Commissioner of Veterans Services.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services	42,719	42,719	-		
Expenses	1,040	38,794	43,250	44,200	950
Veterans Assistance	174,697	207,176	225,000	200,000	(25,000)
Total	218,457	288,690	268,250	244,200	(24,050)
Personnel:					
Contracted	1	1	1	1	
	0	0	0	0	
Total	1	1	1	1	

FUNCTION: Human Services

DEPARTMENT: Veterans
DEPT. NO.:

543

FY: 2019

CLASSIFICATION	ACCT	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Salaries:						
Administrative Person	511010	42,719	-	-	-	-
		<u>42,719</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenses:						
Contractual Services	524090	37,800	37,800	42,500	43,200	700
Office Supplies	542010	994	994	750	1,000	250
Total Expenses		<u>38,794</u>	<u>38,794</u>	<u>43,250</u>	<u>44,200</u>	<u>950</u>
						-
Ordinary Benefits	577010	210,972	207,176	225,000	200,000	(25,000)
ll Veterans Assistance		210,972	207,176	225,000	200,000	(25,000)
<i>Veterans Total</i>		<u>292,486</u>	<u>245,970</u>	<u>268,250</u>	<u>244,200</u>	<u>(24,050)</u>
Staffing:						
Veterans Agent (contractual)		1	1	1	1	1

Explanation of increases:

Contractual Services

The County Director and I had a discussion about budgets and he advised me that he wants to increase the service agreement amount. We will be asking for an increase from Avon as well. The amount of increase in Avon is smaller, but the percent increase is much larger. I can provide additional insight about this request.

Office Supplies:

The VSO currently shares some supplies with the Senior Center. After the completion of the renovation, it is unclear what the supply needs will be. Supplies are also used to support veteran events: Veterans' Day and Memorial Day.

Culture & Recreation:

<u>Department</u>	<u>Account</u>	<u>Page</u>
Library	610	89
Recreation	630	91
Historical Commission	691	93
Memorial Day	692	95
Cultural Council	695	96

2015 ANNUAL BUDGET SUMMARY

FUNCTION: Culture & Recreation

DEPARTMENT:

Library

Dept No. 610

FY: 2019

DESCRIPTION:

Franklin Public Library is a vital part of the community. It serves as a gathering place for citizens, and is dedicated to promoting the free exchange of ideas. It provides information and popular materials in an open and welcoming atmosphere.

<u>CLASSIFICATION</u>	<u>FY 2016 EXPENDED</u>	<u>FY 2017 EXPENDED</u>	<u>FY 2018 REQUEST</u>	<u>TOWN ADMIN RECOM.</u>	<u>INCREASE/ DECREASE</u>
Budgets:					
Personal Services	379,159	494,463	574,477	590,301.00	15,824
Expenses	210,152	237,000	262,000	310,000.00	48,000
Total	589,311	731,463	836,477	900,301	63,824

-

2. Library Budget - Expense Worksheet						
	Description	Account No.	FY2016	FY2017	FY2018	FY2019
			EXPENDED	EXPENDED	BUDGET	Request
	Salaries:					
	Department Head	511010	92,432	94,932	97,000	99,910
	Librarians	511640	210,809	254,242	362,630	370,561
	Administration	511520	43,686	62,897	65,000	66,950
	Clerical	512040	1,420	1,025		-
	Seasonal	512280	4,473	1,701	9,000	12,000
	Scheduled OT	513120	8,419	6,980	19,147	19,630
	Vacation OT	513210	7,308	7,676	9,000	9,000
	Illness OT	513220	7,119	1,136	5,500	5,500
	Education Incentive	514050	3,494	4,482	7,200	6,750
	Total Salaries		379,160	435,071	574,477	590,301
	Expenses:					
	Tuition Reimbursement	517040		199	1,000	1,000
	Equipment Maint Other	524030	200	-	1,000	4,000
	Office Equip Maint	524040	22			
	Other Contractual Serv	524090	44,787	49,179	50,000	52,000
	Printing & Binding	534040	2,300	3,476	2,000	2,000
	Office Supplies	524010	2,806	4,694	6,000	6,000
	Telephone	534020	-	1,106		3,800
	Books & Publications	524080	146,380	160,271	176,000	215,200
	Operating Supplies	555190	12,944	15,080	25,000	25,000
	Meetings & Conferences	571100	714	851	1,000	1,000
	Total Expenses		210,153	234,856	262,000	310,000
	Total Library		589,313	669,927	836,477	900,301

Recreation Department
Summary FY18

ANNUAL BUDGET SUMMARY

FUNCTION: Culture & Recreation DEPARTMENT: Recreation DEPT. NO.: 630

FY: 2019

DESCRIPTION: To plan, organize and direct public Recreation Programs in conjunction with the needs of the community; and to coordinate all recreation related programs whether public or private.

CLASSIFICATION	FY2016 EXPENDED	FY 2017 EXPENDED	FY2018 BUDGET	TOWN ADMIN RECOMMEND	INCREASE/ DECREASE
Budgets:					
Personal Services	286,956	292,960	303,340	309,050	5,710
Expenses	239,690	228,380	248,380	272,400	24,020
<hr/>					
Total	526,646	521,340	551,720	581,450	29,730
Personnel:					
Permanent	2	2	2	2	
Part-time	1	1	1	1	
<hr/>					
Total	3	3	3	3	

DEPT. NO.: 630

FUNCTION: Culture & Recreation DEPARTMENT: Recreation FY 2019

CLASSIFICATION	ACCT	FY2016 EXPENDED	FY2017 EXPENDED	FY2018 BUDGET	TOWN ADMIN. RECOM.
Salaries:					
Director	511010	83,432	85,170	87,000	89,610
Administrative Personnel	511520	48,117	48,960	54,000	56,650
Other Clerical	511580	16,116	16,830	17,500	18,800
Sasonal Staff	512280	139,291	142,000	144,840	143,990
Non-Scheduled Overtime	513140				
Total Salaries		286,956	292,960	303,340	309,050
Expenses:					
Vehicle Allowance	519090	1,200	1,200	1,200	1,200
Other Contractual Serv	524090	4,590	400	400	400
Equipment Lease	527030	17,530	16,000	18,000	18,000
Uniform Purchase	527061	26,424	25,000	28,000	30,000
Recreation Programs	530910	178,077	165,000	180,000	205,000
Telephone	534020	641	4,000	3,000	2,000
Printing	534040	90	3,000	2,500	2,000
Other Transportation	538060	5,800	4,000	6,000	5,800
Office Supplies	542010	3,587	5,000	4,500	4,000
Meetings & Conferences	571100	820	3,580	3,580	3,000
Dues & Memberships	573010	931	1,200	1,200	1,000
Total Expenses		239,690	228,380	248,380	272,400
RecreationTotal		526,646	521,340	551,720	581,450
Staffing:					
Director		1	1	1	1
Program Assistant		1	1	1	1
Clerk (pt)		1	1	1	1

0

ANNUAL BUDGET SUMMARY

FUNCTION: Culture & Recreation

DEPARTMENT: Historical Commission

DEPT. NO.: 691 **FY 2019**

DESCRIPTION: This Commission is concerned with the preservation of the Town of Franklin's History and its primary purpose is to identify, describe and locate buildings, structures, objects, areas, burial grounds, landscape features, and sites that are of historical, architectural or archaeological importance to the community, state or nation. A comprehensive inventory of the town's historical assets serves as the basis for all future preservation activities

The new museum is located on 80 West Central Street (the former senior center).

The Commission also works with the Building Commissioner to manage the Demolition Delay Bylaw and the Director of Planning & Community Development to monitor the Town's National Register Districts and Buildings.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	FY 2019 REQUEST	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:						
Personal Services	680	4,000	4,000	4,000	7,000	3,000
Expenses	2,384	3,248	2,500	5,000	4,000	1,500
Total	2,384	3,248	6,500	9,000	11,000	4,500

Historical Commission

		FY 2016 Expended	FY 2017 Expended	FY 2018 Budget	FY 2019 Request	TA Recomm
01691100-512280	Summer Intern - Seasonal	680	4,000	4,000	4,000	7,000
	Total Salaries	680	4,000	4,000	4,000	7,000
01691200-524030	Equipment Maintenance	188	188	250	250	250
01691200-534030	Advertising	-	-	-	-	-
01691200-534040	Printing Services	-	-	225	500	500
01691200-538040	Records Preservation	925	1,048	1,800	3,225	2,225
01691200-557090	Other Departmental Supplies	1,942	635	400	700	700
01691200-571100	Meetings & conferences	18	74	200	200	200
01691200-573010	Dues & Memberships	175	262	125	125	125
	Total Expenses	3,248	2,207	3,000	5,000	4,000
	Total	3,928	6,207	7,000	9,000	11,000

ANNUAL BUDGET SUMMARY

FUNCTION: Culture & Recreation **DEPARTMENT:** Memorial Day
DEPT. NO.: 692 **FY: 2019**

DESCRIPTION: Through the assistance of the Veterans Council, the purpose of this budget is to provide funds for the annual Memorial Day observance in the Town. Flags are placed at veterans' gravesites.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	1,200	1,200	1,200	1,300	100
Total	1,200	1,200	1,200	1,300	100

ANNUAL BUDGET SUMMARY

FUNCTION: Culture & Recreation **DEPARTMENT:** Cultural Council

DEPT. NO.: 695 **FY: 2019**

DESCRIPTION: This budget represents the Town's share of the Grant for the Massachusetts Cultural Council.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	2,000	3,000	3,000	8,000	5,000
Total	2,000	3,000	3,000	8,000	5,000

Debt/Benefits:

<u>Department</u>	<u>Account</u>	<u>Page</u>
General Fund Debt	710/750	97
Employee Benefits:	910	100
Retirement & Pension		
Health-Life Insurance		
NON GIC School Retirees		
Retired Teacher Health Insurance		
Workers' Compensation		
Unemployment Compensation		
Medicare		
OPEB		
Compensation Reserve		
General Insurance	945	110

**TOWN OF FRANKLIN
DEBT AND INTEREST FISCAL 2019**

General Fund Debt-Inside 2 1/2

<u>Description</u>	<u>Account #</u>	<u>1710200 Debt</u>	<u>1750200 Interest</u>	<u>Total FY19</u>	<u>7/1/2018 Balance</u>	<u>Payoff Year</u>
Library BAN (10.3 mill for 1 year)		\$ 140,000.00	\$ 308,330.00	\$ 448,330.00	\$ 10,300,000.00	2019
Recreation 1, 2005	591051	245,000.00	4,900.00	249,900.00	245,000.00	2019
Recreation 2, 2005	591051	50,000.00	1,000.00	51,000.00	50,000.00	2019
Various School Repairs (2012) \$2,000,000		200,000.00	24,000.00	224,000.00	800,000.00	2022
Public Building Rehab, 2002	591022	40,000.00	5,280.00	45,280.00	142,000.00	2022
Municipal Offices (Town/School Admin)	591023	230,000.00	42,480.00	272,480.00	1,119,500.00	2023
School Remodeling 2003	591033	65,000.00	11,550.00	76,550.00	305,000.00	2023
DPW Building 2006	591024	40,000.00	7,800.00	47,800.00	208,000.00	2024
School Remodeling 2004	591034	135,000.00	24,060.00	159,060.00	802,000.00	2024
Horace Mann / ECDC (Non-Exempt)	591037	30,000.00	8,600.00	38,600.00	220,000.00	2025
Senior Center 2009	591052	340,000.00	115,100.00	455,100.00	2,920,000.00	2028
Fire Station 2009	591053	510,000.00	173,050.00	683,050.00	4,390,000.00	2028
School Remodeling 2009	591054	110,000.00	37,850.00	147,850.00	960,000.00	2028
Subtotal - General Fund Inside		\$ 2,135,000.00	\$ 764,000.00	\$ 2,899,000.00	\$ 22,461,500.00	

General Fund Debt-Outside 2 1/2

<u>Description</u>	<u>Account #</u>	<u>1710200 Debt</u>	<u>1750200 Interest</u>	<u>Total FY19</u>	<u>7/1/2018 Balance</u>	<u>Payoff Year</u>
FHS BOND (Estimated)		\$ 62,000.00	\$ 99,723.00	\$ 161,723.00	\$ 2,507,415.00	2043
Horace Mann School (Exempt) 2003	591032	95,000.00	17,830.00	112,830.00	469,500.00	2023
Keller-Sullivan School, 2005	591035	380,000.00	77,110.00	457,110.00	2,574,000.00	2025
Horace Mann School (Exempt) 2006	591036	260,000.00	75,850.00	335,850.00	1,877,000.00	2026
FHS Project \$43,990,000 (2013)		1,180,000.00	1,696,588.00	2,876,588.00	39,750,000.00	2039
Subtotal - General Fund Outside		\$ 1,977,000.00	\$ 1,967,101.00	\$ 3,944,101.00	\$ 47,177,915.00	
Total - General Fund		\$ 4,112,000.00	\$ 2,731,101.00	\$ 6,843,101.00	\$ 69,639,415.00	

ANNUAL BUDGET SUMMARY

FUNCTION: Fringe Benefits **DEPARTMENT:** Employee Benefits
DEPT. NO.: 910 **2019**
DESCRIPTION: Budget provides for all employee benefits
excludes school medicare and health insurance

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Retirement Assesement	3,947,535	4,351,658	4,771,398	5,223,882	452,484
Health.Life Insurance	2,341,960	2,545,329	2,750,000	2,875,000	125,000
Non-GIC School Retirees		772,688	950,000	1,035,000	85,000
Retired Teachers Health Ins	858,612	869,311	910,000	950,000	40,000
Workers Compensation	541,906	582,988	550,000	550,000	0
Unemployment	86,760	43,820	110,000	110,000	0
Medicare Tax	263,575	275,113	315,000	325,000	10,000
OPEB	400,000	400,000	500,000	550,000	50,000
Compensation Reserve*	183,311	45,208	100,000	75,000	-25,000
 Total	 8,623,658	 9,886,115	 10,956,398	 11,693,882	 737,484

*transfer to salary accounts

ANNUAL BUDGET SUMMARY

FUNCTION: Fringe Benefits **DEPARTMENT:** Employee Benefit - Insurance **DEPT. NO.:** 910
2019

DESCRIPTION: This budget pays the town's share of medical and life insurance for town employees, including retirees from the town. The school department funds it's own health and life insurance costs.
 Full premium based policy with 68% of the premium being contributed by the Town and 50% for the PPO.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services					
Expenses	2,341,960	2,545,329			
Health'Life			2,610,000	2,759,000	
Adminstrative Consultant/Cobra fee			6,000	3,000	
Risk retention			8,000	8,000	
Deductible			32,000	10,000	
Benefits Consultant			24,000	25,000	
Contingency/new subscribers			70,000	70,000	
 Total	 2,341,960	 2,545,329	 2,750,000	 2,875,000	 125,000

ANNUAL BUDGET SUMMARY

FUNCTION: Fringe Benefits **DEPARTMENT:** Non-GIC School Retirees **DEPT. NO.:** 910
FY: .2019

DESCRIPTION: This budget pays the town's share of medical and life insurance for non-GIC retired school employees Full premium based policy with 68% of the premium being contributed by the Town and 50% for a PPO.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:	675,826	772,688	950,000	1,035,000	85,000
Total	675,826	772,688	950,000	1,035,000	85,000

ANNUAL BUDGET SUMMARY

FUNCTION: Fringe Benefits

DEPARTMENT: Unemployment Compensation

DEPT. NO.: 910 **FY: 2019**

DESCRIPTION: This budget is to provide for unemployment insurance for town employees. The method used to budget for unemployment insurance is the reimbursement method. Funds expended through unemployment trust account

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services Expenses	86,760	43,820	110,000	110,000	-
Total	86,760	43,820	110,000	110,000	-

ANNUAL BUDGET SUMMARY

FUNCTION: Fringe Benefits **DEPARTMENT:** Medicare Insurance
DEPT. NO.: 910 **FY: 2019**

DESCRIPTION: This budget pays the towns share (1.45%) of wages subject to Medicare insurance as required under federal regulations.

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Expenses	263,575	275,113	315,000	325,000	10,000
Total	263,575	275,113	315,000	-	10,000
Personnel:					
Permanent					
Part-time					
Total	0	0	0	0	0

ANNUAL BUDGET SUMMARY

FUNCTION: Fringe Benefits

DEPARTMENT: OPEB

DEPT. NO.:

910
FY: 2019

DESCRIPTION: This budget is to fund the Other Post Employment Benefits liability

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services Expenses	400,000	400,000	500,000	550,000	50,000
Total	<u>400,000</u>	<u>400,000</u>	<u>500,000</u>	<u>550,000</u>	<u>50,000</u>

ANNUAL BUDGET SUMMARY

FUNCTION: General Government **DEPARTMENT:** Insurance Premiums

DEPT. NO.: 945 **2019**

DESCRIPTION: This provides for the general insurance coverage for the Town and School, including automobile insurance and general liability insurance.

CLASSIFICATION	FY2016 EXPENDED	FY2017 EXPENDED	FY2018 BUDGET	TOWN ADMIN RECOM.	INCREASE/ DECREASE
Budgets:					
Personal Services Expenses	472,054	449,705	525,000	600,000	75,000
Total	472,054	449,705	525,000	600,000	75,000

Enterprise Funds

Department

Sewer Division	440	111
Water Division	450	115
Solid Waste Division	434	119
Enterprise Debt Service	710/750	124

ANNUAL BUDGET SUMMARY

FUNCTION: Public Works DEPARTMENT: SEWER FY:2019
 DEPT. NO.:440
 DIVISION: Sewer

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
BUDGETS:					
Personal Services	618,159	645,617	674,009	701,932	27,922.11
Expenses	311,584	355,184	409,750	439,750	30,000.00
	<u>929,743</u>	<u>1,000,801</u>	<u>1,083,759</u>	<u>1,141,682</u>	<u>57,922.11</u>
					-
Charles River Poll Ctrol Dist.	2,943,810	3,593,880	3,651,680	3,645,250	(6,430.00)
OPEB	6,000	6,000	6,000	6,000	-
Debt	403,283	388,906	373,711	363,746	(9,965.00)
Total Sewer Budget	<u>4,282,836</u>	<u>4,989,587</u>	<u>5,115,150</u>	<u>5,156,678</u>	<u>41,527.11</u>
					-
Indirects	418,000	430,000	441,000	443,000	2,000.00
	<u>4,700,836</u>	<u>5,419,587</u>	<u>5,556,150</u>	<u>5,599,678</u>	<u>43,527.11</u>

DPW SEWER FUND FY2019 BUDGET

SEWER DEPARTMENT SALARIES

Org: 65440100 Salaries								
Object	Description	Details	FY2016 Actual	FY2017 Actual	FY18 Budget	FY 2018 YTD 11.30.17	FY19 Proposed	Difference FY18 to FY19
511010	Department Head	Wages for Department Head	138,431	145,011	148,179	50,465	155,520	7,340
511520	Administrative Personnel	Wages for Administrative Personnel	81,207	83,953	88,727	33,370	93,550	4,823
511620	Permanent Personnel	Wages for Permanent Personnel	311,229	334,527	340,103	143,985	347,862	7,758
512280	Seasonal Staff	Wages for Seasonal Employees	8,190	4,160	12,000	-	12,000	-
513120	Scheduled Overtime	Wages for Scheduled Overtime	16,604	15,683	18,000	7,102	18,000	-
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	59,275	43,516	55,000	14,299	55,000	-
513250	Special Details	Police Details for Construction Projects	3,224	18,767	12,000	17,350	20,000	8,000
514060	Additional Assigned Duties	Additional Assigned Duties	-	-	-	-	-	-
Sewer Salaries:			618,159	645,617	674,009	266,570	701,932	27,922

DPW SEWER FUND FY2019 BUDGET

SEWER DEPARTMENT EXPENSES

Org: 65440200 Expenses								
Object	Description	Details	FY2016 Actual	FY2017 Actual	FY18 Budget	FY 2018 YTD 11.30.17	FY19 Proposed	Difference FY18 to FY19
513250	Special Details	Police Details - out of town police	-	-	-	-	5,000	5,000
517050	Professional Licenses	Staff Reimb. for the Maintenance of Prof. Licenses	2,907	2,968	6,000	1,127	6,000	-
519050	Cleaning Allowance	Cleaning/Clothing Allowance	1,750	1,750	1,750	1,750	1,750	-
521010	Electricity	Electricity for Grinders and Pumping Stations	70,109	69,556	72,000	20,776	72,000	-
521020	Natural Gas	Natural Gas for Backup Generators	10,903	13,369	20,000	2,384	20,000	-
524010	Building Maintenance	Building Maintenance and Repair	53,088	45,756	55,000	28,786	70,000	15,000
524030	Equipment Maintenance	Equipment Maintenance and Repair	59,809	60,724	60,000	31,466	70,000	10,000
524090	Other Contractual Services	Contracted Cleaning and Replacement	30,622	90,928	80,000	925	80,000	-
530300	Health/Medical Supplies	Federally Mandated Drug and Alcohol Testing	-	-	500	-	500	-
530900	Other Professional Services	Other Professional Services	21,411	17,992	25,000	11,238	25,000	-
530950	Consulting Services	Consulting Services	4,097	-	10,000	-	10,000	-
534020	Telephone	Telephone and Alarm Services	2,072	570	2,000	160	2,000	-
534030	Advertising - General	Public Advertising	-	-	-	-	-	-
542010	Office Supplies	Office Supplies	89	-	-	-	-	-
542110	Uniforms	Safety Equipment	-	316	500	-	500	-
543010	Building - M & R Supplies	Building Maintenance and Repair	8,795	3,531	15,000	2,823	15,000	-
543040	Equipment - M&R Supplies	Equipment Maintenance and Repair	-	-	-	58	-	-
543090	General Hardware/Tools	Hand Tools, Genrl Hardware for Repair and Replacement	10,674	14,127	20,000	1,720	20,000	-
553900	Other Equipment	Other Equipment	13,850	8,641	15,000	-	15,000	-
554035	Chemicals	Cleaning Chemicals	19,443	19,819	25,000	8,196	25,000	-
571100	Meetings & Conferences	Safety and Training Classes, Seminars, Etc.	1,967	5,136	2,000	1,259	2,000	-
		Subtotal Sewer Expenses:	311,584	355,184	409,750	112,668	439,750	30,000
579030	Charles River Poll Ctrl Dist	Wastewater Treatment Plant Fees	2,943,810	3,593,880	3,651,680	2,413,787	3,645,250	(6,430)
	Debt	<i>Principal & Interest</i>	403,283	388,906	373,711	93,586	363,746	(9,965)
517195	Other post employment benefits		6,000	6,000	6,000	6,000	6,000	-
		Total Sewer Expenses:	3,664,677	4,343,970	4,441,141	2,626,041	4,454,746	13,605

**DPW SEWER FUND FY2019 BUDGET
SEWER FUND TOTAL**

	FY2016 Actual	FY2017 Actual	FY18 Budget	FY 2018 YTD 11.30.17	FY19 Proposed	Difference FY18 to FY19
Salaries Subtotal:	618,159	645,617	674,009	266,570	701,932	27,922
Sewer Fund Expenses Subtotal:	311,584	355,184	409,750	112,668	439,750	30,000
Wastewater Plant Fees & OPEB	3,353,093	3,988,786	4,031,391	2,513,373	4,014,996	(16,395)
Sewer Fund Total (excluding indirects)	4,282,836	4,989,587	5,115,150	2,892,611	5,156,678	41,527

ANNUAL BUDGET SUMMARY

FUNCTION: Public Works DEPARTMENT: WATER FY:2019
 DEPT. NO.:450
 DIVISION: Water

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
BUDGETS:					
Personal Services	1,098,312	1,059,914	1,208,202	1,241,140	32,937
Expenses	1,697,058	1,651,812	2,051,000	2,064,600	13,600
Totals	2,795,370	2,711,726	3,259,202	3,305,740	46,537
OPEB	16,000	16,000	16,000	16,000	-
Debt & Interest	1,808,156	1,627,601	1,594,701	2,028,394	433,693
Total Water Budget	4,619,526	4,355,327	4,869,903	5,350,134	480,230
Indirects	543,000	558,000	565,000	567,000	2,000
Totals	5,162,526	4,913,327	5,434,903	5,917,134	482,230

DPW WATER FUND FY 2019 BUDGET

WATER DEPARTMENT SALARIES

Org: 60450100 Salaries								
Object	Description	Details	FY2016 Actual	FY 2017 Actual	FY2018 Budget	FY 2018 YTD 11.30.17	FY 2019 Proposed	Difference FY18 to FY19
511010	Department Head	Wages for Department Head	152,669	159,801	163,297	56,806	171,567	8,270
511520	Administrative Personnel	Wages for Administrative Personnel	113,370	116,662	122,193	46,471	127,959	5,766
511620	Wages, Perm. Personnel	Wages for Permanent Personnel	577,351	604,701	648,437	255,892	667,339	18,901
512280	Seasonal Staff	Wages for Seasonal Staff	55,081	52,316	70,000	52,672	70,000	-
513120	Scheduled Overtime	Wages for Scheduled Overtime	56,131	17,539	50,000	8,359	50,000	-
513140	Non-Scheduled Overtime	Wages for Non-Scheduled Overtime	106,548	79,674	110,000	30,248	110,000	-
513250	Special Details	Police Details for Constr. Projects -Franklin Police	33,008	24,972	40,000	11,238	40,000	-
514050	Education Incentive Pay	Education Incentive Pay Per Union Contract	4,154	4,250	4,275	1,798	4,275	-
Water Salaries:			1,098,312	1,059,914	1,208,202	463,484	1,241,140	32,937

DPW WATER FUND FY 2019 BUDGET
WATER DEPARTMENT EXPENSES

Org: 60450200 Expenses								
Object	Description	Details	FY2016 Actual	FY 2017 Actual	FY2018 Budget	FY 2018 YTD 11.30.17	FY 2019 Proposed	Difference FY18 to FY19
513250	Special Details	Police Details - out of town police	-	-	-	-	5,000	5,000
517050	Professional Licenses	Staff Reimb. for the Maintenance of Prof. Licenses	10,953	8,197	13,000	3,468	13,000	-
519050	Cleaning Allowance	Cleaning/Clothing Allowance	3,150	3,500	3,500	3,500	3,500	-
521010	Electricity	Electricity for Wells and Pump Stations	403,797	353,652	390,000	147,505	390,000	-
521020	Natural Gas	Fuel for Well and Pump Station Backup Generators	21,444	21,179	35,000	3,280	35,000	-
524010	Building Maintenance	Building Maintenance and Repair	18,393	19,821	75,000	127	75,000	-
524030	Equipment Maintenance	Water Distribution Equip. Maintenance, Pumps, Etc.	153,942	160,955	250,000	26,243	250,000	-
524090	Other Contractual Services	Cross Connection and Backflow Testing	46,979	62,309	50,000	21,492	50,000	-
527030	Equipment Rental/Lease	Special Equipment Rental/ GPS Devices for fleet	1,097	24,473	15,000	4,888	21,100	6,100
530300	Health/Medical Services	Federally Mandated Drug and Alcohol Testing	185	-	500	-	500	-
530700	Architects & Engineers	Engineering & Regulatory Compliance Assistance	33,750	39,065	40,000	-	40,000	-
530900	Other Professional Services	Water Sampling, Consumer Confidence Reporting	56,463	56,697	60,000	13,680	60,000	-
530920	Contracted Services	Leak Detection, Well Cleaning	32,084	30,823	150,000	51,417	150,000	-
530950	Consulting Services	System Modeling, Water Trtmnt Study	77,838	190,649	50,000	-	50,000	-
534020	Telephone	Telephone and Alarm Lines	5,354	6,285	10,000	832	10,000	-
534030	Advertising-General	Public Advertising	-	-	1,000	-	1,000	-
534040	Printing Services	Report and Plan Printing	4,399	4,969	5,000	-	5,000	-
542010	Office Supplies	Office Supplies	850	1,799	5,000	437	5,000	-
542080	Office Equipment	Office Equipment	-	-	2,000	-	2,000	-
542110	Uniforms	Safety Equipment	1,751	3,549	4,000	-	4,000	-
543010	Building - M & R Supplies.	System Maintenance and Repair Supplies	234,559	102,557	150,000	27,777	150,000	-
543040	Equipment - M&R Supplies	Equipment Maintenance & Repair Supplies	10,786	12,350	8,000	1,163	8,000	-
543090	General Hardware / Tools	Hand Tools,General Hrdwr for Repair and Replacement	41,216	37,042	40,000	10,454	40,000	-
550010	Health/Medical Supplies	First Aid Supplies	4,189	2,590	2,000	1,155	2,000	-
553900	Other Equipment	Equipment and Software Purchases	8,037	8,061	20,000	6,029	20,000	-
554010	Construction Material	Construction Matls for System Maint. and Repair	24,967	31,096	25,000	13,430	25,000	-
554035	Chemicals	Water Treatment Chemicals	339,335	344,830	475,000	100,088	475,000	-
569100	Other Assessments	Annual Pumping Assessment from DEP	20,865	23,743	22,000	753	24,500	2,500
571100	Meetings & Conferences	Safety and Training Classes, Seminars, Etc.	9,195	10,538	10,000	3,198	10,000	-
587500	Road Construction Materials	Materials & Labor to Improve Road Services	131,478	91,082	140,000	1,502	140,000	-
		Subtotal Water Expenses:	1,697,058	1,651,812	2,051,000	442,417	2,064,600	13,600
	Debt	<i>Debt & Interest</i>	1,808,156	1,627,601	1,594,701	1,040,366	2,028,394	433,693
517195		<i>Other post employment benefits</i>	16,000	16,000	16,000	16,000	16,000	-
		Total Water Expense:	3,521,214	3,295,413	3,661,701	1,498,783	4,108,994	447,293

DPW WATER FUND FY 2019 BUDGET

	FY2016 Actual	FY 2017 Actual	FY2018 Budget	FY 2018 YTD 11.30.17	FY 2019 Proposed	Difference FY18 to FY19
Salaries Subtotal:	1,098,312	1,059,914	1,208,202	463,484	1,241,140	32,937
Expenses Subtotal:	1,697,058	1,651,812	2,051,000	442,417	2,064,600	13,600
Total Salaries & Expense	2,795,370	2,711,726	3,259,202	905,901	3,305,740	46,537
Debt & OPEB Subtotal:	1,824,156	1,643,601	1,610,701	1,056,366	2,044,394	433,693
Water Fund Total - <i>excluding indirects</i>:	4,619,526	4,355,327	4,869,903	1,962,267	5,350,134	480,230

ANNUAL BUDGET SUMMARY

FUNCTION: Public Works DEPARTMENT: Solid Waste FY:2019
 DEPT. NO.:434
 DIVISION: Solid Waste

CLASSIFICATION	FY 2016 EXPENDED	FY 2017 EXPENDED	FY 2018 BUDGET	TOWN ADMIN. RECOM.	INCREASE/ DECREASE
BUDGETS:					
Personal Services	61,982	67,466	70,129	76,105	5,976
Expenses	1,620,108	1,598,229	1,871,813	1,918,031	46,218
	<u>1,682,090</u>	<u>1,665,695</u>	<u>1,941,942</u>	<u>1,994,136</u>	<u>52,194</u>
Debt & Interest	-	-	-	-	-
Solid Waste Total	<u>1,682,090</u>	<u>1,665,695</u>	<u>1,941,942</u>	<u>1,994,136</u>	<u>52,194</u>
Indirects	<u>82,000</u>	<u>88,000</u>	<u>92,000</u>	<u>93,000</u>	<u>1,000</u>
Totals	1,764,090	1,753,695	2,033,942	2,087,136	53,194

**DPW SOLID WASTE FUND FY2019 BUDGET
SOLID WASTE SALARIES**

Org: 69434100 Salaries								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11.30.17	FY 2019 Proposed	Difference FY 2018 to FY 2019
511010	Department Head	Wages for Department Head	19,476	21,881	22,362	9,304	23,536	1,173
511520	Administrative Personnel	Wages for Admin. Personnel	25,764	26,828	28,632	11,656	32,548	3,916
511620	Permanent Personnel	Wages for Permanent Personnel	16,742	18,757	19,134	7,555	20,021	887
513140	Non-Scheduled Overtime	Wages for Non-Scheduled OT	-		-	-	-	-
Solid Waste Salaries:			61,982	67,466	70,129	28,516	76,105	5,976

**DPW SOLID WASTE FUND FY2019 BUDGET
SOLID WASTE EXPENSE**

Org: 69434200 Expenses								
Object	Description	Details	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11.30.17	FY 2019 Proposed	Difference FY 2018 to FY 2019
512040	Clericals/Helpers	Clericals/Helpers	-	-			-	-
524090	Other Contractual Services	<i>Wheelabrator</i>			510,000		525,000	15,000
		<i>Recycling Disposal</i>			90,000		90,000	-
		Total, Other Contractual Services	495,670	440,511	600,000	120,976	615,000	15,000
530250	Financial Services	Financial Services	-		-		-	-
530900	Other Prof. Services	Cart Maintenance	-	612	-	-	-	-
530920	Contracted Services	<i>Trash Collection</i>			681,225		698,244	17,019
		<i>Recycling Collection</i>			555,588		569,480	13,892
		<i>Fuel Surcharge</i>			-		-	-
		<i>Bulk Burnable Items</i>	-		-		-	-
		<i>Yard Waste & Christmas Tree Pickup</i>			32,000		32,307	307
		Total, Contracted Services	1,118,705	1,155,251	1,268,813	411,890	1,300,031	31,218
534040	Printing Services	Printing & Binding	-	-	1,000	-	1,000	-
554100	Other Public Works Supplies	Overflow Bags, Office Supplies, Carts	5,476	316	1,000	-	1,000	-
571100	Meetings & Conferences	Safety and Training Classes, Seminar	258	1,539	1,000	395	1,000	-
	Debt		-		-		-	-
Solid Waste Expenses:			1,620,108	1,598,229	1,871,813	533,261	1,918,031	46,218

SOLID WASTE FUND TOTAL

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 YTD 11.30.17	FY 2019 Proposed	Difference FY 2018 to FY 2019
Solid WasteSalaries Subtotal:	61,982	67,466	70,129	28,516	76,105	5,976
Solid Waste Expenses Subtotal:	1,620,108	1,598,229	1,871,813	533,261	1,918,031	46,218
Solid Waste Total:	1,682,090	1,665,695	1,941,942	561,776	1,994,136	52,194

FY19 DPW Enterprise Funds Cost Center Summary					
	Object	Water	Sewer	Solid Waste	Enterprise Accounts Total
511010	Department Head	171,567	155,520	23,536	350,622
511520	Administrative Personnel	127,959	93,550	32,548	254,057
511620	Wages, Permanent Personnel	667,339	347,862	20,021	1,035,221
512040	Clericals/Helpers	-	-	-	-
512050	P-T Custodians/Laborers/Intern	-	-	-	-
512280	Seasonal	70,000	12,000	-	82,000
513120	Scheduled Overtime	50,000	18,000	-	68,000
513140	Non-Scheduled Overtime	110,000	55,000	-	165,000
513250	Special Details	40,000	20,000	-	60,000
514050	Education Incentive	4,275	-	-	4,275
514060	Additional Assigned Duties	-	-	-	-
	Personnel Subtotal:	1,241,140	701,932	76,105	2,019,176
513250	Special Details	5,000	5,000	-	10,000
517050	Professional Licenses	13,000	6,000	-	19,000
517060	Non-Professional Licenses	-	-	-	-
519050	Cleaning Allowance	3,500	1,750	-	5,250
519060	Tool Allowance	-	-	-	-
521010	Electricity	390,000	72,000	-	462,000
523120	Natural Gas	35,000	20,000	-	55,000
524010	Building Maintenance & Improv.	75,000	70,000	-	145,000
524015	Grounds Maintenance	-	-	-	-
524020	Vehicle Maint.-Motor	-	-	-	-
524030	Equipment Maint.	250,000	70,000	-	320,000
524060	Communications Equip. Maint.	-	-	-	-
524090	Other Contractual Services	50,000	80,000	615,000	745,000
525060	Signs/Post Maintenance	-	-	-	-
527030	Equipment Rental/Lease	21,100	-	-	21,100
527060	Uniform Rental	-	-	-	-
530300	Health/Medical Services	500	500	-	1,000
530700	Architects & Engineering	40,000	-	-	40,000
530900	Other Professional Services	60,000	25,000	-	85,000
530920	Contracted Services	150,000	-	1,300,031	1,450,031
530921	Schl-Contracted Services	-	-	-	-
530950	Consulting Services	50,000	10,000	-	60,000
534020	Telephone	10,000	2,000	-	12,000
534030	Advertising-General	1,000	-	-	1,000
534040	Printing Services	5,000	-	1,000	6,000
541010	Fuel - Motor Vehicle	-	-	-	-
542010	Office Supplies	5,000	-	-	5,000
542080	Office Equipment	2,000	-	-	2,000
542110	Uniforms	4,000	500	-	4,500
543010	Building - M & R Supplies	150,000	15,000	-	165,000
543040	Equip.-M&R Supplies	8,000	-	-	8,000
543090	Gen. Hardware/Tools Sply.	40,000	20,000	-	60,000
546090	Other Groundskeeping Supplies	-	-	-	-
546091	Schl-Other Groundskeeping Sup	-	-	-	-
548010	Vehicular Parts & Accessories	-	-	-	-
548020	Vehicular Tires & Tubes	-	-	-	-
548030	Vehicular Lubricants	-	-	-	-
548090	Other Vehicular Supplies	-	-	-	-
549050	Food - Departmental	-	-	-	-
550010	Health/Medical Supplies	2,000	-	-	2,000
553900	Other Equipment	20,000	15,000	-	35,000
554010	Construction Material	25,000	-	-	25,000
554020	Street Salt	-	-	-	-
554030	Winter Sand & Gravel	-	-	-	-
554035	Chemicals	475,000	25,000	-	500,000
554100	Other Public Works Supplies & Equip.	-	-	1,000	1,000
569100	Other Assessment	24,500	-	-	24,500
571100	Meetings & Conferences	10,000	2,000	1,000	13,000
587500	Road Construction Maint	140,000	-	-	140,000
	Expenses Subtotal:	2,064,600	439,750	1,918,031	4,422,381
579030	Charles River Pollution Control District	-	3,645,250	-	3,645,250
	Debt	1,594,505	363,746	-	1,958,251
	OPEB	16,000	6,000	-	22,000
	Assessments Subtotal:	1,610,505	4,014,996	-	5,625,501
	Expenses Total:	3,675,105	4,454,746	1,918,031	10,047,882
	Total:	4,916,245	5,156,678	1,994,136	12,067,058

**TOWN OF FRANKLIN
DEBT AND INTEREST FISCAL 2019
ENTERPRISE FUNDS**

Sewer Fund Debt

<u>Description</u>	<u>Account #</u>	65710200		65750200		<u>Payoff Year</u>
		<u>Debt</u>	<u>Interest</u>	<u>Total FY19</u>		
Title V Loan, 2001	591080	\$ 1,696.00	\$ -	\$ 1,696.00	\$ 3,392.00	2020
Populatic Street Sewer, 2002	591084	25,000.00	3,310.00	28,310.00	89,000.00	2022
Fletcher Field Sewer, 2002	591085	20,000.00	2,640.00	22,640.00	71,000.00	2022
Sewer Improvements 2004	591086	50,000.00	8,800.00	58,800.00	294,000.00	2024
Sewer & Building 2006	591087	195,000.00	57,300.00	252,300.00	1,458,000.00	2026
Total - Sewer Fund		\$ 291,696.00	\$ 72,050.00	\$ 363,746.00	\$ 1,915,392.00	

Water Fund Debt

<u>Description</u>	<u>Account #</u>	60710200		60750200		<u>Payoff Year</u>
		<u>Debt</u>	<u>Interest</u>	<u>Total FY19</u>		
Water Improvements \$5,000,000 BAN		\$ 360,000.00	\$ 198,889.00	\$ 558,889.00	\$ 5,000,000.00	2033
Water Mains Pond Street, 2002	591066	60,000.00	9,000.00	69,000.00	240,000.00	2022
Water Mains Rehab 500,000, 2002	591067	25,000.00	3,310.00	28,310.00	89,000.00	2022
Water Improvements 2004	591068	75,000.00	13,240.00	88,240.00	442,000.00	2024
MWPAT Pool 10 Bonds-Water Treatment	591069	311,373.00	43,182.00	354,555.00	2,428,712.59	2025
Water Repairs, 2005	591070	155,000.00	31,690.00	186,690.00	1,058,000.00	2025
MWPAT Pool 10 Bonds Admin Fees	592071	-	3,410.00	3,410.00	-	2025
Water Treatment Plant \$307,000	592072	15,000.00	4,950.00	19,950.00	135,000.00	2027
Water Improvements 2007 \$3,488,000	591069	175,000.00	56,250.00	231,250.00	1,365,000.00	2027
Water Bonds \$5,000,000		335,000.00	153,100.00	488,100.00	3,660,000.00	2029
Total - Water Fund		\$ 1,511,373.00	\$ 517,021.00	\$ 2,028,394.00	\$ 9,417,712.59	

Solid Wate Fund Debt

<u>Description</u>	<u>Account #</u>	69710200		69750200		<u>Payoff Year</u>
		<u>Debt</u>	<u>Interest</u>	<u>Total FY19</u>		
Total - Trash Fund		\$ -	\$ -	\$ -	\$ -	
Grand Total - Debt & Interest		\$ 1,803,069.00	\$ 589,071.00	\$ 2,392,140.00	\$ 11,333,104.59	